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MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Abbot Public Library Board of Trustees

Name of Board/Committee

Address of Meeting: 235 Pleasant Street, Marblehead, MA

Room: Marblehead Room

<u>Monday</u>	<u>December</u>	<u>2</u>	<u>2019</u>	<u>6</u>	<u>30</u>	<u>PM</u>
Day of week	Month	Date	Year	Time		

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approve minutes of November 4 meeting

Report of the Abbot Public Library Fund, Inc (APLF, Inc)
 Current value of investment accounts, checking account, money-market account

Report from the board chair
 Update on meeting with town manager
 Status of renovation plans
 Development of banner for Abbot Public Library Renovation Campaign

Report from the library director
 Update on daily library activities, events, maintenance, and staff issues

Financial reports
 Update on budget expenditures and special funds

Committee reports
 Fund-raising committee activities
 Activities of the Friends of the Abbot Public Library (APL)
 Activities and outreach of advocacy committee
 Building Renovation Committee (BRC) initiatives

Old business
Lower level repair update
Review Google-drive link information

New business
Public participation

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Phyllis B. Smith

Posted by: Phyllis B. Smith

Date: November 11, 2019