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MEETING NOTICE

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Marblehead Housing Authority

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room:

<u>Tuesday</u>	<u>August</u>	<u>15</u>	<u>2017</u>	<u>5:30 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

1) ROLL CALL

2) READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

a. Regular Meeting held on Tuesday, June 20, 2017

3) ITEMS FROM THE COMMISSIONERS

4) COMMUNICATIONS

- a. Monthly Financial Statements for June, 2017, prepared by Fenton, Ewald & Associates
- b. Quarterly Financial Statements and Modernization Cost Reports for Quarter Ending, June 30, 2017 prepared by Fenton, Ewald & Associates
- c. Monthly Financial Statements for July, 2017, prepared by Fenton, Ewald & Associates
- d. Letter from the Board of Selectmen regarding the Marblehead Fair Housing Committee
- e. Public Housing Notice 2017-13, Clarification on Tenants Accounts Receivable (TAR)
- f. Public Housing Notice 2017-14, Agreed Upon Procedures (AUP) In the Publishing Year
- g. Public Housing Notice 2017-15, Tracking PMR Criteria in Real Time: New Feature Live in Housing Applications
- h. Public Housing Notice 2017-16, Mandatory Data Reporting
- i. Public Housing Notice 2017-17, New Application in Housing Applications; "Fiscal Year End Forms and Certifications"

5) REPORT OF THE EXECUTIVE DIRECTOR

- a. Rent Collection/Lease Enforcement
- b. Occupancy Statistics
- c. Affirmative Action Placement Rate

- d. Meetings
- e. Other Matters

Update: Capital Plan

6) REPORT OF THE MAINTENANCE DEPARTMENT

- a. Work Orders
- b. Inspections
- c. Vacancies

7) REPORT OF COMMITTEES

8) TENANT ISSUES

9) UNFINISHED BUSINESS

10) OTHER MATTERS

11) NEW BUSINESS

- a. Approval of disbursements for June, 2017 – attached
- b. Approval of disbursements for July, 2017 – attached
- c. Board vote to approve funds for annual cook-out in the amount of \$400.00
- d. Board vote to approve funds for Roads School elevator completion celebration in the amount of \$450.00
- e. Discussion and approval to renew National Grand Bank Certificate of Deposit in the amount of \$112,572.16
- f. Board vote to approve Disposition List

12) PUBLIC PARTICIPATION

ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Pamela Foye, Chairman

Posted by: Debra A. Larkin

Date: Wednesday, August 9, 2017