



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Marblehead Housing Authority

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room:

<u>Tuesday</u>	<u>April</u>	<u>24</u>	<u>2018</u>	<u>2:30 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
- 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
 - a. Regular Meeting held on Tuesday, March 20, 2018
- 3) **ITEMS FROM THE COMMISSIONERS**
 - a. None
- 4) **COMMUNICATIONS**
 - a. Monthly Financial Statements for March, 2018, prepared by Fenton, Ewald & Associates
 - b. Quarterly Operating Financial Statements for Quarter Ending March 31, 2018 prepared by Fenton, Ewald & Associates
 - c. Quarterly Investment Register, 03/31/18
 - d. Public Housing Notice 2018-07 – Promulgation of Amendments to Regulation CMR 6.00
 - e. Public Housing Notice 2018-08 – PMR Second Year Clarifications
 - f. Public Housing Notice 2018-09 – Management Services Agreement Guidelines and Templates
- 5) **REPORT OF THE EXECUTIVE DIRECTOR**
 - a. Rent Collection/Lease Enforcement
 - b. Occupancy Statistics
 - c. Affirmative Action Placement Rate
 - d. Meetings
 - e. Other Matters

Update: Capital Plan
- 6) **REPORT OF THE MAINTENANCE DEPARTMENT**
 - a. Work Orders
 - b. Inspections
 - c. Vacancies

7) REPORT OF COMMITTEES

8) TENANT ISSUES

9) UNFINISHED BUSINESS

10) OTHER MATTERS

- a. Discussion regarding the permanent time of the Board of Commissioners' Meetings

11) NEW BUSINESS

- a. Presentation of the FY18 Operating Budget by Teresa Ewald, Fenton, Ewald & Associates and Board Vote to approve FY18 Operating Budget
- b. Board Vote to approve disbursements for March, 2018 - attached
- c. Board Vote to approve the Certificate of Substantial Completion for DHCD Project #168076, Bathroom Window Sill and Tile Replacement, Broughton Road, 200-2, for Nationwide Construction, Inc.
- d. Board Vote to approve the Certificate of Final Completion for DHCD Project #168076, Bathroom Window Sill and Tile Replacement, Broughton Road, 200-2 for Nationwide Construction, Inc.
- e. Board Vote to approve the Certificate of Payment #2 (Final) in the amount of \$2137.00 for DHCD Project #168076, Bathroom Window Sill and Tile Replacement, Broughton Road, 200-2, Nationwide Construction, Inc.

12) PUBLIC PARTICIPATION

ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Pamela Foye, Chairman

Posted by: Debra A. Larkin

Date: Thursday, April 19, 2018