



## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Marblehead Housing Authority**

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room: \_\_\_\_\_

<u>Tuesday</u>	<u>February</u>	<u>19</u>	<u>2019</u>	<u>2:30 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)  
THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
  - 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
    - a. Regular Meeting held on Tuesday, February 5, 2019
  - 3) **ITEMS FROM THE COMMISSIONERS**
    - a. Update: Executive Director Search
  - 4) **COMMUNICATIONS**
    - a. Monthly Financial Statements for January, 2019, prepared by Fenton, Ewald & Associates
    - b. Quarterly Financial Statements for Quarter Ending December, 2018, prepared by Fenton, Ewald & Associates
    - c. Public Housing Notice 2019-1 – Revisions to PMR Criteria for First Publishing Year
    - d. Public Housing Notice 2019-2 - Common Housing Application for Public Housing (CHAMP) Update – With Five (5) Attachments
    - e. MEMO - Mass NAHRO Information on Tenant Board Member
  - 5) **REPORT OF THE EXECUTIVE DIRECTOR**
    - a. Rent Collection/Lease Enforcement
    - b. Occupancy Statistics
    - c. Affirmative Action Placement Rate
    - d. Meetings
    - e. Other Matters
- Update: Capital Plan**
- 6) **REPORT OF THE MAINTENANCE DEPARTMENT**
    - a. Work Orders
    - b. Inspections
    - c. Vacancies

**7) REPORT OF COMMITTEES**

**8) TENANT ISSUES**

**9) NEW BUSINESS**

- a. Board vote to approve the Certification of Year End, 2018 Financial Operating Statements prepared by Fenton, Ewald & Associates
- b. Board vote to approve the Modernization Cost Reports for Year End, 2018 prepared by Fenton, Ewald & Associates
- c. Board vote to approve the Certification and Compensation of Top Five Salaries for Fiscal Year End, 12/31/18
- d. Board vote to approve the Fiscal Year End, 12/31/18 Certification of Tenant Lead Notification
- e. Board vote to approve the Town Report for Fiscal Year End, 12/31/18
- f. Board Vote to approve disbursements for January, 2019 - attached
- g. Board Vote to approve the Certificate of Final Completion for DHCD Project #168084, Shower Window / Sill Replacement 200-2, (Phase 2) – Broughton Road for Nationwide Construction, Inc. (Pending DHCD Approval)
- h. Board Vote to approve the Certificate for Payment #2 (Final) for DHCD Project #168084, Shower Window / Sill Replacement 200-2, (Phase 2) – Broughton Road for Nationwide Construction, Inc. in the amount of \$3390.00 (Pending DHCD Approval)

**10) PUBLIC PARTICIPATION**

**11) ADJOURNMENT**

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Pamela Foye, Chairman

Posted by: Debra A. Larkin