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MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Marblehead Housing Authority

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room:

<u>Tuesday</u>	<u>October</u>	<u>16</u>	<u>2018</u>	<u>2:30 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
- 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
 - a. Regular Meeting held on Tuesday, September 18, 2018
- 3) **ITEMS FROM THE COMMISSIONERS**
 - a. None
- 4) **COMMUNICATIONS**
 - a. Monthly Financial Statements for September, 2018, prepared by Fenton, Ewald & Associates
 - b. Quarterly Investment Register
 - b. Public Housing Notice 2018-18 – Budget Guidelines with Attachments
- 5) **REPORT OF THE EXECUTIVE DIRECTOR**
 - a. Rent Collection/Lease Enforcement
 - b. Occupancy Statistics
 - c. Affirmative Action Placement Rate
 - d. Meetings
 - e. Other Matters

Update: Capital Plan
- 6) **REPORT OF THE MAINTENANCE DEPARTMENT**
 - a. Work Orders
 - b. Inspections
 - c. Vacancies
- 7) **REPORT OF COMMITTEES**
- 8) **TENANT ISSUES**

9) NEW BUSINESS

- a. Approval of disbursements for September, 2018 – attached
- b. Board vote to approve the Amendment #9 to Capital Improvement Work Plan 5001 in the amount of \$558,747.05
- c. Board Vote to Approve Budget Revision #1 for Fiscal Year, 2018
- d. Board vote to enter into a contract with New England Fiberglass Windows, LLC for DHCD Project #168079, Rear Storm Door Replacement, Phase I, located at Farrell Court, 667-3 in the amount of \$41,700.00 which includes an alternate for CVC installations pending DHCD approval
- e. Board vote to enter into a contract with Massey Construction for DHCD Project #168068, Sill and Tile Replacement located at Barnard Hawkes Court, 200-1 in the amount of \$41,000.00 accepting no alternates pending DHCD approval
- f. Board Vote to approve Holiday Hours

10) PUBLIC PARTICIPATION

ADJOURNMENT

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Chairperson: Pamela Foye, Chairman

Posted by: Debra A. Larkin