



# MEETING NOTICE AND AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL.30A §§ 18-25

## Archives Advisory Committee

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Name of Board/Committee

**Address of Meeting:** Abbot Hall, 188 Washington St, Marblehead

**Room:** Town Administrators

<b>Thursday</b>	<b>DECEMBER</b>	<b>13</b>	<b>2018</b>	<b>9:00</b>	<b>AM</b>
_____ Day of Week	_____ Month	_____ Day	_____ Year	_____ Time	_____ AM/PM

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

### Scheduled appointments

#### Agenda:

1. Approve minutes of Sept. 6, 2018 meeting
2. Recent communications - Johnston
3. Dashboard update:
  - 3.1. Since last meeting, New/Updated measurements from Assessors, Board of Health, Historical Commission, Planning Board, Rec. & Park, Town Administrator/Selectmen's Dept, Town Clerk, Veterans Services, Oko's, Old North Church, St. Andrews Church
4. Requirements Document:
  - 4.1. Facility Requirements
  - 4.2. Recommendations and Next Steps
5. Mary Alley Sites: – Nilsson, Cutting
  - 5.1. Structural Assessment for second floor option
  - 5.2. Space Assessment for basement and second floor options
  - 5.3. Cost Estimate for second floor structure only
6. PR sub- committee report – Peterson, Doliber, Cutting
7. Open action items status (see Sept. 6, 2018 meeting minutes) – all
8. Other business /New business
9. Next meetings –
  - 9.1. Thu., Jan. 24, 2018 at 9:00am, Jason Silva's Conference Room

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Chris Johnston  
 Posted by: Kyle Wiley  
 Date: December 4, 2018