Recreation and Parks Meeting Minutes
07/14/2020

NOTE: The following is a summary of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

1) Called to order: 4:30 PM via zoom
2) Attendance: All present.
3) Minutes of last meeting: Motion made and seconded to approve the minutes of the 6/18/2020 last meeting; all in favor.
4) Reports (see attached): Addendum & Actions taken:
   a) Superintendent:
      i) Seasonal Employees return to work. Back to full staff except for Robert Gillis on Workmans Comp
      ii) End of Fiscal Year 2020- Turn back ~$30K salaries, ~12.5K Park Expense, able to purchase new Smithco, $5,9K facilities asking to carry over $5K to be used for trash bags and remaining facility expense for needed repairs at community center.
      iii) Railing at Crocker Park – rusted in need of repairs. Reached out to Bob Pappas
      iv) New Pavilion at Devereux – needs to be built. Reach out to Bob Pappas
      v) Grounds Crew continues grounds maintenance, trash (Monday-Friday & weekends from 7-11a & 3-5p)
      vii) Restrooms – cleaned daily and deep cleaned on Sundays
      viii) Community Center Parking Lot-working with DPW for assistance
      ix) Actionable items: Motions were made and seconded to approve the following with all in favor:
   b) Recreation Supervisor:
      1. Summer Programs
         o Sports
         o Creative Kids
         o Tennis
         o Summer Fun
         o Clinic
      2. New Hires
         o Rei Newmann
      3. Phase III, Step 1
         o Baseball
         o Softball
         o Men’s Softball
         o Co-ed Softball
         o Flag Football - practice only
5) Topics:
   a) Shattuck Fund Request due at the end of August. Allocation 1/5 share ~$40K. Chair asked Board Members to bring ideas to future meeting.
6) Correspondence (see attached):
a) Pleon – request for trailer storage for Jr Race Week July 19-22, 2020. Fee waiver requested – motion made to approve fee waiver. All in favor

b) Wedding Reception – denied. Only ceremonies on park property

c) Brian Wheeler Devereux Beach/Neck Run live music request. Ask for a more detailed and comprehensive COVID-19 plan. Jaime will follow-up

d) Permits (see attached):
   i) Athena Ziauras – Wedding Permit Chandler Hovey 9/19/2020 4:00-6:00p – Approved
   ii) Allison Kessler – Wedding Permit Crocker Park 8/1/2020 5:00-8:00p – Approved
   iii) Kimberly Henniger – Wedding Permit Chandler Hover 8/15/2020 5:00-6:00p – Approved

7) **Timekeeping**: Meeting Adjourned: 5:27 PM. Next meeting to be determined.