



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead Housing Authority Board of Commissioners

Name of Board/Committee

HYBRID MEETING

Address: One Farrell Court, Marblehead, MA 01945, ROOM: Community Room **-OR-**

BY ZOOM Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89419646421?pwd=MkFtQ0NQTFQZkxuNVcrMytHWEFSdz09>

One tap mobile : +13126266799,,89419646421#,,,,*092566# US (Chicago)

+16465588656,,89419646421#,,,,*092566# US (New York)

Telephone: Dial (for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago) +1 646 558 8656 US (New York)

Webinar ID: 894 1964 6421

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Tuesday	April	30	2024	3:00 pm
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

*All the reports and supporting documents related to this meeting can be found on www.marbleheadha.org

1. Roll Call
2. Approval of Minutes of Regular Meeting held on March 19, 2024-**An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.**
3. Public/Resident Participation -**An opportunity for resident/public comments/questions of the Board**
4. Report of the Executive Director-**The report summarizes data/activities of the month in all departments of the agency.**

5. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

6. Items from Commissioners -**An opportunity for the Board members to raise any ideas, concerns or questions**
7. Report from Committees -**The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.**
8. New Business Items that Involve Discussion by the Board or Votes
 - a. Board Presentation/Discussion-Scoring summary from Development Consultant, Emily Achtenberg to present score and opinions regarding Development Proposal for Broughton Road from Winn Development Cooperation-**an opportunity for Board members to discuss the Proposal submitted, ask clarifying questions and discuss next steps in the process.**
 - b. Board Vote-Vendor Payment Bills for period ending March 31, 2024-**a summary of the vendor payments made the previous month for the Board to review and ask questions/approve**
 - c. Board Vote-Statement of Expenses and Revenues as prepared by Fenton, Ewald and Associates for period ending March 31, 2024-**financial statements from the Marblehead Housing Authority Fee Accountant summarizing the financial status of the agency for Board questions/approval.**
 - d. Board Vote-Write Offs for Quarter Ending March 31, 2024-**Board vote to write off unpaid balances as of 3/31/24**

- e. Board Vote-Application for Mass Housing Partnership (MHP) Funding Support for legal/consulting fees incurred for Broughton Road Memorandum of Understanding (MOU) development.-**Board to vote to accept the submission of the grant to Mass Housing Partnership.**
- f. Board Discussion-Lithium Battery Use in Marblehead Housing Authority Properties

9. Adjournment-**Ending of the Meeting**

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at the community room of Farrell Court, 1 Farrell Court, Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jenn Schaeffner
Posted by: Cathy Hoog
Date: April 25, 2024