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MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Abbot Public Library Board of Trustees

Name of Board/Committee

Address of Meeting: 235 Pleasant Street, Marblehead, MA

Room: Lower Level Meeting Room

<u>Monday</u>	<u>November</u>	<u>4</u>	<u>2019</u>	<u>6</u>	<u>30</u>	<u>PM</u>
Day of week	Month	Date	Year	Time		

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approve minutes of October 7 meeting

Welcome and inform the Building Renovation Committee (BRC)
Introduce new members/choose vice chair/review architect documents,
fund- raising efforts, and advocacy activities

Report of the Abbot Public Library Fund, Inc (APLF, Inc)
Current value of investment accounts, checking account, money-market account

Report from the board chair
Update on meeting with town manager
Status renovation plans

Report from the library director
Update on daily library activities, events, maintenance, and staff issues

Financial reports
Update on budget expenditures and special funds

Committee reports
Fund-raising committee activities
Activities of the Friends of the Abbot Public Library (APL)
Activities and outreach of advocacy committee

Old business

Lower level repair update

Approval of edits to long-range plan

New business

Public participation

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Phyllis B. Smith

Posted by: Phyllis B. Smith

Date: October 29, 2019