



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Marblehead Housing Authority

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room:

<u>Thursday</u>	<u>May</u>	<u>17</u>	<u>2018</u>	<u>2:30 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
- 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
 - a. Regular Meeting held on Tuesday, April 24, 2018
- 3) **ITEMS FROM THE COMMISSIONERS**
 - a. None
- 4) **COMMUNICATIONS**
 - a. Monthly Financial Statements for April, 2018, prepared by Fenton, Ewald & Associates
- 5) **REPORT OF THE EXECUTIVE DIRECTOR**
 - a. Rent Collection/Lease Enforcement
 - b. Occupancy Statistics
 - c. Affirmative Action Placement Rate
 - d. Meetings
 - e. Other Matters

Update: Capital Plan
- 6) **REPORT OF THE MAINTENANCE DEPARTMENT**
 - a. Work Orders
 - b. Inspections
 - c. Vacancies
- 7) **REPORT OF COMMITTEES**
- 8) **TENANT ISSUES**

9) UNFINISHED BUSINESS

10) OTHER MATTERS

- a. Discussion regarding the Executive Director's preparation of the bylaws for the Annual Board of Commissioners Meeting in June, 2018 regarding the time change of the Board of Commissioners' Meetings

11) NEW BUSINESS

- a. Board Vote to approve disbursements for April, 2018 - attached
- b. Board Vote to approve State Contract for accounting services between the Marblehead Housing Authority and Fenton, Ewald & Associates, P. C.
- c. Board vote to approve charge off of delinquent accounts

12) PUBLIC PARTICIPATION

ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Pamela Foye, Chairman

Posted by: Debra A. Larkin

Date: Friday, May 11, 2018