



DATE POSTED:

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MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Marblehead Housing Authority

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room:

<u>Tuesday</u>	<u>September</u>	<u>18</u>	<u>2018</u>	<u>2:30 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
- 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
 - a. Regular Meeting held on Tuesday, August 21, 2018
- 3) **ITEMS FROM THE COMMISSIONERS**
 - a. None
- 4) **COMMUNICATIONS**
 - a. Monthly Financial Statements for August, 2018, prepared by Fenton, Ewald & Associates
 - b. DHCD letter of Award in the amount of \$8,000.00 from DHCD's Compliance Reserve Fund to cover the cost for asbestos abatement in conjunction with DHCD Project #168077, Selective Kitchen and Bath Upgrades on Turnover, Powder House Court 667-1
 - c. DHCD letter of Award in the amount of \$50,000.00 from DHCD's Compliance Reserve Fund to cover the cost for asbestos abatement in conjunction with Verizon's project to convert from copper wiring to fiber optics at Broughton Road, 200-2 family development.
 - d. Public Housing Notice 2018-16 – Mandatory Data Reporting (Due by 9/30/18)
 - e. Public Housing Notice 2018-17 – Notice of Funding Availability (NOFA) – Modernization to Independence (MTI) Federalization Program with Attachments
- 5) **REPORT OF THE EXECUTIVE DIRECTOR**
 - a. Rent Collection/Lease Enforcement
 - b. Occupancy Statistics
 - c. Affirmative Action Placement Rate
 - d. Meetings
 - e. Other Matters

Update: Capital Plan
- 6) **REPORT OF THE MAINTENANCE DEPARTMENT**
 - a. Work Orders
 - b. Inspections
 - c. Vacancies

7) REPORT OF COMMITTEES

8) TENANT ISSUES

9) UNFINISHED BUSINESS

10) OTHER MATTERS

11) NEW BUSINESS

- a. Approval of disbursements for August, 2018 – attached
- b. Board vote to approve the contract documents with Massey Construction for DHCD Project #168077, Selective Kitchen and Bath Upgrades on Turnover, Powder House Court 667-1, in the amount of \$ 61,000.00.
- c. Board vote to approve the Marblehead Housing Authority Personnel Policy.
- d. Board vote to approve a list of ‘Defined and Approved On-Call Emergency Items’

12) PUBLIC PARTICIPATION

ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Pamela Foye, Chairman

Posted by: Debra A. Larkin