



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

MARBLEHEAD HOUSING AUTHORITY

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA

Room: First Floor Community Room

<u>Tuesday</u>	<u>December</u>	<u>17</u>	<u>2019</u>	<u>2</u>	<u>30</u>	<u>PM</u>
Day of week	Month	Date	Year	Time		

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- 1) ROLL CALL
- 2) READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING
 - a. Regular Meeting held on Tuesday, NOV. 19, 2019
- 3) ITEMS FROM THE COMMISSIONERS
- 4) COMMUNICATIONS
 - a. Monthly Financial Statements for NOV. 2019, prepared by Fenton, Ewald & Associates
 - b. Proposed Budget for FY2020 – Ms. Karen O’Leary of Fenton, Ewald & Associates
 - c. Dept. of Housing & Community Development Executive Director Salary Worksheet 2020
 - d. Payment Summary Report
 - e. Public Housing Notice 2019-27 – Dept. of Housing & Community Development
FY2020 Health & Safety Initiative: Small Project Grant Round
 - f. Public Housing Notice 2019-28 – Dept. of Housing & Community Development
Boiler & Machinery and Crime Insurance for 2020
- 5) REPORT OF THE EXECUTIVE DIRECTOR
 - a. Rent Collection/Lease Enforcement
 - b. Occupancy Statistics

Update: Capital Plan

- 6) REPORT OF THE MAINTENANCE DEPARTMENT
 - a. Work Orders
 - b. Inspections
 - c. Vacancies
- 7) REPORT OF COMMITTEES
- 8) TENANT ISSUES
- 9) NEW BUSINESS
 - a. Final Approval Roll-in Shower project #168087
 - b. Approve Work Order Window Replacement at Broughton Road & Barnard Hawkes Court project #168092
 - c. Extend Management Consultant until January 31, 2020 (FY2019 Q4 reporting)
 - d. Date of next Marblehead Housing Authority Board Meeting
- 10) PUBLIC PARTICIPATION
- 11) ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Joan Cutler

Posted by: Frank O'Connor, Jr.

Date: 12/11/2019