



## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### Marblehead Housing Authority

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room: \_\_\_\_\_

<u>Tuesday</u>	<u>April</u>	<u>16</u>	<u>2019</u>	<u>2:30 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)  
THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
- 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
  - a. Regular Meeting held on Tuesday, March 19, 2019
  - b. Regular Meeting held on Monday, March 25, 2019 (ED Search Committee/PR)
- 3) **ITEMS FROM THE COMMISSIONERS**
  - a. Update: Executive Director Search
  - b. Board of Commissioners to form a committee regarding the re-use of the Gerry School and participation in the Housing Plan Committee formed by the Marblehead Board of Selectmen
- 4) **COMMUNICATIONS**
  - a. Monthly Financial Statements for March, 2019, prepared by Fenton, Ewald & Associates
  - b. Quarterly Operating Financial Statements for Quarter Ending March 31, 2019 prepared by Fenton, Ewald & Associates
  - c. Quarterly Investment Register, 03/31/19
  - d. Maintenance Wage Rates, Department of Labor & Workforce Development, effective 4/1/19
  - e. DHCD Approval of FYE 12/31/2019 Budget (ANUEL - \$1,183,333.)
  - f. Public Housing Notice 2019-6 – LHAs Performing Biennial Rent-Re-Determinations for Chapter 667 Elderly Housing: Clarification Regarding Implementation of Cost of Living Adjustment COLA) Increase – Required Refund of Rent (With Attachments)
  - g. Public Housing Notice 2019-7 - Request for Information: Creation of Regional Housing Authority Entities
  - h. Public Housing Notice 2019-8 – Opening of the Online Housing Application for Massachusetts Public Housing (CHAMP)
- 5) **REPORT OF THE EXECUTIVE DIRECTOR**
  - a. Rent Collection/Lease Enforcement
  - b. Occupancy Statistics
  - c. Affirmative Action Placement Rate
  - d. Meetings
  - e. Other Matters

**Update: Capital Plan**

**6) REPORT OF THE MAINTENANCE DEPARTMENT**

- a. Work Orders
- b. Inspections
- c. Vacancies

**7) REPORT OF COMMITTEES**

**8) TENANT ISSUES**

**9) NEW BUSINESS**

- a. Board Vote to approve disbursements for March, 2019 - attached
- b. Board Vote to approve State Contract for accounting services between the Marblehead Housing Authority and Fenton, Ewald & Associates, P. C.
- c. Board vote to approve charge off of delinquent accounts
- d. Board Vote to approve Certificate of Substantial Completion DHCD Project #168079, Storm Door Replacement 667-3 – Farrell Court for CVC Installations (Pending DHCD Approval)

**10) PUBLIC PARTICIPATION**

**11) ADJOURNMENT**

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Pamela Foye, Chairman

Posted by: Julie L. Martineau