



MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Marblehead Housing Authority

Name of Board/Committee

Address of Meeting: 26 Rowland Street, Marblehead, MA 01945 Room:

<u>Thursday</u>	<u>February</u>	<u>16</u>	<u>2017</u>	<u>10:00 AM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

THIS AGENDA IS SUBJECT TO CHANGE

- 1) **ROLL CALL**
- 2) **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**
 - a. Regular Meeting held on Tuesday, January 17, 2017
- 3) **ITEMS FROM THE COMMISSIONERS**
 - a. Update regarding fence at Green Street Court – see attached memo
 - b. Update regarding bathroom tub vs. showers at elderly buildings – see attached memo
- 4) **COMMUNICATIONS**
 - a. Monthly Financial Statements for December, 2016, prepared by Fenton, Ewald & Associates
 - b. Monthly Financial Statements for January, 2017, prepared by Fenton, Ewald & Associates
 - c. Quarterly and Year End, 2016 Financial Statements and Modernization Cost Reports prepared by Fenton, Ewald & Associates
 - d. Public Housing Notice 2017-02, Regional Capital Assistance Advisory Team Election Results
 - e. Public Housing Notice 2017-03, Emergency Pull Cord /Light Systems
 - f. Public Housing Notice 2017-04, Local Housing Authority Board Member Elections
- 5) **REPORT OF THE EXECUTIVE DIRECTOR**
 - a. Rent Collection/Lease Enforcement
 - b. Occupancy Statistics
 - c. Affirmative Action Placement Rate
 - d. Meetings
 - e. Other Matters

Update: Capital Plan

6) REPORT OF THE MAINTENANCE DEPARTMENT *(December and January)*

- a. Work Orders
- b. Inspections
- c. Vacancies

7) REPORT OF COMMITTEES

8) TENANT ISSUES

9) UNFINISHED BUSINESS

10) OTHER MATTERS

11) NEW BUSINESS

- a. Approval of disbursements for January, 2017 - attached
- b. Board vote to approve charge-off accounts for FY2016 – see attached
- c. Board vote to approve Disposal List – FY2016-04
- d. Board Vote to approve State Contract for accounting services between the Marblehead Housing Authority and Fenton, Ewald & Associates, P. C.
- e. Board vote to approve the Certification of Year End, 2016 Financial Operating Statements prepared by Fenton, Ewald & Associates
- f. Board vote to approve the Modernization Cost Reports for Year End, 2016 prepared by Fenton, Ewald & Associates
- g. Board vote to approve the Certification and Compensation of Top Five Salaries for Fiscal Year End, 12/31/16
- h. Board vote to approve the Fiscal Year End, 12/31/16 Certification of Tenant Lead Notification
- i. Board vote to approve the Town Report for Fiscal Year End, 12/31/16

12) PUBLIC PARTICIPATION

ADJOURNMENT

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Pamela Foye, Chairman

Posted by: Debra A. Larkin

Date: Tuesday, February 14, 2017