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 2021 APR -5 PM 1:55

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25 and the Governor's March 12, 2020 Executive order

Archives Advisory Committee

Name of Board or Committee

Address of Meeting: **Join Zoom Meeting PLEASE JOIN VIA THIS WEB LINK or DIAL IN**
<https://zoom.us/j/94691241463?pwd=Y2NMMmVMZnBRbHdOZFZ0REdESnFXZz09>
Meeting ID: 946 9124 1463 Passcode: 528395 +1 253 215 8782 US

Friday	April	9	2021	11:00 AM
Day of Week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Scheduled appointments:

Agenda:

1. Mary Alley Site Architect selection – design & cost studies – Cutting
2. School Department relocation status – Silva/Johnston
3. Timeline update – Johnston
4. Next Steps - Johnston
5. PR/Awareness sub-committee planning – Peterson, Doliber, Cutting
6. Grants Availability
7. Fund Raising Plan
8. Open action items status – all
9. New business
10. Next meetings –
 - 10.1. After Architect Kickoff Meeting

Open Action Items - modified:

- 1.1. **PR Committee:** need new plan for news releases & updated catch phrase for the project
- 1.2. **Johnston/McCormack:** Marblehead Museum deposit terms and objects which will be accepted
- 1.3. Archival materials measurements:
 - 1.3.1. **Robin Michaud** – obtain BYC archives measurements
- 1.4. **Collections Policy**
 - 1.4.1. **Johnston** – hire Archivist consultant to create Collections Policy, assist with planning

VOTES:

Correspondence, Public Participation, New Business

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jason Silva

Posted by: Kyle Wiley

Date: April 5, 2021