



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead Housing Authority Board of Commissioners

Name of Board/Committee

HYBRID MEETING

Address: One Powderhouse Court, Marblehead, MA 01945, ROOM: Community Room –OR–
BY ZOOM Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83640650968?pwd=ZzdWV1E0cUh3OHJpNXQ3Zm1OTkYxQT09>
Passcode: 275519

Or One tap mobile: +13092053325, 83640650968#, *275519# US

Or Telephone: Dial: +1 309 205 3325 US

Webinar ID: 836 4065 0968 Passcode: 275519

Tuesday	March	19	2024	3:00 pm
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

*All the reports and supporting documents related to this meeting can be found on www.marbleheadha.org

1. Roll Call
2. Approval of Minutes of Regular Meeting held on February 20, 2024-An opportunity for Board members to review the previous meeting minutes, ask questions and vote on the approval of the minutes.
3. Public/Resident Participation -An opportunity for resident/public comments/questions of the Board
4. Report of the Executive Director-The report summarizes data/activities of the month in all departments of the agency.
5. Communications-

Modernization Report-shows listing of modernization projects and status of the work

Work Order Report-shows the completed and uncompleted work orders for the previous month performed by the Maintenance Department

Move in Move Out Report-shows how many people have vacated units and how many people have moved into units in the agency portfolio of housing units

Vacancy Report-Shows how many vacancies exist in the agency portfolio of housing units and the status of those vacant units regarding repair and refurbishment

State-wide waitlist Data Report-shows how many housing applications have been pulled in the past month and how many applications resulted in housing unit offers

Service Coordinator Report- shows data on how many residents were given services coordination and referrals to support services and how many referrals were made to the Service Coordinator the past month.

6. Items from Commissioners -An opportunity for the Board members to raise any ideas, concerns or questions
7. Report from Committees -The only committee at the Marblehead Housing Authority currently is the Resident Engagement Committee. This committee will provide any updates on new engagement activities or events for residents since the last meeting.
8. New Business Items that Involve Discussion by the Board or Votes
 - a. Board Vote-Vendor Payment Bills for period ending February 29, 2024-a summary of the vendor payments made the previous month for the Board to review and ask questions/approve
 - b. Board Vote-Statement of Expenses and Revenues as prepared by Fenton, Ewald and Associates for period ending January 31, 2024-financial statements from the Marblehead Housing Authority Fee Accountant summarizing the financial status of the agency for Board questions/approval
 - c. Board Discussion-Marblehead Housing Authority Draft Flag Policy-A discussion to take place and receive feedback from residents on the Draft Flag Policy.
 - d. Board Vote-Approval for use of Development Consultant Emily Achtenberg (the only submission from Request for Proposals for Development Consultant Advertisement)-an opportunity for Board members to discuss the Proposal submitted and decide if the agency wants to utilize the Consultant's services to assist with review and scoring of any Development Proposals received.
 - e. Adjournment-Ending of the Meeting

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at the community room of Powderhouse Court, One Powderhouse Court, Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jenn Schaeffner

Posted by: Cathy Hoog

Date: March 14, 2024