

May 10, 2021

Town of Marblehead
Office of the Town Engineer
Mary Alley Building
7 Widger Road
Marblehead, MA 01945

Brian and Sara Helmes
9 Arthur Avenue
Marblehead, MA 01945

Re: Board of Appeals Administrative Hearing – Minor Architectural Changes
Subject: 2- Windows (size reduction) and Relocate Exterior Stairway

Dear Board of Appeals,

This request is solely for two architectural adjustments associated with the area above the new garage. The two architectural issues are as follows:

1. 2- Double Hung windows on the East Elevation under the small-shed dormer will be changed **from** a 2'-8" x 4'-9" (TW2646) **to** an Awning Type at 2'-8" x 2'-0" (A281). (*Reference: Permit Set Sheet 9 dated 9/1/2020 as compared to Revised Sheet SK-6 dated May 7, 2021*)
2. Relocate Exterior Stair – **The permitted** location had the stair rising from the rear (south elevation) of the garage going around the westerly corner and accessing the space at the second-floor level. **The revised** location has the stair rising on the westerly elevation from the inner court terrace area (*highlighted in blue on SK-6*), then turning into the garage near the corner of that elevation switching-back and rising a few steps from a platform within the garage to the second-floor landing (*highlighted in red on SK-6*). All framing exterior and interior enclosures will comply with the current building code. This will therefore eliminate access from the rear of the garage and interference with a Dogwood tree as well as an ability to maintain better control of access.
(*Reference: Permit Set Sheets 3, 4, 5, 8 as compared to Revised Sheets 3, 4, 5 SK-6*)

Thank You,



Brian Helmes