

## Departmental Information

### Emergency:

**FIRE** 911

**POLICE** 911

**Town of Marblehead Official Website: [www.marblehead.org](http://www.marblehead.org)**

(Note: All phone numbers are 781 Area Code unless otherwise noted.)

Assessments	Assessors	631-0236
Birth, Marriage & Death Certificates	Town Clerk	631-0528
Board of Appeals (Zoning)	Engineering	631-1529
Building Permits	Building	631-2220
Burial Permits	Health Department	631-0212
Cemetery	Cemetery	631-1182
Collector of Taxes	Finance	631-0587
Council on Aging	Council on Aging	631-6737
Elections	Town Clerk	631-0528
Finance Director	Finance	631-1705
Fire Prevention	Fire Department	639-3428
Fuel Oil Storage	Fire Department	639-3428
Harbormaster	Harbormaster	631-2386
Health	Health Department	631-0212
Historical Commission	Abbot Hall	639-3425
Library	Abbot Public Library	631-1480
Licenses alcohol, common victualler		
entertainment, second hand	Selectmen s Office	631-0000
Licenses marriage, dog	Town Clerk	631-0528
Plumbing Permits	Building	639-9151
Police Administration	Police Dept.	631-1212
Recreation	Recreation & Park	631-3350
Schools:	Administration	639-3140
	High School	639-3100
	Veterans Middle School	639-3120
	Village School	639-3159
	Bell	639-3171
	Coffin	639-3181
	Gerry	639-3186
	Glover	639-3190
Streets, Sidewalks	Public Works	631-1750
Town Administrator	Selectmen s Office	631-0000
Town Treasurer	Finance	631-1033
Trees	Tree Warden	631-2721
Veterans Benefits	Veterans Agent	631-0990
Water & Sewer	Water & Sewer	631-2694
Weights & Measures	Sealer	631-0990
Wiring Permits	Building	639-9151
Zoning Enforcement	Building	631-2220

### FEDERAL AND STATE SENATORS AND REPRESENTATIVES:

US Senators:	Elizabeth Warren	617-565-3170
	Ed Markey	617-565-8519
US Representative (6 <sup>th</sup> Dt.)	John F. Tierney	978-531-1669
MA Representative (8 <sup>th</sup> Dt.)	Lori Ehrlich	617-722-2014
MA Senator (3 <sup>rd</sup> Dt.):	Thomas M. McGee	617-722-1350

## Marblehead

2013

Marblehead

Town Report



## Town Report 2013

Cover:

Dana Edwin Snow

April 28, 1948 - December 17, 2013

37 Year Public Servant of Marblehead

Photo Courtesy of SESD

**ANNUAL  
TOWN REPORT  
OF THE YEAR 2013**

**MARBLEHEAD, MASSACHUSETTS**





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### **BOARD OF SELECTMEN**

The Board of Selectmen is comprised of five members, each elected annually. Members of the Board of Selectmen are Chair, Jackie Belf-Becker., Harry C. Christensen, Jr., Judith R. Jacobi, Bret T. Murray and James E. Nye. The Board meets on the second and fourth Wednesday of each month at 7:30 pm in the Selectmen's Meeting Room in Abbot Hall and as needed at other times. All meetings are open to the public.

In 2013 the Old Town House accessibility project was completed. The project involved the installation of an elevator which makes the building universally accessible and available for use once again.

The citizens of the Town also approved the funds, both at town meeting and a proposition 2 ½ override, for the design, permitting and construction of the Abbot Hall Tower Project. This project includes repair and restoration of the clock tower and accessibility upgrades to Abbot Hall.

In 2013, the Town took possession of the parcel of land known as Lead Mills. This was a joint purchase between the Town of Marblehead and the City of Salem with assistance from the Essex County Greenbelt and Marblehead Conservancy. It was funded by the citizens of Marblehead, private donations and a \$400,000 PARC grant from the Commonwealth's Executive Office of Environmental Affairs. The parcel is a waterfront parcel that contains a total of 4.85 acres with 3.46 acres in Marblehead. The land is now under the control of the Conservation Commission for use as open space and passive recreation.

The town completed the Hazard Mitigation Plan Update in 2013. The updated plan will help identify hazards that pose threats and will prioritize action items to mitigate these hazards. The prioritization of action items will allow the Town to continue to focus on identified goals and actions. The town received a grant from FEMA to update the plan.

This year the Town saw two department heads retire; Pat Roberts, Council on Aging Director and Charles (Chuck) McCollum, long term employee of the Water and Sewer Department, retiring as Superintendent. The Board thanks them for their services and wishes them well in their retirement.

## MARBLEHEAD TOWN REPORT 2013

As the local licensing authority, the selectmen renewed and/or issued the following licenses concerning its licensed serving establishments:

Annual All Alcoholic Restaurant (15)  
Annual All Alcoholic – Package Store (5)  
Annual All Alcoholic Fraternal Club (2)  
Annual All Alcoholic Club (3)  
Season All Alcoholic Club (2)  
Annual Wine & Malt – Package (1)  
Annual Wine & Malt Restaurant (7 Day) (5)  
Annual Common Victualler (42)  
Annual Entertainment (14)  
Sunday Entertainment (12)  
Second Hand Dealers (15)  
Automatic Amusement Device (14)  
Annual Auto Class II (1)  
Annual Lodging (3)

The Board would like to recognize the tremendous amount of time volunteers throughout the Town government and local philanthropic organizations devote to working for the benefit of Marblehead. In addition to thanking the volunteers for their time, the board thanks all of those who contributed financially to the various funds established for the benefit of the Town. Also the board recognizes the efforts and dedication of our town employees who work extraordinarily well together.

The Board also thanks Jeff Chelgren, Town Administrator, Rebecca Curran, Town Planner; Kyle Wiley, Administrative Aide and the office staff Jennifer Smith and Jane Tricomi, for all their assistance this past year and extend our best wishes and thanks to all of the citizens of the Town of Marblehead whom we faithfully and conscientiously strive to represent.

Faithfully yours,

Jackie Belf-Becker, Chair  
Harry C. Christensen, Jr.  
Judith R. Jacobi  
James E. Nye  
Bret T. Murray



## MARBLEHEAD TOWN REPORT 2013

Commonwealth of Massachusetts,  
County of Essex, ss  
to Any Constable in the Town of Marblehead  
Greeting:

You are hereby required and directed in the name of the Commonwealth of Massachusetts to warn and give notice to the inhabitants of Marblehead, qualified to vote in elections and in town affairs, to meet at the Marblehead Veterans Middle School Auditorium, Duncan Sleigh Square, 217 Pleasant Street, Marblehead, MA, on Monday, the sixth day of May next A. D. 2013 (it being the first Monday in May) at 7:45 o'clock in the afternoon to act on the following articles in the Warrant for said meeting as follows:

### **Article 1 Recite “Pledge of Allegiance”**

To see if the Town will vote to begin Annual Town Meeting 2013 with the reciting of “Pledge of Allegiance to the Flag”. Sponsored by Joan Cutler, Fraffie Welch and others.

### **Article 2 Articles in Numerical Order**

To see if the Town will vote to adopt an order requiring articles in the Warrant to be taken up in their numerical order, or take any action relative thereto. Sponsored by the Board of Selectmen.

### **Article 3 Reports of Town Officers and Committees**

To receive the report of the Town Accountant, the reports of the Town Officers, and special Committees, or take any action relative thereto. Sponsored by the Board of Selectmen.

### **Article 4 Assume Liability**

To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, for all damages that may be incurred by work to be performed by the Massachusetts Highway Department for the improvement, development, maintenance and protection of tidal and non tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth, or take any other action relative thereto. Sponsored by the Board of Selectmen.

## MARBLEHEAD TOWN REPORT 2013

### **Article 5 Accept Trust Property**

To see if the Town will vote to accept certain trust property, gifts or grants to be administered by the Town or modify the terms thereof, or take any other action relative thereto. Sponsored by Town Counsel.

### **Article 6 Lease Town Property**

To see if the Town will vote to authorize the appropriate Town Officers to let or lease such land, buildings or structures owned by the Town on such terms as they may determine, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 7 Fiscal 2013 School Budget Additional Appropriation**

To see if the Town will vote to appropriate or transfer from available funds a sum of money to fund additional expenses of the fiscal year 2013 school budget, said sum to be added to article 30, item 101, schools, as voted at Town Meeting in May 2012, or take any action relative thereto. Sponsored by the School Committee.

### **Article 8 Unpaid Accounts**

To see if the Town will vote to appropriate or transfer from available funds a sum of money to provide for the payment of any unpaid accounts brought forward from previous years, or take any other action relative thereto. Sponsored by the Finance Director.

### **Article 9 Revolving Funds**

To see if the Town will vote to authorize various revolving funds as required by M.G.L. c 44 s.53E ½, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 10 Walls and Fences**

To see if the Town will vote to raise and appropriate a sum of money for the construction and reconstruction of walls and fences for the protection of highways and property, including engineering services in connection therewith; to authorize the appropriate Town Officers to acquire by purchase, eminent domain or otherwise, any land or easements necessary therefor; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 11 Purchase of Equipment of Several Departments**

To see if the Town will raise and appropriate any sums of money for the purchase of equipment for the several departments of the Town; to authorize the Board of

## MARBLEHEAD TOWN REPORT 2013

Selectmen to trade old equipment as part of the purchase price; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Finance Committee.

### **Article 12 Capital Improvements for Public Buildings**

To see if the Town will vote to raise and appropriate a sum of money for remodeling, reconstructing and making extraordinary repairs to existing Town buildings and the purchase of necessary equipment including computer hardware and software to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 13 Water Department Construction**

To see if the Town will vote to appropriate a sum of money to be expended by the Water and Sewer Commission for the construction, reconstruction and extending of water mains, replacement of water meters, appurtenances, engineering, consultants, surveys including revenue studies and other general Water Department purposes, and to authorize the Board of Water and Sewer Commissioners to acquire by purchase, eminent domain or otherwise any lands or easements necessary to take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

### **Article 14 Sewer Department Construction**

To see if the Town will vote to appropriate a sum of money to be expended by the Water and Sewer Commission for the construction or reconstruction of sewers for sanitary purposes and for sewerage disposal, pump stations, original pumping equipment, metering equipment, safety equipment, replacement of said equipment, engineering, consultants, surveys, including revenue studies and other general Sewer Department purposes, and to authorize the Board of Water and Sewer Commissioners to acquire by purchase, eminent domain or otherwise any lands or easements necessary to take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

### **Article 15 Water and Sewer Commission Claims**

To see if the Town will vote to authorize the Water and Sewer Commission and the Board of Selectmen acting jointly to compromise any claims for damages or suits pending against the Town of Marblehead on account of acts which may have occurred during the construction of the water, sewer and storm water system or take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

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### **Article 16 Storm Drainage Construction**

To see if the Town will vote to appropriate a sum of money for the construction, reconstruction and maintenance of storm sewers for surface drainage purposes, and to authorize the appropriate Town Officers to acquire by purchase, eminent domain or otherwise, any land or easements necessary therefor, and to raise the money for such purpose by the issue of bonds or notes or in any other manner; or take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

### **Article 17 Proposed Reclassification and Pay Schedule (Administrative)**

To see if the Town will vote to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Administrative Pay Schedule; to strike out the pay schedule as it relates to Administrative personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 18 Pay Schedule and Reclassification (Traffic Supervisors)**

To see if the Town will vote to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Traffic Supervisors Pay Schedule; to waive the pay schedule as it relates to Traffic Supervisor personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 19 Proposed Reclassification and Pay Schedule (Seasonal and Temporary Personnel)**

To see if the Town will vote to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Seasonal and Temporary Personnel Pay Schedules; strike out the pay schedules as they relate to seasonal and temporary personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 20 Compensation - Town Officers**

To see if the Town will vote to revise the compensation of the Town Clerk as the Town by vote may determine and to transfer from available funds and/or

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appropriate a sum of money to make said revision effective or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 21 Financial Assistance for Conservation**

To see if the Town will vote to authorize the Conservation Commission and other proper officers of the Town to apply for financial assistance from public and private sources to be expended by the Conservation Commission for the purchase of vacant land and any other purpose, authorized by Section 8C of Chapter 40 of the General Laws as amended, or to reimburse the Town for sums of money expended for such purposes, or both, and to take any other action relative thereto. Sponsored by the Conservation Commission.

### **Article 22 North Shore Regional Vocational School District**

To see if the Town will vote to approve the gross operating and maintenance budget of the North Shore Technical High School for the fiscal year commencing July 1, 2013 and appropriate a sum of money for the Town's assessment of the same, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 23 Essex North Shore Agricultural and Technical School District**

To see if the Town will vote to appropriate a sum of money to pay the Town's share of the costs associated with the design, construction, and furnishing of the Essex North Shore Agricultural and Technical School District's new District High School facility for the fiscal year commencing July 1, 2013; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 24 Other Post Employment Benefits Trust Fund**

To see if the Town will vote, in accordance with Section 20 of Chapter 32B of the Massachusetts General Laws, to appropriate a sum for the Other Post Employment Benefits (OPEB) Trust Fund; or take any action relative thereto. Sponsored by the Finance Director.

### **Article 25 Available Funds appropriate to Reduce Tax Rate**

To see if the Town will vote to appropriate free cash balance in the hands of the Town Treasurer, including any surplus or part of surplus in the Electric Light Department for use of the Assessors in making the tax rate or take any other action relative thereto. Sponsored by the Finance Director.

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### **Article 26 Expenses of Several Departments**

To see what sums of money the Town will raise and appropriate, including appropriations from Federal Revenue Sharing moneys, to defray the necessary and usual expenses of the several departments of the Town for the fiscal year beginning July 1, 2013 or take any other action relative thereto. Sponsored by the Finance Department.

### **Article 27 Supplemental Expenses of Several Departments**

To see what sums of money the Town will raise and appropriate, including appropriations from Federal Revenue Sharing moneys, to defray the supplemental expenses of the several departments of the Town for the fiscal year beginning July 1, 2013, or take any other action relative thereto. Sponsored by the Finance Department.

### **Article 28 School Department Computers, Support Equipment and Technology**

To see if the Town will vote to appropriate a sum of money for the purpose of purchasing computers, technology infrastructure, support software and equipment and necessary accessory furnishings and to raise the money for these purposes by the issuance of bonds or notes or in any other manner, or take any other action relative thereto. Sponsored by the School Committee.

### **Article 29 Schools Construction and/or Renovation Program**

To see if the Town will vote to appropriate a sum of money for the purpose of remodeling, construction, purchasing technology software and equipment, furnishing or making extraordinary repairs, including all professional feasibility studies, design, architectural and engineering fees, to the Gerry, Coffin, Bell, Eveleth, Glover, Village, Veterans Middle and High School and/or any other schools and their respective playing fields, and to raise the money for these purposes by the issue of bonds or notes by the transfer of an unused/prior appropriation and borrowing authority for such purposes, or in any other manner, or take any other action relative thereto. Sponsored by the School Committee

### **Article 30 Amend Bylaw, Cemeteries**

To see if the Town will amend Chapter 206, Cemeteries, of the Town of Marblehead Bylaws as follows:

- 1) Amend §206-1. A Cemetery Commissioners *which presently reads as follows*:

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### § 206-1. A Cemetery Commissioners.

A. The Town Board of Cemetery Commissioners and election of members are set by MGL c. 114, § 22. Duties of the Cemetery Commissioners are set by MGL c. 114, § 23.

*To instead read as follows (bold text added):*

A. The Town Board of Cemetery Commissioners and election of members are set by MGL c. 114 §22. Duties of the Cemetery Commissioners are set by MGL c. 114 §23. **The Cemetery Commission shall comply with all applicable laws regarding the conduct of a public body in the Town of Marblehead and the Commonwealth of Massachusetts including but not limited to the provisions of MGL. c. 268A's, the "Conflict of Interest Law", biannual ethics review and test, and the Sexual Harassment Policy of the Town of Marblehead as well as the Code of Conduct adopted by the Cemetery Commission.**

2) Amend §206-3.A and C Purchase of burial rights *which presently reads as follows:*

### § 206-3.A and C Purchase of burial rights.

A. Burial rights in the Marblehead Cemetery are for the residents of Marblehead or taxpayers only. This means that when you purchase these burial rights you do so with the understanding that they are to be used for members of your family. When a plot is purchased, only the exclusive right of burial is secured, not the land itself. Rights purchased in the Marblehead Cemetery are not transferable. If the owner finds the same cannot be used, he shall release them back to the Town and receive the original purchase price for the same.

C. Residents purchasing burial rights in the Marblehead Cemetery will have just two interments to a grave, with the understanding that at least one will be for the interment of ashes, or three cremains maximum will be allowed per grave site with a dimension of three feet by 10 feet. Only one flush-type marker properly inscribed will be allowed to be placed on said grave site.

*To instead read as follows (bold text added)*

**A. In order to be permitted to burial rights in Marblehead, one must be a resident of Marblehead. Pre-need burial rights in the Marblehead Cemetery are for Marblehead residents of five years or more who pay taxes on the property in which they reside. A Marblehead resident who rents shall only be**

## MARBLEHEAD TOWN REPORT 2013

**permitted to have his/her estate purchase burial rights in the Marblehead Cemetery upon the death of the resident. Burial rights purchased, are done so by the Purchaser with the agreement and limitation that said burial rights are to be used solely for members of the Purchaser's family.** When a plot is purchased, only the exclusive right of burial is secured, not the land itself. Rights purchased in the Marblehead Cemetery are not transferable. If the owner finds same cannot be used, he shall release them back to the Town and receive the original purchase price for same.

**C. Residents purchasing burial rights in the Marblehead Cemetery will have just three interments per grave. Three cremations maximum shall be permitted per grave site with a dimension of three feet by ten feet or one full burial and two cremations shall be permitted. Notwithstanding the foregoing, those purchasing burial rights in the AM section shall be restricted to two cremations only.**

3) Amend §206-4.G General Rules *which presently reads as follows:*

§ 206-4.G General Rules:

G. Persons within the cemetery shall use only the avenues, roads and paths, and no one is permitted to walk upon or across lots or lawns unless it is necessary to do so to gain access to one's own lot.

*To instead read as follows (bold text added)*

**G. The scattering of cremated remains shall not be permitted anywhere within cemetery grounds. Fines shall be assessed as follows:**

**A fine equal to the then current charge, including applicable miscellaneous fees, consistent with the cost of a cremation burial.**

**All unpaid fines shall be liens placed upon any lot where ashes are found scattered.**

**Lots upon which fines are outstanding shall be closed to further use until the fine is paid in full.**

4) Amend §206-5. Veterans lot *which presently reads as follows:*

§ 206-5. Veterans lot.



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The section in the cemetery called "veterans lots" may be used for the interment of any resident veteran, with the opening and container charge only, predicated on and subject to available space in said veterans lot and subject to the rules and regulations. Said space will be set aside for the burials of honorably discharged veterans residing in the Town at the time of their enlistment into the service and/or at the time of their death, proof having been established by the Veterans Agent and subject to the approval of the Superintendent. The lifting of the turf for flower beds is prohibited on any veteran's grave.

*To instead read as follows (bold text added)*

The section in the Cemetery called "Veterans Lots" may be used for the interment of any resident veteran, with the opening and container charge only. Predicated on and subject to available space in said Veterans Lot and subject to **these** Rules and Regulations. Said space will be set aside for the burials of Honorably Discharged veterans residing in the town at the time of their enlistment into the service and/or at the time of their death. Proof having been established by the **Town of Marblehead** Veterans Agent and subject to the approval of the Superintendent.

**A spouse's ashes shall be allowed to be interred with the deceased veteran. The standard grave opening fees shall apply to the spouses internment. Inscription for the spouse is allowed on the reverse of the upright marble stone. Family's of the deceased shall be responsible for the payment and arrangement of said inscription. The lifting of the turf for flower beds is prohibited by the United States Government on any veteran's grave in a designated veteran section.**

**Floral arrangements accompanying the casket or urn at the time of burial will be placed on the completed grave. Natural cut flowers may be placed on graves at any time of the year. They will be removed when they become unsightly or when it becomes necessary to facilitate cemetery operations and maintenance. Containers such as pots, baskets, etc. are prohibited. Privately owned, permanent in-ground flower containers are prohibited.**

**Permanent plantings, artificial flowers, statues, vigil lights, wind chimes, breakable objects and similar items are prohibited. The Department of Veterans Affairs does not permit adornments that are considered offensive, inconsistent with the dignity of the cemetery or considered hazardous to cemetery personnel, including but not limited to items incorporating beads or wires which in the opinion of the Cemetery Department may become entangled in mowers or other equipment and cause injury.**

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**Unauthorized items will be removed from graves and surrounding areas and will be disposed of in a proper manner.**

**Christmas wreaths and other seasonal adornments may be placed on graves from Dec. 1 through Jan. 20. Said adornments shall not be secured to headstones or markers.**

5) Amend §206-7. Hour glass pool area *which presently reads as follows:*

§ 206-7. Hour glass pool area.

A. There will be a restriction on memorial sizes.

B. There will be no planting without clearance through the Superintendent.

C. There will be no decorations in said area without office clearance. Memorial restrictions will be obtained from the office.

*To instead read as follows (bold text added)*

§ 206-7. Hour glass pool **and AM sections**

**A. The hour glass pool and AM sections shall be restricted to flat markers only.**

**B. There will be no in ground planting without approval** through the Superintendent.

**C. There shall be no decorations in the hour glass pool area without prior approval from the Superintendent.**

6) Amend §206-9.A and L Decoration of plots *which presently reads as follows:*

§ 206-9.A and L Decoration of plots.

A. There will be no plantings of trees, evergreens, shrubs, rosebushes, etc., allowed on any lots. No plantings of any kind will be allowed on the graves and the turf must not be disturbed. It is not allowable to outline a plot with anything, including curbings, railings, bushes or plants. It is not allowed to build mounds on any grave.

L. There is available a Flower Endowment Fund established for grave decorations for perpetuity. Decorations will be placed by the Superintendent at Memorial Day, Christmas or on stated dates by the endower. A consultation should be held with the Superintendent as to the amounts needed to be endowed, etc.

*To instead read as follows (bold text added)*

**A. There shall be no trees, evergreens, shrubs, rosebushes, hosta or similar vegetation planted** on any lot. No plantings of any kind **shall be permitted** on the

## MARBLEHEAD TOWN REPORT 2013

graves and **in addition** the turf **shall** not be disturbed. It is not allowable to outline a plot with anything, including curbing, railings, bushes or plants. It is not allowed to build mounds on any grave.

L. A Flower Endowment Fund **has been** established for grave decorations for perpetuity. **Plot owners or family members may choose to participate in the Flower Endowment Fund by application with the Cemetery Department. The Cemetery Department shall make public a schedule of the rates to be paid for participation in the Endowment Fund.** Decorations will be placed by the Department at Memorial Day, and Christmas.

or take any action relative thereto. Sponsored by the Cemetery Commission.

### **Article 31 Abbot Hall Clock Tower**

To see if the Town will vote to appropriate a sum of money to fund repairs to the Abbot Hall Clock Tower, including, but not limited to, brick re-pointing and structural repairs; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 32 Animals**

To see if the Town will vote to amend Chapter 13 of the Town of Marblehead bylaw entitled "ANIMALS," in order that it be consistent with the recent revisions by the Massachusetts Great and General Court to the Massachusetts Animal Control Law as follows:

Item 1. In Article III of said Chapter, entitled "Dogs" amend Section 13-7, entitled "Dog Bites", which presently reads:

If any dog shall bite any person and it be certified by an examining physician to the Dog Officer that the skin of such person has been broken, such dog shall thereafter be permanently restrained by its owner or keeper, unless such injury shall have been occasioned to the body of a person who, at the time such injury was sustained, was committing a trespass or other tort, or was teasing, tormenting or abusing such dog.

To read instead:

If any dog shall bite any person and it be certified by an examining physician to the **Animal Control** Officer that the skin of such person has been broken, such dog shall thereafter be permanently restrained by its owner or keeper, unless such injury

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shall have been occasioned to the body of a person who, at the time such injury was sustained, was committing a trespass or other tort, or was teasing, tormenting or abusing such dog.

### Item 2.

In Article III of said Chapter, entitled “Dogs” amend section 13-7, entitled “Female dogs in heat”, which presently reads:

If the Dog Officer determines that a female animal in heat, even when confined, is attracting other animals, thus causing a disturbance or damage to neighboring property or public area, he may require the owner or keeper to keep said animal, while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

To read instead:

If the **Animal Control** Officer determines that a female animal in heat, even when confined, is attracting other animals, thus causing a disturbance or damage to neighboring property or public area, he may require the owner or keeper to keep said animal, while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

**Item 3.** In Article III of said Chapter, entitled “Dogs,” amend Section 13-8, entitled “Confinement of dogs running at large; disposition; fees,” Subsection A, which presently reads:

A. If any dog is at large in the Town of Marblehead in violation of § 13-5 of this By-Law, then in addition to the imposition of fines as set forth in said § 13-5, the Dog Officer, or his duly appointed assistants, may seek out, catch and confine any such dog. The Dog Officer shall confine any such dog until claimed by the owner and the owner makes payment for any fines, administrative fees and kenneling costs. If such fines, fees and/or costs have not been paid and/or if the dog has not been claimed by the owner within 10 days following the commencement of such confinement, then the Dog Officer may dispose of any such dog in a manner consistent with the provisions in Section 151A of M.G.L. Chapter 140. During the period of such confinement the dog shall be confined in a place suitable for such detention as provided in said Section 151A. Nothing herein shall be construed to authorize the Dog Officer, or his assistants, to enter upon private property to seek out or catch any dog, except with the consent of the owner of such private property.

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To read instead:

A. If any dog is at large in the Town of Marblehead in violation of § 13-5 of this By-Law, then in addition to the imposition of fines as set forth in said § 13-5, the Animal Control Officer, or his duly appointed assistants, may seek out, catch and confine any such dog. The Animal Control Officer shall confine any such dog until claimed by the owner and the owner pays to the Animal Control Officer a penalty of \$40 for each day that the dog has been held. If such penalty has not been paid and/or if the dog has not been claimed by the owner within 7 days following the commencement of such confinement, then the Animal Control Officer may dispose of any such dog in a manner consistent with the provisions in Section 151A of M.G.L. Chapter 140. During the period of such confinement the dog shall be confined in a place suitable for such detention as provided in said Section 151A. Nothing herein shall be construed to authorize the Animal Control Officer, or his assistants, to enter upon private property to seek out or catch any dog, except with the consent of the owner of such private property.

Item 4. Also in Article III of said Chapter, amend Section 13-10, entitled "Licensing and registration of dogs," which presently reads in its entirety:

A. License and registration required. All dogs kept, harbored, or maintained by their owner or keepers in the Town of Marblehead shall be licensed and registered if over three months of age. Dog licenses shall be issued by the Town Clerk upon the payment of a license fee of \$15 for each male, male neutered, female, female spayed. The owner or keeper shall state at the time application is made for such license and upon printed forms provided for such purpose his or her name and address, and the name, breed, color and sex of each dog owned or kept by the applicant.

B. Tag and collar. Upon the payment of the license fee, the Clerk shall issue to the applicant a license certificate and tag for each dog so licensed. At the option of the Town Clerk, the shape of the tag may be changed every year and shall have stamped thereon the year for which it was issued and the number corresponding with the number on the certificate. Every owner or keeper shall be required to provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owner's leaving the Town before the expiration of the license period.

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C. Licensing period. The licensing period shall be from January 1 to December 31 of each calendar year.

D. Penalty. Whosoever violates any of the provisions of this By-Law shall be punished by a fine of \$25 for each offense. Each 30 days that such violation is permitted shall constitute a separate offense.

E. Applicability of other laws. Notwithstanding the provisions of this By-Law, all other provisions of General Laws Chapter 140, Sections 136A through 174D not inconsistent with this By-Law shall be applicable.

To read instead:

A. License and registration required. All dogs kept, harbored, or maintained by their owner or keepers in the Town of Marblehead shall be licensed and registered if over six months of age. Dog licenses shall be issued by the Town Clerk upon the payment of a license fee of \$15 for **a spayed or neutered dog or upon the payment of a license fee of \$20.00 for an intact dog.** The owner or keeper shall state at the time application is made for such license and upon printed forms provided for such purpose his or her name and address, and the name, breed, color and sex of each dog owned or kept by the applicant. **For a spayed or neutered dog, a veterinarian's certificate shall be provided to the Town Clerk upon application for a license as proof that the dog is spayed or neutered; provided, however, that the Town Clerk, in his or her discretion, may accept such alternative forms of proof as are specified in Section 139 of M.G.L. Chapter 140, where a veterinarian's certificate cannot be obtained.**

**B. Certificate of vaccination. No dog license shall be issued hereunder unless the Town Clerk is presented with a veterinarian's certification that the dog has been vaccinated in accordance with § 13-15 of this By-Law. Notwithstanding the foregoing, a license shall be issued for any dog transferred from another municipality with the Commonwealth upon presentation to the Town Clerk of the original license and tag of such dog and payment of the license fee required by this § 13-10.**

**C.** Tag and collar. Upon the payment of the license fee, the Clerk shall issue to the applicant a license certificate and tag for each dog so licensed. At the option of the Town Clerk, the shape of the tag may be changed every year. **The tag** shall have stamped thereon **the name of the Town,** the year for which it was issued and

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the number corresponding with the number on the certificate. Every owner or keeper shall be required to provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owner's leaving the Town before the expiration of the license period.

**D.** Licensing period. The licensing period shall be from January 1 to December 31 of each calendar year.

**E.** Penalty. Whosoever violates any of the provisions of **§ 13-10** this By-Law shall be punished by a fine of **\$50** for each offense. Each 30 days that such violation is permitted shall constitute a separate offense.

**F.** Applicability of other laws. Notwithstanding the provisions of this By-Law, all other provisions of General Laws Chapter 140, Sections 136A through **174E** not inconsistent with this By-Law shall be applicable.

**Item 5.** In Article V of said Chapter, entitled "Rabies Vaccination," amend Section 13-15, entitled "Vaccination of dogs and cats required," which presently reads in its entirety:

A. Whoever is the owner or keeper of a dog or cat six months of age or older shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian using a vaccine approved by the Massachusetts Department of Public Health. Such owner or keeper shall procure a veterinarian's certification that such dog or cat has been so vaccinated and setting forth the date of such vaccination and the duration of immunity, or a notarized letter from a veterinarian that a certification was issued, or a metal rabies tag bearing an expiration date indicating that such certification is still in effect.

B. Unvaccinated dogs and cats brought into the Town shall be vaccinated within 30 days after acquisition or entry into the Town or upon reaching the age of six months, whichever comes later.

C. Vaccinated dogs and cats shall be revaccinated periodically in accordance with rules and regulations adopted and promulgated by the Massachusetts Department of Public Health.

To read instead:

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A. Whoever is the owner or keeper of a dog or cat six months of age or older shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian using a licensed vaccine according to the manufacturer's directions. Such owner or keeper shall procure a veterinarian's certification that such dog or cat has been so vaccinated and setting forth the date of such vaccination and the duration of immunity, certification that the dog or cat is exempt from vaccination or a notarized letter from a veterinarian that either of these certifications was issued.

B. Unvaccinated dogs and cats brought into the Town shall be vaccinated within 30 days after acquisition or entry into the Town or upon reaching the age of six months, whichever comes later.

C. Vaccinated dogs and cats shall be revaccinated at intervals recommended by the vaccine manufacturer.

**D. The Town Clerk may grant an exemption from the foregoing vaccination requirement for any dog or cat that: (1) is in transit; (2) was brought into the Commonwealth temporarily for the sole purpose of display in a show or for exhibition; or (3) has been declared exempt by the Board of Health upon presentation of a veterinarian's certificate stating that inoculation is inadvisable for a specified period of time due to an infirmity, other physical condition or regimen of therapy.**

or take any action relative thereto. Sponsored by the Town Clerk.

### **Article 33 Amend Sign Bylaw - Chapter 148. SIGNS**

To see if the Town will amend the sign bylaw as follows (*bold text added*)

#### ***Item 1. Amend Article I. General Provisions § 148-1. Purpose - which currently reads:***

*Article I. General Provisions § 148-1. Purpose.* Pursuant to the authority conferred upon the Town by General Laws, Chapter 93, Section 29, and Chapter 143, Section 3, and all acts in amendment thereof and in addition thereto, and by every other law or power it hereto in any manner enabling the Town of Marblehead adopts this By-Law, which shall be known as the Sign By-Law, for the regulation and restriction of all billboards, signs and other advertising devices within the Town, including illuminated signs and illuminated advertising devices whether or not under the cover of a roof, and whether or not inside or outside an exterior wall.



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*To read instead: (bold text added)*

*Article I. General Provisions § 148-1. Purpose.* Pursuant to the authority conferred upon the Town by General Laws, Chapter 93, Section 29, and Chapter 143, Section 3, and all acts in amendment thereof and in addition thereto, and by every other law or power it hereto in any manner enabling the Town of Marblehead adopts this By-Law, which shall be known as the Sign By-Law, for the regulation and restriction of all billboards, signs and other advertising devices within the Town, including illuminated signs and illuminated advertising devices whether or not under the cover of a roof, **temporary or permanent** and whether or not inside or outside an exterior wall. **Signs not visible from the public right of ways are not governed by this by-law. Public signs erected, owned and maintained by any local state or federal governmental agency or organization are not subject to the rules and regulations of this bylaw.**

*Item 2. Amend Article I § 148-2. Permit Requirements. By adding the following paragraphs and re-alphabetize as appropriate)*  
*The following shall become paragraph B.*

**B. Signs in Business 1 zoning district. Each application with respect to a sign within a B-1 district must be reviewed by the Design Review Board.**

Existing paragraphs B, C, D, and E, shall become C, D, E and F respectively.

Add the new paragraph G.

**G. Removal for Violation – The building commissioner shall order the removal of any sign erected or maintained in violation of this article. Thirty (30) days notice in writing shall be given to the owner of such sign or to the owner of the building, structure, or premises on which such sign is located to remove the sign or to bring into compliance with this article. Failing said removal, the building commissioner shall impose the penalty set forth in section 148-3 hereof.**

*Item 3. Amend Article II. Definitions § 148-5. Definitions. By changing the following definitions as follows:*

*Amend the first sentence of the definition of Business area which presently reads:*  
BUSINESS AREA -Any area included within a district zoned primarily for business  
or commercial purposes,  
including the Unrestricted District, under the Zoning By-Law.

*To read as follows: (bold text added)*

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BUSINESS AREA -Any area included within a district zoned primarily for business or commercial purposes, including the **Business One (B-1), Business Residential (B-R), Business (B) or Unrestricted District**, under the Zoning By-Law.

### *Amend the definition of Erected which presently reads*

ERECTED The word "erected" shall include the words attached, built, constructed, reconstructed, altered, enlarged, and moved.

#### *To read as follows: (bold text added)*

ERECTED The word "erected" shall include the words attached, built, constructed, reconstructed, altered, enlarged, **replaced** and moved.

### *Amend the definition of person which presently reads*

PERSON The word "person" shall include one or more individuals, a partnership, an association and a corporation.

#### *To read as follows (bold text added)*

PERSON The word "person" shall include one or more individuals, a partnership, an association and a corporation **and any other nongovernmental public or private entity.**

### *Amend the definition of Residential Area which presently reads*

RESIDENTIAL AREA A residential area is any area situated within a district zoned primarily for residential purposes under the Zoning By-Law. It includes: Expanded Residence, Limited Single Residence, Single Residence, General Residence, Central Residence.

#### *To read as follows (bold text added)*

RESIDENTIAL AREA A residential area is any area situated within a district zoned primarily for residential purposes under the Zoning By-Law. It includes: Expanded **Single** Residence, **Shoreline Expanded Single Residence, Shoreline** Single Residence, Single Residence, General Residence, **Shoreline General Residence, Shoreline Central Residence.**

### *Amend the definition of sign which presently reads*

SIGN The word "sign" shall include any letter, word, symbol, drawing, picture, design or device within public view that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material or manner of composition or construction, and whether exterior to a building or interior to a building but designed and to be visible through a door or window.

#### *To read as follows (bold text added)*

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**SIGN** The word "sign" shall include any letter, word, symbol, drawing, picture, design or device within public view that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material or manner of composition or construction, and whether exterior to a building or interior to a building and **located** to be visible through a door or window.

### *The definition of banners under the heading sign types which presently reads*

**BANNERS** — A sign of lightweight fabric or similar material that is mounted to a pole or a building by a permanent frame at one or more edges. Decorative residential flags, national, state and municipal flags, official flag of any institution or business shall not be considered banners.

### *To read as follows*

**BANNERS** — A sign of lightweight fabric or similar material that is mounted **parallel to a building** at two or more edges.

### *The definition of projecting sign under the heading sign types which presently reads*

**PROJECTING SIGNS** — Any sign affixed to a building or wall that extends more than 12 inches beyond the surface of the building or wall. A projecting sign may be either perpendicular or parallel to a wall and may have a message on not-more than one face.

### *To read as follows (bold text added)*

**PROJECTING SIGNS** — Any sign **of rigid non flexible material**, affixed to a building or wall that extends more than 12 inches beyond the surface of the building or wall. A projecting sign **is** perpendicular to a wall and may have a message on more than one face. **Only one side of a projecting sign shall be counted in computing the total square footage of the sign.**

### *The definition of window sign which presently reads*

**WINDOW SIGNS** — Any sign, picture, symbol or combination thereof, designed to communicate information about an activity, business, commodity, event, sale or service, that is placed inside a window or upon the interior face of window panes or glass, and is visible from the exterior of the window.

### *To read as follows (bold text added)*

**WINDOW SIGNS** — Any sign, picture, symbol or combination thereof, designed to **conceal or** communicate information about an activity, business, commodity, event, sale or service, that is placed inside a window or upon the interior face of window panes or glass, and is visible from the exterior of the window.

*Add the following new definitions where appropriate in alphabetical order:*

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**DESIGN REVIEW BOARD** – The design review board is a town board appointed in accordance with §200-45 (B) and whose responsibility is, in addition to other duties, to review all signs, sign applications in the Business One (B-1) zoning district.

**DIRECTORY SIGN** – A directory of the occupant or tenant of a building affixed to the exterior wall of the building at each entrance to the building. Such directory shall not exceed an area determined on the basis of one square foot for each occupant or tenant of the building.

**FLAGS** – A sign of lightweight fabric or similar material that is mounted to a pole or a building by a permanent frame at one edge. Decorative residential flags, national, state and municipal flags, official flag of any institution or business shall not be regulated by this article.

**HISTORICAL SIGNS** - Signs placed on a building indicating any verified historic date, event, person associated with the building, place or property.

**REAL ESTATE SIGNS** – Temporary signs installed by owners of a property or their agents that indicate an intent to sell or lease the property on which the sign is located.

**TRADESMAN SIGN** - Temporary signs which are permitted during the construction of a building or project that may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers.

*Item 4. Remove the language from Article I, section 148.2 permit requirements, paragraph E. Existing Signs and relocate it to Article II, section 148.5 definitions placed in alphabetical order.*

*Item 5. Amend Article III. Regulations and Restrictions § 148-7. Business areas. Paragraph A. Signs. (a) Location. which presently reads*

*(a) Location.* The sign shall be affixed to a building, except as hereinafter provided. A sign attached to a building shall be securely affixed to one of the walls or a roof of the building. If affixed to the roof, it shall be parallel with the front walls of the store. No sign, whether affixed to a wall or roof of a building, shall project above the highest line of the main roof of the building, provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof,

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then the sign may reach, but may not project above the top of the parapet wall. In addition, projecting signs require the permission of the Board of Selectmen if they project over Town property.

### ***To read instead***

***(a) Location.*** The sign shall be affixed to a building, except as hereinafter provided. A sign attached to a building shall be securely affixed to one of the walls of the building. No sign, whether affixed to a wall or roof of a building, shall project above the highest line of the main roof of the building, provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof, then the sign may reach, but may not project above the top of the parapet wall. In addition, projecting signs require **authorization** of the Board of Selectmen **prior to installation** if they project over Town property.

### ***Item 6. Amend Article III. Regulations and Restrictions paragraph (b) Size.***

#### ***Which presently reads***

	<b>Height</b>	<b>Length</b>	<b>Total s.f.</b>
Awning sign			
Valence	3/4 valence	1/2 valence	n/a
Face	n/a	n/a	10 s.f.
Banners	n/a	n/a	15 s.f.
Freestanding	n/a	n/a	10 s.f.
Incidental	n/a	n/a	3 s.f.
Off-premises	Per Board of Appeals	Per Board of Appeals	Per Board of Appeals
Projecting	n/a	n/a	6 s.f.
Transom	2' 0"	Full length storefront	n/a
Temporary	May not exceed	storefront dimensions	
Wall-mounted	2' 0"	3/4 storefront	n/a
Window signs	n/a	n/a	10 s.f.

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### *To read instead*

	<b>Height</b>	<b>Length</b>	<b>Total s.f.</b>
Awning sign			
Valance	<b><u>75%</u></b>	<b><u>50%</u></b>	n/a
Face	n/a	n/a	10 s.f.
Banners and Flags	n/a	n/a	15 s.f.
Freestanding	n/a	n/a	10 s.f.
Incidental	n/a	n/a	3 s.f.
Off- premises	Per Board of Appeals	Per Board of Appeals	Per Board of Appeals
Projecting	n/a	n/a	6 s.f.
Transom	2' 0"	Full length storefront	n/a
<b><u>Tradesman</u></b>	<b><u>n/a</u></b>	<b><u>n/a</u></b>	<b><u>10 s.f</u></b>
Wall- mounted	2' 0"	<b>75%</b>	n/a
Window signs	n/a	n/a	10 s.f.

### ***Item 7. Amend Article III. Regulations and Restrictions § 148-7. Business areas. Paragraph A. Signs. (c) number***

(c) Number. There shall not be more than three exterior sign(s) for each store, excluding incidental signs, whether affixed to the building or projecting out from the face of the building, except that if the store has a direct entrance into the store in a wall other than the storefront, there may be an additional sign affixed to such wall, and if the store has a wall, other than the storefront, that faces upon street or parking area, there may be an additional sign affixed to such wall, whether or not such wall contains an entrance to the store; provided, however, that no store shall have more than two additional signs in any event. Additional signs shall prescribe to the size regulations in Subsection A(1)(b), Size. In addition to the foregoing sign or signs, there may be one directory sign of the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building. Such directory shall not exceed an area determined on the basis of one square foot for each occupant or tenant of the building.

### ***To read as follows (bold text added)***

(c) Number. There shall not be more than three exterior sign(s) for each store, excluding incidental signs, except that if the store, that faces upon **an additional**

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street or parking area, there may be an additional sign affixed to such wall, provided, however, that no store shall have more than two additional signs in any event. In addition to the foregoing sign or signs, there may be one directory sign of the occupants or tenants of the building

### ***Item 8. Amend Article III. Regulations and Restrictions § 148-7. Business areas.***

***Paragraph(2) which presently reads:*** [2] During the construction of a building a standing sign may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers, but such sign shall not exceed 20 square feet in surface area nor 10 feet in any dimension. Such sign shall be removed promptly after the completion of the building.

***To read as follows (bold text added)*** [2] During the construction of a building a tradesman sign may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers. Such sign shall be removed promptly after the substantial completion by the trade of the building, project or service.

### ***Item 9. Amend Article III. Regulations and Restrictions § 148-7. Business areas.***

***Paragraph(h) which presently reads*** (h) Maintenance. All signs, whether erected before or after the effective date of this By-Law, shall be maintained in a safe condition to protect the safety of the public.

***To read as follows (bold text added)*** (h) Maintenance. All signs, whether erected before or after the effective date of this By-Law, shall be maintained in a safe condition and its original aesthetic condition to protect the safety of the public.

### ***Item 10. Amend Article III. Regulations and Restrictions §148-7 (i) Flags or Banners paragraph (2) by removing the following paragraph***

[2] Such a flag or banner may not exceed three feet by five feet.

***And***

### ***Amend Article III. Regulations and Restrictions §148-7 (i) Flags or Banners paragraph (3)***

[3] When displayed, the height of the bottom of such a flag or banner shall not be less than seven feet from the path of travel.

***To read instead (bold text added)***

[3] When displayed, the height of the bottom of such a flag or banner shall not be less than seven feet from the ground.

**Renumber §148-7 (i) accordingly.**

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### ***Item 11. Amend Article IV Administration Obsolete and Nonconforming Signs paragraph A obsolete signs which presently reads***

**A.** Obsolete signs. The Building Commissioner may order the removal of any sign which remains on the premises after the occupant using said sign no longer occupies the premises after the expiration of 30 days notice sent by registered or certified mail, return receipt requested, to the occupant and the assessed owner of the premises. In the event that a sign on leased premises is owned by the landlord of the premises, the sign may remain on the premises for six months from the date that the tenant ceases to occupy the premises provided that the landlord removes all lettering from said sign.

#### ***To read as follows: (bold text added)***

**A.** Obsolete signs. The Building Commissioner may order the removal of any sign which remains on the premises after the occupant using said sign no longer occupies the premises after the expiration of 30 days notice sent by registered or certified mail, return receipt requested, to the occupant and the assessed owner of the premises. In the event that a sign on leased premises is owned by the landlord of the premises, the sign may remain on the premises for **30 days** from the date that the tenant ceases to occupy the premises provided that the landlord removes all lettering from said sign.

Or take any other action relative thereto. Sponsored by the design review board

### **Article 34 Landfill Regulatory Compliance Activities**

To see if the Town will vote to appropriate a sum of money to be expended by the Board of Health for continued water quality monitoring, soil gas monitoring, risk assessment, engineering, and any other services related to the old landfill; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Health.

### **Article 35 Landfill Investigation and Assessment**

To see if the Town will vote to appropriate a sum of money to be expended by the Board of Health for continued water quality monitoring, soil gas monitoring, risk assessment, engineering, and any other services necessary in determining the extent of soil removal or other clean-up or remediation necessary related to the old landfill; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Health.



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### **Article 36 Landfill Closure / Temporary Construction Takings:**

To see if the Town will vote to purchase, acquire or take by eminent domain temporary construction easements in connection with the closure of the former landfill, in a portion of the properties located at the following addresses:

- **46 C Peach Highlands**, and more particularly described in a deed found at Book 13919, Page 60, recorded at the Essex South Registry of Deeds, said easement containing 15,700 square feet +/-.
- **12 Blueberry Road**, more particularly described in a deed found at Book 27065, Page 113, and recorded in the Essex South Registry of Deeds, said easement containing 1,000 square feet +/-.
- **26 Blueberry Road**, more particularly described in a deed found at Book 11595, Page 293, and recorded in the Essex South Registry of Deeds, said easement containing 750 square feet +/-.
- **24 Blueberry Road**, more particularly described in a deed found at Book 7418, Page 355, and recorded in the Essex South Registry of Deeds, said easement containing 800 square feet +/-.
- **24 Tioga Way**, more particularly described in a deed found at Book 26619, Page 329, and recorded in the Essex South Registry of Deeds, said easement containing 2,640 square feet +/-.
- **80 Hoods Lane**, more particularly described in a deed found at Book 13313, Page 575, and recorded in the Essex South Registry of Deeds, a portion of which is also described in a deed recorded with said District's Land Registration Office as Document No. 314275, shown on Certificate of Title No. 66307, said easement containing 2,805 square feet +/-.
- **8 Woodfin Terrace**, more particularly described in a deed found at Book 5592, Page 105, and recorded in the Essex South Registry of Deeds, said easement containing 4,265 square feet +/-.
- **32 Tioga Way**, more particularly described in deeds found at Book 7503, Page 598, and Book 23362, Page 531, and recorded in the Essex South Registry of Deeds, said easement containing 750 square feet +/-.
- **40 Tioga Way**, more particularly described in deeds found at Book 15394, Page 574, Book 16509, Page 216, and Book 16509, Page 218, and recorded in the Essex South Registry of Deeds, said easement containing 4,015 square feet +/-.
- **204 Beacon Street**, more particularly described in a deed found at Book 9222, Page 60, and recorded in the Essex South Registry of Deeds, said easement containing 1,300 square feet +/-.
- **165 Green Street**, more particularly described in deeds found at Book 9824, Page 497, and Book 16792, Page 163, and recorded in the Essex South Registry of Deeds, said easement containing 1,000 square feet +/-.

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Plans setting forth all of the foregoing temporary construction easements by Kleinfelder and dated January 17, 2013 are on record at the Office of the Town Clerk; and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase or taking, along with all legal costs; and to otherwise authorize the Board of Selectmen to enter into any voluntary easements or execute any documents relative to the foregoing properties to effectuate the purpose of this article, or take any action relative thereto. Sponsored by the Board of Health and the Board of Selectmen.

### **Article 37 Landfill Closure / Temporary Construction Takings / Remediation;**

To see if the Town will vote to purchase, acquire or take by eminent domain, temporary construction and remediation easements and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase or taking, along with all legal costs, costs of remediation, costs of engineering and costs of settlement in connection with the capping and clean-up related to the historic operations of the former landfill, the property and/or building(s) located at the following addresses:

- **151 Green Street**, more particularly described in a deed recorded in the Essex County Registry of Deeds at Book 30341 Page 146 and which easement area includes 59,440 square feet, more or less.

and to further authorize the Board of Selectmen to enter into any voluntary easements or execute any documents relative to the foregoing property to effectuate the purpose of this article. Plans setting forth all of the foregoing temporary construction easement by Kleinfelder and dated January 17, 2013 are on record at the Office of the Town Clerk; or take any action relative thereto. Sponsored by the Board of Health and the Board of Selectmen.

### **Article 38 Annual Meeting Dates**

To see if the Town will vote to amend Chapter 174-1, Annual meeting dates of the Town of Marblehead's Bylaws *which currently reads*:

The Annual Town Meeting shall be held on the first Monday of May at 7:45 p.m. in each year at a place designated by the Board of Selectmen. The annual meeting for the election of Town officers shall be held on the second Monday in May in each year. The Board of Selectmen in the warrant for the election of Town officers shall specify when the polls will be opened and when the polls will be closed in

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accordance with the provisions of Section 64 of Chapter 54 of the General Laws and amendments thereto

To read instead:

The Annual Town Meeting shall be held on the first Monday of May at **7:00** p.m. in each year at a place designated by the Board of Selectmen. The annual meeting for the election for Town officers shall be held on the **Tuesday after the** second Monday in May in each year. The Board of Selectmen in the warrant for the election of Town officers shall specify when the polls will be opened and when the polls will be closed in accordance with the provisions of Section 64 of Chapter 54 of the General Laws and amendments thereto. Or take any other action relative thereto. Sponsored by the Town Clerk.

### **Article 39 Amend Zoning Bylaw, Playstructure**

To see if the Town will vote to amend the Marblehead Zoning Bylaw, §200 – 15B(3), to allow children’s play structures to be placed within the yard setbacks five (5) feet from the property line, including those with roofs, and /or platforms more than two (2) feet above existing grade. Sponsored by Farida Peters-Abadi and others.

### **Article 40 Fair use of Leaf Blowers in the Town of Marblehead**

To see if the Town will vote to curtail the serious public health risks they pose, the use of gasoline-powered leaf blowers or electrical leaf blowers powered by gasoline generators will be limited to only the months of April, May, October and November in the Town of Marblehead. Sponsored by Rita March and others.

You are hereby further required and directed to notify and warn the Inhabitants of the Town of Marblehead aforesaid who are qualified to vote in elections and in Town affairs to subsequently meet at the several designated polling places in their respective precincts in said Marblehead to wit:

In Precinct 1 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 2 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 3 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

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In Precinct 4 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

In Precinct 5 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

In Precinct 6 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

on Monday, the 13th day of May next A.D. 2013 (it being the second Monday in May) at 7 o'clock in the forenoon then and there to bring into the precinct officers of their respective precincts their votes on one ballot for the following-named Town Officers to wit:

5 Selectmen

1 Town Clerk for 3 years

1 Moderator

1 Assessor for 3 years

1 Cemetery Commissioner for 3 years

1 Board of Health for 3 years

1 Housing Authority for 3 years

2 Library Trustees for 3 years

2 Light Commissioners for 3 years

1 Planning Board for 3 years

1 Planning Board for a 2 year unexpired term

5 Recreation and Park for 1 year

2 School Committee for 3 years

2 Water and Sewer for 3 years

For these purposes the polls will be open at each and all of said precincts at 7 o'clock in the forenoon and will be closed at 8 o'clock in the afternoon at each and all of said precincts and you are directed to serve this Warrant by posting attested copies thereof at Abbot Hall and ten (10) other conspicuous places in Town as required by the Bylaws not later than thirty (30) days after being closed.

Hereof fail not and make due return of this Warrant or a certified copy thereof with our doings thereon, to each of the several precinct wardens at the time and place of meetings aforesaid and to the Town Clerk as soon as may be before the said meetings.

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Given under our hands at Marblehead aforesaid this **20th day of February 2013.**

JACKIE BELF-BECKER, Chair  
HARRY C. CHRISTENSEN, JR.  
JUDITH R. JACOBI  
BRET T. MURRAY  
JAMES E. NYE  
Selectmen of Marblehead

A True Copy

Attest: Douglas W. Perry, Constable

## MARBLEHEAD TOWN REPORT 2013

### **Town of Marblehead Annual Town Meeting Monday, May 6, 2013**

**7:50PM With A quorum met the Moderator called the 2013 Annual Town Meeting to order.**

#### **ARTICLE 1 Recite “Pledge of Allegiance”**

**Voted:** To begin Annual Town Meeting 2013 with the reciting “Pledge of Allegiance to the Flag

#### **ARTICLE 2 Articles in Numerical Order**

**Voted:** That the articles be taken up in their numerical order.

#### **ARTICLE 3 Reports of Town Officers and Committees**

**Voted:** To receive the report of the Town Accountant, the reports of the Town Officers, and Special Committees.

**Pat Roberts Recognized for her years of service to the town as she is retiring as the Council on aging director on May 30<sup>th</sup>.**

#### **ARTICLE 4 Assume Liability**

**Voted:** That the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws as most recently amended by Chapter 5, Acts of 1995, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, development, maintenance and protection of tidal and no tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section II of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth.

#### **ARTICLE 5 Accept Trust Property**

**Voted:** That this article be Indefinitely postponed

#### **ARTICLE 6 Lease Town Property**

**Voted:** To allow the Board of Selectmen and School Committee to let or lease such land, buildings or structures owed by the Town on such terms as they may determine.

#### **ARTICLE 7 Fiscal 2012 School Budget Additional Appropriation**

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**Voted:** That this article be indefinitely postponed

**ARTICLE 8 Unpaid Accounts**

**Voted:** To authorize the payment of \$559.00 for the payment of any unpaid accounts brought forward from previous years, from the following grants, capital funds, revolving funds or Article 30, May 2012 Annual Town Meeting - Expenses of Several Departments as follows:

Item 101 School Budget	494.00
Item 113 Highway Expense	65.00

**ARTICLE 9 Revolving Funds**

**Voted:** To continue the authorization of the following revolving funds as required by M.G.L. C.44, s.53E 1/2 as recommended by the Board of Selectmen.

1. Historical Commission Gift Shop Revolving Fund in the amount of \$13,000 in fiscal 2014 for the use of the Historical Commission to be taken from Historical Commission revenues from the sale of items at the gift shop operated by said commission; said appropriation to be used for expenses of operating said gift shop; and expended by the Commission.
2. Recreation and Park Revolving Fund in the amount of \$300,000 in fiscal 2014 for the use of the Recreation and Park Commission to be taken from revenues in connection with recreation programs and activities including teen center, program fees, rentals, miscellaneous sales, promotional fees, \$5.00 of out of town parking fees charged on weekends and various recreational fund raising events; said appropriation to be used for the expense of said activities including equipment and promotions; and expended by the Commission.
3. Council on Aging Revolving Fund in the amount of \$250,000 in fiscal 2014 for the use of the Council on Aging Board of Directors to be taken from revenues in connection with the meals on wheels, and nutrition programs, mini-bus donations, trips, miscellaneous programs, instructional classes, recreational programs, games and tournaments, luncheons and entertainment, and other activities including program fees, fund raising, rentals, miscellaneous sales and promotional fees; said appropriation to be used for the expense of said activities and trips, including equipment and promotions; and expended by the Council on Aging Board of Directors.
4. Dog Officer/Animal Control Officer Revolving Fund in the amount of \$20,000 in fiscal 2014 for the use of the Dog Officer to be taken from revenues in connection with fees, reimbursements, deposits and refunds of animal medical expenses including spay and neuter expenses, miscellaneous other sales and various fund raising events; said appropriation to be used for the expense of said programs

## MARBLEHEAD TOWN REPORT 2013

and activities including medical bills, animal food, pet supplies and equipment, and promotional expenses; and expended by the Dog Officer/ Animal Control Officer.

5. RAD Program Revolving Fund in the amount of \$7,500 in fiscal 2014 for the use of the Police Chief to be taken from revenues in connection with tuition, fees, reimbursements, miscellaneous sales, gifts and donations of the RAD program; said appropriation to be used for the expense of said program including salaries and expenses including equipment.

6. School Tuition Revolving Fund in the amount of \$40,000 in fiscal 2014 for the use of the School Committee to be taken from revenues in connection with tuition's from nonimmigrant foreign students; said appropriation to be used for the expenses of instruction including salaries, instructional supplies and equipment.

7. Commercial Waste Revolving Fund in the amount of \$450,000 in fiscal 2014 for the use of the Board of Health to be taken from revenues in connection with commercial waste disposal receipts; said fund to be expended for the cost of solid waste disposal.

8. Conservation Fines Revolving Fund in the amount of \$10,000 in fiscal 2014 for the use of the Conservation Commission to be taken from revenues in connection with receipts collected from fines assessed by the commission; said fund to be expended for remediation of wetlands violations and for the care and maintenance of lands under the control and jurisdiction of the Conservation Commission.

9. Sump Pump Improvement Revolving Fund in the amount of \$25,000 in fiscal 2014 for the use of the Sewer and Water Commission; to be taken from revenues in connection with receipts collected from money received as a result of permitting fees; said fund to be expended for the aid in removal of sump pumps currently tied into the sewer system.

10. Special Education Revolving Fund in the amount of \$450,000 in fiscal 2014 for the use of the School Committee; revenues to be taken from tuition collected for special education students tuitioned in to the Marblehead Public Schools and from funds collected to pay for the other special education contracted services for out of district special education students being provided service through the North Shore Special Education Consortium and other approved special education public and private placements; said funds to be expended on costs directly related to the special education programs provided to these out of district students.

11. Storm Water By-Law Revolving Fund in the amount of \$10,000 in fiscal 2014 for the use of the conservation Commission; to be taken from revenues in connection with receipts collected from application fees associated with the town's storm water management and erosion control regulations; said funds to be expended for expenses related to the enforcement and administration of the Storm water By-Law.



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**ARTICLE 10 Walls and Fences**

**Voted:** That \$6,000.00 is appropriated for the construction and reconstruction of walls and fences for the protection of highways and property, including engineering services in connection therewith; and that the Board of Selectmen is authorized to acquire by purchase, eminent domain or otherwise any land or easement necessary therefor.

**ARTICLE 11 Purchase of Equipment of Several Departments**

**Voted:** That the sum of \$452,565.00 be appropriated, and to meet this appropriation; \$35,525.00 is to be transferred from Sewer Retained Earnings, \$37,425.00 is to be transferred from Water Retained Earnings and \$379,615.00 is to be raised by taxation. To include the following:

<b>Tree</b>	<b>Park Department</b>
1 Bucket Truck	1 Pick-up Truck
<b>Waste Collection</b>	<b>Police Department</b>
1 Backhoe/Loader	3 Police vehicles
1 Hauling Tractor	
Loader Tires	<b>Sewer Department</b>
	1 Utility Vehicle (2)
<b>Water Department</b>	
1 Utility Vehicle	
1 From Water Retained Earnings	
2 From Sewer Retained Earnings	

**ARTICLE 12 Capital Improvements for Public Buildings**

**Voted:** That the sum of \$165,955.00 be appropriated. \$160,000.00 to be raised by taxation and \$5,955.00 to be taken from the sale of lots fund.

- Abbot Hall-** Paint Various Offices
- Mary Alley Building** - Replace Windows, HVAC Modifications, Painting
- Multiple Buildings** – Replace Defibrillators
- Police Department** – Building Repairs
- Park Department** – Seaside Tennis Court Fence
- Cemetery Department (1)** – Replace Windows and Doors , Lowering Device
  - (1) Sale of Lots

## MARBLEHEAD TOWN REPORT 2013

### **ARTICLE 13 Water Department Construction**

**Voted:** That the sum of \$603,335.00 to be taken from Water Retained Earnings to be expended by the Water and Sewer Commission for the construction, reconstruction and extending of water mains, replacement of water meters, appurtenances, engineering, consultants, surveys including revenue studies and other general Water Department purposes, and to authorize the Board of Water and Sewer Commissioners to acquire by purchase, eminent domain or otherwise any lands or easements necessary to take any other action relative thereto

### **ARTICLE 14 Sewer Department Construction**

**Voted:** That the sum of \$527,721.00 to be expended by the Water and Sewer Commission for the construction or reconstruction of sewers for sanitary purposes and for sewerage disposal, pump stations, original pumping equipment, metering equipment, safety equipment, replacement of said equipment, engineering, consultants, surveys, including revenue studies and other general Sewer Department purposes, and to authorize the Board of Water and Sewer Commissioners to acquire by purchase, eminent domain or otherwise any lands or easements necessary to take any other action relative

### **ARTICLE 15 Water and Sewer Commission Claims**

**Voted:** To authorize the Water and Sewer Commission and the Board of Selectmen acting jointly to compromise any claims for damages or suits pending against the Town of Marblehead on account of acts which may have occurred during the construction of the water, sewer and storm water system or take any other action relative thereto.

### **ARTICLE 16 Drainage Construction**

**Voted:** That the Sum of \$324,000.00 be appropriated for the construction or reconstruction of sewers for surface drainage purposes, and to authorize the appropriate Town Officers to acquire by purchase, eminent domain or otherwise, any land or easements necessary therefor, to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

### **ARTICLE 17 Proposed Reclassification and Pay Schedule (Administrative)**

**Voted:** to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Administrative Pay Schedule; to strike out the pay schedule as it relates to Administrative personnel, substitute in place thereof the new pay schedules and to

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transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto.

**ARTICLE 18 Pay Schedule and Reclassification (Traffic Supervisors)**

**Voted:** To amend increase the pay for Marblehead Traffic Supervisors, 2% effective 1, 2013.

**ARTICLE 19 Proposed Reclassification and Pay Schedule (Seasonal and Temporary Personnel)**

**Voted:** To amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Seasonal and Temporary Personnel Pay Schedules; strike out the pay schedules as they relate to seasonal and temporary personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto.

**ARTICLE 20 Compensation-Town officers**

**Voted:** That the yearly compensation of the Town Officer named in this article be as follows:

Town Clerk           \$72,413.03

Said amount to be in full compensation for services as Town Clerk. All fees received by the Town Clerk in his official capacity to be accounted for to the Town Revenue Officer.

That the Town Clerk as elected and having served in that position or as a Regular full-time employee for five consecutive years, and for each applicable additional five years on such basis, shall be paid longevity pay annually, in addition to her weekly salary.

Eligibility will be determined on November 30 each year and payment made to the official with the first regular payroll of December of that year. Only those in office on the determination date and qualified by their consecutive years of service, as described above, shall receive longevity pay for the calendar year.

Annual longevity for Town Clerk

Pay Schedule	
Not less than 5 years	300.00
Not less than 10 years	400.00

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Not less than 15 years	500.00
Not less than 20 years	600.00
Not less than 25 years	700.00
30 years and over	800.00

And to appropriate the sum of \$1,387.00 to be added to the Town Clerk's salary account.

### **ARTICLE 21 Financial Assistance for Conservation**

**Voted:** To authorize the Conservation Commission and other proper officers of the Town to apply for financial assistance from public and private sources to be expended by the Conservation Commission for the purchase of vacant land and any other purpose, authorized by Section 8C of Chapter 40 of the General Laws as amended, or to reimburse the Town for sums of money expended for such purposes, or both, and to take any other action relative thereto.

### **ARTICLE 22 North Shore Regional Vocational School District**

**Voted:** to approve the gross operating and maintenance budget of the North Shore Technical High School for the fiscal year commencing July 1, 2012 and appropriate a sum \$153,405.00 for the Town's assessment of the same, or take any other action relative thereto.

### **ARTICLE 23 Essex North Shore Agricultural and Technical School District**

**Voted** To appropriate a \$15,594.00 to pay the Town's share of the costs associated with the design, construction, and furnishing of the Essex North Shore Agricultural and Technical School District's new District High School facility for the fiscal year commencing July 1, 2013; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

### **ARTICLE 24 Other Post Employment Benefits Trust Fund**

**Voted:** That in accordance with Section 20 of Chapter 32B of the Mass General Laws, the Town of Marblehead hereby designates the Health Care Security Trust(HCST) board of trustees to serve as custodian of the Town of Marblehead's Other Post Employment Benefits (OPEB) trust Fund; and further that the Town Treasurer of the Town be authorized to execute and deliver the custodian and Investment Agreements with HCST in substantially the form presented to this meeting, to sign checks and wire OPEB Trust Funds to HCST or to the Pension Reserve Investment Trust, or as otherwise may be directed by HCST, and to make withdrawals and investments and enter into such agreements and deliver such certificates and other documents as HCST or the Pension Reserve Investment

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Management Board may direct and further that the sum of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) be appropriated as initial investment into the OPEB Trust Fund.

**ARTICLE 25 Available Funds appropriate to Reduce Tax Rate**

**Voted:** That the sum of \$4,886,000.00 be appropriated for the use of the assessors in making the Tax Rate.

From Free Cash	\$4,556,000.00
From Electric Surplus	<u>330,000.00</u>
	\$4,886,000.00

**ARTICLE 26 Expenses of Several departments**

**Item 1 Moderator**

**Voted:** That the sum of \$100.00 be and hereby is appropriated for the Moderator as follows:

Item 1	Officials Expense	\$100.00
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**ARTICLE 26 Expenses of Several Departments**

**Items 2 3 4 5 6 Selectmen**

**Voted:** That the sum of \$446,836.00 be and hereby is appropriated for the Selectmen as follows:

Item 2	Officials Expense	\$ 5,500.00
Item 3	Salaries & Wages	340,173.00
Item 4	Expense	92,163.00
Item 5	Zoning Board Legal Services	7,000.00
Item 6	Out of State Travel	<u>2,000.00</u>
		\$446,836.00

**ARTICLE 26 Expenses of Several Departments Items 7 8 9 Finance Committee**

**Voted:** That the sum of \$be and hereby is appropriated for the Finance Committee as follows:

Item 7	Salaries & Wages	\$ 8,647.00
Item 8	Expense	5,585.00
Item 9	Local Travel	<u>175.00</u>
		\$14,407.00

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**ARTICLE 26 Expenses of Several Departments**

**Item 10 Reserve Fund**

**Voted:** That the sum of \$144,000.00 be and hereby is appropriated for the Reserve Fund.

**ARTICLE 26 Expenses of Several Departments**

**Items 12 13 Finance Department**

**Voted:** That the sum of \$894,974.00 be and hereby is appropriated for the Finance Department as follows:

Item 12	Salaries & Wages	\$ 626,664.00
Item 13	Expense	<u>268,310.00</u>
		\$ 894,974.00

**ARTICLE 26 Expenses of Several Departments**

**Items 17 18 19 20 Assessor**

**Voted:** That the sum of \$295,444.00 be and hereby is appropriated for the Assessor as follows:

Item 17	Officials Expense	\$ 300.00
Item 18	Salaries & Wages	190,959.00
Item 19	Expense	103,785.00
Item 20	Local Travel	<u>400.00</u>
		\$ 295,444.00

**ARTICLE 26 Expenses of Several Departments**

**Items 29 30 Town Counsel**

**Voted:** That the sum of \$64,932.00 be and hereby is appropriated for the Town Counsel as follows:

Item 29	Salaries & Wages	\$ 2,000.00
Item 30	Expense	<u>62,932.00</u>
		\$64,932.00

**ARTICLE 26 Expenses of Several Departments**

**Item 35 Parking Clerk**

**Voted:** That the sum of \$10,484.00 be and hereby is appropriated for the Parking Clerk Department as follows:

Item 35 Expense	\$ 10,484.00
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## MARBLEHEAD TOWN REPORT 2013

### **ARTICLE 26 Expenses of Several Departments Items 39 40 Town Clerk**

**Voted:** That the sum of \$170,259.00 be and hereby is appropriated for the Town Clerk as follows:

Item 39 Salaries & Wages	\$161,222.00
Item 40 Expense	<u>\$ 9,037.00</u>
	\$170,259.00

### **ARTICLE 26 Expenses of Several departments**

#### **Items 43 44 Election and Registration**

**Voted:** That the sum of \$35,115.00 be and hereby is appropriated for the Election and Registration as follows:

Item 43 Salaries & Wages	\$13,250.00
Item 44 Expense	<u>\$21,865.00</u>
	\$35,115.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 50 Planning Board**

**Voted:** That the sum of \$1,675.00 be and hereby is appropriated for the Planning Board as follows:

Item 50 Expense	\$1,675.00
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### **ARTICLE 26 Expenses of Several Departments**

#### **Items 55 56 57 Public Buildings**

**Voted:** That the sum of \$194,404.00 be and hereby is appropriated for the Public Buildings as follows:

Item 55 Salaries & Wages	\$ 92,904.00
Item 56 Expense	101,100.00
Item 57 Local Travel	<u>400.00</u>
	\$194,404.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 59 Town Report**

**Voted:** That the sum of \$4,300.00 be and hereby is appropriated for the Town Report to be expended by the Board of Selectmen.

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### **ARTICLE 26 Expenses of Several Departments**

#### **Item 60 Town Audit**

**Voted:** That the sum of \$43,000.00 be and hereby is appropriated for the Town Audit to be expended by the Board of Selectmen.

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 62 63 64 Police Department**

**Voted:** That the sum of \$3,355,709.00 be and hereby is appropriated for the Police Department as follows:

Item 62 Salaries & Wages	\$3,169,810.00
Item 63 Expense	175,899.00
Item 64 Indemnification of Officers	<u>10,000.00</u>
	\$3,335,709.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 68 69 Fire Department**

**Voted:** That the sum of \$3,162,549.00 be and hereby is appropriated for the Fire Department as follows:

Item 68 Salaries & Wages	\$3,002,141.00
Item 69 Expense	<u>160,408.00</u>
	\$3,162,549.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 73 74 75 Building Inspection**

**Voted:** That the sum of \$497,458.00 be and hereby is appropriated for Building Inspection as follows:

Item 73 Salaries & Wages	\$469,203.00
Item 74 Expense	24,755.00
Item 75 Local Travel	<u>3,500.00</u>
	\$497,458.00

### **ARTICLE 26 Expenses of Several departments**

#### **Item 80 Sealer of Weights and Measures**

**Voted:** That the sum of \$250.00 be and hereby is appropriated for the Sealer of Weights and Measures as follows:

Item 80 Expense	\$250.00
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### **ARTICLE 26 Expenses of Several Departments**

#### **Item 86 Animal Inspector**

**Voted:** That the sum of \$2,400.00 be and hereby is appropriated for the Animal Inspector as follows:

Item 86 Salaries	\$2,400.00
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### **ARTICLE 26 Expenses of Several Departments**

#### **Item 101 School Department**

**Voted:** That the sum of \$30,942,936.00 be and hereby is appropriated for the School Department.

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 105 106 107 Engineer**

**Voted:** That the sum of \$125,208.00 be and hereby is appropriated for the Engineer as follows:

Item 105 Salaries & Wages	\$114,813.00
Item 106 Expense	<u>10,395.00</u>
	\$125,208.00

To meet this appropriation, \$6,000.00 is to be transferred from Wetland Filing Fees and \$119,208.00 to be taken from Taxation.

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 112 113 Highway**

**Voted:** That the sum of \$858,379.00 be and hereby is appropriated for the Highway as follows:

Item 112 Salaries & Wages	\$771,295.00
Item 113 Expense	<u>87,084.00</u>
	\$858,379.00

### **ARTICLE 26 Expenses of Several departments**

#### **Item 116 Maintain Streets & Sidewalks**

**Voted:** That the sum of \$33,750.00 be and hereby is appropriated to maintain streets and sidewalks and said work to be done under the direction of the Director of Public Works and said sum of money to be expended by the Director of Public Works.

## MARBLEHEAD TOWN REPORT 2013

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 117 Snow Removal**

**Voted:** That the sum of \$100,000.00 be and hereby is appropriated for the use of the Director of Public Works to cover all expenses incidental to snow removal.

### **ARTICLE 26 Expenses of Several departments**

#### **Item 118 Street Lighting**

**Voted:** That the sum of \$128,820.00 be and hereby is appropriated for the Street Lighting in accordance with Section 58, Chapter 164 of the Massachusetts General Laws.

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 126 127 128 Waste Collection**

**Voted:** That the sum of \$2,004,113.00 be and hereby is appropriated for the Waste Collection as follows:

Item 126 Salaries & Wages	\$ 295,578.00
Item 127 Expense	<u>1,708,535.00</u>
	\$ 2,004,113.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 132 133 Drains**

**Voted:** That the sum of \$110,165.00 be and hereby is appropriated for the Drains as follows:

Item 132	Salaries & Wages	105,015.00
Item 133	Expense	<u>5,150.00</u>
		\$ 110,165.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 141 142 143 Cemetery**

**Voted:** That the sum of \$325,814.00 be and hereby is appropriated for the Cemetery as follows:

Item 141 Officials Expense	\$ 300.00
Item 142 Salaries & Wage	303,668.00
Item 143 Expenses	<u>21,846.00</u>
	\$ 325,814.00

To meet this appropriation, \$300,814 is to be raised by taxation, and \$25,000.00 to be transferred from Cemetery Perpetual Care.

## MARBLEHEAD TOWN REPORT 2013

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 148 149 Tree**

**Voted:** That the sum of \$301,773.00 be and hereby is appropriated for the Tree Department as follows:

Item 148 Salaries & Wages	\$250,195.00
Item 149 Expense	<u>51,578.00</u>
	\$301,773.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 153 154 155 157 158 Health Department**

**Voted:** That the sum of \$150,811.00 be and hereby is appropriated for the Health Department as follows:

Item 153 Officials Expense	\$400.00
Item 154 Salaries & Wages	131,724.00
Item 155 Expense	13,055.00
Item 157 Local Travel	1,632.00
Item 158 HAWC	<u>4,000.00</u>
	\$150,811.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 162 Mental Health**

**Voted:** That the sum of \$60,000.00 be and hereby is appropriated for the Mental Health Department as follows:

Item 162 Contractual Services	\$ 60,000.00
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### **ARTICLE 26 Expenses of Several Departments Items 164 165 Council on Aging**

**Voted:** That the sum of \$228,018.00 be and hereby is appropriated for the Council on Aging as follows:

Item 164 Salaries & Wages	\$224,559.00
Item 165 Expense	<u>3,459.00</u>
	\$228,018.00

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### **ARTICLE 26 Expenses of Several Departments**

#### **Items 175 176 177 178 Veterans Benefits**

**Voted:** That the sum of \$80,981.00 be and hereby is appropriated for the Veterans Benefits as follows:

Item 175	Salaries & Wages	\$59,638.00
Item 176	Expense	1,243.00
Item 177	Local Travel	1,100.00
Item 178	Benefits	<u>19,000.00</u>
		\$ 80,981.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 185 186 187 Library**

**Voted:** That the sum of \$1,028.00 be and hereby is appropriated for the Abbot Public Library as follows:

Item 185 Salaries & Wages	\$775,366.00
Item 186 Expense	252,677.00
Item 187 Local Travel	<u>100.00</u>
	\$1,028,143.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 190 191 192 Park Department**

**Voted:** That the sum of \$798,846.00 be and hereby is appropriated for the Park and Recreation as follows:

Item 190 Salaries & Wages	\$581,163.00
Item 191 Expense	171,590.00
Item 192 Facility Expense	<u>46,093.00</u>
	\$798,846.00

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 210 Memorial & Veterans Day**

**Voted:** That the sum of \$5,650.00 be and hereby is appropriated for Memorial and Veterans Day, said sum of money to be expended by the Board of Selectmen.

### **ARTICLE 26 Expenses of Several Departments**

#### **Items 214 215 Maturing Bonds and Interest**

**Voted:** That the sum of \$4,743,970.36 be and hereby is appropriated for the Maturing Bonds and Interest as follows:

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Item 214 Maturing Debt	\$ 2,866,000.00
Item 215 Interest	<u>1,877,970.36</u>
	\$ 4,743,970.36

To meet this appropriation \$414,724.00 is to be transferred from Bond Premium reserved for appropriation and \$4,329,246.36 is to be raised by taxation.

### **ARTICLE 26 Expenses of Several departments**

#### **Item 217 Contributory Retirement**

**Voted:** That the sum of \$2,099,464.00 be and hereby is appropriated for the Contributory Retirement Fund.

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 218 Medicare**

**Voted:** That the sum of \$540,000.00 be and hereby is appropriated for Medicare, to be expended by the Finance Director.

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 219 Workmen's Compensation**

**Voted:** That the sum of \$315,000.00 be and hereby is appropriated to be added to the Workmen's Compensation Trust Fund (and allowed to accumulate from year to year) to be expended by the Finance Director to pay expenses of Workmen's Compensation.

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 221 Group Insurance**

**Voted:** That the sum of \$10,929,580.00 be and hereby is appropriated for Group Insurance to be expended by the Finance Director.

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 222 Other Insurance**

**Voted:** That the sum of \$475,888.00 be and hereby is appropriated for Other Insurance, to be expended by the Board of Selectmen.

### **ARTICLE 26 Expenses of Several Departments**

#### **Item 223 Salary Reserve**

**Voted:** That the sum of \$118,094.00 be and hereby is appropriated for Salary Reserve, to be expended by the Board of Selectmen.

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**ARTICLE 26 Expenses of Several Departments**

**Item 225 Energy Reserve**

**Voted:** That the sum of \$533,544.00 be and hereby is appropriated for Energy Reserve, to be expended by the Board of Selectmen.

**ARTICLE 26 Expenses of Several Departments**

**Items 227 228 230 Sewer Department**

**Voted:** That the sum of \$3,447,608.00 be and hereby is appropriated for the Sewer Department as follows:

Item 227	Salaries & Wages	\$ 624,683.00
Item 228	Expense	603,459.00
Item 230	South Essex Sewer District	<u>2,219,466.00</u>
		\$3,446,608.00

To meet this appropriation, \$3,447,608.00 is to be transferred from sewer receipts.

**ARTICLE 26 Expenses of Several Departments**

**Items 231 232 235 Water Department**

**Voted:** That the sum of \$3,204,098.00 be and hereby is appropriated for the Water Department as follows:

Item 231	Salaries & Wages	\$ 601,504.00
Item 232	Expense	577,754.00
Item 235	Metropolitan Water	<u>2,024,840.00</u>
		\$ 3,204,098.00

To meet this appropriation, \$3,204,098.00 is to be transferred from water receipts.

**ARTICLE 26 Expenses of Several Departments**

**Item 236 Municipal Light Department**

**Voted:** That the income from sales of electricity to private consumers, from electricity supplied to municipal buildings and electricity supplied for municipal power during the current fiscal year be appropriated for the Municipal Light Plant, the whole to be expended by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board for the expense of the plant for said fiscal year as defined in Section 57 of Chapter 164 of the General Laws; and said Municipal Light Board is hereby further authorized to pay from income of the plant for the fiscal year such amounts as may be expended for extensions, reconstruction enlargements, or additions and sell or trade apparatus that has worn out its usefulness and is unfit for requirements during the fiscal year.

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**ARTICLE 26 Expenses of Several Departments**

**Items 238 239 241 Harbor Department**

**Voted:** That the sum of \$791,204.00 be and hereby is appropriated for the Harbor Department as follows:

Item 238	Salaries & Wages	\$316,003.00
Item 239	Expense	370,201.00
Item 241	Outlays	<u>105,000.00</u>
		\$791,204.00

To meet this appropriation, \$686,204.00 is to be transferred from harbor receipts and \$105,000.00 will be from Harbor Retained Earnings.

**ARTICLE 27 Supplemental Expenses of Several Departments**

**Voted:** That this article be indefinitely postponed.

**ARTICLE 28 School Department Computers, Support Equipment and Technology**

**Voted:** That this article be indefinitely postponed.

**ARTICLE 29 Schools Construction and/or Renovation Program**

**Voted:** That this article be indefinitely postponed.

**ARTICLE 30 Amend Bylaw, Cemeteries**

**Voted:** That this article be indefinitely postponed.

**ARTICLE 31 Abbot Hall Clock Tower**

**Unanimously Voted:** to appropriate \$2,465,966.00 to fund repairs to the Abbot Hall Clock Tower, including, but not limited to, brick re-pointing and structural repairs; to meet said appropriation authorized the Town Treasurer, with the approval of the Board of Selectmen, to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; and further provided that said appropriation shall be subject to and contingent upon and affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C(Proposition 2 ½).

**ARTICLE 32 Animals**

**Voted:** To amend Chapter 13 of the Town of Marblehead bylaw entitled "ANIMALS," in order that it be consistent with the recent revisions by the Massachusetts Great and General Court to the Massachusetts Animal Control Law

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as follows:

Item 1. In Article III of said Chapter, entitled “Dogs” amend Section 13-7, entitled “Dog Bites”, which presently reads:

If any dog shall bite any person and it be certified by an examining physician to the Dog Officer that the skin of such person has been broken, such dog shall thereafter be permanently restrained by its owner or keeper, unless such injury shall have been occasioned to the body of a person who, at the time such injury was sustained, was committing a trespass or other tort, or was teasing, tormenting or abusing such dog.

To read instead:

If any dog shall bite any person and it be certified by an examining physician to the **Animal Control** Officer that the skin of such person has been broken, such dog shall thereafter be permanently restrained by its owner or keeper, unless such injury shall have been occasioned to the body of a person who, at the time such injury was sustained, was committing a trespass or other tort, or was teasing, tormenting or abusing such dog.

Item 2.

In Article III of said Chapter, entitled “Dogs” amend section 13-7, entitled “Female dogs in heat”, which presently reads:

If the Dog Officer determines that a female animal in heat, even when confined, is attracting other animals, thus causing a disturbance or damage to neighboring property or public area, he may require the owner or keeper to keep said animal, while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

To read instead:

If the **Animal Control** Officer determines that a female animal in heat, even when confined, is attracting other animals, thus causing a disturbance or damage to neighboring property or public area, he may require the owner or keeper to keep said animal, while in heat, in a kennel, or to remove it from the area so that the nuisance is abated.

Item 3. In Article III of said Chapter, entitled “Dogs,” amend Section 13-8, entitled “Confinement of dogs running at large; disposition; fees,” Subsection A, which



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presently reads:

A. If any dog is at large in the Town of Marblehead in violation of § 13-5 of this By-Law, then in addition to the imposition of fines as set forth in said § 13-5, the Dog Officer, or his duly appointed assistants, may seek out, catch and confine any such dog. The Dog Officer shall confine any such dog until claimed by the owner and the owner makes payment for any fines, administrative fees and kenneling costs. If such fines, fees and/or costs have not been paid and/or if the dog has not been claimed by the owner within 10 days following the commencement of such confinement, then the Dog Officer may dispose of any such dog in a manner consistent with the provisions in Section 151A of M.G.L. Chapter 140. During the period of such confinement the dog shall be confined in a place suitable for such detention as provided in said Section 151A. Nothing herein shall be construed to authorize the Dog Officer, or his assistants, to enter upon private property to seek out or catch any dog, except with the consent of the owner of such private property.

To read instead:

A. If any dog is at large in the Town of Marblehead in violation of § 13-5 of this By-Law, then in addition to the imposition of fines as set forth in said § 13-5, the **Animal Control** Officer, or his duly appointed assistants, may seek out, catch and confine any such dog. The **Animal Control** Officer shall confine any such dog until claimed by the owner and the owner **pays to the Animal Control Officer a penalty of \$40 for each day that the dog has been held.** If such **penalty** has not been paid and/or if the dog has not been claimed by the owner within **7** days following the commencement of such confinement, then the **Animal Control** Officer may dispose of any such dog in a manner consistent with the provisions in Section 151A of M.G.L. Chapter 140. During the period of such confinement the dog shall be confined in a place suitable for such detention as provided in said Section 151A. Nothing herein shall be construed to authorize the **Animal Control** Officer, or his assistants, to enter upon private property to seek out or catch any dog, except with the consent of the owner of such private property.

**Item 4.** Also in Article III of said Chapter, amend Section 13-10, entitled "Licensing and registration of dogs," which presently reads in its entirety:

A. License and registration required. All dogs kept, harbored, or maintained by their owner or keepers in the Town of Marblehead shall be licensed and registered if over three months of age. Dog licenses shall be issued by the Town Clerk upon the payment of a license fee of \$15 for each male, male neutered,

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female, female spayed. The owner or keeper shall state at the time application is made for such license and upon printed forms provided for such purpose his or her name and address, and the name, breed, color and sex of each dog owned or kept by the applicant.

B. Tag and collar. Upon the payment of the license fee, the Clerk shall issue to the applicant a license certificate and tag for each dog so licensed. At the option of the Town Clerk, the shape of the tag may be changed every year and shall have stamped thereon the year for which it was issued and the number corresponding with the number on the certificate. Every owner or keeper shall be required to provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owner's leaving the Town before the expiration of the license period.

C. Licensing period. The licensing period shall be from January 1 to December 31 of each calendar year.

D. Penalty. Whosoever violates any of the provisions of this By-Law shall be punished by a fine of \$25 for each offense. Each 30 days that such violation is permitted shall constitute a separate offense.

E. Applicability of other laws. Notwithstanding the provisions of this By-Law, all other provisions of General Laws Chapter 140, Sections 136A through 174D not inconsistent with this By-Law shall be applicable.

To read instead:

A. License and registration required. All dogs kept, harbored, or maintained by their owner or keepers in the Town of Marblehead shall be licensed and registered if over six months of age. Dog licenses shall be issued by the Town Clerk upon the payment of a license fee of \$15 for **a spayed or neutered dog or upon the payment of a license fee of \$20.00 for an intact dog.** The owner or keeper shall state at the time application is made for such license and upon printed forms provided for such purpose his or her name and address, and the name, breed, color and sex of each dog owned or kept by the applicant. **For a spayed or neutered dog, a veterinarian's certificate shall be provided to the Town Clerk upon application for a license as proof that the dog is spayed or neutered; provided, however, that the Town Clerk, in his or her discretion, may accept**

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such alternative forms of proof as are specified in Section 139 of M.G.L. Chapter 140, where a veterinarian's certificate cannot be obtained.

**B. Certificate of vaccination. No dog license shall be issued hereunder unless the Town Clerk is presented with a veterinarian's certification that the dog has been vaccinated in accordance with § 13-15 of this By-Law. Notwithstanding the foregoing, a license shall be issued for any dog transferred from another municipality with the Commonwealth upon presentation to the Town Clerk of the original license and tag of such dog and payment of the license fee required by this § 13-10.**

**C.** Tag and collar. Upon the payment of the license fee, the Clerk shall issue to the applicant a license certificate and tag for each dog so licensed. At the option of the Town Clerk, the shape of the tag may be changed every year. **The tag** shall have stamped thereon **the name of the Town**, the year for which it was issued and the number corresponding with the number on the certificate. Every owner or keeper shall be required to provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owner's leaving the Town before the expiration of the license period.

**D.** Licensing period. The licensing period shall be from January 1 to December 31 of each calendar year.

**E.** Penalty. Whosoever violates any of the provisions of **§ 13-10** this By-Law shall be punished by a fine of **\$50** for each offense. Each 30 days that such violation is permitted shall constitute a separate offense.

**F.** Applicability of other laws. Notwithstanding the provisions of this By-Law, all other provisions of General Laws Chapter 140, Sections 136A through **174E** not inconsistent with this By-Law shall be applicable.

**Item 5.** In Article V of said Chapter, entitled "Rabies Vaccination," amend Section 13-15, entitled "Vaccination of dogs and cats required," which presently reads in its entirety:

A. Whoever is the owner or keeper of a dog or cat six months of age or older shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian using a vaccine approved by the Massachusetts Department of Public Health. Such

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owner or keeper shall procure a veterinarian's certification that such dog or cat has been so vaccinated and setting forth the date of such vaccination and the duration of immunity, or a notarized letter from a veterinarian that a certification was issued, or a metal rabies tag bearing an expiration date indicating that such certification is still in effect.

B. Unvaccinated dogs and cats brought into the Town shall be vaccinated within 30 days after acquisition or entry into the Town or upon reaching the age of six months, whichever comes later.

C. Vaccinated dogs and cats shall be revaccinated periodically in accordance with rules and regulations adopted and promulgated by the Massachusetts Department of Public Health.

To read instead:

A. Whoever is the owner or keeper of a dog or cat six months of age or older shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian using a licensed vaccine according to the manufacturer's directions. Such owner or keeper shall procure a veterinarian's certification that such dog or cat has been so vaccinated and setting forth the date of such vaccination and the duration of immunity, certification that the dog or cat is exempt from vaccination or a notarized letter from a veterinarian that either of these certifications was issued.

B. Unvaccinated dogs and cats brought into the Town shall be vaccinated within 30 days after acquisition or entry into the Town or upon reaching the age of six months, whichever comes later.

C. Vaccinated dogs and cats shall be revaccinated at intervals recommended by the vaccine manufacturer.

D. The Town Clerk may grant an exemption from the foregoing vaccination requirement for any dog or cat that: (1) is in transit; (2) was brought into the Commonwealth temporarily for the sole purpose of display in a show or for exhibition; or (3) has been declared exempt by the Board of Health upon presentation of a veterinarian's certificate stating that inoculation is inadvisable for a specified period of time due to an infirmity, other physical condition or regimen of therapy.

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### **ARTICLE 33 Amend Sign Bylaw - Chapter 148. SIGNS**

Voted: To amend the sign bylaw as follows (*bold text added*)

#### ***Item 1. Amend Article I. General Provisions § 148-1. Purpose - which currently reads:***

*Article I. General Provisions § 148-1. Purpose.* Pursuant to the authority conferred upon the Town by General Laws, Chapter 93, Section 29, and Chapter 143, Section 3, and all acts in amendment thereof and in addition thereto, and by every other law or power it hereto in any manner enabling the Town of Marblehead adopts this By-Law, which shall be known as the Sign By-Law, for the regulation and restriction of all billboards, signs and other advertising devices within the Town, including illuminated signs and illuminated advertising devices whether or not under the cover of a roof, and whether or not inside or outside an exterior wall.

#### ***To read instead: (bold text added)***

*Article I. General Provisions § 148-1. Purpose.* Pursuant to the authority conferred upon the Town by General Laws, Chapter 93, Section 29, and Chapter 143, Section 3, and all acts in amendment thereof and in addition thereto, and by every other law or power it hereto in any manner enabling the Town of Marblehead adopts this By-Law, which shall be known as the Sign By-Law, for the regulation and restriction of all billboards, signs and other advertising devices within the Town, including illuminated signs and illuminated advertising devices whether or not under the cover of a roof, **temporary or permanent** and whether or not inside or outside an exterior wall. **Signs not visible from the public right of ways are not governed by this by-law. Public signs erected, owned and maintained by any local state or federal governmental agency or organization are not subject to the rules and regulations of this bylaw.**

#### ***Item 2. Amend Article I § 148-2. Permit Requirements. By adding the following paragraphs and re-alphabetize as appropriate)***

***The following shall become paragraph B.***

**B. Signs in Business 1 zoning district. Each application with respect to a sign within a B-1 district must be reviewed by the Design Review Board.**

Existing paragraphs B, C, D, and E, shall become C, D, E and F respectively.

Add the new paragraph G.

**G. Removal for Violation – The building commissioner shall order the removal of any sign erected or maintained in violation of this article. Thirty (30) days**

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notice in writing shall be given to the owner of such sign or to the owner of the building, structure, or premises on which such sign is located to remove the sign or to bring into compliance with this article. Failing said removal, the building commissioner shall impose the penalty set forth in section 148-3 hereof.

*Item 3. Amend Article II. Definitions § 148-5. Definitions. By changing the following definitions as follows:*

*Amend the first sentence of the definition of Business area which presently reads:* BUSINESS AREA -Any area included within a district zoned primarily for business or commercial purposesincluding the Unrestricted District, under the Zoning By-Law.

*To read as follows: (bold text added)*

BUSINESS AREA -Any area included within a district zoned primarily for business or commercial purposes,including the **Business One (B-1), Business Residential (B-R), Business (B) or** Unrestricted District, under the Zoning By-Law.

*Amend the definition of Erected which presently reads*

ERECTED The word "erected" shall include the words attached, built, constructed, reconstructed, altered, enlarged, and moved.

*To read as follows: (bold text added)*

ERECTED The word "erected" shall include the words attached, built, constructed, reconstructed, altered, enlarged, **replaced** and moved.

*Amend the definition of person which presently reads*

PERSON The word "person" shall include one or more individuals, a partnership, an association and a corporation.

*To read as follows (bold text added)*

PERSON The word "person" shall include one or more individuals, a partnership, an association and a corporation **and any other nongovernmental public or private entity.**

*Amend the definition of Residential Area which presently reads*

RESIDENTIAL AREA A residential area is any area situated within a district zoned primarily for residential purposes under the Zoning By-Law. It includes: Expanded Residence, Limited Single Residence, Single Residence, General Residence, Central Residence.

*To read as follows (bold text added)*

RESIDENTIAL AREA A residential area is any area situated within a district zoned primarily for residential purposes under the Zoning By-Law. It includes: Expanded

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Single Residence, Shoreline Expanded Single Residence, Shoreline Single Residence, Single Residence, General Residence, Shoreline General Residence, Central Residence Shoreline Central Residence.

### *Amend the definition of sign which presently reads*

SIGN The word "sign" shall include any letter, word, symbol, drawing, picture, design or device within public view that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material or manner of composition or construction, and whether exterior to a building or interior to a building but designed and to be visible through a door or window.

### *To read as follows (bold text added)*

SIGN The word "sign" shall include any letter, word, symbol, drawing, picture, design or device within public view that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material or manner of composition or construction, and whether exterior to a building or interior to a building and **located** to be visible through a door or window.

### *The definition of banners under the heading sign types which presently reads*

BANNERS — A sign of lightweight fabric or similar material that is mounted to a pole or a building by a permanent frame at one or more edges. Decorative residential flags, national, state and municipal flags, official flag of any institution or business shall not be considered banners.

### *To read as follows*

BANNERS — A sign of lightweight fabric or similar material that is mounted **parallel to a building** at two or more edges.

### *The definition of projecting sign under the heading sign types which presently reads*

PROJECTING SIGNS — Any sign affixed to a building or wall that extends more than 12 inches beyond the surface of the building or wall. A projecting sign may be either perpendicular or parallel to a wall and may have a message on not-more than one face.

### *To read as follows (bold text added)*

PROJECTING SIGNS — Any sign **of rigid non flexible material**, affixed to a building or wall that extends more than 12 inches beyond the surface of the building or wall. A projecting sign is perpendicular to a wall and may have a message on more than one face. **Only one side of a projecting sign shall be counted in computing the total square footage of the sign.**

### *The definition of window sign which presently reads*

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WINDOW SIGNS — Any sign, picture, symbol or combination thereof, designed to communicate information about an activity, business, commodity, event, sale or service, that is placed inside a window or upon the interior face of window panes or glass, and is visible from the exterior of the window.

*To read as follows (bold text added)*

WINDOW SIGNS — Any sign, picture, symbol or combination thereof, designed to **conceal or** communicate information about an activity, business, commodity, event, sale or service, that is placed inside a window or upon the interior face of window panes or glass, and is visible from the exterior of the window.

*Add the following new definitions where appropriate in alphabetical order:*

**DESIGN REVIEW BOARD – The design review board is a town board appointed in accordance with §200-45 (B) and whose responsibility is, in addition to other duties, to review all signs, sign applications in the Business One (B-1) zoning district.**

**DIRECTORY SIGN – A directory of the occupant or tenant of a building affixed to the exterior wall of the building at each entrance to the building. Such directory shall not exceed an area determined on the basis of one square foot for each occupant or tenant of the building.**

**FLAGS – A sign of lightweight fabric or similar material that is mounted to a pole or a building by a permanent frame at one edge. Decorative residential flags, national, state and municipal flags, official flag of any institution or business shall not be regulated by this article.**

**HISTORICAL SIGNS - Signs placed on a building indicating any verified historic date, event, person associated with the building, place or property.**

**REAL ESTATE SIGNS – Temporary signs installed by owners of a property or their agents that indicate an intent to sell or lease the property on which the sign is located.**

**TRADESMAN SIGN - Temporary signs which are permitted during the construction of a building or project that may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers.**



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***Item 4. Remove the language from Article I, section 148.2 permit requirements, paragraph E. Existing Signs and relocate it to Article II, section 148.5 definitions placed in alphabetical order.***

***Item 5. Amend Article III. Regulations and Restrictions § 148-7. Business areas. Paragraph A. Signs. (a) Location. which presently reads***

***(a) Location.*** The sign shall be affixed to a building, except as hereinafter provided. A sign attached to a building shall be securely affixed to one of the walls or a roof of the building. If affixed to the roof, it shall be parallel with the front walls of the store. No sign, whether affixed to a wall or roof of a building, shall project above the highest line of the main roof of the building, provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof, then the sign may reach, but may not project above the top of the parapet wall. In addition, projecting signs require the permission of the Board of Selectmen if they project over Town property.

***To read instead***

***(a) Location.*** The sign shall be affixed to a building, except as hereinafter provided. A sign attached to a building shall be securely affixed to one of the walls of the building. No sign, whether affixed to a wall or roof of a building, shall project above the highest line of the main roof of the building, provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof, then the sign may reach, but may not project above the top of the parapet wall. In addition, projecting signs require **authorization** of the Board of Selectmen **prior to installation** if they project over Town property.

***Item 6. Amend Article III. Regulations and Restrictions paragraph (b) Size.***

***Which presently reads***

	<b>Height</b>	<b>Length</b>	<b>Total s.f.</b>
Awning sign			
Valence	3/4 valence	1/2 valence	n/a
Face	n/a	n/a	10 s.f.
Banners	n/a	n/a	15 s.f.
Freestanding	n/a	n/a	10 s.f.
Incidental	n/a	n/a	3 s.f.
Off-premises	Per Board of Appeals	Per Board of Appeals	Per Board of Appeals
Projecting	n/a	n/a	6 s.f.

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Transom	2' 0"	Full length storefront	n/a
Temporary	May not exceed	storefront dimensions	
Wall-mounted	2' 0"	3/4 storefront	n/a
Window signs	n/a	n/a	10 s.f.

## *to read instead*

	<b>Height</b>	<b>Length</b>	<b>Total s.f.</b>
Awning sign			
Valance	<b>75%</b>	<b>50%</b>	n/a
Face	n/a	n/a	10 s.f.
Banners and Flags	n/a	n/a	15 s.f.
Freestanding	n/a	n/a	10 s.f.
Incidental	n/a	n/a	3 s.f.
Off-premises	Per Board of Appeals	Per Board of Appeals	Per Board of Appeals
Projecting	n/a	n/a	6 s.f.
Transom	2' 0"	Full length storefront	n/a
<b>Tradesman</b>	<b>n/a</b>	<b>n/a</b>	<b>10 s.f</b>
Wall-mounted	2' 0"	<b>75%</b>	n/a
Window signs	n/a	n/a	10 s.f.

## ***Item 7. Amend Article III. Regulations and Restrictions § 148-7. Business areas. Paragraph A. Signs. (c) number***

(c) Number. There shall not be more than three exterior sign(s) for each store, excluding incidental signs, whether affixed to the building or projecting out from the face of the building, except that if the store has a direct entrance into the store in a wall other than the storefront, there may be an additional sign affixed to such wall, and if the store has a wall, other than the storefront, that faces upon street or

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parking area, there may be an additional sign affixed to such wall, whether or not such wall contains an entrance to the store; provided, however, that no store shall have more than two additional signs in any event. Additional signs shall prescribe to the size regulations in Subsection A(1)(b), Size. In addition to the foregoing sign or signs, there may be one directory sign of the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building. Such directory shall not exceed an area determined on the basis of one square foot for each occupant or tenant of the building.

*To read as follows (bold text added)*

(c) Number. There shall not be more than three exterior sign(s) for each store, excluding incidental signs, except that if the store, that faces upon an additional street or parking area, there may be an additional sign affixed to such wall, provided, however, that no store shall have more than two additional signs in any event. In addition to the foregoing sign or signs, there may be one directory sign of the occupants or tenants of the building

***Item 8. Amend Article III. Regulations and Restrictions § 148-7. Business areas. Paragraph(2) which presently reads: [2] During the construction of a building a standing sign may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers, but such sign shall not exceed 20 square feet in surface area nor 10 feet in any dimension. Such sign shall be removed promptly after the completion of the building.***

***To read as follows (bold text added) [2] During the construction of a building a tradesman sign may be erected on the premises identifying the building, the owner, the contractors, the architects or the engineers. Such sign shall be removed promptly after the substantial completion by the trade of the building, project or service.***

***Item 9. Amend Article III. Regulations and Restrictions § 148-7. Business areas. Paragraph(h) which presently reads (h) Maintenance. All signs, whether erected before or after the effective date of this By-Law, shall be maintained in a safe condition to protect the safety of the public.***

***To read as follows (bold text added) (h) Maintenance. All signs, whether erected before or after the effective date of this By-Law, shall be maintained in a safe condition and its original aesthetic condition to protect the safety of the public.***

***Item 10. Amend Article III. Regulations and Restrictions §148-7 (i) Flags or Banners paragraph (2) by removing the following paragraph***

***[2] Such a flag or banner may not exceed three feet by five feet.***

***And***

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### ***Amend Article III. Regulations and Restrictions §148-7 (i) Flags or Banners paragraph (3)***

**[3]** When displayed, the height of the bottom of such a flag or banner shall not be less than seven feet from the path of travel.

**To read instead (bold text added)**

**[3]** When displayed, the height of the bottom of such a flag or banner shall not be less than seven feet from the **ground**.

### **Renumber §148-7 (i) accordingly.**

### ***Item 11. Amend Article IV Administration Obsolete and Nonconforming Signs paragraph A obsolete signs which presently reads***

**A.** Obsolete signs. The Building Commissioner may order the removal of any sign which remains on the premises after the occupant using said sign no longer occupies the premises after the expiration of 30 days notice sent by registered or certified mail, return receipt requested, to the occupant and the assessed owner of the premises. In the event that a sign on leased premises is owned by the landlord of the premises, the sign may remain on the premises for six months from the date that the tenant ceases to occupy the premises provided that the landlord removes all lettering from said sign.

**To read as follows: (bold text added)**

**A.** Obsolete signs. The Building Commissioner may order the removal of any sign which remains on the premises after the occupant using said sign no longer occupies the premises after the expiration of 30 days notice sent by registered or certified mail, return receipt requested, to the occupant and the assessed owner of the premises. In the event that a sign on leased premises is owned by the landlord of the premises, the sign may remain on the premises for **30 days** from the date that the tenant ceases to occupy the premises provided that the landlord removes all lettering from said sign.

### ***Item 12. Amend Article IV Administration § 148-9. Permits. By adding two new paragraphs which reads:***

**D.** In all areas, temporary on premises signs at nonprofit institutions such as but not limited to religious institutions and schools.

**E.** In all areas, one historical signs as defined in section Article II Definitions 148-5

## **ARTICLE 34 Landfill Regulatory Compliance Activities**

**Voted:** to appropriate the sum of \$114,600 to be expended by the Board of Health for continued water quality monitoring, soil gas monitoring, risk assessment, engineering, and any other services related to the old landfill; to determine whether

## MARBLEHEAD TOWN REPORT 2013

this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

### **ARTICLE 35 Landfill Investigation and Assessment**

**Voted:** That this article be indefinitely postponed

### **ARTICLE 36 Landfill Closure / Temporary Construction Takings:**

**Unanimously Voted:** to purchase, acquire or take by eminent domain temporary construction easements in connection with the closure of the former landfill, in a portion of the properties located at the following addresses:

**.46 C Peach Highlands**, and more particularly described in a deed found at Book 13919, Page 60, recorded at the Essex South Registry of Deeds, said easement containing 15,700 square feet +/-.

- **12 Blueberry Road**, more particularly described in a deed found at Book 27065, Page 113, and recorded in the Essex South Registry of Deeds, said easement containing 1,000 square feet +/-.
- **26 Blueberry Road**, more particularly described in a deed found at Book 11595, Page 293, and recorded in the Essex South Registry of Deeds, said easement containing 750 square feet +/-.
- **24 Blueberry Road**, more particularly described in a deed found at Book 7418, Page 355, and recorded in the Essex South Registry of Deeds, said easement containing 800 square feet +/-.
- **24 Tioga Way**, more particularly described in a deed found at Book 26619, Page 329, and recorded in the Essex South Registry of Deeds, said easement containing 2,640 square feet +/-.
- **80 Hoods Lane**, more particularly described in a deed found at Book 13313, Page 575, and recorded in the Essex South Registry of Deeds, a portion of which is also described in a deed recorded with said District's Land Registration Office as Document No. 314275, shown on Certificate of Title No. 66307, said easement containing 2,805 square feet +/-.
- **8 Woodfin Terrace**, more particularly described in a deed found at Book 5592, Page 105, and recorded in the Essex South Registry of Deeds, said easement containing 4,265 square feet +/-.
- **32 Tioga Way**, more particularly described in deeds found at Book 7503, Page 598, and Book 23362, Page 531, and recorded in the Essex South Registry of Deeds, said easement containing 750 square feet +/-.
- **40 Tioga Way**, more particularly described in deeds found at Book 15394, Page 574, Book 16509, Page 216, and Book 16509, Page 218, and recorded in the Essex South Registry of Deeds, said easement containing 4,015 square feet +/-.

## MARBLEHEAD TOWN REPORT 2013

- **204 Beacon Street**, more particularly described in a deed found at Book 9222, Page 60, and recorded in the Essex South Registry of Deeds, said easement containing 1,300 square feet +/-.
- **165 Green Street**, more particularly described in deeds found at Book 9824, Page 497, and Book 16792, Page 163, and recorded in the Essex South Registry of Deeds, said easement containing 1,000 square feet +/-.

Plans setting forth all of the foregoing temporary construction easements by Kleinfelder and dated January 17, 2013 are on record at the Office of the Town Clerk; and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase or taking, along with all legal costs; and to otherwise authorize the Board of Selectmen to enter into any voluntary easements or execute any documents relative to the foregoing properties to effectuate the purpose of this article or take any action relative thereto.

### **ARTICLE 37 Landfill Closure / Temporary Construction Takings / Remediation;**

**Unanimously Voted:** to purchase, acquire or take by eminent domain, temporary construction and remediation easements and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase or taking, along with all legal costs, costs of remediation, costs of engineering and costs of settlement in connection with the capping and clean-up related to the historic operations of the former landfill, the property and/or building(s) located at the following addresses:

- **151 Green Street**, more particularly described in a deed recorded in the Essex County Registry of Deeds at Book 30341 Page 146 and which easement area includes 59,440 square feet, more or less.

and to further authorize the Board of Selectmen to enter into any voluntary easements or execute any documents relative to the foregoing property to effectuate the purpose of this article. Plans setting forth all of the foregoing temporary construction easement by Kleinfelder and dated January 17, 2013 are on record at the Office of the Town Clerk; or take any action relative thereto.

### **ARTICLE 38 Annual Meeting Dates**

**Voted:** To amend Chapter 174-1, Annual meeting dates of the Town of Marblehead's Bylaws *which currently reads:*

## MARBLEHEAD TOWN REPORT 2013

The Annual Town Meeting shall be held on the first Monday of May at 7:45 p.m. in each year at a place designated by the Board of Selectmen. The annual meeting for the election of Town officers shall be held on the second Monday in May in each year. The Board of Selectmen in the warrant for the election of Town officers shall specify when the polls will be opened and when the polls will be closed in accordance with the provisions of Section 64 of Chapter 54 of the General Laws and amendments thereto

To read instead:

The Annual Town Meeting shall be held on the first Monday of May at **7:00** p.m. in each year at a place designated by the Board of Selectmen. The annual meeting for the election for Town officers shall be held on the **Tuesday after the** second Monday in May in each year. The Board of Selectmen in the warrant for the election of Town officers shall specify when the polls will be opened and when the polls will be closed in accordance with the provisions of Section 64 of Chapter 54 of the General Laws and amendments thereto. Or take any other action relative thereto. .

### **ARTICLE 39 Amend Zoning Bylaw, Playstructure**

**Vote Failed to reach 2/3 vote:** to amend the Marblehead Zoning Bylaw, §200 – 15B(3), to allow children’s play structures to be placed within the yard setbacks five (5) feet from the property line, including those with roofs, and /or platforms more than two (2) feet above existing grade.

### **ARTICLE 40 Fair use of Leaf Blowers in the Town of Marblehead**

**Vote Failed:** to curtail the serious public health risks they pose, the use of gasoline-powered leaf blowers or electrical leaf blowers powered by gasoline generators will be limited to only the months of April, May, October and November in the Town of Marblehead.

**At 10:45 PM the Moderator dissolved the 2013 Annual Town Meeting.**

## MARBLEHEAD TOWN REPORT 2013

### Marblehead Massachusetts Annual Town Election Monday May 13<sup>th</sup>, 2013

The Number of Votes Cast were as follows:

Precinct 1	508	19.7% of 2,575 Registered Voters
Precinct 2	503	19.6% of 2,572 Registered Voters
Precinct 3	389	16.4% of 2,366 Registered Voters
Precinct 4	393	15.2% of 2,578 Registered Voters
Precinct 5	301	12.3% of 2,439 Registered Voters
Precinct 6	376	15.6% of 2,412 Registered Voters
<b>Total</b>	<b>2470</b>	<b>14.2% of 17,354 Registered Voters</b>

Canvas Completed at 9:00 pm

### Selectmen 1 Year Term

Vote for Five

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	671	702	546	544	409	535	<b>3407</b>
Jackie Belf-Becker	347	329	259	259	227	261	<b>1682</b>
Harry C. Christensen, Jr.	342	331	257	250	187	237	<b>1604</b>
Judith R. Jacobi	383	367	268	284	219	265	<b>1786</b>
Bret T. Murray	321	315	252	232	173	227	<b>1520</b>
James E. Nye	370	349	275	299	209	273	<b>1775</b>
Rose Anne Wheeler McCarthy	106	120	88	97	80	82	<b>573</b>
All Others	0	2	0	0	1	0	<b>3</b>
<b>Total</b>	<b>2540</b>	<b>2515</b>	<b>1945</b>	<b>1965</b>	<b>1505</b>	<b>1880</b>	<b>12350</b>



## MARBLEHEAD TOWN REPORT 2013

### Moderator 1 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	94	95	97	95	68	82	<b>531</b>
Gary A. Spiess	413	408	292	298	232	293	<b>1936</b>
All Others	1	0	0	0	1	1	<b>3</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

### Town Clerk 3 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	104	107	105	84	66	74	<b>540</b>
Robin A. Michaud	404	394	284	309	234	301	<b>1926</b>
All Others	0	2	0	0	1	1	<b>4</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

### Assessors 3 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	134	124	114	112	92	107	<b>683</b>
William J. Willis	375	379	275	281	208	269	<b>1786</b>
All Others	0	0	0	0	1	0	<b>1</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

### Cemetery Commission 3 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	151	141	116	128	93	110	<b>739</b>
Richard F. Coletti	357	360	273	265	207	266	<b>1728</b>
All Others	0	2	0	0	1	0	<b>3</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

## MARBLEHEAD TOWN REPORT 2013

### Board of Health 3 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	149	136	127	126	86	103	<b>727</b>
Helaine R. Hazlett	359	366	262	267	215	273	<b>1742</b>
All Others	0	1	0	0	0	0	<b>1</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

### Abbot Public Library Trustees 3 Year Term

Vote for Two

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	202	215	173	170	121	150	<b>1031</b>
Maura Phelan Murnane	256	248	189	166	134	187	<b>1180</b>
Phil Sweeney	253	242	195	184	141	185	<b>1200</b>
Elizabeth Ann Lutwak	177	171	133	157	128	145	<b>911</b>
Zachary L. Newell	127	129	88	109	78	85	<b>616</b>
All Others	1	1	0	0	0	0	<b>2</b>
<b>Total</b>	<b>1016</b>	<b>1006</b>	<b>778</b>	<b>786</b>	<b>602</b>	<b>752</b>	<b>4940</b>

### Municipal Light Commissioner 3 Year Term

Vote for Two

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	181	220	166	202	147	169	<b>1085</b>
Calvin T. Crawford	189	154	133	147	124	156	<b>903</b>
Walter E. Homan	280	248	209	204	162	206	<b>1309</b>
Andrew F. Hadden	119	136	84	79	58	77	<b>553</b>
Michael A. Hull	247	248	186	154	111	144	<b>1009</b>
All Others	0	0	0	0	0	0	<b>0</b>
<b>Total</b>	<b>1016</b>	<b>1006</b>	<b>778</b>	<b>786</b>	<b>602</b>	<b>752</b>	<b>4940</b>

## MARBLEHEAD TOWN REPORT 2013

### Planning Board 3 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	152	157	136	140	108	125	<b>818</b>
Edward O. Nilsson	356	346	253	253	192	251	<b>1651</b>
All Others	0	0	0	0	1	0	<b>1</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

### Planning Board 2 Year Unexpired Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	162	181	130	142	105	117	<b>837</b>
Paul B. Elser	185	187	167	102	63	118	<b>822</b>
Robert J. Schaeffner	161	135	92	149	133	141	<b>811</b>
All Others	0	0	0	0	0	0	<b>0</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

### Housing Authority 5 Year Term

Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	48	55	46	54	36	40	<b>279</b>
Richard M. Whitehill	137	169	127	121	123	147	<b>824</b>
Virginia S. Healy-Kenney	323	279	216	218	142	189	<b>1367</b>
All Others	0	0	0	0	0	0	<b>0</b>
<b>Total</b>	<b>508</b>	<b>503</b>	<b>389</b>	<b>393</b>	<b>301</b>	<b>376</b>	<b>2470</b>

## MARBLEHEAD TOWN REPORT 2013

### Recreation and Park Commission 1 Year Term

Vote for Five

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	913	925	748	761	586	686	<b>4619</b>
Linda A. Rice Collins	329	326	244	237	189	241	<b>1566</b>
Robert F. Jackson	324	317	236	242	180	237	<b>1536</b>
Derek Y. Norcross	322	308	235	253	190	249	<b>1557</b>
Charles Edward Osborne, Jr.	327	315	239	241	179	241	<b>1542</b>
Gerald P. Tucker, Jr.	323	324	243	231	178	226	<b>1525</b>
All Others	2	0	0	0	3	0	<b>5</b>
<b>Total</b>	<b>2540</b>	<b>2515</b>	<b>1945</b>	<b>1965</b>	<b>1505</b>	<b>1880</b>	<b>12350</b>

### School Committee 3 Year Term

Vote for Two

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	317	371	293	271	209	244	<b>1705</b>
Kathleen E. Leonardson	334	296	220	229	186	236	<b>1501</b>
Meredith M. Tedford	361	332	258	280	199	263	<b>1693</b>
All Others	4	7	7	6	8	9	<b>41</b>
<b>Total</b>	<b>1016</b>	<b>1006</b>	<b>778</b>	<b>786</b>	<b>602</b>	<b>752</b>	<b>4940</b>

### Water & Sewer Commission 3 Year Term

Vote for Two

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	307	302	237	268	200	236	<b>1550</b>
Wilbur E. Bassett	359	344	278	265	202	254	<b>1702</b>
F. Carlton Siegel	350	360	263	253	200	262	<b>1688</b>
All Others	0	0	0	0	0	0	<b>0</b>
<b>Total</b>	<b>1016</b>	<b>1006</b>	<b>778</b>	<b>786</b>	<b>602</b>	<b>752</b>	<b>4940</b>

MARBLEHEAD TOWN REPORT 2013

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

To either of the Constables of the Town of Marblehead

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Election to vote at:

Precinct 1	The Masonic Temple	62 Pleasant St.
Precinct 2	The Masonic Temple	62 Pleasant St.
Precinct 3	The Masonic Temple	62 Pleasant St.
Precinct 4	The Marblehead Community Center	10 Humphrey St.
Precinct 5	The Marblehead Community Center	10 Humphrey St.
Precinct 6	The Marblehead Community Center	10 Humphrey St.

on **TUESDAY, THE THIRTIETH OF APRIL, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

**SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 21st day of March, 2013.

JACKIE BELF-BECKER, Chair  
HARRY C. CHRISTENSEN, JR.  
JUDITH R. JACOBI  
BRET T. MURRAY  
JAMES E. NYE  
Marblehead Board of Selectmen

A True Copy  
Attest: Paul Minsky, Constable

# MARBLEHEAD TOWN REPORT 2013

## Commonwealth of Massachusetts State Primary Tuesday April 30<sup>th</sup>, 2013

The Number of Votes Cast were as follows:

Precinct 1	641	24.9% of 2,573 Registered Voters
Precinct 2	568	22.1% of 2,568 Registered Voters
Precinct 3	454	19.2% of 2,363 Registered Voters
Precinct 4	542	21.0% of 2,576 Registered Voters
Precinct 5	489	20.1% of 2,435 Registered Voters
Precinct 6	517	21.5% of 2,410 Registered Voters
<b>Total</b>	<b>3211</b>	<b>21.5% of 14,925 Registered Voters</b>

Canvas Completed at 8:45 pm

### Democratic Senator in Congress

Precinct	1	2	3	4	5	6	Total
Blanks	0	0	1	0	0	0	1
Stephen F. Lynch	92	100	77	68	71	90	498
Edward J. Markey	328	283	229	260	296	257	1653
All Others	0	0	2	0	0	0	2
<b>Total</b>	<b>420</b>	<b>383</b>	<b>309</b>	<b>328</b>	<b>367</b>	<b>347</b>	<b>2154</b>

### Republican Senator in Congress

Precinct	1	2	3	4	5	6	Total
Blanks	1	0	1	1	0	0	3
Gabriel E. Gomez	155	110	81	127	67	101	641
Michael J. Sullivan	36	51	34	42	40	49	252
Daniel B. Winslow	28	24	28	44	15	20	159
All Others	1	0	1	0	0	0	2
<b>Total</b>	<b>221</b>	<b>185</b>	<b>145</b>	<b>214</b>	<b>122</b>	<b>170</b>	<b>1057</b>

MARBLEHEAD TOWN REPORT 2013

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

**Essex SS.**

To either of the Constables of the Town of Marblehead

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Election to vote at:

Precinct 1	The Masonic Temple	62 Pleasant St.
Precinct 2	The Masonic Temple	62 Pleasant St.
Precinct 3	The Masonic Temple	62 Pleasant St.
Precinct 4	The Marblehead Community Center	10 Humphrey St.
Precinct 5	The Marblehead Community Center	10 Humphrey St.
Precinct 6	The Marblehead Community Center	10 Humphrey St.

on **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates for the following office:

**SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 15th day of May, 2013.

JACKIE BELF-BECKER, Chair  
JUDITH R. JACOBI  
BRET T. MURRAY  
JAMES E. NYE  
Marblehead Board of Selectmen  
A True Copy  
Attest: Paul Minsky, Constable

## MARBLEHEAD TOWN REPORT 2013

### Commonwealth of Massachusetts Special State Election Town of Marblehead Tuesday June 25, 2013

The Number of Votes Cast were as follows:

Precinct 1	1046	40.5% of 2,580 Registered Voters
Precinct 2	972	37.7% of 2,585 Registered Voters
Precinct 3	806	34.1% of 2,366 Registered Voters
Precinct 4	1016	39.4% of 2,580 Registered Voters
Precinct 5	951	38.4% of 2,476 Registered Voters
Precinct 6	932	38.7% of 2,411 Registered Voters
<b>Total</b>	<b>5723</b>	<b>38.2% of 14,968 Registered Voters</b>

Canvas Completed at 9:15 pm

#### Senator in Congress

##### Vote for One

<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Total</b>
Blanks	6	1	2	3	6	2	<b>20</b>
Gabriel E. Gomez (Republican)	475	442	367	517	406	440	<b>2647</b>
Edward J. Markey (Democratic)	558	525	430	492	536	488	<b>3029</b>
Richard A. Heos (Twelve Visions)	5	2	4	3	3	0	<b>17</b>
All Others	2	2	3	1	0	2	10
<b>Total</b>	<b>1046</b>	<b>972</b>	<b>806</b>	<b>1016</b>	<b>951</b>	<b>932</b>	<b>5723</b>



## MARBLEHEAD TOWN REPORT 2013

Commonwealth of Massachusetts,  
County of Essex, ss  
to Any Constable in the Town of Marblehead  
Greeting:

You are hereby required and directed in the name of the Commonwealth of Massachusetts to notify and warn the Inhabitants of the Town of Marblehead aforesaid who are qualified to vote in elections and in Town affairs to meet at the several designated polling places in their respective precincts in said Marblehead to wit:

In Precinct 1 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 2 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 3 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 4 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

In Precinct 5 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

In Precinct 6 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

On the 25th day of June, 2013 A.D. (it being the fourth Tuesday in June) at 7 o'clock in the forenoon then and there to bring into the precinct officers of their respective precincts their votes on one ballot for the following Questions to wit:

Question 1: Shall the Town of Marblehead be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for funding the final design, public bidding and construction for repairs and improvements to the Abbot Hall Clock Tower and portions of Abbot Hall?

MARBLEHEAD TOWN REPORT 2013

YES\_\_\_\_\_ NO\_\_\_\_\_

Question 2: Shall the Town of Marblehead be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued for the purchase or taking of a portion of 151 Green Street including all legal and engineering costs, costs of remediation and restoration and costs of settlement of claims or potential claims, in connection with the property all in connection with the clean-up related to the historic operations of the former landfill?

YES\_\_\_\_\_ NO\_\_\_\_\_

For these purposes the polls will be open at each and all of said precincts at 7 o'clock in the forenoon and will be closed at 8 o'clock in the afternoon at each and all of said precincts and you are directed to serve this Warrant by posting attested copies thereof at Abbot Hall and ten (10) other conspicuous places in Town as required by the By-laws not later than thirty (30) days after being closed.

Hereof fail not and make due return of this Warrant or a certified copy thereof with our doings thereon, to each of the several precinct wardens at the time and place of meetings aforesaid and to the Town Clerk as soon as may be before the said meetings.

Given under our hands at Marblehead aforesaid this **10<sup>th</sup> day of May 2013.**

JACKIE BELF-BECKER, Chair

JUDITH R. JACOBI

JAMES E. NYE

Selectmen of Marblehead

A True Copy

Attest: Paul Minsky, Constable

MARBLEHEAD TOWN REPORT 2013

Town of Marblehead, Massachusetts  
Special State Election  
Tuesday June 25, 2013

The Number of Votes Cast were as follows:

Precinct 1	1009	39.1% of 2,580 Registered Voters
Precinct 2	945	36.6% of 2,585 Registered Voters
Precinct 3	794	33.6% of 2,366 Registered Voters
Precinct 4	992	38.4% of 2,580 Registered Voters
Precinct 5	940	38.0% of 2,476 Registered Voters
Precinct 6	896	37.2% of 2,411 Registered Voters
<b>Total</b>	<b>5576</b>	<b>37.3% of 14,968 Registered Voters</b>

Canvas Completed at 9:15 pm

Question 1  
Abbot Hall Tower Repairs

Precinct	1	2	3	4	5	6	Total
Blanks	14	12	15	3	19	8	71
Yes	726	694	554	663	641	610	3888
No	269	239	225	325	280	278	1617
<b>Total</b>	<b>1009</b>	<b>945</b>	<b>794</b>	<b>992</b>	<b>940</b>	<b>896</b>	<b>5576</b>

Question 2  
151 Green Street Remediation & Restoration

Precinct	1	2	3	4	5	6	Total
Blanks	30	26	28	20	30	21	155
Yes	615	554	445	535	513	524	3186
No	364	365	321	437	397	351	2235
<b>Total</b>	<b>1009</b>	<b>945</b>	<b>794</b>	<b>992</b>	<b>940</b>	<b>896</b>	<b>5576</b>

## MARBLEHEAD TOWN REPORT 2013

### TOWN OF MARBLEHEAD ELECTED OFFICIALS 2013- 2014

#### **SELECTMAN**

#### **Term Expires**

##### **--Abbot Hall, Marblehead, MA 01945**

Jackie Belf-Becker - Chair	2014
Harry C. Christensen, Jr.	2014
Judith R. Jacobi	2014
Bret T. Murray	2014
James E. Nye	2014

#### **TOWN CLERK**

##### **--Abbot Hall, Marblehead, MA 01945**

Robin A. Michaud	2016
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#### **ASSESSORS**

##### **--Mary A. Alley Building, Widger Road, Marblehead, MA 01945**

John P. Kelley	2014
William J. Willis	2016
Douglas E. Percy	2015

#### **CEMETERY COMMISSION**

##### **--Waterside Cemetery, Marblehead, MA 01945**

Rose Ann Wheeler McCarthy	2014
Richard F. Coletti	2016
David M. Cashman	2015

#### **BOARD OF HEALTH**

##### **--Mary A. Alley Building, Widger Road, Marblehead, MA 01945**

Todd Belfbecker	2014
Helaine Hazlett	2016
Michelle B. Gottlieb	2015

#### **HOUSING AUTHORITY**

##### **--26 Rowland Street, Marblehead, MA 01945**

Jean R. Eldridge	2016
Robert T. Bryne	2015
Pamela J. Foye	2014
Virginia Kenney-Healey	2016

## MARBLEHEAD TOWN REPORT 2013

### **TRUSTEES OF ABBOT PUBLIC LIBRARY**

**--235 Pleasant Street, Marblehead, MA 01945**

**Term Expires**

Jean Y. Howe	2014
Susan Indresano	2014
Maura Phelan Murnane	2016
Phil Sweeney	2016
Judy Gates	2015
Phyllis B. Smith	2015

### **MARBLEHEAD MUNICIPAL LIGHT COMMISSIONER**

Charles O. Phillips	2014
Michael A. Hull	2016
Walter E. Homan	2016
Wilbur E. Bassett resigned	2015
Phil Sweeney	2015

### **MODERATOR**

**Mary A. Alley Building, Marblehead MA**

Gary A. Spiess	2014
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### **PLANNING BOARD**

**--c/o Engineering Office, Mary A. Alley Building, Marblehead, MA 01945**

Philip Helmes	2014
Kurt A. James	2014
Edward Nilsson	2016
James Bishop	2016
Paul B. Elser	2015

### **RECREATION & PARK COMMISSION**

**--Marblehead Community Center, 10 Humphrey Street, Marblehead, MA**

Linda A. Rice Collins	2014
Robert F. Jackson	2014
Derek Y. Norcross	2014
Charles Edward Osborne, Jr.	2014
Gerald P. Tucker, Jr.	2014

## MARBLEHEAD TOWN REPORT 2013

### **SCHOOL COMMITTEE**

**--Mary A. Alley Building, Widger Road, Marblehead, MA 01945**

	<b>Term Expires</b>
Thomas F. Connolly	2014
Richard S. Nohelty - resigned	2014
Meredith M. Tedford	2016
Kathleen E. Leonardson	2016
Eurim Chun - resigned	2015

### **WATER & SEWER COMMISSION**

**--Tower Way, Marblehead MA 01945**

	<b>Term Expires</b>
John P. Doane	2014
Bradford Nick Freeman, Jr.	2014
Wilbur E. Bassett	2016
F. Carlton Siegel	2016
R. Thomas Hammond	2015

## MARBLEHEAD TOWN REPORT 2013

### APPOINTED OFFICIALS

#### TOWN ADMINISTRATOR

Jeff A. Chelgren

#### AMERICAN DISABILITIES ACT COORDINATOR

Kyle A. Wiley 2014

#### ANIMAL INSPECTOR at \$2,400 per year

Isabel M. Lorenzo 2014

#### BUILDING COMMISSIONER AND INSPECTORS

Commissioner - Robert S. Ives, Jr. 2014

Local Inspector - Chris Butler 2014

Local Inspector – Dan R. Williams 2014

Plumbing Inspector - Domingos Furtado 2014

Assistant Plumbing Inspector – Peter McCarriston 2014

Assistant Plumbing Inspector – Bradford Smith 2014

Wiring Inspector – Ronald J. Marks 2014

Assistant Wiring Inspector – Eric F.S. Chisholm 2014

#### CANINE CONTROL CLERK

Robin Michaud – Town Clerk 2014

#### ASSISTANT DOG OFFICERS FOR THE PARKS

Robert Gillis 2014

Peter James 2014

Brad Delisle 2014

Reggie Berry 2014

Mike Attridge 2014

Greg Snow 2014

Pat Sylvester 2014

Jim Sullivan 2014

Brendan Egan 2014

#### TOWN COUNSEL at \$2,000 per year

Jeffrey N. Shribman 2014

Assistant Town Counsel:

Brody, Hardoon, Perkins & Kesten 2014

## MARBLEHEAD TOWN REPORT 2013

Leonard Kesten	2014
Marc J. Miller	2014
Patrick J. Costello	2014
Blatman, Bobrowski & Mead, LLC	2014
Francis Mayo	2014

### **COUNCIL ON AGING DIRECTOR**

Teri McDonough	2014
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### **EMERGENCY MANAGEMENT COORDINATOR**

Charles P. Cerrutti	2014
Wayne O. Attridge, Assistant	2014

### **ENGINEERING AND CONSERVATION ADMINISTRATOR**

William C. Lanphear	2014
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### **FLAG OFFICER**

David C. Rodgers	2014
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### **FOREST WARDEN – Term: 1 Year**

Chief Jason R. Gilliland, Fire Department	2014
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### **HARBOR MASTER AND ASSISTANTS**

Webb Russell, Harbor Master	2014
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Craig Smith, <i>First Assistant Harbormaster</i>	2014
Daniel Roads, Jr., <i>Assistant Harbormaster</i>	2014

#### **Assistant Harbormasters (Seasonal):**

Ray Gauthier	2014
Jeffrey Flynn	2014
John Payne	2014
Charles Cullanie	2014
Ryan Hoyer	2014

#### ***Alternates:***

John Vigneron	2014
Allen Dennis	2014

### **KEEPER OF THE LOCK UP**

Chief Robert O. Picariello	2014
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## MARBLEHEAD TOWN REPORT 2013

### **LICENSING AUTHORITY, DULY DESIGNATED AGENTS**

Police Chief Robert O. Picariello 2014

Captain: Matthew Freeman 2014

Lieutenants:

Jonathan Lunt 2014

Michael Everett 2014

Sergeants:

Nicholas Economou 2014

Sean Brady 2014

Sean Sweeney 2014

Jason Conrad 2014

### **MEASURER OF LEATHER – Term: 1 year**

John Smidt 2014

### **TOWN DESIGNEE MASS. WATER RESOURCE AUTHORITY**

- Term: 1 year

F. Carlton Siegel 2014

Alternate: Amy McHugh, Water and Sewer Department 2014

### **PARKING CLERK /HEARING CLERK – Term: 1 year**

Jeffrey N. Shribman 2014

### **CHIEF PROCUREMENT OFFICER**

Rebecca L. Curran 2014

### **PUBLIC WORKS DIRECTOR**

David M. Donahue 2014

### **RETIREMENT BOARD – Term: 1 year**

Charles H. Gessner 2014

### **“RIGHT TO KNOW” COORDINATOR – Term: 1 year**

Jason R. Gilliland – Fire Department 2014

### **SEALER OF WEIGHTS & MEASURES**

David C. Rodgers 2014

### **SPECIAL AUXILIARY POLICE**

Patrolmen:

## MARBLEHEAD TOWN REPORT 2013

James Donovan	2014
Betsy Cruger	2014
<b>SUPERINTENDENT OF PUBLIC BUILDINGS</b>	
Robert S. Ives, Jr.	2014
<b>TAX COLLECTOR/TREASURER</b>	
Patricia Kelly Murray	2014
<b>VETERANS' AGENT &amp; DIRECTOR OF VETERANS' SERVICES</b>	
- Term: 1 year	
David C. Rodgers	2014
<b>VETERANS' GRAVES OFFICER</b> Term: 1 year	
David C. Rodgers	2014
<b>WORKERS' COMPENSATION AGENT</b> Term: 1 year	
Massachusetts Interlocal Insurance Association	2014
<b>TOWN ACCOUNTANT</b> – Term 3 years	
John J. McGinn	2016
<b>AFFORDABLE HOUSING TRUST FUND</b> – Term 1 year	
Board of Selectmen	2014
Vacant, Finance Committee Representative	2014
Kurt James, Fair Housing Committee Representative	2014
Vacant, At Large	2014
Vacant, At Large	2014
<b>ARMED FORCES LIAISON</b> – Term: 1 year	
John M. McCloskey	2014
<b>BOARD OF ABBOT LIBRARY SECOND CENTURY FUND</b> –Term: 1 year	
Peter Jalbert	2014
Judith Eissner	2014
<b>CABLE TV OVERSIGHT COMMITTEE – LIAISON</b>	
Wayne Avridson	2014

## MARBLEHEAD TOWN REPORT 2013

### **CAPITAL PLANNING COMMITTEE – Term: 3 years (staggered)**

Thomas Gawrys	2015
Edward Lang	2015
Victor Wild	2015
VACANT	2016
Michael Auerbach	2016
John J. McGinn – Ex Officio	2014

### **CO-CARETAKER, FORT BEACH – Term: 1 year**

Jeffrey P. Flynn	2014
Douglas Percy	2014

### **CHAPLAIN – MARBLEHEAD POLICE DEPARTMENT – Term: 1 year**

Rabbi Jonas Goldberg	2014
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### **SURGEON – MARBLEHEAD POLICE DEPARTMENT – Term: 1 year**

Dr. Jack Richman	2014
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### **CONSERVATION COMMISSION – Term: 3 years (staggered)**

David Depew	2015
David VanHoven	2015
Walter S. Haug	2015
Frederick Sullivan	2016
Ken Fisher	2016
Don Tritschler	2016
Brian LeClair	2014

### **CONSTABLES**

#### **• for the Purpose of Serving Civil Process – Term: 1 year**

Douglas Perry	2014
Donald B. Hurwitz	2014
Paul Minsky	2014
Thomas K. Egan	2014
David Andrew Deutsch	2014

### **CONSTABLES**

#### **• Shellfish**

Wayne O. Attridge – Chief Constable - 3 yr. term	2016
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## MARBLEHEAD TOWN REPORT 2013

Term: 1 Year	
Raymond H. Bates, Jr.	2014
David Donahue	2014
R. Thomas Hamond	2014
Jeffrey Flynn	2014
Harry C. Christensen, Jr.	2014
Jack Attridge	2014
Rick Cuzner	2014
Susan Hogan	2014
Douglas Aikman	2014
Douglas Percy	2014
F. Webb Russell	2014

### **COUNCIL ON AGING** – Term: 3 years

Clyde Elledge	2015
Catherine Brown	2015
Freda Hoyt McGuire	2015
Lisa Hooper	2016
Dana Denault	2016
Peggy Munro	2016
Joseph Dever	2014
Elizabeth Michaud	2014
Jeanne Louizos	2014

### **DESIGN REVIEW BOARD** – Term: 3 years

Ralph Khouri	2014
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### **EMERGENCY MEDICAL SERVICES COUNCIL** – Term: 1 year

Jason R. Gilliland– Marblehead Fire Department	2014
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### **FAIR HOUSING COMMITTEE** – Term: 1 year

Paul Crosby, Marblehead Counseling Center	2014
Joan McIntyre	2014
Virginia Healy-Kenney	2014
Ann Cohen	2014
Don Davies	2014
Janet Robinson	2014
Vacant	2014
Vacant	2014
Mimi Hollister	2014

## MARBLEHEAD TOWN REPORT 2013

Charlene Tyler	2014
Jim Vipperman	2014
Kurt James – Planning Board Representative	2014

### **FENCE VIEWERS** – Term: 1 year

Vacant	2014
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### **FINANCE COMMITTEE** – Term: 3 years

Patricia Moore	2016
Matthew Herring	2016
Emily Belfbecker	2016
Moses Grader	2014
Richard Doron	2014
W. Paul Pruett	2014
Vacant	2015
Eric Cole <i>Resigned 9/5/13</i>	2015
Benjamin S. Berman	2015
Robert Ross – Clerk	

### **FIREWORKS COMMITTEE** – Term: 1 year

Alexander Falk	2014
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### **FORT SEWALL OVERSIGHT COMMITTEE** – Term: 1 year

Vacant, Marblehead Museum and Historical Society	2014
Joyce Booth, Historical Commission	2014
Vacant	2014
Brenda Arnold (OMIA Rep.)	2014
Vacant (OHDC Rep.)	2014
Lloyd H. Caswell, Disabilities Commission	2014
Rebecca L. Curran, Town Planner	2014
Vacant, Recreation and Parks Department	2014
Larry Sands, Glover's Regiment	2014
Vacant, at large	2014
Vacant	2014

### **HARBORS & WATERS BOARD** – Term: 1 year

John Doub	2014
Gary P. Gregory	2014
Jay Michaud	2014
Kenneth Breen	2014

## MARBLEHEAD TOWN REPORT 2013

Douglas O'Leary		2014
Alternates:		
	Rick Williams	2014
	Rick Cuzner	2014
	T. Clark Smith	2014

### HAZARD MITIGATION PLAN IMPLEMENTATION AND MONITORING

#### TEAM - Term: 1 year

Charles P. Cerrutti, Emergency Management Director	2014
William Lanphear, Engineering and Conservation Administrator	2014
Amy McHugh, Superintendent, Water and Sewer Dept.	2014
Rebecca L. Curran, Town Planner	2014
William E. Conly, Historical Commission	2014

#### HISTORIAN – Term: 1 year

Elizabeth Hunt	2014
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#### HISTORICAL COMMISSION – Term: 3 years (staggered)

William E. Conly	2016
Douglas O'Leary	2016
Paul C. Johnston	2014
Nancy Graves	2014
Don Gardner	2014
Joyce L. Booth	2015
Harry C. Christensen, Jr.	2015

#### HOBBS MEMORIAL, SELECTMEN'S AGENT – Term: 1 year

Paul Crosby	2014
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#### LOGAN AIRPORT COMMUNITY ADVISORY COMMITTEE, INC. (CAC)

Charles H. Gessner	2014
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#### MARBLEHEAD CULTURAL COUNCIL – Term: 3 years (staggered)

Jonathan Green	2015
Virginia von Rueden	2015
Joyce Mayer Clark	2015
Linda Hall	2015
Jo Ann Augeri Silva	2016
VACANT	2016
Doug Hill	2016

## MARBLEHEAD TOWN REPORT 2013

Louise Weber	2016
Nora Falk	2014
Gloria Coolidge	2014
Howard Rosenkrantz	2014
Hazel Grenham, Chair	2014

**MARBLEHEAD COMMUNITY ACCESS AND MEDIA, INC.** Term: 3 years  
Ed Bell 2015

**MARBLEHEAD DISABILITIES COMMISSION** – Term: 3 years (staggered)

Mark Horrigan	2016
Andrea Mountain	2016
Vacant	2016
Lloyd Caswell	2014
Katie Farrell	2014
Laurie Blaisdell	2014
Patricia Charbonnier <i>resigned 9/13/13</i>	2015
Frannie Welch	2015
Mary Levine	2015
<i>(Elected Official rotating)</i>	2013

**MARBLEHEAD FOREVER COMMITTEE** – Term: 1 year

Frannie Welch	2014
Andrew G. Christensen	2014
Linda W. Doliber	2014
Kerry O'Shaughnessy	2014
Kyle A. Wiley, Chair	2014

**MASSACHUSETTS ETHICS COMMISSION  
MUNICIPAL LIAISON**

Jeffrey N. Shribman	2014
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**MBTA ADVISORY BOARD** – Term: 1 year

John Heffernan	2014
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**METROPOLITAN AREA PLANNING COUNCIL** – Term: 3 years

James E. Bishop	2014
Rebecca L. Curran, Alternate	2014

**OLD AND HISTORIC DISTRICTS COMMISSION**– Term: 1 year

## MARBLEHEAD TOWN REPORT 2013

Liz Mitchell	2014
Thomas Saltsman	2014
Charles Hibbard	2014
Sally Sands	2014
Anthony M. Sasso	2014

### Alternates:

Julia Glass	2014
Gary Amberik	2014

### **OLD BURIAL HILL OVERSIGHT COMMITTEE** – Term: 1 year

Bette Hunt	2014
Susan Hogan	2014
Chris Butler	2014
Pam Peterson	2014
Richard Coletti, Cemetery Representative	2014
Rebecca L. Curran, Town Planner	2014

### **PLANNING BOARD** – Term: 3 Years

Robert Schaeffner, Alternate Member, (appointed by Board of Selectmen)	2016
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### **REGISTRARS OF VOTERS**– Term: 3 years

Robin Michaud (Town Clerk)	2014
J. Michael Canniffe	2014
Joyce H. Lofmark	2015
Donald A. Doliber	2014

### **SCHOLARSHIP COMMITTEE** – Term: 1 year

Helaine Hazlett	2014
Nancy Marrs	2014
Tom Despres	2014
Deborah Green	2014
George Gearhart	2014
Mary Ellen Hart	2014
Doug Newburg	2014
Gregory Maass, School Superintendent	2014

### **SISTER CITY LIAISON** – Grasse, France – Term: 1 year

Myriam Zuber	2014
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## MARBLEHEAD TOWN REPORT 2013

### **SMART GROWTH COMMITTEE – Term: 1 year**

Vacant	2014
Kurt James	2014
Vacant	2014
Michael McCloskey	2014
Don Morgan	2014
Vacant	2014
Judith R. Jacobi	2014
Rebecca L. Curran, Town Planner	2014

### **TASK FORCE AGAINST DISCRIMINATION – Term: 1 year**

Helaine Hazlett	2014
Ann Marie Hunter	2014
Harvey Michaels	2014
Deacon John E. Whipple	2014
Monica Tecca	2014
Melissa Volk Aizanman	2014
Judy Luise	2014
Loren Weston	2014
Michael Katzen	2014
Chief Robert Picariello, Ex-officio	2014

### **TAXATION AID COMMITTEE – Term: 1 year**

Patricia C. Roberts <i>Exp. 5/28/13</i>	2014
Pamela Foye	2014
Teri Allen McDonough	2014
Patricia Kelly Murray, Treasurer	2014
John Kelley, Chairman Board of Assessors	2014

### **TOWN PHYSICIAN – Term: 1 year**

Quadrant Health Strategies	2014
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### **TRAFFIC & SAFETY ADVISORY COMMITTEE – Term: 1 year**

John P. Doane	2014
Brian Hitchcock	2014
F. Carlton Siegel	2014
Chief Jason R. Gilliland – Fire Department – Ex Officio	2014
Chief Robert O. Picariello – Police Department – Ex Officio	2014

## MARBLEHEAD TOWN REPORT 2013

### **TREE WARDEN** - Term: 3 years

Doug Gordon	2015
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### **ZONING BOARD OF APPEALS** – Term: 5 years (staggered)

Alan Lipkind	2018
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William R. Moriarty	2014
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Bill Barlow	2015
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David Tubridy	2016
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Leon Drachman	2017
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Alternates – Term: 1 year

Paige Hintlian	2014
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Christopher T. Casey	2014
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Bruce Krasker	2014
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Jim Rudolph	2014
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MARBLEHEAD TOWN REPORT 2013

**Vital Records Recorded in 2013**

**Births Recorded - 144**

**Marriages Recorded - 78**

**Deaths Recorded - 198**

## MARBLEHEAD TOWN REPORT 2013

### **ABBOT PUBLIC LIBRARY**

The role of the public library, as an institution, has been in transition for some time, primarily in response to major changes in technology. Perhaps the starting point for the dramatic transition still unfolding was the creation of the online public access catalog (OPAC), as a replacement for the traditional card catalog, in the 1980s. This advance laid the foundation for easy access to the holdings of other libraries, beyond the local library's onsite collection, as well as the automation of circulation and cataloging operations. The introduction of the Internet and, particularly, Google, at the beginning of the twenty-first century, then revolutionized the context for the library as information provider. The librarian's skills gained value in helping researchers to identify the best and most authoritative information among a rapidly increasing variety of print and online resources. Most recently, the expansion and availability of digital content of all kinds, and especially the development of eReaders, eBooks and the growth of self-publishing all have posed new questions for the public library, regarding its collections.

Within this landscape of change, the Abbot Library seeks to achieve the optimal balance and pace of transition for the Marblehead community. Our objective is to move forward in a considered way, making changes of benefit to our current users while positioning the Library to take advantage of future technological and other opportunities. "Flexibility" is a guiding principle, as we recognize that an environment of constant change requires ongoing adaptation.

As noted above, the combination of the online catalog and the Internet has made it possible to locate materials, not only in the collections of one's local library, but, also, in other libraries, near and far. This ease of searching, along with the efficiency of interlibrary delivery systems, has encouraged some rethinking of which collections an individual library should provide within its building, i.e., which materials best serve library users' needs by being physically browsable. Whereas, in the past, for example, a library might have felt obligated to keep all the earlier titles in a popular author's mystery series on its shelves (weighing this use of space against accommodating new titles), now, a group of libraries, like the North of Boston Library Exchange (NOBLE) consortium, can work together to make sure sufficient copies of the mystery writer's earlier titles are available among NOBLE's twenty-eight libraries, knowing that these volumes can be delivered from one library to a patron at another library in just a day.

## MARBLEHEAD TOWN REPORT 2013

The steady upsurge in eBook publishing and the exponential growth of this market has meant that some of the Library's materials budget now goes toward building an ever larger collection of eBook titles, available to Library users through NOBLE's OverDrive account. Statistics confirm the increasing popularity of these eBooks with Abbot Library cardholders. In FY 2012, a total of 2739 eBooks were borrowed, in comparison to 4132, in FY 2013. As more titles for young readers are added to the collection, we have seen increased borrowing activity for both children's and teen's eBooks, a combined circulation of 671 in FY 2013.

Reference books are another category of material where digital content has had an important impact. In many cases, the traditionally heavy and costly bound volumes have been either supplemented or superseded by electronic resources. The currency and efficiency of many of these electronic resources gives them a significant advantage over the print format.

In 2013, we arrived at the final stage of a labor-intensive project, carefully assessing each title in our extensive print format Reference Collection to determine and maximize its service value. Where a title had a specific subject-related content, we relocated the volume within the appropriate non-fiction collection, and, in many cases, changed its status to allow the volume to circulate. Where we concluded that the title would have continuing value in supporting reference services, we retained the volume as part of a pared-down Reference Collection. Only volumes made obsolete by electronic resources were removed from the original collection.

These developments, and others, have meant that, gradually, less space in the Library needs to be devoted to collection storage, and new uses for the resulting space can be explored. Our goal, in reviewing the Library's public spaces, is to support our broad mission as an intellectual and cultural center for the community. We want the Library to be a welcoming and comfortable setting for a full range of activities and experiences: individual, group, planned, informal, guided, self-directed, contemplative, interactive, educational, recreational, and more.

In recent years we have focused upon strengthening aspects of the Library which make it a pleasant and satisfying place to spend some time. Beyond providing access to computer equipment and spaces to read or use a laptop, we have presented an ongoing series of varied programs, for children, teens or adults, and monthly exhibitions in our Virginia A. Carten Gallery.

Our fifty-one programs for adults, in 2013, included lectures on diverse topics, ranging from "The Geological History and Evolution of Salem Sound," delivered by

## MARBLEHEAD TOWN REPORT 2013

Dr. Lindley Hanson, Professor of Geological Sciences at Salem State University, to “Building Immunity for Wellness and Longevity” by Dr. Devorah Feinbloom, Director of Marblehead Natural Healing, to “Marblehead in World War II: Over Here,” presented by Marblehead native Sean Casey. We also offered both one-time and ongoing small group learning opportunities: among these, a seminar on British women mystery writers, led by Dr. Ann McGreevy, Adjunct Professor in Education at Salem State University; “Feathers and Fur: Portraits of Pets and Wildlife,” taught by artist Yetti Frenkel; “Book in a Box,” a book art workshop with Sandra Golbert; and our monthly “Poetry Salon,” a discussion of poetry led by Marblehead poet and Salem State University Professor Emerita Claire Keyes.

In youth programming, we achieved our goal of offering activities for every age group from infant to teen. Traditional offerings, such as weekly story hours with craft activities, for preschoolers, and movie screenings with pizza, for teens, have been expanded to include, along with numerous special one-time programs, a hugely successful Monday Night Chess Club, for children age seven and above, as well as a Reader’s Theater Club for third and fourth graders. Fifth and sixth grade students are invited to share ratings of books they have read individually, in the bi-weekly “Book Reviewers’ Club.”

Many Library visitors spend time viewing the changing installations in the Carten Gallery. This year’s twelve exhibits represented both new and established artists, solo and group shows. An especially wide variety of media was presented, including colorful quilts by Margarita Blumkina; evocative collages and assemblages by Clint Chadsey, elegant hand-painted black and white botanical photographs by Gail Giarrusso, witty cartoons and oil portraits by Stephen Swaro, and dreamlike Indian ink and watercolor drawings by Grigor Grigoryants. The opening reception for each month’s show provided a social occasion for the public to meet and talk with the exhibiting artist.

In 2013, our programs and exhibits often represented collaborations between the Library and other groups in Town, further interweaving the Library into the community’s cultural, intellectual and educational fabric. Valued collaborations, begun in recent years, were continued:

- The Library continued its collaboration with the Marblehead Conservancy to co-sponsor a lecture by expert forager Russ Cohen, “Munching on Marblehead’s Wild Flora,” in April.
- The Marblehead High School’s Annual Senior Art Show was presented in the Library’s Gallery and Meeting Room, for the fourth year, in May. The

## MARBLEHEAD TOWN REPORT 2013

location of the Show at the Library is ideal for bringing the impressive talent of the graduating art students to the community's attention. Additionally, three students gained experience by organizing and installing the exhibit as their Senior Project.

- For the fourth year, the Library partnered with Marblehead Veterans Middle School to offer a seventh-grade English curriculum unit focused on the graphic novel genre. The unit featured a panel presentation by four published graphic novel artists. We are grateful to the Killam Fund for its support of this exciting enrichment experience for the entire MVMS seventh grade.
- In November, a retrospective of the work of Marblehead artist Pamela Schalck was shown, coinciding with Schalck's selection as 2013 Holiday Pops Artist by the Rotary Club of Marblehead Harbor.

New collaborations were initiated as well, this year:

- Salem Sound Coastwatch and the Library together presented a series of four monthly lectures on topics related to the natural history of the area.
- For the first time, the Library served as a venue for the Marblehead Festival of Arts Film Festival, hosting two days of screenings of the Festival film program and two workshops by Festival award-winning filmmakers.
- The Library partnered with the Arrangers of Marblehead, to present a celebration of the Club's 80<sup>th</sup> anniversary. The evening included a talk by garden mystery writer Neal Sanders and a demonstration of flower-arranging by members of the Arrangers.
- The Library and the Cottage Gardeners of Marblehead and Swampscott co-sponsored "Welcome Yule," a program featuring renowned floral arranger, Betsy Williams.

While the Meeting Room and Carten Gallery spaces are generally functional, other areas on the building's lower level are in need of significant improvement. In addition to the teen room, which now is in the design development phase, based on the work previously done by architecture students at Marblehead High School, options for redesigning the space for children's services are under active discussion. Plans also have been drawn up to reconnect the Library's walled "Secret Garden" with adjacent interior spaces, so that this treasured asset can be more fully utilized.

## MARBLEHEAD TOWN REPORT 2013

Similarly, designs have been sketched for a cybercafé, where Library visitors could enjoy a beverage or snack, as well as use a laptop, in a relaxed setting. Scott Pollack and Lawrence Spang, principals at Arrowstreet, continue to provide architectural services to the Library for these projects.

In addition to improving our space, attention was given to making some of our services more user-friendly. We eliminated the loan fee for seniors on all DVDs, and we removed the loan fee on non-fiction DVDs for all borrowers.

In 2013, the Library's website was completely redesigned. The new website offers current content and smooth navigation, and is a major step in achieving a full presence on social media, essential for communication and, especially, for connecting with the mobile lifestyle of so many of our users. We appreciate the support of the Harold B. and Elizabeth L. Shattuck Fund for this essential project.

The Library had several staffing changes, in the course of 2013. Linda Levy retired after twenty-five years of service as Library Technician. This retirement then was followed by a series of three promotions of existing staff and one new hire. Anne Thornton was promoted from Senior Technical Services Assistant to Library Technician; Chris Tremblay was promoted from Senior Library Assistant to Senior Technical Services Assistant; Joan Kessel was promoted from Library Assistant in the Children's Room to Senior Library Assistant; and Kristina Walker was hired as Library Assistant in the Children's Room.

As in past years, we are extremely appreciative of every kind of support we receive from the community. We thank the Friends of the Library for another year of hard work organizing and presenting their quarterly book sales, their primary means of raising funds. Most of the Library's programs are funded by the Friends of the Library. The Friends also make it possible for us to offer the very popular museum passes that allow discounted admission fees at a long list of Boston and North Shore destinations.

The Library was deeply grateful for an unrestricted donation of \$150,000, received in June, from the estate of Elaine Sorenson. We appreciate this extremely generous gift and eagerly look forward to using the funds in a way that will provide an enduring commemoration of Mrs. Sorenson.

The donation of 850 art books, by Judith and Bruce Eissner, was enthusiastically welcomed as a major enhancement of the Library's holdings in this subject area.



## MARBLEHEAD TOWN REPORT 2013

The gift, which includes both substantial monographs and important exhibition catalogs, will be added to the Library's collection gradually.

Finally, we were delighted to display the Second Century Fund's new donor recognition plaque, unveiled at a special gathering on December 1<sup>st</sup>. The addition of this plaque, recognizing donations made from 1995 to 2013, for amounts over \$2500.00, led to the creation of an attractively painted wall near the Library's front desk, to provide a background for our older carved wood donor plaque along with the new one, and to showcase the generosity of so many individuals and groups through the years.

Respectfully submitted,

Phil Sweeney, Chairperson  
Patricia Rogers, Director

### ABBOT LIBRARY BOARD OF TRUSTEES

Phillip W. Sweeney, Jr., Chair	Term expires 2016
Maura K. Murnane, Vice Chair	Term expires 2016
Phyllis B. Smith, Secretary	Term expires 2015
Judy Gates	Term expires 2015
Jean Y. Howe	Term expires 2014
Susan Indresano	Term expires 2014

## MARBLEHEAD TOWN REPORT 2013

### ABBOT LIBRARY STAFF

Patricia J. Rogers	Director
Ann E. Thornton	Assistant Director
Christine Evans	Technical Services Librarian
Marcia Cannon	Children's Librarian
Abigail Porter	Youth Librarian
Jonathan Randolph	Adult Librarian
Mary Starrett	Senior Clerk
Elena Minayev	Para-Professional
Catherine Jamieson	Library Coordinator/Circulation
Cassandra Sprague, Part-Time	Program and Volunteer Coordinator
Anne Thornton	Library Technician
Christopher Tremblay	Library Tech. Assistant
Alysha Foley, Part-Time	Library Tech. Assistant
Carole Brindamour, Part-Time	Sr. Library Assistant
Joan Kessel, Part-Time	Sr. Library Assistant
Angelique Elser, Temp. Part-Time	Library Assistant
Cassandra Sprague, Temp. Part-Time	Library Assistant
Virginia Symmes, Temp. Part-Time	Library Assistant
Kristina Walker, Temp. Part-Time	Library Assistant

### CUSTODIANS

Richard Leahy

### PAGES

Margaret Dever  
Kira Goldman  
Amber Santman  
Samantha Sprague

## MARBLEHEAD TOWN REPORT 2013

### **BOARD OF ASSESSORS**

The Board of Assessors functions according to State mandated legislation. The principal duty of the Board is to determine the “fair cash value” of all real and personal property within the Town of Marblehead on an annual basis.

The assessing staff, under the supervision and review of the Board of Assessors performs all duties. Our primary goal is to ensure fair and equitable assessments, administer the statutory exemptions available to the elderly, blind, disabled, and veterans. Additionally, the department is responsible for issuing motor vehicle excise based upon the Registry of Motor Vehicles values provided to the assessor’s office. The assessors also administer boat excise tax based upon the State formula and after receiving the required information from the boat owner via the return of form 2BE, which must be filed annually at the assessor’s office.

Under the quarterly tax billing procedure, the filing deadline for abatements is February 1, (third quarter tax bill due date). The filing deadline for statutory exemptions according to Massachusetts General Law is three months from the mailing of the third quarter tax bill. Tax law and guidelines for exemptions are constantly changing. We urge all taxpayers who may have questions regarding abatements or exemption to contact the Assessor’s Office.

Bill Willis was elected to his first 3 year term on the Board of Assessors. Mr. Willis replaced Anne N. McCarthy, who chose not to run after 12 years of service. The Board extends their sincere appreciation for Mrs. McCarthy’s contributions over all these years.

Assessments for the average single family dwelling increased 1.5% to \$663,650, and the median single family assessment decreased 1.15% to \$481,000. The average tax bill increased 3.8% to \$7,360, and the median single family tax bill increased 3.4% to \$5,340. The classification hearing held on November 14, 2013, resulted in a single tax rate of \$11.09 per thousand of value.

The Board of Assessor’s granted a total of \$95,655 of statutory exemptions to 163 qualified seniors, veterans, and blind applicants.

## MARBLEHEAD TOWN REPORT 2013

The following is the breakdown of value by class and the respective tax levy as well as the pertinent data for motor vehicle and boat excise tax.

<b>CLASS</b>		<b>VALUATION</b>	<b>TAX LEVY</b>
Residential	94.5789%	\$4,840,763,845	\$53,684,071.04
Commercial	4.0292%	\$ 206,220,721	\$ 2,286,987.80
Industrial	0.3234%	\$ 16,553,800	\$ 183,581.64
Personal Property	1.0685%	\$ 54,689,590	\$ 606,507.55
TOTAL	100%	\$5,118,227,956	\$56,761,148.03

### **EXCISE TAX**

<b>MOTOR VEHICLE</b>	<b>#BILLS</b>	<b>TAX ASSESSED</b>
2013 EXCISE	20,393	\$3,052,514.64

Respectfully Submitted,

Board of Assessors  
John P. Kelley, Chair  
Douglas E. Percy, Secretary  
William J. Willis, Jr.  
Michael A. Tumulty, MAA, Asst. Assessor

Office Staff  
Leslie T. George, MAA, Senior Clerk II  
Debra J. Long, Senior Clerk

## MARBLEHEAD TOWN REPORT 2013

### BOARD OF HEALTH

The Marblehead Board of Health met in formal session on seventeen (17) occasions including the annual Town Meeting. Meetings were properly and duly posted with the Town Clerk. BOH Members and staff also attended numerous meetings pertaining to finance, collaboration, communicable disease, bio-terrorism, tobacco control, grant application, sanitation code updates, environmental issues, continuing education, emergency preparedness, as well as other public health-related issues including numerous hours devoted to capping the landfill and designing a new transfer station.

### REPORTED COMMUNICABLE DISEASES – 2013

Campylobacteriosis	5
Cryptosporidiosis	0
Dengue Fever	1
Ehrlichiosis	0
Giardiasis	1
Group B Streptococcus	1
Group A Streptococcus	1
Haemophilus Influenza	1
Hepatitis A (suspect)	0
Hepatitis C (chronic)	4
Human Granulocytic Anaplasmosis	1
Influenza	15
Legionellosis	0
Lyme Disease	3
Pertussis	6
Salmonellosis	1
Strep Pneumonia	0
Toxoplasmosis	0
Varicella	2

As with all communicable disease reports, an extensive follow-up investigation is conducted to determine the source and possible cause of the illness. All food-borne

## MARBLEHEAD TOWN REPORT 2013

illnesses (Campylobacter, Giardia, Hepatitis A, Salmonella) require public health response.

### IMMUNIZATIONS GIVEN IN OFFICE

Pneumovax (PPSV)	0
Hepatitis A	0
Hepatitis B	0
Influenza	49
Tdap	0
Td	0
Varicella	0

Immunizations are offered by appointment only at the Board of Health office.

### 2013 PUBLIC FLU CLINICS

October 9	272
October 10	226
October 24	208
October 30	92
November 14	<u>27</u>
<b>Vaccine Administered</b>	<b>874</b>

The Marblehead Board of Health was allotted 600 doses of flu vaccine for the 2013-2014 flu season. The vaccine was administered to all residents, ages 5 years to adult. Five clinics were held in town at various times and locations, including evening to accommodate all residents. Office visits were conducted by appointment.

### BLOOD PRESSURE SCREENING

BP monitoring is conducted Monday through Friday from 8:00 A.M. to 12:00 noon at the Board of Health office by appointment only. Additionally, the Public Health Nurse is at the Marblehead COA on most Thursdays of each month between 11:00 AM-12:00 noon to conduct a blood pressure clinic.

## MARBLEHEAD TOWN REPORT 2013

### INSPECTIONAL SERVICES

All food service and retail food establishments are required by the MDPH to be inspected bi-annually. Additionally, walk-through inspections (a less formal visual inspection for those establishments the Board has received complaints about, or that are making physical changes, or to address any type of problem that may arise during the year) are conducted at the Board of Health's discretion.

Beach samples are taken on a weekly basis from June through September. Test results were consistently within beach testing standards set forth under 105 CMR Sect. 445.000 throughout the summer for each of the five sites. Public and semipublic pools are monitored for mandatory on-site quality control and proper management as required by MA 105 CMR 435.000 Minimum Standards for Swimming Pools.

### ESTABLISHMENTS REGULARLY INSPECTED

Nursing Homes	2
Food Service Establishments	69
Retail Food Service Establishments	29
Private Clubs	12
School Cafeterias	4
Schools with Satellite Programs	5
Private Schools	1
Carnivals W/3 Mobile Service Units	4
Ice Cream Trucks/Boat	2
Mobile Food Service Trucks	1
Hot Dog Push Carts	1
Year-round Swimming Pools	1
Seasonal Swimming Pools	6
Arts Festival Food Fair	8
Bakeries	2
Caterers	5
One Day Permits	19
Food Establishment Closing Inspection	7
Food Establishment Opening Inspection	5
New Business/Change of Ownership	5
Food Inspections	214
Re-Inspection Compliance	66

## MARBLEHEAD TOWN REPORT 2013

Foodborne Illness Investigation	1
Fire Incidents Requiring Inspection	1
Day Camp Inspections	13

### INSPECTIONS REQUIRED

Water, Beach, Pool, Drain & Stream Samples	84
Asbestos Inquiry, Complaints/Removal Of	14
Lead Paint Tests	1
Lead Paint Follow-Up	1
Food and Retail Service Complaints	4
General Nuisance	5
Air, Noise, and Odor Complaints	2
Housing Complaints	10
Exterior Sanding	6
Oil Spill Incidents	1
Mold	2

### ORGANIC PEST MANAGEMENT

The Board of Health adopted an Organic Pest Management Policy in 2005 for all town-owned lands and recommends that residents follow the Board of Health guidelines for their health and well-being.

### SOLID WASTE AND RECYCLING

Marblehead is continually working to maximize waste reduction, recycling and composting, to ensure the safe management, reuse and disposal of solid and hazardous waste. It is a difficult task to address the environmental and increasing cost controls placed on the town by state and federal agencies. We need to focus on decreasing the amount of waste we generate and increasing the amount we recycle.

- Marblehead generated 9,400 tons of trash in 2013
- Marblehead **recycled a total of 2548 tons** of paper, commingled material, cardboard, metal, and Swap Shed material out of the waste stream, realizing **diversion savings of \$226,772.60.**
- 3,250 gallons of waste oil were collected for processing. (This includes town garages).
- 1,299 Televisions and 201 Computer Monitors were recycled.



## MARBLEHEAD TOWN REPORT 2013

- Two Household Hazardous Waste Days were conducted jointly with the Town of Swampscott. Materials were collected from over 254 households, removing a total of 3,230 gallons of Hazardous Waste.
- 4.12 Tons of electronics were removed from the waste stream and ethically recycled.

### **RECYCLING COMMITTEE**

The Recycling Committee is a valuable volunteer resource for the Town. The Committee members at the booth at the Farmers Market who sell compost, recycling bins and rain barrels are to be commended. The Committee advocates and supports local initiatives to promote solid waste reduction, re-use, recycling, composting and hazardous waste recycling in Marblehead through outreach, education and other programs and projects. They were of great assistance during the two Zero Waste Collection days which included the collection of Hazardous Household Waste, Electronics and Styrofoam/Polystyrene.

### **COMPOSTING AND YARD WASTE DISPOSAL**

2013 organic matter, vegetation, brush, wood waste generation and processing figures:

- Composted material: 17,000 cubic yards = 6,800.00 tons.
- Leaves & grass: 12,500 cubic yards = 3750.00tons.
- Woodchips (Town Tree Department): 5,400 cubic yards = 1,350 tons.
- Brush: 8,600 cubic yards = 1,075 tons.

### **SOLID WASTE FACILITY COMMITTEE**

Since its appointment by the Board of Health in the fall of 2010 the Solid Waste Facility Committee has continued to work diligently to close the landfill and build a new transfer station. They have completed the design phase and have received all permits necessary to begin construction. Additional work will be undertaken at 151 Green Street including waste removal and wetland restoration. Construction of the landfill closure is anticipated to begin in the spring of 2014. We owe this committee of dedicated volunteers a tremendous amount of gratitude for their time and expertise.

## MARBLEHEAD TOWN REPORT 2013

### SWAP SHED

The Swap Shed at the Transfer Station continues to be very popular and, more importantly, a very useful way to re-using many different types of household materials and appliances. The staff of hearty volunteers that operates, organizes, and performs crowd control every Saturday is to be commended. The Board wishes to recognize these volunteers and express its appreciation for their efforts to reduce solid waste tonnage.

### NORTH SHORE TOBACCO CONTROL PROGRAM

In accordance with grant requirements the North Shore / Cape Ann Tobacco Program conducted one full and one targeted compliance checks in 2013. The outcomes of these checks were as follows:

<b>Date</b>	<b>No. of Establishments Checked</b>	<b>Compliance Achieved</b>
4/27and 4/29	11 establishments were checked	64%
8/15	11 establishments were checked	73%

In addition to the compliance checks, the North Shore Tobacco Control Program conducted one full round of retailer inspections at each permitted establishments as well as a pricing survey to assess pricing trends across the state.

An estimated 1,783 smokers live in Marblehead (8.9% of adults, age 18+). The adult smoking rate is 41% lower in Marblehead than statewide. The rate of smoking during pregnancy in Marblehead is 81% lower than statewide.

On October 30, 2013 the Marblehead Board of Health voted to enact a regulation entitled “Tobacco and Nicotine Delivery Product Control”. The regulation expands the current regulation to include “nicotine delivery products and nicotine delivery systems”.

### HAWC (Healing Abuse Working for Change) FY 2013 REPORT TO TOWN OF MARBLEHEAD

Founded in 1978, the mission of HAWC is to create social change by taking action against personal and societal patterns of violence and oppression. HAWC provides

## MARBLEHEAD TOWN REPORT 2013

services and support to victims of domestic abuse residing in the 23 cities and towns on the North Shore in order that they may make informed, independent decisions about their futures.

HAWC provides free, comprehensive services to victims of domestic violence and their children including: a 24-hour hotline, emergency shelter, advocacy in courts, police departments and healthcare settings; trauma recovery counseling for adults and children; support groups; economic stability services; relocation and rental assistance; prevention education in schools and communities. HAWC has five office locations (Lynn, Salem, Gloucester, Beverly and Ipswich) with HAWC staff out-stationed in hospitals, police departments, courts and schools. HAWC's 24 paid staff and 80 volunteers (after 40 hours of training) provided the following free and confidential services:

*If you or someone you know is living in fear of their partner, please call HAWC's 24-hour, toll-free hotline at 800-547-1649. Contact and understanding from a person outside the abusive relationship is often the one most important lifeline for a person getting free from abuse. The more you know the more you see. You can become part of the solution.*

### **MENTAL HEALTH SERVICES FISCAL YEAR 2013**

Now in its 44<sup>th</sup> year, the Marblehead Counseling Center (MCC) has collaborated with the Board of Health to provide the Town counseling, education and community service. These have afforded people the opportunity to work with highly trained professionals on personal or community issues and concerns. Therapy is provided to any resident or town worker regardless of his/her ability to pay a fee. Over and above the \$60,000 provided by the Health Department, MCC provided \$22,204 of free counseling services (an 8% decrease over the previous year).

During fiscal year 2013, MCC provided direct therapy to over 318 different individuals who live in Marblehead or work for a total of 3,455 sessions offered for individual, couple, family and group counseling (a 12% increase over last year). Therapists continued to help seniors and others in their homes who, because of infirmities, could not make it to traditional services. In addition, the Center taught time management classes for seniors at the Marblehead High School in preparation for their entering college.

## MARBLEHEAD TOWN REPORT 2013

Sometimes, our neighbors are hit hard financial times and families struggle just to survive. MCC has become the place that people can get connected with resources that will help them, whether it is paying overdue bills, assistance with housing, or connections to medical and dental treatment. Throughout last year 71 families for our town have received these social services from MCC's social service aides. The Center also collaborated with the Making Ends Meet Foundation to get over 120 children holiday presents.

The Counseling Center has continued to encouraging the development of healthy children in Marblehead. This year the Center has been working with Marblehead For Teens and the YMCA to develop effective teen programming in town. On another front, Marblehead CARES, a coalition of community leaders and teens, was formed out of MCC in April of 2009 to address adolescents' high use of alcohol and other drugs; in fiscal year 2011 it began direct programming to respond to the problem. During the last year it has applied for federal funding under the Drug-Free Communities grant but was initially denied. It will be applying again in the upcoming fiscal year.

The Marblehead Counseling Center has always had a very strong commitment to improvement in the community of which it is a part. In fiscal year 2013, the organization gave over 260 hours as a participant in many community committees and task forces. The Center has affiliated with the North Shore Community Mediation to provide mediation services of all kinds in town. These include dispute resolution for divorce, landlord-tenant, business-customer, neighbor-neighbor and others. MCC has also continued a monthly series on MHTV which interviews experts on a variety of mental health topics, such as depression, various aspects of divorce, the effect of parental separation on children, and couple counseling.

MCC will remain a vital part of our community and provide counseling, social work, educational and community services for years to come.

## **NORTH SHORE-CAPE ANN EMERGENCY PREPAREDNESS COALITION**

The North Shore-Cape Ann Emergency Preparedness Coalition continues to work to prepare its communities to respond to public health threats and emergencies, which include terrorism and outbreaks of infectious diseases as well as emergencies caused by a force of nature. This coalition, established in 2004, is a sub-coalition

## MARBLEHEAD TOWN REPORT 2013

within Region 3 of the Massachusetts Department of Public Health (MDPH) regional Public Emergency Preparedness Coalitions and meets monthly. The coalition receives limited funding from a grant provided by the CDC and is mandated to attain certain standards in emergency preparedness. The North Shore-Cape Ann Emergency Preparedness Coalition has established a website with information for the public and links to other sites that can provide valuable information to our residents. To date, the Board of Health has provided MDPH with 24/7 contact information, submitted a Continuity of Operations Plan, participated in numerous drills, trainings and conferences, trained key personnel in NIMS (National Incident Management System) and ICS (Incident Control System), updated the All-Hazards Plan, and has submitted a template of our Special Populations Plan. In 2008 the coalition began the process of a multi-year Training and Exercise Plan. This plan will take us from learning about a specific scenario to a full blown disaster drill incorporating all hazards plans and testing of the established infrastructure.

The coalition is continuing the process of increasing our database of medical and non-medical volunteers through our website and is offering training opportunities for these volunteers. In the event of an infectious disease epidemic, pandemic, or a natural disaster, volunteers will be greatly needed. Volunteers can register online and/or by calling the Marblehead Board of Health. We urge residents to become volunteers. Please log on to: [www.nscalert.org](http://www.nscalert.org) or call the BOH at 781 631-0212 to register as a volunteer and to learn more about our coalition.

### **MARBLEHEAD.ORG WEBSITE CODE RED EMERGENCY NOTIFICATION SYSTEM**

News and notifications concerning public health, trash and recycling are posted in timely fashion. This useful media tool allows the posting of links to sites relating to public health, emergency planning, solid waste and beach water quality. A subscription service on Marblehead.org allows people to sign up for email alerts regarding solid waste, recycling, public health emergencies, as well as other important Town information.

In closing, the Board of Health commends its office staff and transfer station staff for their adaptability, dedication, and devotion to their positions and to the Town.

We are continuing to work with our neighbors with the creation of the North Shore Shared Public Health Services Program. Our long-term goals are to ensure that each

## MARBLEHEAD TOWN REPORT 2013

community is successfully and consistently meeting core mandates while striving to improve the overall health of the region through regional approaches to service delivery and data-driven policy changes.

The Board wishes to thank other Town Departments for assistance and cooperation in the form of manpower, equipment, and other resources. The Board also thanks Town Planner Rebecca Curran for her technical assistance. The Board of Health and the Town are fortunate to have a willing and able group of volunteers who assist in all aspects of our operation. The Board of Health thanks all those volunteers.

### HEALTH OFFICE STAFF

Tracy Gialla, LPN, Public Health Nurse  
Roberta Cody, Health Inspector  
Andrea Flaxer, Senior Clerk

### TRANSFER STATION STAFF

Peter Haskell, Leader Heavy Equipment Operator  
Michael Louizos, Heavy Equipment Operator  
Chris Monahan, Heavy Equipment Operator  
Annette Louizos, Part-time Clerk  
Kay Monahan, Special Clerk  
Karen Patch, Part-time Clerk  
Erik Hudak, Part-time Clerk

Respectfully Submitted,  
Todd Belfbecker, D.M.D., Chairman  
Helaine R. Hazlett, B.S.  
Michelle Gottlieb, M.E.M.

Andrew H. Petty R.S.  
Director of Public Health

## MARBLEHEAD TOWN REPORT 2013

### **BUILDING COMMISSIONER & INSPECTIONAL SERVICES**

The Inspectional Services Department ensures public safety, health and welfare by regulating construction through Federal, State and Local Codes and By-Laws.

A total of 803 Building permits were issued in 2013 including those for 10 new single family dwellings, and 1 duplex of which 5 involved the demolition of an existing building.

Based on an estimated cost of construction of \$33,180,660 this activity produced fees of \$465,464 for the General Fund. In addition new Electrical, Plumbing, and Gas Fitting permits were issued which generated an additional \$59,372 in inspectional fees.

The Department also issued 144 Roofing permits, 42 Sign permits and 5 Stove permits, which produced an additional \$5730 in fees.

The Building Department, in conjunction with the Fire Prevention Office, conducts annual inspections of public and private schools, churches and temples, day care centers, food service establishments, nursing homes, and private clubs.

I would like to express appreciation to all of the employees of this department for their continued fine service over the course of the year.

Estimated Cost of Construction activity for the past decade in millions of dollars

2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
39.2	43.4	33.3	38.1	25.1	46.2	40.0	40.4	50.5	33.2

Respectfully submitted;

Robert S. Ives, Jr., Building Commissioner

Chris G. Butler, Local Inspector

Dan Williams, Local Inspector

Ronald J. Marks, Wire Inspector

Eric F. S. Chisholm, Assistant Wire Inspector

Domingos Furtado, Plumbing & Gas Inspector

## MARBLEHEAD TOWN REPORT 2013

Peter McCarriston, Assistant Plumbing & Gas Inspector

Brad Smith, Assistant Plumbing & Gas Inspector

Mary A. Allain, Special Clerk

Ellen Vaughn, Data Entry Clerk

Ed Medeiros, Public Buildings

Steve Ware, Public Buildings



## MARBLEHEAD TOWN REPORT 2013

### CEMETERY DEPARTMENT

The Marblehead Cemetery Department respectfully submits our Annual Report for the Calendar year ending December 31, 2013.

The Board of Commissioners has three members who are elected to three-year, staggered terms. The Commission sets policy, establishes regulations and oversees the cemetery budget. The Cemetery Department is administered by a Superintendent appointed by the Commissioners, who has jurisdiction over all Town Cemeteries.

The Cemetery Department is responsible for the complete maintenance of Waterside Cemetery, as well as, Harbor View Cemetery. The Recreation and Parks Department is responsible for the cutting and trimming of the grass at Old Burial Hill, Harris Street, Hooper Tomb and Green Street Cemeteries. The Cemetery Department takes care of any other maintenance that is needed at these historic cemeteries.

For the fiscal year 2013 the sum of \$290,314.00 was expended on salaries and wages. The sum of \$21,432.05 was spent on maintenance expenses. To defray the cost of these expenditures the sum of \$50,000.00 was taken from the Perpetual Care Fund.

The Cemetery Department turned over to the Town Treasurer for the General Fund the sum of \$86,015.00 which was received from charges and fees during the fiscal year 2013.

The sum of \$26,750.00 was received from the sale of lots and the sum of \$27,500.00 was received from bequests to the Perpetual Care Fund. The sum of \$25.00 was received from bequests to the Eternal Flame Fund.

This Department routinely surveys other Commonwealth Communities and Private Cemeteries as to the fees that are charged and then makes adjustments to our fees accordingly.

There was five Gravestone Rubbing Permits issued this year. These permits cost \$10.00 and are used only at the Old Burial Hill. The total income receipts for the fiscal year ending June 30, 2013 was \$140,290.00.

## MARBLEHEAD TOWN REPORT 2013

The total number of interments for the Calendar year was 119 of which 80 were cremations.

We would like to thank a well-known Marblehead citizen, Howard Caswell who took it upon himself to clean up the Hathaway tomb on Highland Terrace.

Again this year we were able to clear more overgrowth and brush at Old Burial Hill., as well as repair the bench next to the gazebo. We will continue clearing different areas until the cemetery requires just routine maintenance.

The restoration of stones at Old Burial Hill will continue due to the continued efforts of the Old Burial Hill Committee to secure Grants. Their coordinated fundraising has raised substantial funds as well. This Department would be remiss not to thank the Babine family for their generous donation in memory of their mother Betty. We would like to thank Cemetery Commissioners Richard Coletti and David Cashman for generously donating their yearly stipend to the Old Burial Hill Fund again this year.

Old Burial Hill Committee member Chris Butler was instrumental in obtaining a Grant from the Shattuck Fund to repair the gazebo. The contract for painting was awarded to Tom's Painting and the roof replacement was awarded to Bohn's Construction. We extend our appreciation to all involved, most importantly to the Shattuck Fund for their generosity.

We are grateful once again to Eustis & Cornell Funeral Home who donated the holiday wreath which hung on the Bell Tower honoring our lost loved ones.

Thanks to Wire Inspector Ron Marks and his assistant Eric Chisholm who came to the rescue and fixed the pool fountain we were able to have it in operation for the Memorial Day services.

This Department hopes to have another section of Waterside Cemetery developed for lot sale. One area that is our first priority is along Liberty Lane. This area is in the process of having the lot lines measured and staked. We hope to have this area completed within five years.

We extend our sincere gratitude to the Highway Department for repairing roads and assisting with the cutting and trimming of the cemetery in preparation for Memorial Day; the Water & Sewer Department for aiding us with several water breaks and the Recreation & Parks Department for tending to some overgrown trees in Green

## MARBLEHEAD TOWN REPORT 2013

Street Cemetery as well as their cutting and trimming of the historic cemeteries throughout the year. We are also grateful to the Tree Department for their continuous assistance whenever needed throughout the year as well as planting a dozen or so trees in Waterside Cemetery this year. We are also grateful for the assistance of the Light Department for their assistance with replacing the huge granite slabs on several tombs at Green Street Cemetery. Their immediate response and the aid of their equipment made it possible to repair these tombs quickly.

During the year 2013, the Department employed Frank James as mechanic, Brian Ware as heavy equipment operator, Christopher Phillips and Robert Delisle as laborers, and Margo Sullivan as office manager.

Our Cemetery Board of Commissioners:

Richard F. Coletti, Chairman

David M. Cashman, clerk

Rose A. McCarthy, commissioner

Respectfully submitted

For the commission

Catherine M. Kobialka

Superintendent

## MARBLEHEAD TOWN REPORT 2013

### CONSERVATION COMMISSION

This report is for Calendar Year 2013. The purpose of the Marblehead Conservation Commission is twofold. First, to implement the safeguards specified in the state Wetlands Protection Act, the state Stormwater Management Policy and the Marblehead Wetlands Protection Bylaw in order to help preserve and protect the wetlands and water resources in our Town. Second, to maintain and protect the conservation lands held in trust for all residents of our Town. Of the six communities adjacent to Salem Sound, Marblehead and Salem have the highest density of population, with corresponding pressures on our open space and water resources. The quality of life in Marblehead and its attractiveness is in part dependent on these resources and we urge all Marblehead residents to join in our efforts to preserve and protect them.

The Commission held regular meetings and public hearings throughout the year 2013. We continued to assist residents in their construction projects while guiding them in their endeavors to protect the wetland resources potentially affected by their construction. A major ongoing effort of the Commission is the management and mitigation of pollution caused by storm water runoff. This polluting runoff comes from streets, parking lots, driveways and lawns. Lawn chemicals, oil and coolant leaks from vehicles, animal waste, paints disposed of in catch basins (storms drains in our streets) - all these pollutants/nutrients eventually end up in our streams and ocean. The effort to mitigate this pollution will require a long term change in the thinking and actions on the part of the general public and in our approach to public infrastructure. The Marblehead Water & Sewer Department already follows the guidelines established by the state to mitigate stormwater pollution runoff into our ocean waters.

The Commission reminds everyone that our ponds are all in the process of filling in with vegetation. This is a natural process, especially with shallow ponds, and is caused or accelerated, in part, by the inflow of chemicals and fertilizers from abutting lawns and storm water runoff. If you live directly on one of our ponds, please do not fertilize your lawn without guidance from the Commission.

Marblehead has exhausted (read developed) more than 95% of its buildable land. With all the roofs, driveways, streets, parking areas and other impervious surfaces we have built ourselves into one huge catch basin. This has exacerbated our drain problems. All those little open fields, land depressions and pocket wetlands where

## MARBLEHEAD TOWN REPORT 2013

storm water used to be able to collect and gently seep into the ground are, for the most part, gone.

Again this year, we wish to express our gratitude to the Marblehead Conservancy for its continuing efforts to restore walking paths in our conservation lands and for its ongoing program to remove invasive plant species, which are strangling native vegetation in the conservation lands. Since your Conservation Commission has no budget or staff for managing the conservation lands, the ongoing efforts of the Conservancy to preserve and protect these very valuable resources are crucial to the health of these areas.

Please visit us on the Town web site, [www.marblehead.org](http://www.marblehead.org), to find information on our meeting schedules, help with filing permit applications and accessing the minutes of our meetings.

Respectfully submitted,  
Marblehead Conservation Commission

Brian LeClair, Chairman  
Frederick Sullivan, Member  
Donald Tritschler, Member  
Ken Fisher, Member  
David VanHoven, Member  
David Depew, Member

## MARBLEHEAD TOWN REPORT 2013

### COUNCIL ON AGING

The Council on Aging respectfully submits its annual report for the year ending December 31, 2013.

The Council on Aging provided programs and services to 3,291 seniors (age 60 or more) and 2,303 non-seniors (including family members and caregivers) during the past year. The COA, in collaboration with the Recreation and Parks Department, and the assistance of The Food Project, established the Stramski Intergenerational Community Garden with support provided by Heads Up MHd and funding through a Marblehead Rotary Club grant. 2013 COA programs and services designed to keep elders independent, remain healthy and stay connected with the community included:

**Health/Wellness Screenings and Services:** 581 health screenings and weekly wellness clinics by the Public Health Nurse and the VNA were provided. A flu clinic was held by the Board of Health at the Center that provided vaccine to 226. Additional services included hearing screenings and a Diabetic shoe clinic.

**Transportation:** 9,516 rides were provided to 196 senior citizens to medical appointments, the senior center, Marblehead Counseling Center, shopping, nursing home visits, volunteer positions and on errands. Another 253 rides were provided to 26 individuals under the age of 60 and disabled. Several communities joined the COA transportation staff in a daylong training program. Coaching the Van Driver and Wheelchair Lift Equipment and Securement Procedures were presented through MArtap (Massachusetts Rural Transit Assistance Program).

**Nutrition:** 18,460 home delivered meals were provided to 124 homebound individuals and 2,295 meals were provided to 217 seniors at the center. Homebound individuals were treated to "The Lazy, Hazy Days of Summer" by North Shore Elder Services which included ice cream sundaes delivered by volunteers from the Rotary Club of Marblehead Harbor. Once again, the Gerry VFA generously provided a delicious lunch at our Annual Picnic. The Masons treated over 100 seniors to a free Thanksgiving feast. A partnership with the Marblehead Food Co-Op netted an abundance of surplus fresh fruit and vegetables that, through our Outreach Coordinator, found its way to the kitchen tables of many local seniors.

**Education:** 304 individuals took advantage of the many educational offerings at the senior center including presentations on the driving decision, Medicare, Prescription Advantage, the P.A.C.E. program, memory loss, end-of-life decisions, health care fraud, iphone/ipad coaching, funding Long Term Care and health plan options.

## MARBLEHEAD TOWN REPORT 2013

**Fitness and Exercise:** 547 older adults participated in fitness and exercise classes that included weight training, yoga, physical therapy, osteo prevention, stretching, strength & stretch, tai chi, and Zumba. New classes included Energy Wellness and Parkinson's Fit.

**Recreation and Arts/Crafts Activities:** 460 seniors enjoyed sessions of bridge, Mah Jongg, cribbage, bingo, oil painting, golf, bocce, decoupage, scrabble, drawing, knitting, quilting, crafts, line dance, country line dance, tap dance, book discussion, and watercolor painting were held. The COA continued sponsorship of the Seacoast Quilt Guild which meets monthly to foster the art of quilting and is open to the community.

**Travel Opportunities:** The COA sponsored day and overnight trips for seniors. Destinations included Twin Rivers, the Peabody Essex Museum, North Shore Music Theater, Sunday River and the Isle of Shoals.

**Social Events:** Social events included the annual picnic at the Gerry VFA and monthly luncheons with entertainment to celebrate the holidays and seasons. The Men's Group featured speakers Brad Hubeny, Town Administrator Jeff Chelgren, and Marblehead First Responders, including Police Chief Picariello and Fire Chief Gilliland. The VNA Care Network and Hospice underwrote the series again for the year.

**Safety:** The COA continues to sponsor, along with the Essex County Sheriff's Dept and the Marblehead Police Dept, the Marblehead TRIAD, which meets monthly at the center. The group sponsored Car Fit, a program to evaluate seniors' car safety held at the Fire Station, and supports the efforts to inform seniors about identity theft and scams. Onsite at the senior center, a designated bulletin board for scam updates and weekly shredding encourage awareness and empowerment for seniors. The entire staff was recertified in CPR/AED training generously provided by Marblehead Fire Chief Gilliland. The COA participated in a televised panel program on Emergency Preparedness with other town departments including first responders, our Emergency Management Director and MEMA representatives.

**Health Insurance Counseling:** The COA had 2 trained SHINE (Serving the Health Information Needs of Elders) counselors, Peter Bowen and Andy Stone, to assist senior citizens with questions and concerns about their health insurance and prescription coverage. 189 seniors were served. Our SHINE counselors are to be commended for their dedication and service. The counselors increased their volunteer hours to make themselves available to patiently and thoroughly explain changes and address seniors' anxiety related to Medicare's Open Enrollment the Affordable Care Act.

**Property Tax Work Off Program:** Administered by the COA, this program assisted 23 seniors who volunteered their services to the town in exchange for up to \$750 credit on their real estate tax bills.

## MARBLEHEAD TOWN REPORT 2013

**Outreach:** Outreach staff contacted 144 individuals to acquaint them with COA programs and services. Referrals of seniors who may need assistance were received from the police and fire departments and other agencies. More than 4,000 referrals were made to other agencies such as North Shore Elder Services, the Marblehead Counseling Center and the fuel assistance program. 380 individuals received case management and advocacy services. Farmers Market coupons were distributed to 56 individuals. A breakfast for veterans was held in May and this November, was moved to a new location at the Masonic Lodge to accommodate an even larger group of veterans of all ages. The Outreach Coordinator helped to greatly expand the social service component of the COA this year, continuing to attend North Shore REACT (Regional Elder Assistance Coordinating Team) and coordinating our own local REACT partnership. Our stronger partnerships have led to a dramatic increase in client referrals to the COA from other town departments such as Police, Fire, Board of Health, our Veteran's agent, and the Selectmen. Additionally, we have received increased referrals from utility companies and the post office. With input from Marblehead, the North Shore Center for Compulsive Hoarding and Cluttering developed the Uniform Inspection Checklist, a guideline for landlords and tenants to address concerns in a constructive manner. A new supportive exchange called the Caregiver Café was established to lend support and address the myriad of challenges that caregiving poses to spouses, adult children and others.

**Information and Referral:** More than 3,000 seniors and 2,260 non-seniors contacted the COA for information and more than 4,000 referrals were made to other agencies. 2,500 copies of the monthly newsletter, The Old Marblehead Cod, were distributed monthly. The COA also maintains website pages on the town website.

**Volunteer Opportunities:** 130 volunteers provided 5,642 hours of service to the COA in a variety of roles including board members, lunch servers, activity leaders, and instructors. Another annual Senior Help Day was a success with volunteers from St. Andrew's and St. Michael's assisting seniors with small chores.

**Intergenerational Events:** Fifty-eight seniors were assisted with snow shoveling by students from the Marblehead Veterans Middle School, received deliveries of ice melt, and attended performances by several school choruses. "The Big Sweep" brought together students and community volunteers to help seniors with leaf raking.

The Town of Marblehead appropriated \$228,018 for FY14 for the COA. In addition, the COA was awarded a Title IIIC federal grant of \$23,135 for its nutrition programs and a Title IIIB federal grant of \$5907 for its outreach program by North Shore Elder Services for the period 10/1/13-9/30/14. The Marblehead COA was awarded a state Formula Grant for FY14 in the amount of \$39,360.



## MARBLEHEAD TOWN REPORT 2013

The generosity of groups such as the Marblehead Female Humane Society – who provides monthly funding for a large portion of our transportation program - the Friends of the COA, and the Masons continue to make it possible to meet the essential needs of elders in our community. We are also grateful to those who have remembered the COA through individual contributions.

The community of Marblehead has been fortunate to have been long served by the dedication and leadership of Patricia Roberts who retired after 14 years at the helm of the COA. Her legacy is a heightened awareness of the blessings and challenges of aging, the respect and reverence of the wisdom that comes with experience. Thank you, Pat!

Thank you, also, to those who assisted in facilitating a smooth transition for the COA and welcomed me in my new role. Our Town Administrator, the Selectmen, many department heads, employees and town residents have leant their support and sage advice. Your support continues to strengthen and enhance the COA.

Thank you to our volunteers who continue to keep the COA going strong – we truly could not do it without you!

I would like to recognize and express my gratitude for the commitment of a team that is tasked with providing excellent service in a dynamic environment, and that holds dear the importance of our mission each day.

Director	Teri Allen McDonough
Activities Coordinator	Janice Salisbury Beal
Senior Day Center Coordinator	Jan DePaolo
Outreach Coordinator	Marla Meyer
Site Manager	Maxine Stromberg
Van Chauffeurs	Patricia Medeiros, Bob Hinch
MOW Drivers	Diane LeBoeuf, Virginia Power, Jeanne Ventura
Clerk	Jo-an Fratini
Maintenance	John Belanger

Respectfully submitted,  
Freda McGuire, Chairperson  
Joe Dever  
Jeanne Louizos

Catherine Brown	Dana Denault
Rev. Clyde Elledge	Lisa Hooper
Liz Michaud	Peggy Munro

## MARBLEHEAD TOWN REPORT 2013

### DEPARTMENT OF PUBLIC WORKS

The Marblehead Department of Public Works is pleased to submit its' report for the calendar year 2013.

Over the past year our employees have been very busy performing the necessary maintenance to keep our public ways clean, clear and safe. Some of the services provided include: pothole repair and patching, trench repair, sidewalk maintenance and rebuilding, traffic lining, street sign installation and repair, street sweeping, and of course snow removal.

As in the past, a major part of the Department's funding comes from the State by way of Chapter 90 funds. This money is used primarily for reconstruction and repaving of our roads. This year our Chapter 90 funds went to pave Lincoln Ave., Pequot Rd., Calumet Lane, Thomas Circle, Ridge Rd., Rainbow Rd., Park Lane, Charlotte Rd., Palmer Ave., Tedesco Street (In part), as well as West Shore Drive (In part).

This past winter our snowfall averaged well above the normal range for the year. Due to excellent participation by the approximately 45 people involved in the plowing operation as well as good equipment and maintenance, all snow was removed in a timely fashion and roads kept passable throughout the operation. These storms created much damage to town-owned fences, seawalls and the beach parking lot.

As always, the DPW wishes to thank you the customer, for your cooperation and understanding as we work to make improvements to the public ways. We also would like to recognize all the other town employees who pitch in during other major events.

In addition, this past December we were saddened to lose our former Director of Public Works, Dana Snow, suddenly during a snowstorm. He was a pleasure to work with and truly was dedicated to the Town of Marblehead and all of it's' residents. We as a Department offer our deepest condolences to his family.

## MARBLEHEAD TOWN REPORT 2013

### **Employee**

David Donahue  
Arthur Graves  
Susan Hogan  
Robert Nauss  
William Montgomery  
William Beringer  
Frank Monahan, Jr.  
Robert Mace  
Robert Titus  
James DeCoste  
Eric Fader  
Jose' Fagundes  
Dana Lemieux  
Robert Pollard  
Timothy Cox

### **Occupation**

Director  
Assistant Director  
Senior Clerk  
Mechanic  
Mechanic  
Mechanic  
Working Foreman  
Working Foreman  
Working Foreman  
Heavy Equipment Operator  
Heavy Equipment Operator  
Heavy Equipment Operator  
Heavy Equipment Operator  
Heavy Equipment Operator  
Heavy Equipment Operator

Respectfully Submitted,  
David M. Donahue  
Director of Public Works

## MARBLEHEAD TOWN REPORT 2013

### ENGINEERING DEPARTMENT

During 2013, the Engineering Department provided engineering and surveying services to several town boards, commissions and departments. Street line research and determinations were provided as requested and plans were prepared. Plans and descriptions were provided relative to new parking regulations. Working closely with the Assessor's office, the Engineering Department provided assistance in keeping property ownership records up to date.

Throughout 2013, the Engineering Department provided administrative, clerical, record keeping and budgetary support to the Conservation Commission, Planning Board, Zoning Board of Appeals and Old & Historic Districts Commission. Maps are prepared from the Town's GIS for projects submitted to these Boards to identify the abutters and any other parties necessary to receive notice of public hearings. Legal advertisements were prepared and submitted to local newspapers for projects requiring a public hearing. Numerous plans and documents were reviewed throughout the year for projects submitted to these Boards and the Commissions. Site inspections were routinely done to verify compliance with permits issued and to address any violations noted or reported to the department.

The department continues a long tradition of storing and providing copies of historic survey and engineering field notes, records and plans from the Map Room at the Mary Alley Building. These historically important records and plans are routinely needed by engineers, land surveyors, and attorneys in the course of their work. Throughout the year, department personnel answer hundreds of inquiries from residents and assist them with research, and provide copies from town files. The department also handled hundreds of inquiries regarding current and proposed changes to the FEMA Flood Maps.

The department continues to update detailed electronic indices of all projects filed with the Conservation Commission, Old & Historic Districts Commission, Zoning Board of Appeals, and Planning Board. Numerous plans, deeds and other documents have been scanned from our files and/or downloaded from the Registry of Deeds for electronic storage and retrieval.

#### **Engineering Department personnel:**

William C. Lanphear, Engineering and Conservation Administrator

Colleen M. King, Special Clerk

Respectfully submitted,  
William C. Lanphear, PLS

## MARBLEHEAD TOWN REPORT 2013

### FINANCIAL SERVICES

The Financial Services Department is responsible for the Town's financial functions, including accounting, payroll, revenue collection, budgeting, capital financing and retirement management. The Financial Services Department is overseen by the Town's Finance Director. The Finance Director also serves as the Town Accountant and is responsible for the management of Information Technology for the Town. The Finance Director also serves as an ex officio member of the Town's Retirement Board and the Town's Compensation Committee.

Within Financial Services, the Accounting office is responsible for the audit and approval of all Town expenditures and preparation of various accounting and financial reports required by the State's Department of Revenue. The Revenue office is responsible for distribution of payroll and vendor checks and collection of taxes and fees owed to the Town. Both the Treasurer and the Collector functions are performed by this office. The Payroll Office performs all payroll functions and administers various employee fringe benefits, including health insurance, dental insurance, flexible spending plans, 457 deferred compensation plans, and life insurance. The Payroll Office also manages Unemployment and Workers Compensation benefits.

The department publishes a separate Comprehensive Annual Financial Report (CAFR) for the Town on a fiscal year basis (July 1 to June 30) each year. A Copy of the latest CAFR is available on the town's website or by contacting the Finance Director's Office.

Among the more important accomplishments of the Financial Services department during 2013 were:

- Received for the ninth consecutive year the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This award is only given to government units whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting. Marblehead was one of only 19 Massachusetts communities to receive this award.
- Completed the annual open enrollment process in April and May for employee and retiree health insurance. The Town began purchasing health

## MARBLEHEAD TOWN REPORT 2013

insurance plans through the State's Group Insurance Commission (GIC) in July 2012.

- Conducted an open enrollment for optional dental insurance program for employees and retirees. Under this program employees and retirees pay 100% of the premiums for this insurance through a payroll deduction. The open enrollment process was conducted in May for this option.
- Managed the Town's Official Website ( [www.marblehead.org](http://www.marblehead.org) ). This work includes managing the content of the website to ensure completeness and accuracy, implementation of new website features, and assisting other town departments with their website content.
- Managed the on-line payment option available for taxpayers to use in the payment of their Real Estate and Personal Property taxes, Motor Vehicle and Boat Excise taxes as well as Water and Sewer bills.
- Completed a capital financing on behalf of the Town involving the issuance of both long-term bonds and short-term notes to finance various capital projects undertaken by the Town. In the context of this financing the Town's AAA bond rating was affirmed by the independent rating agency Standard & Poor's (S&P) for the fifth straight year. Marblehead is one of only 30 Massachusetts communities to receive S&P's highest municipal rating.
- Completed the process of establishing a trust fund to be used in connection with funding the town's liability associated with Other Post Employment Benefits. Funds deposited in this newly established trust fund are invested with the State's Health Care Security Trust in a highly diversified portfolio.
- Continued the process of submitting to the Massachusetts School Building Authority for the reimbursement owed in connection with eligible Glover School Building project expenditures.
- Submitted all required Department of Revenue reports on schedule.

## MARBLEHEAD TOWN REPORT 2013

### Financial Services Department Staff

John J. McGinn	Finance Director/Town Accountant
Robert Ross	Assistant Director – Accounting
Patricia Kelly Murray	Treasurer/Tax Collector
Barbara Kiernan	Payroll Administrator
Connie Ross	Assistant Revenue Officer
Dianne Rodgers	Accounting & Website Assistant
Dmitriy Vaydman	Accounting Assistant
Matthew Barrett	Retirement Administrator
Deb Christensen	Administrative Clerk – Payroll Office
Michael Milczarek	Senior Clerk – Revenue Office

## MARBLEHEAD TOWN REPORT 2013

### **FIRE DEPARTMENT**

To the Honorable Board of Selectman and Citizens of Marblehead, it is with great pride in this Department that I submit my 2013 Annual Report. Many of the accomplishments highlighted in this report are a direct result of the commitment to excellence by department members, 911 Dispatchers, and Fire Alarm personnel.

#### **MISSION:**

The Marblehead Fire Department is committed to protecting the people, property, and environment within our community.

"We shall always be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and wellbeing of the community." "We will accomplish our mission through fire prevention, fire awareness education, fire suppression, emergency medical services and other related emergency and non-emergency activities." "We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a product deemed excellent by our citizens."

#### **EMERGENCY & EMS RESPONSE:**

In 2013 the Marblehead Fire Department responded to 2,522 emergency and or service calls. From the effective date of my appointment as Chief in 2009 to the end of 2013, the Fire Department has responded to an average of 2,513 emergency and or service calls per year. For that same time period, 5,858 of those calls were for emergency medical services.

In addition to emergency medical calls, the Department responds to hundreds of other calls including: structure fires, vehicle crashes, natural gas leaks, carbon monoxide alarms, hazardous materials responses, electrical hazards, ice and water rescues, and public assists. Firefighting is only one of the many components that we perform. **Fire, Rescue and Emergency Services** is a far more accurate description of what the Department does on a daily basis. The Department's administrative staff and personnel focus their efforts in the areas of public education, fire prevention, inspection and code enforcement. The fore mentioned are the most effective and cost efficient ways to manage risk to the community.

Responding to so many diverse types of emergencies requires a need for constant training. Lieutenant Charles Cerrutti and Firefighter Eric Ridge are the Training



## MARBLEHEAD TOWN REPORT 2013

Officers for the Department, and coordinate all the fire and emergency medical service training. They work closely with the Fire Chief and other Fire Officers to deliver consistent and relevant training on a regular basis.

The Department responded to 24 reported building and structure fires in 2013. The majority of those fires were controlled and extinguished in the early stages of their development, limiting the community's exposure to property damage and potential devastation.

The Department currently has 40 EMT-Basics and 1 EMT-Paramedic. Our two primary engines are certified as Class Five Non-Transporting Basic Life Support Ambulances. Department members continue to maintain their skills through regularly scheduled training conducted by the Department's Training Officer in conjunction with Atlantic Ambulance Company and other private and state agencies. All fire apparatus and command vehicles are equipped with state-of-the-art cardiac defibrillators as well.

In 2013 the incident numbers for emergency medical calls was statistically the same as the previous year, responding to 1147 calls. EMS incidents represent roughly half of the Department's call volume, making EMS one of the more essential services the Marblehead Fire Department provides to the citizens of Marblehead. Our Firefighter/EMT's strive to provide the community with excellent emergency medical care and customer service. This is accomplished by being progressive with new medical techniques and equipment, and ongoing training.

### **PERSONNEL:**

The following personnel changes were made in 2013. Lieutenant Mark Fader retired from the department on April 27<sup>th</sup> after 24 years of dedicated service. Lieutenant Frank Monahan also retired on June 27<sup>th</sup> after 32 years of dedicated service. On July 7, 2013 Joseph Thibodeau was promoted to the rank of Lieutenant. On December 22, 2013 Brent Tarasuik was appointed as the newest member of the department. Brent will be attending the recruit program at the Massachusetts Firefighting Academy on May 27, 2014. I extend my congratulations to each of these department members on their appointments and promotions, and wish Mark and Frank the very best with their future endeavors.

It is with the deepest sorrow and regret that we note the passing of retired Firefighters Frank Merrill, Joseph Phillips, and William (Elmer) Phillips. Frank was appointed to the department on January 1, 1948; he retired on July 16, 1982, and passed away on February 21, 2013. Joe was appointed on April 16, 1967; he retired

## MARBLEHEAD TOWN REPORT 2013

on September 21, 1989 and passed away on April 5, 2013. Elmer was appointed to the department on April 15, 1964; he resigned from the department on August 11, 1969, and passed away on January 6, 2013. We are very grateful for their many years of service to the Department and the Town of Marblehead, and they will be fondly remembered by all. Our thoughts, and prayers go out to their families.

I would like to extend my sincere thanks to the following individuals, my Administrative Assistant Mary Levine, for her commitment, dedication and hard work throughout the year, and our Department Chaplain, The Rev. Dr. Dennis B. Calhoun who is always there to lend spiritual as well as moral support to the Department and Community anytime of the day or night.

A special thanks to the Towns Wire/Fire Alarm Inspectors, Ron Marks and Eric Chisholm. They do an incredible job maintaining the Town's aging fire alarm system, as well as the many other projects that they have been called upon to do over the past year, and could certainly not have been accomplished without their invaluable services.

I also want to recognize and thank Judith Emanuel of Temple Emanu-El for the generous use of the temple classrooms for regional training exercises, as well as David Pelletier, owner, of Naumkeag Used Auto Parts. Dave has made it possible for department members to stay proficient in vehicle extrication, by providing cars whenever we request them. Many thanks to Highway Director Dave Donahue and his department for paving the drill yard and lending a hand anytime we ask.

### **GRANTS:**

The Fire Department continues to aggressively seek out any and all opportunities to supplement supplies, training, and firefighting equipment to benefit our department as well as the community needs. This past year the department applied for three grants and received funding for all three. In July we applied for the Emergency Management Performance Grant, and in August we received \$4,000.00 for the purchase of a new 5' by 10' enclosed trailer. This new trailer will be used for transporting equipment needed in the event of a manmade or natural disaster. In September, the Department acquired a \$170,000.00 surplus boat from the U.S. Coast Guard. The boat is a 25' safe boat. We have partnered with the Harbor Master on this project to assure that there is a rescue boat in Marblehead Harbor 24/7/365 days a year. To augment this project, Firefighter Eric Ridge applied for and received a \$56,000.00 Port Security Grant. These funds will be used to purchase new motors and equipment for the boat.

## MARBLEHEAD TOWN REPORT 2013

The Student Awareness of Fire Safety (SAFE) grant was also awarded to the Marblehead Fire Department in the amount of \$5,265.00 during fiscal year 2013. I would like to thank Brendan Sheehan, the Department's (S.A.F.E.) Coordinator, and his staff for their steadfast commitment to educating the Town's youth and making them more aware of the dangers of fire.

### **APPARATUS AND EQUIPMENT:**

The Department took delivery of a new Quint/Ladder Truck on March 4, 2013, from Pierce Manufacturing of Appleton, Wisconsin. It was put into service as Ladder 1 and is housed at Central Headquarters. Once again, I would like to express my appreciation to the citizens of Marblehead for supporting the acquisition of this much needed piece of apparatus. I would also like to thank the members of the apparatus committee, who invested considerable time specifying the new Quint/Ladder. A special thanks to the Department's Mechanic Doug Knowles and Firefighter Scott Martin for making the long trips to Wisconsin for the preconstruction and final inspections.

### **COMMUNITY PROJECTS & EVENTS:**

We continue to benefit from the Senior Citizen Property Tax Work-Off Program sponsored by the Council on Aging. This program has proven to be extremely beneficial to the Fire Department. Joan Smith has volunteered her services to the Fire Department for the past eleven years, and I would be remiss if I did not recognize the great job she does. Joan is an incredible asset and we truly appreciate her support and friendship.

The Fire Department remains an active participant in the TRIAD Committee. The Marblehead TRIAD Committee has representatives from public safety organizations, senior citizens and community groups. The TRIAD updates our seniors about new laws, frauds, scams, emergency planning, elderly assistance programs and any other needs that our senior population may have. The committee continually works to provide our seniors with information and resources.

The Fire Department also assisted the Council on Aging with their first offering of the Car Fit Program. Car Fit is a national educational program that offers older adults the opportunity to check how well their personal vehicles "fit" them. Car Fit was developed by the American Society on Aging (ASA) in concert with AARP, AAA and the American Occupational Therapy Association. At this year's Car Fit event, a team of trained volunteers worked with each participant to ensure they "fit" their vehicle properly for maximum comfort and safety. This program was well attended and I applaud the COA for providing these valuable programs.

## MARBLEHEAD TOWN REPORT 2013

The Fire Department continues to benefit from an excellent partnership with the Marblehead Scouting Program. Alan McKinnon earned the rank of Eagle Scout by formulating a plan to color code all the hydrants in town to the NFPA (National Fire Protection Association) standard for water main size. This project made it possible for firefighters to determine at a glance which hydrant will provide the best water flow in the event of a fire. Alan is the fourth scout to assist the Fire Department in such a project. On behalf of the Fire Department I want to thank Alan for his time and effort. Alan has provided a valuable service for this community, and I have utmost confidence that Alan will be very successful in his future endeavors.

I also want to express my gratitude to the Marblehead Scouts for volunteering to assist the Fire Department for the fifth straight year with the harbor illumination. They have done an excellent job monitoring the flares to prevent citizens from getting too close to the open flame, as well as preventing the possibility of grass and brush fires. I value our partnership and look forward to working with the Scouts in the future.

For the fourth straight year, the firefighters combined their fitness training with a charitable event. They put together a team to participate in the Race Up Boston Place Stair Climb Competition, to benefit the American Lung Association of Massachusetts. The six member team climbed 41 floors in full turnout gear with air tanks on their backs. I would like to recognize and commend these individuals for their efforts, as well as the firefighter's wives that participated in the climb.

<u>NAME</u>	<u>AGE</u>	<u>TIME</u>	<u>NAME</u>	<u>AGE</u>	<u>TIME</u>
Tim Doane	48	21:17	Todd Burt	29	09:34
Jeff Martin	28	08:50	John Lequin	33	08:22
James Horgan	38	12:12	Matthew Christensen	29	11:47

The Marblehead Firefighters continued their charitable efforts by sponsoring the fifth annual Firefighters' Cook-Off, to raise money for Muscular Dystrophy. Firefighters from departments from across the North Shore met last March at the Danversport Yacht Club to participate in a friendly competition of preparing their favorite meals for the hundreds of people who came out to support MDA. The proceeds of this year's cook-off raised over \$25,000.00 for the Muscular Dystrophy Association. I want to recognize Firefighters Tim Doane, and Jeff Martin, who have taken the lead in organizing this philanthropic event for the past four years. I would also like to thank the citizens of Marblehead for supporting the Firefighter Annual

## MARBLEHEAD TOWN REPORT 2013

MDA Boot Drive. In 2013, the boot drive raised over \$3,000.00 locally for the Muscular Dystrophy Association.

The Marblehead Firefighters Annual Toy Drive brought in a record number of toys for needy families this past year. The ultimate success of the toy drive depends on the support of the local community and the generosity of the people that donate. The Marblehead Firefighters are extremely grateful to all the citizens who took the time to donate during the past holiday season.

Marblehead is a Heart Safe Community, and the citizens, businesses and organizations have contributed their time and resources to assure the best possible chance of survival to the citizenry should anyone experience a cardiac event. Currently there is approximately one cardiac defibrillator for every 190 people in town. Over the past year the Fire Department has conducted over twenty-five CPR courses for citizens, businesses and clubs. The Town also replaced 12 defibrillators in 2013 and will replace 9 more in 2014.

I would be remiss if I did not thank Thomas and Karen Martin for their generous donation to the department. It went a long way in purchasing safety equipment for department personnel.

### **CONCLUSIONS:**

I would like to express my gratitude to all Department members and dispatchers for their professionalism, dedication and enthusiasm. They are the heart and soul of the department and it is only through their efforts that the department will continue to be able to provide the level of service the residents of the Town have come to expect. They have my sincere gratitude and appreciation for the excellent job that they do on a daily basis. I would like to take this opportunity to also thank the residents, the business community, and elected officials for your continued support of the department and its members as we continue to serve you to the best of our ability.

Respectfully submitted,  
Jason R. Gilliland  
Chief of Department

# MARBLEHEAD TOWN REPORT 2013

<b>Type of Incident</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Carbon Monoxide Problems	16	12	5	9	10	9	11	3	3	2	8	14	<b>102</b>
Structure/ Building Fires	11	2	2	1	2	1	1	2	1	3	6	0	<b>32</b>
Vehicle/ Boat Fires	1	0	1	0	0	0	1	0	0	0	0	1	<b>3</b>
Natural Gas Leaks Response	4	0	1	2	2	1	4	3	4	7	3	4	<b>35</b>
Bomb Scare	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
Mutual Aid Response	1	3	3	1	4	0	1	1	0	1	1	1	<b>17</b>
Electrical Problems	1	4	5	3	2	4	3	3	3	5	6	1	<b>40</b>
Alarm System Malfunction	11	2	8	7	12	16	18	15	14	18	8	15	<b>144</b>
False Alarms	19	11	14	13	15	14	14	14	4	14	17	11	<b>160</b>
Lockouts/ Lock-ins	14	9	21	11	13	19	16	22	12	9	5	13	<b>164</b>
Outside Fires	0	2	2	3	4	0	0	0	0	1	4	1	<b>17</b>
Rescue/Medical Responses	86	73	86	97	97	102	97	109	92	93	98	118	<b>1148</b>
Water/Ice Rescue	0	0	0	1	0	0	0	0	0	0	0	0	<b>1</b>
Motor Vehicle Accidents	6	4	8	8	8	7	7	11	5	6	5	6	<b>81</b>
Severe Weather Responses	0	0	0	0	3	0	0	1	0	0	0	0	<b>4</b>
Good Intent Call	15	8	10	14	16	17	12	10	15	10	15	13	<b>155</b>
Public Service Calls	9	16	13	12	14	14	11	16	7	14	9	8	<b>143</b>
Hazmat Response	1	2	1	1	0	1	1	0	0	1	0	1	<b>9</b>
Assist Police	2	4	3	4	3	2	4	5	2	2	2	4	<b>37</b>
Smoke Scare	3	3	3	4	9	3	4	5	3	5	3	6	<b>51</b>
Other Hazardous Conditions	12	13	10	13	19	19	15	11	18	14	18	17	<b>179</b>
												<b>TOTAL</b>	<b>2522</b>

## MARBLEHEAD TOWN REPORT 2013

### APPARATUS

Engine 1	2006 -- 1500 G.P.M. Pierce Pumper
Engine 2	1998 -- 1500 G.P.M. Seagrave Pumper
Ladder 1	2013 -- 100 ft. Pierce Aerial Ladder-Quint
Ladder 2	1997 -- 75 Ft. KME Aerial Ladder-Quint
C1	2006 -- Ford Explorer (Chief's Vehicle)
C2	2010-- Ford Escape (Fire Prevention)
C3	2002 -- Ford F250 Pickup Truck
Rescue Boat	2002 -- 24 ft. Defender Boat

### FIRE DEPARTMENT PERSONNEL CHANGES

RETIRED	
Provisional Lieutenant Mark F. Fader	04/20/2013
Provisional Lieutenant Frank T. Monahan	06/27/2013
NEW HIRE	
Firefighter Brent A. Tarasuik	12/22/2013

### DEPARTMENT PERSONNEL

CHIEF	
Jason R. Gilliland	
FIRE PREVENTION CAPTAIN	
Michael A. Porter	
CAPTAINS	
Gregg M. McLaughlin	Daniel A. Rice
Scott R. Murray	Elizabeth A. Wilson
LIEUTENANTS	
Charles P. Cerrutti	Adam J. Hatfield
Thomas G. Rice	Joseph M. Thibodeau
FIREFIGHTERS	
Patrick B. Attridge	Karl P. Lemieux
Mark P. Barcamonte	John Lequin, Jr.

## MARBLEHEAD TOWN REPORT 2013

Steven L. Bivens	Matthew W. Lunt
Arthur H. Boardway	Gregory T. Lydon
Mark S. Borowski	Jeffrey R. Martin
Todd S. Burt	Scott T. Martin
Matthew G. Christensen	Robert L. McKay
Rick R. DiGiammarino	Matthew I. Patterson
Timothy J. Doane	Jacqueline S. Popeo
Grant W. Glavin	Eric M. Ridge
Jeffrey K. Greenberg	Matthew J. Serratore
Aaron R. Handy	Brendan J. Sheehan
Martin T. Hines	Charles W. Sprague
James M. Horgan	Brent A. Tarasuik
Douglas B. Knowles	Eric Z. Thibodeau
Matthew J. Tina	
ADMINISTRATIVE CLERK	DEPARTMENT CHAPLAIN
Mary E. Levine	Reverend Dennis Calhoun

### Fire Prevention

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**Test Smoke Detectors regularly. Develop and practice a fire escape plan with your family!**

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The main objective of the Marblehead Fire Prevention Bureau is the protection of life and property through the **prevention** of fire. This is accomplished by the elimination of hazards through effective code enforcement and public education of fire and life safety principles.

The Fire Prevention Officer works in conjunction with the Building Department to ensure that new construction and any renovations of existing structures meet the minimum fire safety requirements. They also perform annual inspections of every establishment that holds a license to serve alcohol.



## MARBLEHEAD TOWN REPORT 2013

The Fire Prevention Officer also functions as the Public Information Officer whose duties include the dissemination of information to the media and public. He provides information on emergency incidents, as well as providing interviews and demonstrations on life safety issues. Weekly “run” reports are disseminated and multiple safety interviews are organized with MHTV and other local media throughout the year.

**Company Inspections** ~ In-service fire companies made approximately 650 fire and life safety inspections during 2013.

This year our inspections continued using our four (4) page checklist. It was created to ensure conformity with Local and International Fire and Building codes. The checklist provides a uniform approach to efficiently and effectively inspect all buildings for any potential fire hazards. Any and all hazards found were promptly corrected.

The importance of the annual inspections cannot be overstated! They accomplish several objectives; the fire crews become familiar with the building layout and they can help reduce the loss of life and property by identifying fire and life safety violations.

**Through our continued vigilance and your help we hope to make Marblehead a fire safe community!**

**Fire Prevention Open House** ~ The Fire Department participated in the National Fire Prevention Month by hosting our annual open house on Saturday October 19, 2013.

The theme for Fire Prevention Week this year was “Prevent Kitchen Fires”

We acquired a stove to use as a prop and we demonstrated how to extinguish a “Pan on the Stove” fire with common household products such as baking soda, salt, sugar, flour or most importantly, the actual lid for the pan! We then demonstrated the proper distance and technique for extinguishment when employing a fire extinguisher.

We had on site the Essex County Fire Chief/ Fire Prevention Association’s smoke trailer. It is designed to mimic a two room apartment complete with a kitchen. Multiple scenarios were presented to families in the first room then, after a fire safety discussion they are brought through the smoke filled environment to “test” their newfound knowledge. We discuss how to “stay low” under smoke filled rooms when passing through, feel doors for heat before opening and many other fire safety

## MARBLEHEAD TOWN REPORT 2013

tips. We taught families how to escape using the E.D.I.T.H. (Exit Drills In The Home) technique. They were then encouraged to practice them when they returned home.

Other Open House activities included "cutting up" a car with the Jaws of Life, and as always, our custom made "Squirt House" always had the longest line of children waiting to "extinguish" the "flames" using a hose stream.

I would like to thank all of our Firefighters and Atlantic Ambulance for providing valuable safety information to all the families that attended the open house. I could not have done it without their assistance.

I would also like to thank Papa Gino's for their continued support of our open house. They have been providing complimentary pizzas to participating Fire Departments for 18 years now.

### **2013 Results by the numbers:**

- 1059 General inspections of property and buildings
- 68 Complaints investigated and conditions corrected
- 28 Inspection follow ups
- 14 Blasting complaints
- 96 Sets of plans reviewed
- 371 Residential sale of property inspections
- 89 Miscellaneous calls made by the Fire Prevention Officer, which included fire drills, development of fire and life safety plans, evacuation plans, lectures on fire safety, inspector meetings and hands on demonstrations.

### **THE FOLLOWING PERMITS WERE ISSUED BY THIS BUREAU:**

Fire Alarm Boxes	37
Fire Reports	18
Fuel Permit	03
Oil Burner	35
Tank Removal	110
Tank Storage	29
Blasting	08
L.P. Gas	28

## MARBLEHEAD TOWN REPORT 2013

Dumpster	99
Sprinkler	17
Welding and Cutting	10
Flammable Storage	02
Tent	00
Tank Truck Storage	06
Demo	09
Smokeless Powder	00
Black Powder	01
Tar Kettle	00
<b>SMOKE DETECTORS</b>	
Residential Sale of Property	371
Residential New Construction	7
Residential Remodel	99
Commercial New	01
Commercial Remodel	15
<b>TOTAL PERMITS</b>	<b>905</b>

The Fire Prevention Officer attends all Massachusetts Fire Prevention Association and the Essex County Fire Chief's Association - Fire Prevention Division meetings to keep up to date with any new regulations or any changes to the present ones.

**A person educated in Fire Safety has the ability to save lives!**

Respectfully submitted,

Captain Michael A. Porter  
Fire Prevention Officer

### **S.A.F.E.**

The following is a report from the Marblehead Fire Department Student Awareness Fire Education (S.A.F.E.) Program for the year 2013.

The program is made possible by a grant from the Office of Public Education. The goal of this program is to conduct fire and life safety education programs within the town of Marblehead using trained firefighters as educators.

## MARBLEHEAD TOWN REPORT 2013

For the past seventeen years we have conducted a comprehensive Fire and Life Safety Program with students in the Marblehead Public School district. The program covers subjects such as Stop, Drop and Roll!, Home Escape Plans, Get Out and Stay Out and much more. It has been a continued success again this year.

Our goal with this program is to continue our commitment to make the Marblehead Fire Department more than just a town department. We want to be a partner with our community and we believe that beginning life safety education early in a student's career makes our community a safer place to live.

Fire Prevention Week is the second week in October and the Marblehead Fire Department along with the SAFE Program had its annual Open House. This year, the weather cooperated and over 300 visitors came by to meet our firefighters. This year Group 1 performed a demonstration of the Hurst Rescue Tools (Jaws of Life). Thank you, Captain Murray and all of Group 1, for their support and amazing demonstration. It was a great opportunity to show the citizens of Marblehead our capabilities and the amazing tools we have. I would like to thank all of the firefighters who helped set up and man all of the demonstrations.

I would like to thank the following educators who work so hard towards the betterment of our program: Firefighter Greg Lydon, Firefighter John Lequin; Firefighter Jeff Martin and to Captain Mike Porter for his continued support. A very special thanks to the entire Marblehead Fire Department; without their support many of our programs would not be possible.

Thank you to all of the children for being so wonderful and to the dedicated school staff and teachers that work so closely with us and for allowing us into their classrooms.

Respectfully Submitted,

Firefighter Brendan Sheehan  
SAFE Coordinator

### **Training Report**

Members of the Marblehead Fire Department are continually training in order to provide the best possible service to the community. Members, both on and off duty, attend training throughout the year. Reinforcement of the basic techniques along with learning new procedures to meet present-day challenges are the focus of the training. Department members and outside training agencies are both utilized to provide instruction.

## MARBLEHEAD TOWN REPORT 2013

Every Firefighter's career at the MFD begins at the Massachusetts Fire Academy (MFA). All Firefighters graduate with NFPA certification of Fire Fighter I/II. The result is a group of highly trained individuals prepared to work as Firefighters/EMTs.

The on duty groups conduct daily training. Topics such as emergency medical services, search and rescue, pumping, ladders, boat operations, vehicle extrication, hazardous materials, and surface ice rescue, and many others were conducted. The emphasis in all training procedures is firefighter safety.

Each year Marblehead Firefighters attended training conducted by outside agencies. Many of the classes are several days long and require members to attend on and off duty. Courses in the past year include: Incident Safety Officer, Fire Officer I, Fire Instructor I, Structural Fire Fighting Practices, and Operational Rapid Intervention Team Leader to name a few.

In 2013 MFD hosted two Mass Fire Academy "Impact" classes. "Ethanol and the First Responders" and "Propane Emergencies".

I would like to thank Temple Emanu-El for allowing us to train on their property.

To all of the members of the Marblehead Fire Department, thank you for your support, dedication, and professionalism throughout the year.

Lt. Charles Cerrutti  
Marblehead Fire Dept., Training Division

### **Emergency Management**

The Emergency Management Agency prepares for natural and manmade disasters. The Massachusetts Emergency Management Agency (MEMA) serves as the local branch of the Federal Emergency Management Agency (FEMA). In March, 2003, FEMA became part of the U.S. Dept. of Homeland Security.

Marblehead Emergency Management provides emergency coordination of resources of various town departments and other agencies during emergencies. The department is the conduit for state assistance through Massachusetts Emergency Management Agency (MEMA). The planning effort for the town is guided by the

## MARBLEHEAD TOWN REPORT 2013

comprehensive emergency management plan (CEM) which was developed in conjunction with MEMA.

Marblehead continues to subscribe to Code Red Networks. An emergency notification telephone system that allows town officials to immediately notify residences and businesses via telephone and email of emergency situations and important community information. For further information, please visit [www.marblehead.org](http://www.marblehead.org). To receive notifications, register by clicking on the code red logo.

The town's "All Hazardous Mitigation Plan" was completed and presented for discussion and approval to the Board of Selectmen at their July 10, 2013 meeting. The plan is currently under review by FEMA.

Marblehead Emergency Management was awarded multiple grants that allowed the town to purchase six large water/general purpose pumps and a supply trailer.

Emergency preparedness is the first crucial step in facing an unexpected crisis. Marblehead residents are encouraged to develop a home/family preparedness plan. To learn more about planning, please visit the Federal Emergency website: <http://www.fema.gov/are-you-ready>.

In closing, Marblehead Emergency Management would like to thank all department heads, town employees, and residents who have provided service and support.

Respectfully,

Charles Cerrutti  
Emergency Management Director

## MARBLEHEAD TOWN REPORT 2013

### **FORT SEWALL OVERSIGHT COMMITTEE**

The Fort Sewall Oversight Committee is a group appointed by the Board of Selectmen and comprised of the following: Larry Sands – Glover's Marblehead Regiment, Chairman; Joyce Booth – Marblehead Historical Commission; Brenda Arnold – Old Marblehead Improvement Association; OPEN – Recreation and Park Department; Lloyd Caswell – Marblehead Disabilities Commission; TBD – Old and Historic Districts Commission; TBD - Marblehead Museum and Historical Society; Tom Hamond – At large member; Ed Lang – At large member; and Judy Anderson – At Large Member. Rebecca Cutting, Town Planner and Brendan Egan, Recreation and Park Department are both ex-officio members. The board meets monthly on the third Friday of each month in the Selectmen's Room at Abbot Hall at 8:30 am.

The Fort Sewall Committee continues to focus on improving Fort Sewall. Many events were held at the Fort during the year including an annual clean-up day co-sponsored by the Old Marblehead Improvement Association; the Champagne Reception fund raiser sponsored by the Marblehead Festival of Arts; and the annual Fort Sewall Encampment sponsored by Glover's Marblehead Regiment.

In 2013 we moved forward on a list of priorities that focused on safety, preservation and enhanced visitor experience. To achieve these priorities, Rebecca Cutting obtained a \$12,450 grant from Massachusetts Historical Commission Massachusetts Priority Preservation Fund (MPPF) which was matched by the Coffin Fund. This funding enabled the committee to request quotations from architects and engineers to conduct a conditions assessment of the fort and delivery of a list of prioritized treatment recommendations. Proposals have been submitted by 6 firms with the selection to be made by the committee in early January and the assessment to be completed by mid-June. Many other activities are planned for the Fort and we encourage all Marblehead residents and visitors to take a walk around historic Fort Sewall!

Respectfully submitted,

Larry Sands, Chairman

## MARBLEHEAD TOWN REPORT 2013

### HARBORS AND WATERS

The Harbors and Waters Board is pleased to submit its annual report for the period ending December 31, 2013.

We have received the Chapter 91 license for the Stramski pier project from Mass DEP and now awaiting approval from the Army Corp. of Engineers.

As a result of the South Essex Sewerage Districts Emergency Marblehead Pipeline Replacement Project, we are expecting to be delayed with final construction of the Stramski pier.

In February the Marblehead Fire Chief was informed by the Essex County Fire Warden that a Coast Guard Defender 25' had been assigned to be given to the Town of Marblehead. Protocol with the Coast Guard in this process is they remove all electronics and engines before the boat is turned over to the municipality. Currently, the Fire Dept has applied for funds from the Port Security Grant to repower and outfit the boat to put into service. The grant will cover 75% of the repower and outfit. The Harbormaster Dept will cover the remaining 25% and maintain the operation as well as primary control of the boat in the future. The fire dept will augment coverage when needed. Both departments will train together for various uses and scenarios. This boat will be an asset to the Town of Marblehead for fire, safety and routine Harbor patrols. Both the Fire Chief and the Harbormaster feel they have generated a great mutual understanding relationship between departments with the focus on public safety on the water.

This vessel will be in the water year round especially in the winter months for emergency issues and assistance to mariners.

The Fire Department and Harbormaster Department will continue to improve public safety on the water through mutual efforts.

The visiting yacht facility located at The Harbormasters Quarters at Tuckers Wharf was very active throughout the season.

#### Main Harbor 2013

Available moorings for new assignment	34
New permanent assignments	31
Temporary assignments	33



## MARBLEHEAD TOWN REPORT 2013

Approximate number of people on the waiting list for main harbor	1734
Waiting time	17+ years

### West Shore 2013

Marblehead west shore new permanent assignments	44
West shore temporary assignments	54
Approximate number of people on the waiting list for west shore	136
Waiting time	2 years

In an effort to increase efficiency and show transparency the Waiting list for the main harbor is now posted on our website.

One of our biggest goals in 2014 will be to post an updated Manual for Marblehead Waters on our website

Under the Clean Vessels act the Marine Sanitation Pumpout Boat operated between Memorial Day and Halloween primarily on Tuesdays and Fridays. The self serve land based pumpout facility continues to grow in popularity with its 24/7 access weather permitting, until the first week of November.

The Harbormaster's patrol staff responded to various calls and rendered such aid as, towing disabled vessels, dewatering vessels, providing medical assistance, conducting search and rescue operations, investigated fuel and oil spills, removed various hazards to navigation.

Special events patrolled;

July 4, 2013 Fireworks  
Marblehead to Halifax Ocean Race  
Operation Neptune Wounded Warriors Project  
Corinthian Classic Yacht Regatta

The Harbors and Waters Board extends its gratitude to The Board of Selectman, as well as all Town Departments and their employees that provide service and support to the Harbormasters operations.

Respectfully submitted  
F. Webb Russell III  
Harbormaster Town of Marblehead

## MARBLEHEAD TOWN REPORT 2013

### Harbors and Waters Board Members

Gary Gregory – Chairman	John Doub
Jay Michaud	Kenneth Breen
Doug O’Leary	

### Alternate Members

Rick Williams  
T.Clark Smith  
Rick Cuzner

### Harbormaster Personnel

F. Webb Russell III	Harbormaster
Craig Smith	First Assistant Harbormaster
Daniel Roads	Assistant Harbormaster
Theresa Colbert Tauro	Office Manager

### Seasonal Assistants

Ray Gauthier	Jeff Flynn
Ryan Hoey	John Vigneron
John Payne	Charles Cullinane
Allen Dennis	

Senior Project Student	Tim Parent
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To view the Manual for Marblehead Waters as well as other harbor related information visit our web page at [www.Marblehead.org/Harbors](http://www.Marblehead.org/Harbors)

## MARBLEHEAD TOWN REPORT 2013

### MARBLEHEAD CULTURAL COUNCIL

FY2013 began with a balance of \$ 240.00 for various reasons. \$ 3,870.00 was awarded to the Marblehead Cultural council by the state and a portion of \$ 4,110.00 was awarded to each of 8 grant applicants. Two grant requests were denied. Below please find a brief summary of the grants that were approved.

1. Feather and Fur Portraits of Pets and Wildlife were a series of art classes taught by Yetti Frankel at Abbott Public Library. Participants learned techniques for creating watercolor paintings of animals and birds from their own photos. The instruction allowed members to express their observations of the world around them in an artistic manner.

2. Delvena Theatre Company enacted the holiday classic- A **CHRISTMAS CAROL** by Charles Dickens complete with period costumes, ghosts and related music at the Council on Aging for Marblehead seniors. Performance was very engaging and well received by the COA audience.

3. The Jessica Prouty Band provided an educational and entertaining concert at the Marblehead Recreation and Parks programs for campers and the general public. The camp component demonstrated that arts, as well as sports, are a team effort. A two hour concert was enjoyed by people of all ages with some original music and a range of current popular artists.

4. New Repertory Theatre provided a performance of William Shakespeare's **ROMEO AND JULIET** at Marblehead High School concurrent with curriculum guidelines. The successful program provides study guides, workshops and discussions for students and teachers in addition to the performance. The program brings students an in depth look at current literature from the page to the stage, offering students the opportunity to participate in load in and strike of sets, pre and post performance discussion and dialogue to bring the literature 'alive with meaning' for students.

5. Marblehead High School and Theatre MA Educational Guild hosted a preliminary round of the state high school drama festival at Marblehead High School. Eight (8) regional schools performed one act plays on Saturday, March 2, 2013. All performances are open to the public. Through participation in the festival, students with interests in acting, directing and technical theater gain valuable performance and production experience while also being exposed to the work done by their peers in other towns. Students win awards for acting and technical excellence and vie for a spot at the MA State Drama Finals in Boston.

6. Threshold Singers provide a cappella singing for palliative care hospital patients at Lafayette, Spaulding and other hospitals, rehabilitation and private home settings.

## MARBLEHEAD TOWN REPORT 2013

Their work is based on the recognized health concept that song and music convey comfort, compassion and peace to patients as they journey toward the end of life. Funds were requested to purchase folding stools for singers to bring to the sites, permitting them to be at eye level with patients.

7. Betty Kennedy, an accomplished musician and performer, accompanies several vocalists to provide 8 holiday concerts for seniors in Marblehead at the Council on Aging, and local nursing homes. Betty is a local favorite and concerts are very popular with Marblehead residents.

8. Music program for the residents of Marblehead Elderly Housing presents 4 concerts including the Swinging Tenors, Matt Glasser and Friends, the Rhythm Makers, and Jack Senier and Friends performed at Farrell Court Community Room. This is a most appreciated program and one of the highlights of activities at the Elderly Housing Community. Transportation is provided for all elder residents of the town housing authority.

Members of the Council FY 13, include Phyllis McCarthy, Chairperson, Gloria Coolidge, Nora Falk, Jonathan Green, Hazel Grenham, Linda Hall, Joanne Johnston, Doug Hill, Joyce Mayer Clark, Howie Rosenkrantz, Ginny von Rueden, and Louise Weber.

Respectfully submitted by,  
Hazel Grenham, Co-Chair FY 14  
Marblehead Cultural Council

## MARBLEHEAD TOWN REPORT 2013

### MARBLEHEAD FAIR HOUSING COMMITTEE

The Fair Housing Committee is pleased to report that, upon the Committee's request, the Town set aside funds received from the U.S. Department of Housing and Urban Development (HUD) to finance down payment loans for first time homebuyers. The loan is a no interest, deferred payment loan that can be used to purchase a condominium, single family, multi-family (2-4 units) or mobile home.

Committee's research showed that the development in town that had several unsold affordable units on the market was the Marblehead Highlands Condominium Development on Intrepid Circle. Working with the Planning Office the Committee contacted the developer's office and worked with the staff to sponsor open house events that included the explanation of the availability of down payment assistance to first-time eligible buyers. Although the total number of units available at the beginning of this marketing was 4, another affordable unit came on the market as a resale.

The availability of financial assistance enabled four (4) first time buyers to use the assistance to purchase a unit. The Committee was delighted that one of the units was purchased by a town employee. The maximum loan amount is \$6,100. Three of the buyers borrowed the maximum and one buyer borrower \$5,100.

There are income limits ranging from \$46,300 for a one unit household size to \$76,750 for a 6 person household and price limits for the units. These limits and the price limits are set by the U.S. Department of Housing and Urban Development.

As of February 2014, there is still one remaining affordable unit on the market and the Town has funds to finance one additional down payment interest free loan. The Committee encourages those interested in the assistance please call the Selectmen's office for more information.

Respectfully submitted,

Virginia Healy-Kenney, Chairman

Don Davies

Ann Cohen

Paul Crosby

Mimi Hollister-Gardner

Joan McIntyre

Jim Vipperman

## MARBLEHEAD HISTORICAL COMMISSION

We live in a unique and historic town – its places, structures, people and stories tell the history of New England in a microcosm. Our mission is to identify, preserve and protect Marblehead's historical assets – its places, artifacts and stories, while making these accessible to all. We want to educate the public about and publicize Marblehead's proud history. We also want to work with other organizations to help achieve our mission. Finally, we fulfill our legally required obligations per Mass. General Laws Chapter 40, Section 8d by working with the state Historical Commission and State Archeologist.

The Commission has spaces in Abbot Hall to display and store historic artifacts, maintain a Maritime Museum, a gift shop and office space for research and cataloging items in the collection. The office, on the second floor of Abbot Hall, is open from 9:00 – 12:00 am and the public is invited to attend.

The gift shop is managed by Gail Gray and is staffed by volunteers. The Maritime Museum is also staffed by volunteers. The Gift Shop is open as volunteers are available during the tourist season from late May through late December. The Maritime Museum is open year round when Abbot Hall is open and staffed by volunteer docents during the tourist season.

In 2013 we accomplished the following:

1. The Commission appointed three Associate Members: Gail Gray, Eleanor Rhoades and Peter Stacey to one year terms.
2. The Commission completed the renovation of the Abbot Hall Gift Shop.
3. The Commission replaced seven windows in the Abbot Hall tower funded by a Shattuck Fund grant.
4. A Shattuck Fund grant was received to restore the Abbot Hall weathervane. Restoration work will be accomplished in 2014.
5. Cataloging work continued on newly received gifts, items from the Paul Lausier Collection and assisting the Town Clerk by the cataloging of old Town documents in the Clerk's possession.
6. Updated the MHC website. Website – [marbleheadhistory.org](http://marbleheadhistory.org) (or net)
7. The Commission acquired a pastel portrait of Captain John Bailey, a Marblehead native and Privateer and Prize Master during the Revolution. The portrait is hung in the Selectmen's Room.
8. The town received a gift of a portrait of William Reed, a life-long resident, US Representative, renowned Federalist and philanthropist. He was the force behind

## MARBLEHEAD TOWN REPORT 2013

building the present Old North Church in 1824. The portrait is hung in the Abbot Hall auditorium.

9. The Commission had requests for grants from the Shattuck Fund to paint and repair the roof shingles on the gazebo at Old Burial Hill and also for the Town House GAR Room to redesign the Ante-room displays. The requests were approved by the Shattuck Fund Trustees.

10. The Commission prepared photos from MHC for the photo exhibit at the Old Town House.

11. The Commission collaborated with the Marblehead Chamber of Commerce to produce and print a walking tour of Marblehead. The brochure is available at Abbot Hall and through the Chamber of Commerce.

Our organization is composed entirely of volunteers: Wayne Butler, Chris Johnston, Eleanor Rhoades and Peter Stacey who are cataloging the collection and performing other activities for the Commission.

Respectfully submitted,

**Commissioners**

Joyce Booth

Harry Christensen

William E. Conly, Vice Chairman

Donald Gardner

Nancy Graves

Douglas O'Leary

Chris Johnston, Chairman

**Associate Commissioners**

Gail Gray

Eleanor Rhoades

Peter Stacey

## MARBLEHEAD TOWN REPORT 2013

### MARBLEHEAD HOUSING AUTHORITY

The Marblehead Housing Authority is pleased to submit our annual report for the year ending December 31, 2013.

The Authority is pleased to highlight our housing programs, and we are proud of the services we provide to the households who rely on our help for affordable housing.

The Marblehead Housing Authority was established in 1948 to provide decent, safe, and affordable housing opportunities in the town for those of low income, including the elderly, families and those with disabilities.

In 2013, the MHA assisted 446 people living in our developments, managed 3 housing programs and maintained 307 units of housing located at eight locations throughout town.

The developments are of various ages, sizes, and configurations, and are as follows:

	1 bedroom	2 bedroom	3 bedroom	Total
<b>Family Housing:</b>				
Barnard Hawkes Ct	N/A	12	10	22
Broughton Road	N/A	33	21	54
New Broughton Road	N/A	4	4	8
<b>Elderly Housing</b>				
Powder House Court	38	N/A	N/A	38
Green Street Court	32	N/A	N/A	32
Farrell Court	64	N/A	N/A	64
New Farrell Court	48	N/A	N/A	48
Roads School	41	N/A	N/A	41
<b>TOTAL</b>	<b>223</b>	<b>49</b>	<b>35</b>	<b>307</b>

The Marblehead Housing Authority is “a public body politic and corporate” authorized by State Law and regulated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD).



## MARBLEHEAD TOWN REPORT 2013

The Board of Commissioners consists of four members elected by the Town, and one member appointed by the Governor. All members of the Board serve a 5 year term.

The Board meets regularly on the third Tuesday of each month at the community room at the Roads School, 26 Rowland Street, and conducts its Annual Meeting and election of officers every June.

In May, Virginia Healy-Kenney was elected to the Board, replacing Richard Whitehill, who had served on the Board for 15 years. In August, Kurt James was appointed to serve on the Board by Governor Patrick, replacing Peter Russell, who had been the state appointee for 12 years. Also in August, Pamela Foye was elected Chairperson. Virginia Kenney was elected Vice-Chair; Robert Bryne was elected Treasurer; and Kurt James was elected Asst. Treasurer. The fifth member of the Board, serving her fourth term is Jean R. Eldridge. .

The Board of Commissioners is responsible for establishing policy and approving the MHA's annual budget. The MHA Board has established policies in accordance with the regulations under which the Authority operates, and monitors the operations of the Authority on a regular basis.

### **Initiatives fostered by the Commissioners:**

In 2013, the Commissioners approved the formation of a **Tenant's Association**, based on the interest of the tenants. A tenant survey was conducted to ascertain the level of interest on the part of the residents. The response indicated that a large majority of those responding wanted to know more about this "association" and were very interested in its formation. The Director has contacted a representative from the Mass Union of Public Housing Tenants, and a meeting to explain the process and firmly establish a tenant association will take place in early 2014.

The Commissioners also voted amend the **MHA By-laws** to allow the Commissioners, by majority vote, to change the location of any meeting, and absent another vote, that all meetings shall take place at 5:30 PM. This change was made to afford residents a greater opportunity to attend a meeting and to participate, if they wished to do so. In October, the Regular Meeting was held at Farrell Court, and in November, the meeting took place at Powder House Court.

## MARBLEHEAD TOWN REPORT 2013

The Commissioner's also approved a "**Public Participation Policy for Board Meetings**". This policy outlines the process for residents, or any other interested party, to address the Board at its Regular Meetings.

Following a survey of residents regarding a **No Smoking Policy**, the Commissioners voted to authorize the Director to move forward with the necessary steps the MHA should take to establish a No smoking Policy in 2014.

The Commissioners voted, in a 3 to 0 vote, (with 2 members abstaining) to support the **Community Preservation Act** initiative which will be voted on at town meeting in 2014.

The Commissioners also voted to add a part-time **Social Worker** position in the Annual Operating Budget for 2014. The Commissioners believe that having a Social Worker on staff to work with residents will be a great benefit to the residents.

### **Administration:**

The Executive Director is responsible for the day to day management and operations of the agency and its personnel.

Although the MHA is eligible for subsidy under its contributions contract with DHCD, at the present time the overall income from rent is in excess of the allowable expense level, therefore the Authority does not receive a subsidy.

The Marblehead Housing Authority receives no funding from the Town of Marblehead.

### **Summary of Accomplishments:**

2013 was a busy year of capital improvements at the Marblehead Housing Authority. Three major projects, totaling \$794,000.00 were done as part of MHA's Capital Improvement Plan and funded through a Contract for Financial Assistance with the state Department of Housing and Community Development (DHCD).

At Farrell Court and New Farrell Court a heating system upgrade was completed which included the installation of new high efficiency boilers, electronic control valves, thermostats and zone valves. At the Roads School, a heating system upgrade, including a conversion from oil to gas, and the installation of high

## MARBLEHEAD TOWN REPORT 2013

efficiency boilers, hot water heaters and a new emergency generator was completed this year.

Structural and plumbing repairs were made to two units of family housing at the Authority's Broughton Road family housing development. This included the replacement of the concrete floor slab, kitchen counters and cabinets, plumbing and electrical upgrades, and new exterior doors.

In conjunction with the heating system upgrade at Farrell Court, the Authority received an energy grant in the amount of \$74,000 which was used to insulate all of the attic spaces at Farrell Court and New Farrell Court, install new aerators on bathroom and kitchen sinks, and door sweeps.

In March, the Authority received a Health & Safety grant for \$21,500 from DHCD which was used to pave walkways, repair support columns and footings, and resurface parking areas.

The Authority received 99 new refrigerators in July, which were installed in units that had refrigerators that were over 10 years old. This project was also funded by DHCD at a cost of \$43,000.00.

In addition, the Authority completed several smaller projects funded through the Authority's operating reserve. These included a reasonable accommodation accessibility upgrade to one unit at the Roads School; heating zone valve replacement at Green Street Court; laundry upgrades at Broughton Road and Barnard Hawkes Court; bathroom tile replacement at Farrell Court; and the replacement of appliances as needed at all complexes.

## PROGRAM MANAGEMENT

### **Eligibility**

In order to determine eligibility for public housing, anyone wishing to apply must submit an application and supporting documentation. The MHA conducts a review of income and assets to determine preliminary eligibility.

The Net Income Limits for determining eligibility to state-aided housing, as follows:

## MARBLEHEAD TOWN REPORT 2013

<u>No. in Household:</u>	<u>Net Income Limit:</u>
1 person	\$45,500
2 people	\$52,000
3 people	\$58,500
4 people	\$65,000
5 people	\$70,200
6 people	\$75,450
7 people	\$80,600
8 people	\$85,800

**Assets:** There is no longer any asset limit in any of the Authority's programs. The actual interest earned on assets is included as income.

**Local preference** is given to eligible applicants who live or work in the town of Marblehead.

**Veteran's Preference** is given for family housing and to elderly local applicants.

### **Applications / Occupancy Statistics**

All eligible applicants are screened to determine whether or not they are qualified for public housing. This includes a criminal record check, landlord history, and credit report.

In our elderly housing program, the Authority received 105 applications in 2013, including nine (9) young disabled applications. As of the year-end, there were 128 applicants on the waiting list for elderly housing.

There were 33 vacancies in elderly housing in 2013.

The average age of a resident in our elderly housing program is 73 years.

In 2013, one of our residents turned 101 years old. There are 15 residents over the age of 90, including 2 residents age 95 or older. In accordance with State guidelines, 13.5% of the units are occupied by disabled residents under the age of 60.

The average length of tenancy in our elderly housing program is 9 years.

## MARBLEHEAD TOWN REPORT 2013

In 2013, the family housing waiting list remained closed. As of the year-end, there were 141 families on the waiting list.

During 2013, there were 13 vacancies in our family housing program. The majority of these families moved to private housing, one purchased a home, and one transferred to elderly housing.

Of the 79 units of family housing occupied at year-end, there were 66 single-parent households (61 female head of household; 5 male head of household); and 13 two-parent households.

There are 103 children under the age of 18 living in the family housing developments.

The average length of tenancy in our family housing program is 7.5 years. The longest length of tenancy is 27 years.

As of year-end, there were 43% minority households living in family housing.

### **Rent**

Rent for public housing residents is based on household income.

Residents of elderly housing pay 30% of their adjusted gross income for rent, which includes all utilities: heat, hot water, electricity and gas. Residents of elderly housing have on-site laundry facilities at each complex. All residents have 24-hour on-call maintenance. The average rent paid this year by an elderly resident was \$362.00.

Family residents pay 27% of their adjusted income toward rent, and pay for their own utilities. Family residents are also given an annual heat allowance of \$500.00 (two bedroom unit) or \$600.00 (three bedroom unit). Family housing residents also have 24-hour on-call maintenance. The average rent paid by a family this year was \$459.00. The lowest rent paid by a family was \$5.00 and the highest rent paid was \$1585.00.

State Regulations require the Authority to process an annual Rent Recertification of every household, to determine continued eligibility. In addition, the Authority is required to recertify rent any time there is a change in household income. In 2013,

## MARBLEHEAD TOWN REPORT 2013

the Authority processed 393 rent re-certifications, including annual re-certifications and interim rent changes.

### **Maintenance**

In 2013, the maintenance staff completed 999 work orders, including resident requests, inspection findings and site work. The Department also performed the work necessary in 46 vacant units (33 elderly, and 13 family units).

The MHA goals of efficiency and cost-effectiveness are achieved through a comprehensive inspection process, which includes all MHA properties, dwelling units, grounds and building exteriors and all major systems.

There were 382 unit inspections completed this year. These included an annual inspection of every apartment, 36 move-in inspections, 25 move-out inspections, 8 interim inspections, and 36 new resident follow-up inspections

Regular inspections of the property grounds and building exteriors are done to maintain the curb appeal of the property, and to immediately address any safety concerns.

### **Staff Development / Employee Training**

The Authority recognizes the importance of providing staff the opportunity for professional development.

Staff attended trainings and workshops in the areas of capital planning, procuring designer services, financial reporting, rent calculation, audit protocol, and safety in the workplace.

### **Services to Residents**

The **Quarterly Music Program** was expanded in 2013, and offered residents an opportunity to continue to hear professional musicians perform. Under a grant from the Marblehead Cultural Council, a local agency, funded through the Massachusetts Cultural council, a State agency, the Music Committee, under the leadership of Asst. Director Debra Larkin, arranged for several musical performances.

In addition, working with the Marblehead School Department, musical performances by the Middle School Select Chorus and Marblehead High School's

## MARBLEHEAD TOWN REPORT 2013

award winning acapella group, Luminescence, performed for the residents during the year.

In order to effectively communicate with residents, and keep them up-to-date, the Authority distributes a **monthly newsletter** to all three hundred and seven (307) households, and welcomes residents to meet with staff and neighbors at a monthly coffee hour. The Authority sponsored eight (8) guest speakers at this year's coffee hours.

Every new resident is provided with a packet of information called "**Making the Connection**", designed to inform them about the Authority's policies and procedures, as well as information about local agencies and programs that may be of assistance to them.

The Authority also sponsors a number of programs designed with our residents in mind. These include the following:

**Resident Service Coordination:** This program links residents to the community resources that will enable them to live independently for as long as possible; develops a sense of community by encouraging interaction among residents; addresses tenancy related problems through the provision of services; and identifies residents that may need assistance through interviews, phone calls, at the annual unit inspection and the annual rent recertification meeting.

This year, 54 referrals for services were made to the following agencies: 40 residents were referred to the Marblehead Council on Aging: (transportation, meals, & outreach); 10 were referred to North Shore Elder Services: (home making, hoarding, protective service); 2 residents were referred to Marblehead Counseling Center: (mental health, financial assistance) and 2 residents were referred to North Shore Mediation.

In addition, 8 residents of our family housing program were referred to organizations designed to assist them with financial assistance and parenting issues.

The **Annual Cookout** was held in September. This year's theme was "Marblehead Housing Authority Salutes Boston Strong". Over 50 residents were served a traditional menu, with all of the food either donated by local businesses, or prepared by the staff and members of the Board of Commissioners.

## MARBLEHEAD TOWN REPORT 2013

Residents enjoyed our Annual **Holiday Party** held in December, with live music, caroling, a performance by Marblehead high School's a capella group, Luminescence, and a visit from Santa. Once again, local businesses generously donated gift certificates for the raffle, which is always the highlight of this event.

The Authority completed its 11th year of a **Rent Escrow Program**, which enables eligible households in family housing to transition to unsubsidized housing options in the private market. In 2013, one resident utilized these funds.

### COMMUNITY ACTIVITIES

In 2013, we continued our partnership with many local agencies and community organizations to strengthen and expand resident safety, wellness programs and elderly support services.

The Authority held our **15<sup>th</sup> Annual Safety Program** for residents of elderly housing. This program is a collaboration between the Authority and the Marblehead Police and Fire Departments, designed to help seniors live safely at home for as long as possible. This program brings vital information on fire prevention, fall prevention, and personal safety to the MHA residents.

The **Marblehead Providers Group**, consisting of representatives from local service agencies and community organizations that provide services to seniors, continued to meet each month to share information on programs and services, collaborate, and outreach.

The Authority sponsored monthly **health clinics** conducted by the Marblehead/Swampscott VNA at all of our community rooms, affording residents an opportunity to have their blood pressure checked on a regular basis, discuss medical conditions and have questions answered.

The Authority participated in the **1<sup>st</sup> Annual Teen Job and Resource Fair**, held at the Community Center.

The Executive Director is a member of the **TRIAD** Council, a partnership between the Essex County Sheriff's Department, the District Attorney's Office, the Marblehead Police Department and the Marblehead Council on Aging.



## MARBLEHEAD TOWN REPORT 2013

The Executive Director is past president and current member of the North Shore Executive Director's Association (**NSHEDA**). This group serves 65 housing authorities north of Boston, and sponsors monthly speakers and programs.

The Housing Authority wishes to thank the current staff, Assistant Director Debra Larkin, Housing Manager Danielle Caron, Administrative Assistant Christine Levoshko, Office Clerk Dawn Lauria, Maintenance Supervisor and Plumber, Phil Raithel, and Maintenance Department staff members Stephen Abramo, Shane Libby, and Dana Romboli, for their dedication and hard work during the past year.

The Housing Authority also wishes to express its sincere appreciation for the outstanding cooperation of the town departments and the citizens of Marblehead, who supported and assisted the Authority in our efforts to provide affordable housing for the residents of Marblehead.

Respectfully submitted,

Nancy M. Marcoux,  
Executive Director

**Board of Commissioners:**

Pamela Foye, Chairman  
Virginia Healy-Kenney, Vice Chair  
Robert Bryne, Treasurer  
Kurt James, Assistant Treasurer & State Appointee  
Jean R. Eldridge, Member

## **METROPOLITAN AREA PLANNING COUNCIL: NORTH SHORE TASK FORCE**

*Beverly, Danvers, Essex, Hamilton, Gloucester, Ipswich, Manchester by the Sea, Marblehead, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield and Wenham*

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During 2013, the North Shore Task Force took part in a variety of activities, including:

- Holding a regional forum with the North Suburban Planning Council on the progress made in planning and implementing renewable energy projects in both the North Suburban and North Shore Task Force subregions; presentation of information and technical assistance available to town and cities interested in moving forward with municipal clean energy projects.
- Reviewing and offering input into a variety of regional transportation programs, including the Transportation Improvement Program, the Unified Planning and Work Program and the Regional Transportation Plan, as well as opportunities to participate in Transportation Demand Management and Suburban Mobility programs.
- Hosting a regional information forum for North Shore communities on the anticipated traffic, tourism and environmental impacts of the Suffolk Downs Casino proposal as well as a review of Massachusetts statutes governing the siting of both casinos and slots parlors.
- Working with the Great Marsh Coalition to produce the Coalition's second annual Climate Adaptation and Mitigation Conference; presented an overview of MAPC's Regional Climate Change Adaptation Strategy and projected impacts to the MAPC region.
- Collaborating with the Brookings Institute, North Shore United Way, North Shore Community Development Coalition to present the Confronting Suburban Poverty Workshop at the Salem Five Community Conference Room in Salem.

## MARBLEHEAD TOWN REPORT 2013

- Presenting the Revitalization of Downtown Beverly Forum in conjunction with the City of Beverly, Beverly Main Streets and Montserrat College of Art.
- Developing and presenting the joint North Suburban Planning Council/North Shore Task Force Regional Planning and Public Health Forum in Wakefield, looking at the intersections between public health, land use and zoning, development design, and pedestrian and bike mobility safety.

## MARBLEHEAD TOWN REPORT 2013

### MUNICIPAL LIGHT DEPARTMENT

To the citizens of the Town of Marblehead:

The Marblehead Municipal Light Department is pleased to provide its 119th annual report and financial statements for the calendar year ending December 31, 2013.

Contrary to the weather in the early months of 2012, temperatures dropped for a period of about two weeks in late January and early February of 2013, sending power costs higher than expected. Constraints on the gas pipelines into New England forced the running of oil-fired generation at a premium cost. This drove up our purchased power costs substantially for the months of January and February. Electricity sales were up slightly during this time due to heating systems running more often to keep up with outside temperatures. Energy consumption in 2013 - increased slightly to 107,251,937 from 105,027,165 kilowatt-hours in 2012 or about 2%.

The heat of summer this year turned to be not as high, but longer running than in 2012. We did not experience any days over one hundred degrees, but had more days of over ninety degrees, with several heat waves. We did set a new high on July 19<sup>th</sup> with the record usage of 31,639 KW, exceeding the previous record of 31,185 KW from 2011.

Again this year, Marblehead experienced fewer transformer outages due to the heat than in previous years. In fact, this year there were no outages due to the heat and subsequent overloading of transformers. This continues to be the benefit of the new smart meter system providing much more accurate data to the engineering staff, which has enabled us to pre-empt many of the outages, instead of reacting after the fact. By having the real-time loading on the transformers from the new system, we are able to implement strategies before the heat of summer comes on. We continue to monitor the equipment that could reach overload and possibly fail during the heat of summer. This allows us to do this work on regular scheduled days, not overtime, minimizing outages, inconvenience, and expense to our customers. The new system also gives us the ability to monitor our system on a minute by minute basis during the times of high heat and watch for potential problems.

Unlike 2012 with Hurricane Sandy, 2013 did not produce any storms of great concern. With our aggressive preventative maintenance and construction projects,

## MARBLEHEAD TOWN REPORT 2013

we continue to reap the benefit of that work, setting the bar higher for maintenance and service quality than area investor-owned utilities.

With the end of 2013, came another full year of energy production from our Berkshire Wind Power Project, exemplifying the success of public power as a creator of jobs, in conjunction with renewable energy sources. This wind power project has exceeded expectations in the production of clean energy with an annual total production of 51,699,991 Kwh and a production capacity exceeding 35% again, which rates the units as excellent. According to US EPA calculations, it is equivalent to removing 7599 passenger cars from the road for a year, removing 36,477 metric tons of CO<sub>2</sub> from the air, not burning 157 rail cars of coal, or 84,830 barrels of oil. Marblehead's share of the project is 6.7 percent, or 2,711,104 Kwh. The 10-turbine, 15-megawatt wind farm atop Brodie Mountain in Hancock, Massachusetts, started commercial operation on May 28, 2011. The project is owned and operated by the Berkshire Wind Power Cooperative Corp. (BWPPCC), a non-profit entity that consists of the Marblehead Municipal Light Department and 13 other municipal light plants, together with our joint action agency the Massachusetts Municipal Wholesale Electric Company.

With the success of Berkshire Wind to build on, we continue to pursue new sources of renewable energy. Throughout 2013 we were looking to add large scale solar generation to our fuel mix, but had not found a project that fit our needs. A solar farm output would add a peak shaving type generation to our mix, alleviating some of the spike that happens on hot summer days. That in turn helps reduce our transmission costs and higher purchase prices associated with power during those peak periods. From the environmental perspective, it would also reduce our carbon production throughout the year. There continues to be a substantial number of solar projects in development in the New England area, which we are constantly reviewing for possible power purchase agreements. We are confident that in the near future, we will finalize a purchase agreement. We did see a small increase in local photovoltaic systems this year from 2012, but it has slowed compared to previous years due to some tax credits expiring, with only two new systems installed.

With greater than 50% of New England's electricity production from fossil fuels, and the largest share being natural gas, changes in the cost of fuels, either up or down, will impact the wholesale cost of electricity in the region. The low cost of natural gas of previous years has now led to congestion and availability problems on the pipelines into New England. Recently the price of natural gas has begun to edge upward again, partially due to a large growth in residential use of the fuel.

## MARBLEHEAD TOWN REPORT 2013

Residential use takes priority during the coldest months for heating, leaving little left for power plants. This has in turn caused the need to run oil-fired generation more often in the winter months, which drives up power prices due to increased fuel costs. These power production costs tend to be several times more expensive than when produced by natural gas. We expect this trend to continue for the next few years, at least, until pipeline construction projects can catch up to the demand. Unsure fuel price forecasts have convinced us to make forward purchases well into 2017 to help minimize spikes in power supply costs for our customers. We will continue to monitor the gas pipeline situation going forward.

This continuing pressure on natural gas delivery has also required MMLD to run our diesel generators on occasion to support the power grid in the northeastern Massachusetts (or NEMA) zone, due to few generating stations in the area. It is usually during times of system stress, such as extended cold or hot weather spells, when our units are needed. The impending closure of the Salem Harbor plant in May 2014 will most likely require MMLD to run our diesels more often in the near future. The units are a proven resource for the town, reducing our power purchase costs, reducing overall costs, and supplying the town with emergency power if necessary.

In an effort to diversify our fuel mix a bit more, and increase our renewable position, MMLD has entered into power purchase contracts with First Wind of Maine and Eagle Hydro of New Hampshire in 2013. First Wind's Hancock Wind Project in Ellsworth Maine is a 51 Megawatt wind farm that will produce power for 17 municipalities in a 25 year purchase contract through our joint action agency MMWEC. Eagle Hydro is an aggregation of several hydroelectric units in the Manchester NH area that will provide 11 Megawatts of power to municipals again through the MMWEC agency. These contracts help stabilize volatility due to oil prices and gas availability problems for years into the future. They also increase our renewable energy commitment far into the future, thereby reducing our carbon footprint.

Although new sources of generation supply are required to meet the needs of our growing customer usage, we also recognize the importance of energy efficiency and demand side management programs within our community to try and reduce some of that growth requirement. Our programs provide various rebates when customers buy more energy efficient appliances, programmable thermostats, home insulation and residential photovoltaic systems. The total rebate amount to our customers in 2013 was \$122,912.77, up from \$92,406.84 in 2012, indicating more attention is being paid to homeowner energy costs. For further information on the light

## MARBLEHEAD TOWN REPORT 2013

department's energy and conservation programs please visit our website at [www.marbleheadelectric.com](http://www.marbleheadelectric.com) or call 781-631-5600.

Continuing our Advanced Metering Infrastructure project (Smart Meters) from 2011, MMLD expects to complete this project in early 2014. Replacing all 10,400 meters has been a challenge for such a small workforce, but the effort is proving itself to be a good investment. Decreases in outages, faster detection and restoration prove that these types of systems are the future of the utility business. Additionally, the new ability to monitor the system from locations other than the office has proven valuable during off-hours to start restoration and problem solving before being on-site, thus reducing outage time and customer interruption. This project was partially funded through the American Recovery and Reinvestment Act grant program, which gave us the ability to fund it on a faster deployment schedule than had originally been planned. The Grant program was aimed at accelerating electric grid investments to help modernize the nation's electric system and create jobs in the process.

Our Critical Peak pricing programs from summers 2011 & 2012 were not continued through summer 2013, as we were using this time to gather and evaluate the previous seasons' data in conjunction with the Department of Energy. After a thorough evaluation, we will determine the next course of action with these new abilities to reduce peaks and the associated expenses that come with them. This will be through new or revisited programs utilizing such things as smart thermostats and load control devices for air conditioning and hot water heaters. Some other pricing signals may also be used to implement load curtailment programs through our new system and software.

As part of the light department's continuing 5-year budget and work-plan, work crews completed several distribution projects in 2013. The Beacon circuit was in need of conductor upgrade to help support that end of town. It needed to be upgraded to give MMLD the ability to feed the Front Street and Orne Street area from another source in times of problems or construction. This gives MMLD more switching flexibility in times of need while minimizing interruption to customers. It also improves voltage support all along Beacon Street and the side roads. The project consisted of replacing every pole from Woodfin Terrace to Norman Street, rigging all new hardware, hanging new conductors, and changing over every house to the new wire, a complicated and time consuming process.

We also began preparations for the work on Clifton Avenue by setting all new poles, and rigging new hardware in expectation of completing that project in 2014.

## MARBLEHEAD TOWN REPORT 2013

In a smaller project, we also began making improvements for the Glover School, by requesting new poles from Verizon and reinforcing the feed in the area of the school. Every year we make a new schedule for construction expected to be done to improve the system.

In addition to our outside plant construction projects, we also began the review and design process for the Commercial Street Plant in 2013. Reviewing several previous studies and looking towards the future, we are nearly complete with a conceptual design of the facility. Not having been updated since the 1970's, the facility is in need of considerable work to bring it up to today's building code requirements. Originally constructed in 1894, it has served MMLD well and we plan to continue that service well into the future with thoughtful design and respect for the past. There are few options in a town so fully developed, relocating and new construction were quickly ruled out as options, since parcels of the size needed were virtually non-existent. MMLD has retained Winter Street Architects of Salem to work with us to develop plans to move forward on this design, possibly in 2014.

In 1995 the actual installed cost of the electric plant in service totaled \$9,047,488. By the end of 2013 the estimated installed cost totaled \$27,842,880 demonstrating the light department's continued commitment to infrastructure improvement. This increased investment in the electric plant has been accomplished without the need to issue debt.

Net surplus revenue that was returned to the Town to reduce the tax levy in 2013 was \$330,000, part of the twelve-year cumulative amount through 2013, totaling \$4,350,000.

Appreciation is tendered to the Board of Selectmen, Town Officials, Department Heads, and to all Town employees for their continued support, cooperation, and contributions.

Respectfully Submitted,

Jay P. Anderson, General Manager  
Charles O. Phillips, Commissioner  
Michael A. Hull, Commissioner

Philip W. Sweeney, Chairman  
Walter E. Homan, Commissioner  
Calvin T. Crawford, Commissioner



# MARBLEHEAD TOWN REPORT 2013

## MUNICIPAL LIGHT DEPARTMENT

### BALANCE SHEET

For the year ending December 31, 2013

#### Assets

Plant Investments		13,399,319.70
Current Assets:		
Cash - Operating	3,720,239.99	
Petty Cash	500.00	
Construction	16,069.62	
Accounts Receivable	1,862,702.78	
Interest Receivable	0.00	
Materials & Supplies	89,635.18	
Total Current Assets		5,689,147.57
Depreciation Fund		5,147,074.36
Insurance Escrow Account		964,872.41
Hydro Savings Reserve		42,108.77
MMWEC - NEPEX Reserve Trust		569,222.98
Rate Stabilization Reserve		900,000.00
Consumer Deposits		154,094.56
Prepayments		1,386,644.11
Total Assets		<u>28,252,484.46</u>

#### Liabilities And Surplus

Accounts Payable:		
Depreciation	45,634.09	
Operating	1,503,903.62	
Construction	0.00	
Consumer Deposits	2,200.00	
Total Accounts Payable		1,551,737.71
Consumer Deposits		151,894.56
Reserve for Uncollectible Accounts		345,235.68
Reserve for Future Compensated Absences		62,908.56
Accumulated Provision For Rate Stabilization		900,000.00
Opeb Liability		1,080,000.00
Unappropriated Earned Surplus		<u>24,160,707.95</u>
Total Liabilities And Surplus		<u>28,252,484.46</u>

## MARBLEHEAD TOWN REPORT 2013

### MUNICIPAL LIGHT DEPARTMENT

#### STATEMENT OF INCOME

For the year ending December 31, 2013

Operating Revenue		15,385,672.53
Less Expenses:		
Operating	12,673,030.54	
Maintenance	1,010,581.79	
Depreciation	<u>1,140,788.32</u>	
Total Expenses		<u>14,824,400.65</u>
Operating Income		561,271.88
Interest Income		16,560.09
Other Income		454,096.53
Less Miscellaneous Income Deductions		<u>0.00</u>
Net Income Transferred to Surplus		<u>1,031,928.50</u>

#### STATEMENT OF SURPLUS

For the year ending December 31, 2013

Balance December 31, 2012	23,475,708.30
Add: Credit balance transferred from income	1,031,928.50
Adjustment to transfer prior years	
Power Refunds to surplus	<u>0.00</u>
Subtotal	24,507,636.80
Deduct: Amount transferred to Town Treasurer	
to reduce the Tax Levy	(330,000.00)
In Lieu Of Tax Payment to City Of Salem	(5,878.85)
Auditor's adjusting entries for year	
ended December 2012	<u>(11,050.00)</u>
Balance December 31, 2013	<u>24,160,707.95</u>

# MARBLEHEAD TOWN REPORT 2013

## MUNICIPAL LIGHT DEPARTMENT

### OPERATING EXPENSES

For the year ending December 31, 2013

Power Generation Expenses:		
Fuel	42,116.49	
Generating Expense - Lubricants	244.60	
Misc. Other Power Generating Expense	0.00	
Maint. of Other Power Generation	<u>46,946.33</u>	
Total Power Generation Expense		89,307.42
Power Supply Expenses:		
Electric Energy Purchased	8,208,249.39	
Misc. Purchased Power Expense	<u>2,017,964.30</u>	
Total Power Supply Expenses		10,226,213.69
Transmission Expense:		
Maintenance of Overhead Lines		0.00
Distribution Expenses:		
Station Expense - Labor & Other	17,193.52	
Station Expense - Heat & Electricity	49,305.07	
Street Lighting	3,122.08	
Meter Expense - Inspection, Testing, Removing, Resetting	48,781.97	
Customer Installation Expense	8,517.12	
Misc. Distribution Expense	46,532.02	
Maintenance of Structures	0.00	
Maintenance of Station Equipment	76,285.45	
Maint. of Overhead & Underground Lines	741,115.33	
Maintenance of Line Transformers	4,276.63	
Maintenance of Meters	<u>722.40</u>	
Total Distribution Expenses		995,851.59
Customer Account Expenses:		
Supervision of Customer Accounting	100,710.69	
Meter Reading - Labor & Expenses	27,915.64	
Customer Records & Collections	226,041.21	
Uncollectible Accounts	(3,000.00)	
Interest Paid on Consumer Deposits	<u>226.47</u>	
Total Customer Account Expenses		351,894.01
Advertising, Conservation, Energy Audits		164,691.00
Administrative & General Expenses:		
Administrative Salaries	133,046.06	
Office Supplies & Expenses	221,217.26	
Outside Services Employed	79,796.91	
Property Insurance	36,707.45	
Injuries & Damages	870.80	
Employee's Pensions & Benefits	1,191,074.79	
Maintenance of General Plant	58,743.01	
Transportation	82,492.64	
Miscellaneous General Expense	<u>51,705.70</u>	
Total Administrative & Gen. Expenses		<u>1,855,654.62</u>
Total Operating & Maintenance Expenses		<u>13,683,612.33</u>

## MARBLEHEAD TOWN REPORT 2013

### **MUNICIPAL LIGHT DEPARTMENT**

#### **NOTE TO THE FINANCIAL STATEMENTS**

For the year ending December 31, 2013

The Marblehead Municipal Light Department has since 1971 entered into power agreements for the supply of electric energy to the Town of Marblehead. The agreements are of varying terms with multiple suppliers ranging out to 2026. The aggregate amount of certain obligations under the agreements as of December 31, 2013 and estimated for future years is \$2,641,000.00. This sum represents a significant part of the fixed cost portion of existing contracts for electric energy and is accounted for in the monthly billing process. Complete audited financial statements and supplementary reports are available at the Marblehead Municipal Light Department.

## MARBLEHEAD TOWN REPORT 2013

### OLD AND HISTORIC DISTRICTS COMMISSION

In 2013 the Old and Historic Districts Commission (OHDC) held 24 meetings and 19 Public Hearings, granting 142 Certificates of Appropriateness.

The Commission currently benefits from a full complement of five full-time members and two alternate members giving it a strong and enthusiastic knowledge base to draw upon. The Commission saw a wide variety of applications for work in the Districts that ranged from the very common to the very rare demolition of a house. Applications for insulated simulated-divided light windows, skylights, and parking – all non-historic features – continue to increase. The Commission works hard to evaluate the merit of each application both as an individual property with particular circumstances as well as a member of the larger historic district with broader preservation goals.

The Commission continues efforts to publicize and make clear the specific concerns facing the Districts and the reasons behind its determinations. OHDC administration has been moved from Abbot Hall to the Mary Alley Municipal Building (7 Widger Road) in order to be closer to other Town Departments, most notably, the Building Inspection Department. OHDC applicants are now directed first to the Building Inspection Department to assist them with evaluating the necessary steps and permits required for their type of project. Meeting minutes are now posted on the Town website and applications are scanned and entered into a database accessible to other Town Departments.

The Commission would like to acknowledge with thanks the assistance of the Building Inspection Department, the Assessors' Department, the Town Clerk's Office, Engineering Department and Selectmen's Office.

Respectfully submitted,

Charles Hibbard, Chairman

Thomas Saltsman

Sally Sands

Anthony M. Sasso

Liz Mitchell

Julie Glass, Alternate

Gary Amberik, Alternate

## MARBLEHEAD TOWN REPORT 2013

### PLANNING BOARD

The Planning Board is an elected board comprised of five members and one alternate member, each with a three year term. The board members for the year 2013 were James Bishop, Philip Helmes, Kurt James, Robert Schaeffner and Edward Nilsson. Russell Beck served as the alternate member until March 2013. In May, the board welcomed Paul Elser as a newly elected member. Robert Schaeffner was appointed as the new alternate member in August. Philip Helmes serves as chairman. The Town Planner, Rebecca Curran, oversees the board's administrative process and provides technical assistance to prospective applicants and interested parties.

The Planning Board meets regularly on the second Tuesday of each month and as needed at other times. The regular meetings are held in the selectmen's meeting room in Abbot Hall at 7:30 PM. The agendas are posted on the town's website and at the office of the Town Clerk.

It is the responsibility of the planning board to approve different types of development including divisions of land to create new lots, all new non residential buildings over 700 square feet and all new residential construction and additions over 500 square feet within the shoreline and harbor front districts. State and local laws which govern the process for these approvals are Massachusetts General Laws (MGL) Chapter 40A (the Zoning Act); MGL Chapter 41, Sections 81K – 81GG (the Subdivision Control Law); the Town of Marblehead Subdivision Rules and Regulations Chapter 258 of the by-laws of the town of Marblehead , MGL Chapter 40A and the Town of Marblehead Zoning Bylaws.

In 2013 there were eight Approval Not Required – Form A applications (ANR) at the following addresses; 9 Blueberry Road, 12 Clifton Avenue/Ware Lane, 18 Clifton Avenue, 10 Corn Point Road, 17 & 21 Darling Street, 8 & 10 Foss Terrace, 485 Lafayette and 27 & 31 Ticehurst Lane.

The planning board had fifteen site plan review public applications in 2013 at the following addresses: 354 Atlantic Avenue, 425 Ocean Avenue, 8 Follett Street (withdrawn), 5 Woodfin Terrace, 5 Redstone Lane (withdrawn), 9 Corn Point Road, 2 Humphrey Street, 36 Foster Street, 263 Ocean Avenue, 25 Neptune Road, 10 Tioga Way (withdrawn), 8 Follett Street, 10 Mooring Road, 3 Gingerbread Hill and 8 Follett Street.

## MARBLEHEAD TOWN REPORT 2013

The planning board issued one Wireless Communication Facility Special Permit at 4 Community Road.

Another duty of the Planning Board is to investigate all proposed amendments to the Zoning Bylaw appearing in the Warrant for any Town Meeting, and to present its recommendations to the Town for consideration at Town Meeting. This process is governed by Massachusetts General Law Chapter 40A Section 5. The town received one citizen zoning article that proposed regulating play structures. The board held two public hearings on the matter. The board did not support the amendment and it did not pass at town meeting.

Planning Board members continue to serve on a variety of Boards and Committees in 2013 including Jim Bishop - Metropolitan Area Planning Council, Kurt James – Fair Housing and Smart Growth Committee and Edward Nilsson on the Zoning Sub-Committee.

Kurt James last meeting was in December. Russell Beck left the board as the alternate member in March. The board thanks both Kurt and Russell for their service and excellent contributions to the board.

The Planning Board thanks the Board of Appeals in the coordination and cooperation on various projects throughout the year. The board also thanks former board of appeals member Barbara Shefftz and the Building Department for their input on the Planning Board's Zoning Subcommittee.

The Board thanks Willy Lanphear who provides technical assistance to the board and to prospective applicants. Planning Board applications are processed in the Engineering Department by Colleen King. The board thanks Colleen for her extraordinary organization, energy, efficiency and exceptional dedication to her work.

Philip Helmes, Chairman  
James Bishop  
Paul Elser  
Kurt James  
Edward O. Nilsson  
Robert Schaeffner  
Rebecca Curran – Town Planner

## MARBLEHEAD TOWN REPORT 2013

### **POLICE DEPARTMENT**

The Marblehead Police Department is pleased to submit to the citizens of Marblehead our Annual Report for the year ending December 31, 2013.

For the year 2013 the police department had a total of 14,304 logged incidents requiring police response with 297 of those incidents involving felonies. The department had a total of 169 arrests including 39 for protective custody. Department officers stopped 1260 motor vehicles for various violations and issued a total of 590 citations. There were a total of 259 reported motor vehicle accidents in 2013. Officers issued 2547 parking tickets during 2013.

In 2013 the police department saw a few changes in personnel. Lt. Matthew Freeman was promoted to the rank of Captain. Officer Daniel Katz resigned to take a position with the Massachusetts State Police and Officer Richard Alex returned to the Swampscott Police Department. E911 Dispatcher Michael Economou left us to become a police officer in his home city of Lynn. He was replaced with Dispatcher Harry Schwartz. We wish all of these individuals well in their current and future endeavors.

During 2013 the police department was kept very busy with road construction projects. For much of the spring, summer and well into the fall the water and sewer department undertook a much needed drain project through the business district on Atlantic Avenue and continuing onto Pleasant Street. A great deal of planning went into the traffic control plans in an effort to maintain public safety while still getting customers into the assorted businesses. This would not have been possible without the cooperation and team work of all the town departments and officials involved as well as the business community and the motoring public. We thank everyone for their patience and cooperation.

On behalf of the Police Department I would like to thank all the other departments for their help over this past year and also thank the citizens of the town for their support and cooperation.

I would also like to commend the officers and staff, both sworn and civilian, of the Police Department for their dedication and professionalism and express my most sincere gratitude for the tremendous job they do on a daily basis.



## MARBLEHEAD TOWN REPORT 2013

Respectfully Submitted,  
Robert O. Picariello  
Chief of Police

### Police Department Personnel 2013:

#### Ranking Officers:

Chief	Robert O. Picariello
Captain	Matthew Freeman
Lieutenant	Jonathan Lunt
Lieutenant	Michael Everett
Sergeant	Sean Sweeney
Sergeant	Jason Conrad
Sergeant	Nicholas Economou
Sergeant	Sean Brady

#### Patrol Officers:

Arthur Buckley Jr.	Charles Sinclair
Lori Knowles	Eric Osattin
Roy Ballard	Brendan Finnegan
David Ostrovitz	Christopher Gallo
Adam Mastrangelo	Richard Alex (transferred to Swampscott Aug, 2013)
Dean Peralta	Christopher Adkerson
Jason McDonald	Andrew Clark
Michael Roads	Daniel Katz (resigned to join Mass. State police Nov. 2013)
Daniel Gagnon	Nicholas Michaud
Dennis DeFelice	Colin Coleman
Timothy Morley	

#### E-911 Dispatchers:

Supervisor Amy Gilliland  
Scott Kaufman  
Teresa Collins  
Gregory Lapham  
Michael Economou (resigned to join Lynn Police)  
Alexandria Michaud  
Christine Turner  
Harry Schwartz

MARBLEHEAD TOWN REPORT 2013

Senior Clerk:  
Deborah Frongillo

Part Time Clerk:                      General labor:  
Celia Martin                              Charles Sinclair Sr.

Animal Control Division:  
Animal Control Officer    Betsy Cruger  
Assistant                      Laura Consigli  
Assistant                      Diane Treadwell

Animal Inspector:  
Isabel Lorenzo

School Traffic Supervisors:  
Paul Lemieux                      Edith Chalifour  
John Spanks                        Marjorie Mace  
Warren Perry                       Leroy Millett  
Margaret Denis                   Douglas Bates  
Robin Reed                        Earline Lemieux  
Wendy Keyes                       Basil Rubin  
Janet Golub                        Katherine Millett  
Thomas Adams                      Susan L Etoile  
Peter Preble                        Marilyn Doane

**ANIMAL CONTROL**

2013 was a great year for adoptions at the shelter. There were a total of 191 pets adopted which is up from 147 in 2012. Adoptions were as follows:

Kittens	104	
Cats	67	
Dogs	6	(3 from the pound and 3 from owners who could no longer keep them)
Ferrets	2	
Cockatiels	1	
Hamsters	2	
Rats	2	
Rabbits	7	

## MARBLEHEAD TOWN REPORT 2013

- There were 2884 dogs licensed in Marblehead during 2013.
- 66 dogs were picked up for running loose and of those, 63 were returned to their owners while 3 were adopted.
- 170 citations were written for various violations.

The Animal Control Department applied for and received a \$1,000. grant from the Massachusetts Veterinary Medical Association. This money was used to spay/neuter strays and give them their shots so they are ready for adoption. We would like to thank Annie Rockwell for making us aware of this beneficial grant.

The Commonwealth of Massachusetts updated the general laws for Animal Control and care, organizing and clarifying many of the laws that had become outdated. These changes are all positive and have made animal care and custody laws uniform across the entire State. The title of “Animal Control Officer” is now official across the State (no more “dog catcher” or “dog officer.”) Dangerous and nuisance dogs have been defined and all hearings related to dogs have been standardized throughout the State. Additionally, personal and commercial kennels, livestock, hearing authorities and licensing/boarding have all been defined as well.

The Massachusetts Society for the Prevention of Cruelty to Animals (M.S.P.C.A.), Animal Control Officers Association, the Massachusetts Veterinary Medical Association, the Animal Rescue League and the Bureau of Animal Health, along with officials and animal lovers from cities and towns across the Commonwealth worked for several years to update the laws and bring Animal Control into the 21<sup>st</sup> century.

I would like to thank, and express my appreciation to, Asst. Animal Control Officers Laura Consigli and Diane Treadwell for the great job they in covering nights and weekends.

I would also like to thank all of the amazing volunteers at the animal shelter for everything they do 24/7, holidays, nights and weekends, no matter what the weather conditions. A whole hearted THANK YOU!

LOVE, LEASH, AND LICENCE YOUR DOG! (And please try to keep your cat indoors!)

Respectfully submitted,  
Betsy Cruger  
Animal Control Officer

## MARBLEHEAD TOWN REPORT 2013

### RECREATION AND PARKS

The Recreation and Parks Commission submits this report for the year ending December 31, 2013.

The Commission is made up of five residents who are elected annually at a general town election on the second Monday in May each year. The Commission's regularly scheduled meetings are held on the first and third Tuesday of each month at 7:00 PM in the Community Center at 10 Humphrey Street. These meetings consist of reports, the appearance of persons or groups on the agenda, the review of correspondence submitted for consideration, discussions of plans and objectives, and reviews of policies, rules, and regulations as needed. The Commission reviews and approves the hiring of personnel when recommendations are presented. Programs and budgets are reviewed by the Commission annually and they act as an advocate with the Finance Committee and at Town Meeting. The Commission also reviews and approves the fees and charges made for various uses and programs concerning the department. The Commission has responsibility for overseeing the programming, rental, and operation of the Community Center. Night and weekend fees and rental charges are used from the Revolving Fund to contribute to the operating and utility costs of the Community Center.

#### **Fields and School Athletic Facility Maintenance**

The Department maintained the fields and was responsible for the field preparation, including lines, for the following sports: High School (Varsity, Junior Varsity, and Frosh): football, baseball, softball, lacrosse, soccer, and field hockey; Youth Sports baseball, lacrosse and football; men's softball and soccer, and co-ed softball.

Spring required the lining of fields for Varsity school sports first followed by Youth Sports, mid-April through the summer, adult softball through September followed by Varsity/JV soccer, field hockey, and football at the end of August. In September, October, and November, all varsity, junior varsity and middle school football, soccer, and field hockey fields and youth sports fields were maintained for their seasons.

The mowing and trimming of athletic fields is done on weekdays with school in session due to extensive usage on afternoons, evenings, and weekends. Line marking with latex paint and/or non-caustic chalk is also done while classes are inside the schools. Mowing of properties began in early April and continued

## MARBLEHEAD TOWN REPORT 2013

through November on a five day per week schedule. Leaf cleanups ran October through November, and spring cleanups ran March through May. In cooperation with the school department special playground fiber (surfacing) was purchased and added to all school and town playgrounds as needed for safety to reduce the chance of injuries due to falls. The department was unable to “manicure” the grounds at the Schools due to budget and manpower limitations; plantings and mulch were added as time and materials allowed.

Budget and staff limitations, requests for extra work, and changes on short notice remained a continual problem. Early spring and late fall field scheduling depended on when fields were dormant, wet, frozen, or overused in any one area. Fall remains the best time to do seeding and sod work on fields but was frequently in conflict with the demands of the activities scheduled and the department’s continual shortage of funds, materials, and manpower vs. those demands.

In June conditions became normalized and the landscaping and horticultural problems slowed down, allowing the department to begin fertilizing, aerating, seeding and mowing.

The department continued to utilize money from the operating budget to complete necessary projects on athletic fields. This year the department completed work on several athletic fields. The Gatchell Playground Single A infield was completely renovated. The infield including 4’ around the perimeter of the infield was stripped and removed from the site. The area was power tilled to the depth of 2”, graded to provide a healthier environment for the turf to establish and then received 8,600 square feet of turf. The pitcher’s mound, which has an electrical outlet for the pitching machine, will be rebuilt and the bases cut out in the spring of 2014. The work at Gatchells’ was completed by full-time Recreation & Parks Department employees with some assistance from seasonal labor and Marblehead Youth Baseball Association.

After extensive use by high school, youth and adult sports leagues the center areas of Hopkins and Piper fields and the goal area of Lower Village field were renovated. This work was completed after the spring / summer seasons and before the fall sports season began. The work consisted of removing the existing surface, tilling the subsurface and adding root zone mix before installing new turf.

During the year a sports utilization group met at the Community Center with Sam Ganglani and Linda Rice Collins acting as liaisons for the Commission. The group

## MARBLEHEAD TOWN REPORT 2013

kept communications and scheduling concerns open so the various town sports teams and coaches could minimize conflicts and maximize usage.

The Recreation and Parks Department continued its participation in the Property Tax write off program. There were a number of residents who provided outstanding assistance as part of the program at various times during the year. They assisted with cleanups and projects at Memorial Park, Fort Sewall, Redd's Pond, Old Burial Hill, Seaside Park, Village School athletic fields and the Recreation and Park Department office. Volunteers also helped with a number of other tasks including Carol Green at Devereux Beach, and Jim Zeiff and Fred Alling who assisted with keeping the dog waste bag stations supplied at Fort Sewall and Crocker Park.

All line marking, mowing, and field schedule changes were coordinated by Grounds Foreman Peter James. In the spring and fall seasonal employee, Bill James maintained the lines on varsity and youth sports fields. His efforts continually earned praise from the school athletic department and youth sports leagues. The field paint budget continues to be strained by additional field requests and rising paint costs.

The parks maintenance expense budget was again level funded while material and delivery costs continued to increase. With these restrictions, and the limited available seasonal maintenance staff, one of the park's seven full time employees was again switched to a Wednesday – Sunday schedule and dedicated to trash removal and restroom maintenance and repairs during the summer season.

The Commission received numerous requests for fund raising and business use of the Community Center and the parks. These requests must be approved by a vote of the Commission as required in the Town By-laws. Among those approved were:

- At the community center:
  - The Board of Health Flu Shot Clinics
  - The Marblehead Arrangers Garden Club Christmas plant and arrangement sale during the Christmas Walk
  - The Democratic Town Committee Caucus
  - Scouting functions
  - Marblehead Family fund "Touch a Truck"
  - Marblehead Youth Badminton
  - Marblehead Youth Basketball
  - Adult Futsol
  - Youth Volleyball

## MARBLEHEAD TOWN REPORT 2013

- Free seminars
- New Recreation opportunities
- Hamond Nature Center:
  - The Massachusetts Audubon Society sponsored a camp program during July with the staff from the Ipswich River Sanctuary supervising.
  - Increased Recreation offerings by Recreation Supervisor Jim Sullivan
- Devereux Beach and parking areas:
  - Senior Class Carnival
  - The M.S. Walk in April
  - The Boston Children's Hospital "Cycle for Life" used the beach to begin and end its fund raising bike ride
  - Marblehead Rotary Club's Great Race
  - Several other bicycle and road races used the beach to begin and end events
  - Rack storage for prams/kayaks
  - Winter dock storage
- Gerry Playground:
  - The Republican Town Committee
  - Several Cub Scout outings
  - Eco Farm Co-operative Market from spring through fall
  - Rack storage for prams/kayaks
  - Intergenerational Gardens
- Other fields:
  - Boy Scout Troop 11 for the sale of Christmas trees at Gatchells Playground

### **Building and Comfort Station (restroom) Maintenance**

In addition to the community center other buildings required more attention due to increased demand. The department continuously maintained a workshop and equipment storage at Devereux Beach, the garage on Vine Street, Gerry Playground garages and playground room storage and the Seaside Park grandstand storage area.

The department also maintained comfort stations (restrooms) at the following locations: Chandler Hovey Park, Devereux Beach, Crocker Park, Fort Sewall, Reynolds Playground, Gerry Playground, Gatchells Playground, and Hamond Nature Center on a seasonal basis. Water & Sewer costs, electricity, cleaning supplies, and paper goods came from the department budget. Doggie bags were

## MARBLEHEAD TOWN REPORT 2013

provided through the department's budget at Chandler Hovey Park, Crocker Park, Redd's Pond and Fort Sewall. Dogs are prohibited from all athletic fields and children's playgrounds; all other Parks require dogs to be leashed and dog waste is required by law to be disposed of in proper safe receptacles designed for fecal waste disposal (not public trash barrels).

### **Park Improvements**

Through hard work and dedication by a number of community groups and residents the following park improvements were made possible.

- In September the final phase of the Memorial Park renovation project began. This phase included installing wrought iron fencing around the park from the middle walkway to the flag pole on both sides of the park (Essex St. and Pleasant St.). In the spring of 2014 memorial benches will be installed along the planting bed and new trash barrels and a bubbler will be installed around the perimeter of the park. Seasonal bulbs were planted around the perimeter of the park and provided early season color to the park.
- Hopkins field received a major renovation after the end of the spring sports season. The middle section of the field (60' x 360') was sod cut and removed from the site. The area was then power tilled to the depth of 5", graded, rolled and top soil was added to re-establish the crown before receiving 23,000 square feet of turf
- The fencing around the tennis courts at Seaside Park was removed in November and the installation of new fencing began in December. The new fencing will be completed before the start of the spring 2014 tennis season.
- Devereux Beach was the recipient of a number of improvements.
  - The parking shed received a fresh coat of paint and a new roof.
  - The planters on either side of the main entrance were rebuilt, painted and replanted by the Driftwood Garden Club.
  - New signage was placed around the bathroom building.
  - A new shower tower was purchased and the shower area was moved next to Lime Rickey's
  - New boardwalks were built and placed around the playground, connecting it to the shower area and Lime Rickey's
- A group of Girl Scouts, which included Claire Caplan, Olivia Indelicato, Ava McGarry and Eve Rice completed their Silver Award by inventorying the memorial and park benches located on town property. The group spent



## MARBLEHEAD TOWN REPORT 2013

their summer locating, cleaning and inventorying the benches and compiled a detailed list of all benches to be kept on file in the Recreation and Parks office.

- A number of memorial benches were refinished, including benches at Crocker Park and Chandler Hovey Park.
- In coordination with the Marblehead Council on Aging an Intergenerational Garden was established at Gerry Playground. The program began in May and the garden's provided a great harvest in August and September.

### **Anticipated Capital Improvements**

- Completion of phase three of the Memorial Park renovation.
- Improving the Marblehead Community Center outdoor storage area.

### **Leased Properties**

The Devereux Beach Concession Stand changed hands and was operated in 2013 by Ms. Victoria Farnsworth and Mr. Anthony Marino doing business as "Lime Rickey's" in accordance with M.G.L. Chapter 30 with permission of the Board of Selectmen and the Recreation & Parks Commission.

The Gerry Playground House (A.K.A the Stramski House) lease still remained vacant. The Commission began to actively seek usage of the facility compatible with recreation & park programs and policies.

### **Equipment Replacement and Seasonal Staffing**

The department continued to look for reliable seasonal maintenance staff from April through November, utilizing college students during the summer school break which left us short staffed during spring and fall months when we needed them the most. This has resulted in the shifting of budget monies to allow for use of sub contracting in some areas to meet the demands of grounds maintenance.

### **Facility & Grounds Landscape Maintenance Program**

The Parks staff was responsible for the landscape maintenance, mowing, trimming of trees and shrubs, and removal of litter on the following properties in 2013 (Note: "\*" denotes athletic fields requiring continuous mowing, lining, and reconditioning for the Town's sports programs):

# MARBLEHEAD TOWN REPORT 2013

<b>Recreation, Parks, &amp; Forestry Properties:</b>	<b>Cemetery &amp; Historic Grounds:</b>	<b>Public Landings:</b>
Castle Rock Park	Cressy Street Cemetery	Barnegat trash
Chandler Hovey Park	Green Street Cemetery	Clark Landing trash
Community Center	Hooper Tomb Cemetery	Cloutmans trash
Crocker Park	Harris Street Cemetery	Commercial Street trash
Devereux Beach	Old Burial Hill Cemetery	Parker Yard trash
Fort Beach	Redd's Pond	Tucker Wharf Trash
Fountain Park	Waterside Cemetery (when requested by Cemetery Department)	
Gerry Playground	<b>School Dept. properties:</b>	<b>Other Public Grounds:</b>
* Gatchells Playground	Beacon/Green Street reserve	Fort Sewall
* Hobbs Playground	Bell School	Gas House Beach
* Orne Playground	Coffin School	Grace Oliver's Beach
* Reynolds Playground	Eveleth School	Red Steps Way
* Seaside park	Gerry School	Fort Sewall turnaround
Memorial Park	Glover School	Brookhouse Drive
Devereux Beach garage	* Marblehead High School	Gallison Avenue Way
Vine St. Garage	Lincoln Ave. reserve	Gatchells Green
	* The Village Middle School	Lovis Cove Beach
	* The Veterans Junior High School	
<b>Other:</b>	<b>Other Public Building's properties:</b>	<b>Conservation Commission Lands (As labor permits):</b>
All public shade trees	Abbot Hall	Bicycle, Exercise, & conservation trails
Traffic Islands (donated)	Abbot Library	Robinson Farm
All Public litter barrels	Gun House	Hamond Nature Center
	Mary Alley Building	Forest River
	OKO Building	Hawthorn Pond
	Old Town House	Steer Swamp
	Powder House	Wyman Woods
	Tower Way Grounds	Ware Pond

## MARBLEHEAD TOWN REPORT 2013

### **Recreation Programs: Winter and Spring 2013**

The Recreation side of the department had another change during 2013. Recreation Supervisor, Jim Sullivan left the department for an opportunity closer to his home town. Jim brought a number of new programs and skills to the department including updating the seasonal brochure, creating and maintaining a Facebook page and he was responsible for reviving a summer program that began to fade over the last few years. During his time with the Recreation and Parks Department, recreation program offerings were dramatically increased. We wish Jim the best of luck in his new position.

Tim Short was hired to be the next Recreation Supervisor. Tim spent the last two years as the Recreation Supervisor for the Salem, MA Recreation Department. He comes to Marblehead with new ideas and a great amount of energy. Tim plans to continue the successful programs started under Jim Sullivan, while putting his own stamp on the department by adding new and exciting opportunities. Tim will continue to brand the recreation department and make it a valuable asset to the community.

The department continued to offer programs at the Community Center and other town facilities including: an adult boot camp, Saturday morning Youth Basketball, a winter pre-school “indoor park”, pre-school T-ball, after school sports clinics, “Wicked Cool for Kids” science classes, Lego workshops, piano lessons, kids boot camp and a basketball program for girls in grades 2 – 8. The first annual Daddy / Daughter Dance took place in February and quickly became the event of the season for dads and daughters. Evenings featured adult pickup volleyball on Mondays and Thursdays, a new adult pickup basketball program and youth volleyball on Tuesdays and adult badminton on Wednesdays and Sundays. Marblehead Youth Badminton and Marblehead Youth Basketball also rented time in the gym for their programs on weekday afternoons.

A number of free community events such as the second annual Ham Jam, Halloween house decorating contest and the yearly Christmas Parade were enjoyed by many.

### **Summer and Fall 2013 Recreation Programs**

The department continued providing numerous summer outdoor programs (with rain locations provided) including the newly revamped Summer Park program for

## MARBLEHEAD TOWN REPORT 2013

children (ages 5 – 11). The new program met at Gatchell playground for seven weeks, from June to August. The revamped program averaged 120 participants a week and became the most talked about program around town. Other programs offered included Magician's football, field hockey, basketball, baseball, and lacrosse clinics; the Roger Day baseball clinic, a soccer clinic; tennis lessons; youth sailing classes at Gerry Playground; and kayaking instruction through the Little Harbor Boat House. During the fall, the number of indoor programs at the Community Center increased and included new programs such as: Junior League Soccer, Little Ninjas Karate, Futsol and First Aid and CPR programs. New programs to be on the lookout for include Breakfast with the Easter Bunny, Snow Shoeing and Adult Fitness programs.

### **Department Staff**

The Recreation and Parks Department is very fortunate to have a great staff of full and part-time employees. Our employees strive to make a positive difference and are committed to our community and, are willing to go the extra mile.

We want to thank the Department's employees for their dedication to our Town's natural resources and recreation opportunities. The following people worked for the Departments during the past year:

- Brendan Egan, Department Superintendent
- Jim Sullivan, Recreation Supervisor
- Tim Short, Recreation Supervisor
- Ric Reynolds, Senior Clerk
- Peter R. James, Working Foreman/Building and Grounds
- Robert Gillis, Parks Maintenance Craftsman
- Greg Snow, Maintenance Craftsman/Mechanic
- Reginald Berry, Mike Attridge, Brad Delisle, and Pat Sylvester, Maintenance / Groundskeepers.

There are many instructors who worked in the various recreation programs, playground, and other leisure services within the department in the parks and at the Community Center. Also, there were seasonal maintenance workers and caretakers for the parks, and summer maintenance workers and lifeguards at Devereux Beach.

The Commission would like to thank the staffs of the Tree, Highway, Health, Harbormaster, Building, Schools, Finance, Municipal Light, Cemetery, Police, Fire,

## MARBLEHEAD TOWN REPORT 2013

and Water/Sewer Departments for their continued support and the Town Administrator, Town Clerk's, and Selectmen's office for their assistance during the past year.

Every year there are many who volunteer with maintenance and recreation programs for the Town. The Commission wants to express its thanks on behalf of all the residents who benefit from the countless hours volunteered, making Marblehead a great place to live.

Respectfully submitted,

Chip Osborne, Chairman  
Derek Norcross  
Linda Rice-Collins  
Gerald Tucker  
Robert Jackson

Brendan Egan  
Superintendent, Recreation & Parks  
Town of Marblehead

MARBLEHEAD TOWN REPORT 2013

**SEALER OF WEIGHTS AND MEASURES**

The following work was completed for the year ending Dec 31, 2013:

Scales Sealed:	54
Gas/Diesel fuel meters	6
Scales Condemned:	0
Scales Rechecked After Repairs	0
Consumer Complaints Investigated	0
Report Letter Written	0
Apothecary Sets Sealed	3

Respectfully submitted,

David C Rodgers  
Sealer

## MARBLEHEAD TOWN REPORT 2013

### **SHELLFISH CONSTABLES**

Devereux, Tucker's, and Goldthwait beaches were opened for the harvesting of surf clams on October 1, 2013. The Board of Health supplied the MA Division of Marine Fisheries with historical water quality reports. As of the writing of this report there were 94 licenses issued to date for the 2013/2014 season. The clamming season in Marblehead is historically during the months of September through April. The areas may open later and close temporarily during the season when environmental issues may change.

This past fall we were asked to participate in a study measuring pollution at Riverhead Beach by the MA Division of Marine Fisheries and the University of New Hampshire. Constables assisted in seeding an area as well as collecting samples from a very large area of the flats along the Causeway on the harbor side. The field work is complete and we will be presented the results in the very near future. The ultimate goal is to someday have this resource available for recreational harvest of many species of shellfish. It should be

Monitoring diggers, checking water quality and testing of the clams is performed constantly by the Board of Health, MA Division of Marine Fisheries and local residents that have volunteered to serve as Shellfish Constables. It should be noted that as the Town addresses antiquated surface drainage issues and related cross connections the future looks brighter for shellfishing in many areas in Town.

The Town Clerk and her staff have been very diligent in processing the paperwork for the State and issuing licenses.

Respectfully submitted,

Wayne O. Attridge, Chief Shellfish Constable

Constables:

Douglas Aikman

John Gregory Attridge

Raymond Bates Jr.

Harry Christensen, Esq.

David Donahue

Rick Cuzner

Jeffrey Flynn

R. Thomas Hamond

Susan Hogan

Douglas Percy

F. Webb Russell

## **TASK FORCE AGAINST DISCRIMINATION**

In the summer of 1989, a series of horrific hate crimes occurred at the Jewish Community Center of the North Shore and Temple Emanu-el. The community response to these crimes was that of outrage. At that time, a group of citizens requested that the Board of Selectmen appoint a task force.

At their regular meeting on August 2, 1989, the Board voted to establish and commission the Task Force against Discrimination to help fight acts of discrimination, hatred and bigotry. Ever since, the Task Force has had a visible presence in the town, meeting in open session on a regular basis, creating informative programming and responding to situations that have arisen. The committee is appointed yearly by the Board of Selectmen and includes members of the clergy, educators, students, the Marblehead Police Department and concerned citizens.

In 2014, the Marblehead Task Force against Discrimination will mark 25 years of service to the Town and its citizens. Throughout the years, the mission has been to work toward a safe community that appreciates and celebrates the strength and resilience that diversity brings to any community. Marblehead is a place where diversity is embraced and where discrimination will not be tolerated.

During 2013, Task Force members were engaged in planning a fitting recognition of the Task Force's 25<sup>th</sup> Anniversary, which will be celebrated throughout 2014. Task Force members have reached out to and coordinated with many institutions, businesses, and constituencies in the Town, including the Abbot Public Library, the public and private schools, Marblehead Community Access TV, the Marblehead Festival of the Arts, the Marblehead Museum and Historical Society, the Marblehead Ministerial Council, and Raw Arts. Celebratory events that are being planned include art and writing contests in the schools with winning entries to be displayed during the Festival of the Arts, a thought-provoking film and discussion and special exhibits at Abbot Library, an exhibit about Marblehead's fight against slavery from the Marblehead Museum and Historical Society (to be exhibited at Abbot Library), commemoration within the town's faith communities, and programming on MHTV. The Task Force would like to thank Eastern Bank and National Grand Bank for their continuing financial support.

In addition, Task Force members participated in Essex County Law Day on May 9, 2013.



## MARBLEHEAD TOWN REPORT 2013

The Task Force would like all citizens to know about the work of the Task Force and how to reach out for help if needed. For this reason, the Task Force continues to be grateful for the Town Moderator's permission to display the town's No Place for Hate banner at Town Meeting.

The need for Marblehead's Task Force against Discrimination is even more pressing today than it was at its founding 25 years ago in 1989. Children in Marblehead's schools must feel safe and respected, no matter what their faith, sexual orientation, class, or race. People walking on Marblehead's streets must feel welcome and honored, no matter what their age or country of origin. The Task Force provides a critically needed service to the community sets a tone that significantly affects who we are as a town now and who we will become over the next 25 years.

The Task Force Against Discrimination continues to call on Marblehead residents, of all ages, races, classes, sexual orientations, faiths, physical and mental abilities, and backgrounds, to join with the Task Force Against Discrimination in continuing to make Marblehead a respectful, supportive, and inclusive community for its many and diverse citizens and visitors.

Respectfully submitted,

Helaine R. Hazlett, Co-Chair  
Rev. Anne Marie Hunter, Co-Chair

Melissa Volk Aizanman  
Michael Katzen  
Judy Luise  
Harvey Michaels  
Chief Robert Picariello  
Monica Tecca  
Loren Weston  
Deacon John Whipple

## MARBLEHEAD TOWN REPORT 2013

### **TREE DEPARTMENT**

Public shade trees located on public ways are under the jurisdiction of the Tree Warden and the four person tree crew. . The department tries to identify and reduce hazards along public ways including the parks, cemeteries, and school grounds. Department employees removed over one hundred and sixty dead or hazardous trees, also removed the same amount of stumps, and trimmed well over four hundred trees, and planted sixty-five new trees around town.

Telephone calls from residents regarding tree matters remained heavy through the spring, summer, and fall we made every effort to respond to all calls. Tree department employees also assist the DPW with plowing and snow removal, and assist the Electric Light department with storm emergencies and line clearing.

Marblehead again qualified for the National Tree City USA as designated by the National Arbor day Foundation. The department purchases seedlings from the Massachusetts Tree Wardens and Foresters Association that were planted in conservation areas by the Marblehead Conservancy and other volunteers.

The department would like to thank the DPW for all their help this past year and a special thanks to DPW Director David Donahue. I would like to thank Tree department employees for their hard work and dedication. I would like to thank the town for their continued support

Respectfully submitted,  
Doug Gordon, Tree Warden

Ed Park, Foreman  
Art Beauchesne, Groundsman  
Walter Leszynski, Heavy Equipment Operator  
Brendon Odonnel, Tree climber/ Forestry Maintenance

## MARBLEHEAD TOWN REPORT 2013

### VETERANS' AGENT

I hereby submit my report as Veterans Agent, Flag Officer, Veterans Burial Officer, and Veterans Graves Registration Officer for the year ending Dec 31, 2013.

My number one duty is to the Veterans of the Town of Marblehead and their families. I continue to attend State and Federal training sessions and seminars to remain updated in all aspects of Veterans Affairs.

Office records for 2013 indicate that six Veterans or their families filed for benefits under Mass General Laws, Chapter 115. This chapter of the law provides assistance to Veterans in need.

Requests for assistance in filing for Department of Veterans Affairs Benefits (Federal) remained high. This office has encouraged enrollment in the VA Healthcare System. Many Marblehead Veterans have taken advantage of this health benefit, which includes obtaining daily prescription drugs for \$9.00 per month for each medication. Casket Flags and Grave Markers were the principal Death Benefits filed for with the Department of Veterans Affairs

Packages were sent to our service men and women deployed overseas in the WAR ON TERROR by C.A.P.T.S. I would also like to thank Post 32 American Legion, The Gerry Five VFA, Chaplain Lyman Rollins VFW POST 2005, the Brings Family(C.A.P.T.S), and all the people who donated to the Marblehead Veterans Donation Account. Keep these brave men and women in your prayers and thoughts.

A special commemorative coin was given to Vietnam Veterans or their surviving spouses on Veterans Day 2013.

A total of 78 Marblehead Veterans were laid to rest between Nov 11, 2012 and Nov 11, 2013. A large percent of these men and women were World War II Veterans. As a town and country we have an obligation to this generation of Americans. *Service to our Veterans and their families remains the most important goal of this office.*

Respectfully submitted,  
David C Rodgers, Veterans Agent

## MARBLEHEAD TOWN REPORT 2013

### **WATER AND SEWER COMMISSION**

The Water and Sewer Commission is pleased to submit its report for calendar year 2013. During the year our staff performed routine maintenance and completed several projects as well as continued with the planning for several new improvements to be completed by the Water, Sewer and Drain Departments.

The Water and Sewer Commission suffered a great loss in the passing of retired Superintendent Dana Snow. Dana Retired in March, 2010, after a remarkable career working for the town over 37 years, 27 of those years as Superintendent for the Water and Sewer Commission. He was an exemplary leader and a great friend to each and every employee of the Water, Sewer and Drain Departments.

The Water Department continued with its annual maintenance and inspection program that included painting and replacement of hydrants, water quality testing, backflow inspection, water meter reading and meter replacement, as well as the continued installation of new radio meter-reading devices. Other activities done by the department included leak detection, gate valve maintenance and replacement, water main repairs and on-site assistance for our customers with various requests. A contract for the Jersey Street Water Line Replacement project was completed in May, 2013. The department also purchased a new F350 Utility Body truck with delivery scheduled for spring, 2014.

The Sewer Department continued with its annual maintenance and inspection program that included upgrades and repairs to its 28 sewer pumping stations. The crew saw a dramatic increase in clogged pumps due to non-flushables entering the sewer pump station. Other activities performed by the department were line cleaning, root treatment and an on-going inspection program of over 100 miles of sewer mains and over 3,000 manholes. The department also purchased and accepted delivery of a new F150 Crew Cab truck.

The Storm Drain Department maintained over 2,000 catch basins throughout town. Department projects included the rebuilding of 65 catch basins and manholes and the annual cleaning of all catch basins during the month of November.

Phase I of the Pleasant Street Drainage Project, which was approved by residents at the May, 2012, Annual Town Meeting, went out for public bid and the contract was awarded to Joseph P Cardillo & Sons Inc. Construction began on Phase I (Atlantic Avenue from Hawks Street to Essex Street and continuing up Essex to Spring Street

## MARBLEHEAD TOWN REPORT 2013

and a short distance on Elm Street to the intersection of Evans Road) in May, 2013. It was a productive summer and fall starting with installation of a large utility junction chamber across Atlantic Ave. and 528 feet of structural lining added to an existing 42" drainage pipe. Installation of 1,370 feet of new 48" drainage pipe, 31 catch basins, and 54 manholes was completed. In order to accommodate the new 48" drainage pipe on a section of Atlantic Avenue, the water main was relocated and an additional sewer line was added. On Essex Street both water and sewer mains were required to be relocated. Work will continue on Phase I in the spring of 2014, and will be located on Spring Street up to the intersection of Evans Rd., Spring St., Sewall St. and Elm St. For better work flow Phase III, as it was described at Town Meeting, will be put out to public bid in the spring/summer of 2014. This work will begin on Elm Street and continue up Roosevelt Ave. Phase II work will be the final phase to be completed on this exciting project.

Our office staff has once again been active, processing over 30,000 bills while collecting over \$7,000,000 in revenue and addressing customer inquiries. In order to get more information to customers, the invoices were reformatted in 2013 and a quarterly newsletter, *The Flow and Go*, is now published. *The on-line payment program continues to be a convenient bill payment option*; customers can register for on-line payment at [www.marblehead.org](http://www.marblehead.org).

The Water and Sewer Commission welcomes Assistant Superintendent Bradley E. Perron who was appointed January, 2013. William Larios took over the Leader Drain position that opened by the retirement of Kevin Wilson. Jeff Maskell was hired to fill the open position of Drain Department Special Labor I.

We would like to thank all of our staff for their dedication and accomplishments during the year. Without their help, none of these accomplishments would have been possible. We also extend our appreciation to the other Town Departments for their cooperation and, last but certainly not least, to the members of the Water and Sewer Commission for their valued commitment, guidance and expertise throughout 2013 and for their continued support in 2014.

Respectfully submitted,

Amy McHugh  
Superintendent

MARBLEHEAD TOWN REPORT 2013

**Marblehead Water and Sewer Commission**

F. Carlton Siegel, P.E. (Chairman)  
John P. Doane (Vice Chairman)  
Wilbur E. Bassett, P.E.  
Bradford N. Freeman  
R. Thomas Hammond  
Telephone (781) 631-0102  
Fax (781) 631-2670

Amy McHugh, Superintendent      Bradley Perron, Assistant Superintendent

Office Staff:

Paul E. Jalbert, Office Manager  
Helen Smith, Billing Technician  
Lynne DeGrandpre', Special Clerk

Drain Department Employees:

William Larios, Leader Drains  
Jeffrey Maskell, Special Laborer I

Water Department Employees:

Gregory Burt, Special Laborer III  
Michael Marsters, Mechanic Pipefitter  
Peter Dorney, Mechanic Pipefitter  
Corey Smith, Mechanic Pipefitter  
David Cameron, Heavy Equip Operator  
Johann Gebhard, Special Laborer I  
Sam Snow, Special Laborer I  
Tim Cox, Special Laborer I

Sewer Department Employees:

Mark Fulton, Special Laborer III  
James Johnson, Mechanic Supervisor  
Jonathan Morley, Mech/TV Special  
Michael Atkins, Mechanic Pipefitter  
Brian Conrad, Mechanic Pipefitter  
Eric Hildonen, Heavy Equip Operator  
Steven Hull, Special Laborer I  
Dana Peralta, Special Laborer I

**WATER DEPARTMENT REPORT**

1. Water Breaks	7
2. Hydrants Replaced	18
3. Hydrants Repaired	80
4. New Main Line Valves Installed	51
5. New Water Service and Renewals	7
6. Inside Valves Replaced	35
7. New Water Mains or Extensions	3,953ft
8. Water Services Repaired	4

## MARBLEHEAD TOWN REPORT 2013

1. Replaced Gate Boxes	15
2. Frozen Meters	10
3. Hydrants Painted	170
4. Trouble Calls	16
5. Radio Reader Installations	346
6. Dig Safe mark outs	1276

### SEWER DEPARTMENT REPORT

1. Sewer Lines Cleaned	49,659/ 58,220	ft/gals
2. Root Treatment	4,197/ 3,000	ft/gals
3. Grease Control	2,000/ 2830	ft/gals
4. Wet Wells Cleaned /H2O used	38/ 18,500	gals
5. Total Water Used From Lines 1- 4	82,550	gals
6. Vacuum Dig Repairs	16	
7. Lines Televised Sewer	450	ft
8. Service Repaired Permits	15	
9. New Services Permits	9	
10. Construction Repairs	1	
11. Manholes Repaired	10	
12. New Manholes	8	
13. New 8 line	250	ft
14. 12 line replaced	700	ft
15. Pumping Stations Maintained	28	

Repairs made included but were not limited to overhaul/replacement of sump pumps, motor drive couplings, seals, compressors, air lines, generators, computer component controls, door way access and hatch cover repairs along with grounds keeping and fence repair. New alarm systems at Sargent Road, Edgemere, and Fort Stations installed. Edgemere Station suction line added to assist with wet well cleaning. Clogged Pumps pulled multiple times at Seaview, Green St and Edgemere to remove medical waste, rags, wipes, dental floss and towels.

16. Vehicles/ Major Equipment Maintained  
General preventative maintenance work was performed on all vehicles, heavy equipment and portable pumps. All generators had bi - annual inspections to insure correct operation and maintenance Onan Generator had new plug and complete service. 20 ton jack purchased.

## MARBLEHEAD TOWN REPORT 2013

17. Dig Safe Mark Outs	1276
18. Oil Spills Into Sanitary Sewer	0

### **DRAIN DEPARTMENT REPORT**

1. Catch Basins Cleaned	1740
2. Catch Basin New	31
3. New Manholes	42
4. Drain Lines Cleaned	400ft
5. Drain line added	1520ft
6. Sump Pump Connection	3
7. Catch Basin- Manhole repair	74
8. Inspected and maintained all town open ditches and outfalls	
9. Drain system monitored during all snow and rain events	
10. Graded and hot topped all drain work	

### **REPORT OF THE SOUTH ESSEX SEWERAGE DISTRICT**

The South Essex Sewerage District (SESD) treatment facility performed well throughout 2013. As in past years, the SESD staff has continued to refine the operations to assure the best level of treatment at the lowest possible cost to the member communities and ratepayers. We recognize the employees of SESD and commend them for a very productive and successful year.

The District has two transmission lines (which serve Marblehead exclusively) that travel from Marblehead to the SESD Treatment Plant in Salem. These pressure sewer pipelines traverse under both Salem Harbor and Marblehead's West Shore Harbor. In the spring of 2013, one of these main transmission lines experienced a failure. The failure was detected and the pipeline was promptly taken off line. An emergency repair was completed and the line was returned to service. As a result of the failure, The District performed a condition assessment of both transmission lines. The assessment determined that both lines exhibited signs of severe corrosion and must be replaced. SESD has preceded with design and contract documents for the replacement of both existing transmission lines. Subsequently, SESD has submitted requests for accelerated approval of the project with the United States Army Corp of Engineers (USACOE), Executive Office of Energy and Environmental Affairs (MEPA), Coastal Zone Management (CZM), Division of Marine Fisheries (DMF), Massachusetts Historical Commission (MHC), Marblehead and Salem Conservation Commissions, Department of Environmental



## MARBLEHEAD TOWN REPORT 2013

Protection (DEP), 401 Water Quality Certification and Chapter 91 License and Massachusetts Board of Underwater Archaeological Resources (MBUAR) . The project will be publicly bid as soon as permission to advertise from state and federal authorities has been issued.

The Town of Marblehead and SESD are committed to protecting the environment and providing outstanding service to the residents of Marblehead.

We are pleased to answer any questions that may arise concerning our wastewater treatment facility and collection system. The Town is proud to be a member community of the SESD and looks forward to the continued operation of this clean, safe and efficient facility.

Respectfully submitted,

Amy McHugh  
(SESD Representative)

# MARBLEHEAD TOWN REPORT 2013

## South Essex Sewerage District EXPENSES & REVENUES REPORT TOWN OF MARBLEHEAD Fiscal Year 2013

Report Prepared by Karen A. Herrick, SESD Treasurer

### REVENUE

<u>Description</u>	<u>Method of Apportionment</u>	<u>Percent Of Total</u>	<u>Marblehead Amount</u>	<u>SESD Total</u>
Assessment Revenue	FY13 Budgeted Apportionment	7.59%	\$ 2,109,023	\$27,794,382
Member Refunds Paid	Actual	17.16%	(338,947)	(1,974,748)
Chemical Reimbursements	District Apportions	0.00%	0	0
Sewer Rate Relief	Fixed Amount Budgeted for Marblehead Utilization	0.00%	0	0
Septage Revenue	District Apportions	7.26%	8,378	115,380
MWPAT Loan Subsidies	Based on Cost Apportionment Agreements	7.22%	499,905	6,926,868
Interest Income, Investment Income	Actual & District Apportions Based on Average Monthly UFB Balance	9.66%	6,010	62,188
Energy Savings Revenue	Actual	7.01%	1,890	26,967
Misc Revenue Other Income	Actual	7.61%	1,684	22,123
Special Assessment	District Apportions	0.00%	0	5,231
<b>TOTAL REVENUES</b>		<b>6.94%</b>	<b>\$2,287,943</b>	<b>\$32,978,391</b>

# MARBLEHEAD TOWN REPORT 2013

## EXPENSES

<u>Description</u>	<u>Method of Apportionment</u>	<u>Percent Of Total</u>	<u>Marblehead Amount</u>	<u>SED Total</u>
O & M 2000	Based on % of Flow	0.00%	0	124,498
O & M 3000	Based on % of Flow	0.00%	0	316,353
O & M 4000	Based on % of Flow	0.00%	0	33,780
O & M 5000	Based on % of Flow	0.00%	0	357,851
O & M 6000	Based on % of Flow	7.24%	25,467	351,994
O & M 7000	Based on % of Flow - 3 Yr. Avg. Flow and Solids	7.61%	318,952	4,190,335
O & M 7100	Based on % of Flow	0.00%	0	16,646
O & M 7200	Based on % of Flow	0.00%	0	12,475
O & M 7300	Based on % of Flow	100.00%	5,479	5,479
O & M 7400	Based on % of Flow	0.00%	0	27,911
O & M 7500	Based on % of Flow	0.00%	0	13,341
O & M 7600	Based on % of Flow	0.00%	0	28,665
O & M 8010	Based on Percentage of Flow - 3 Yr. Avg. Flow and Solids	7.61%	123,631	1,624,240
O & M 8020	Based on Percentage of Flow - 3 Yr. Avg. Flow and Solids	7.07%	137,064	1,937,494
O & M 8030	Based on % of Flow - 3 Yr. Avg. Flow	7.24%	38,551	532,836
O & M 8040	Based on Percentage of BOD	8.46%	125,846	1,487,059
O & M 8060	Based on Weighted % of BOD/TSS	7.64%	299,548	3,920,119

MARBLEHEAD TOWN REPORT 2013

<b>Description</b>	<b>Method of Apportionment</b>	<b>Percent Of Total</b>	<b>Marblehead Amount</b>	<b>SED Total</b>
O & M 9000	Based on % of Flow	7.64%	299,548	3,920,119
Special Assessment	Actual	0.00%	0	0
Principal – Long Term	Based on Cost Apportionment Agreements	6.94%	595,974	8,586,340
Interest – Long Term	Based on Cost Apportionment Agreements	5.90%	89,509	1,516,872
MWPAT Loan Subsidies	Based on Cost Apportionment Agreements	7.22%	499,905	6,926,868
MWPAT Administrative fees	Based on Cost Apportionment Agreements	7.21%	5,574	77,285
Interest – Short Term	Based on Cost Apportionment Agreements	0.00%	0	0
Lieu of Taxes	Based on Cost Apportionment Agreements	8.93%	44,671	500,000
Intergovernmental Fines	Based on Cost Apportionment Agreements	0.00%	0	0
Stabilization	Based on Percentage of 3 Yr. Avg. of Flow and Solids	0.00%	0	0
Transfer to CPF's	Actual	0.00%	0	0
Misc. Expense	Actual	0.00%	0	0
<b>TOTAL EXPENSES</b>		<b>7.53%</b>	<b>\$2,465,566</b>	<b>\$32,743,841</b>

<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FOR MARBLEHEAD</b>	<b>(177,623)</b>
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## MARBLEHEAD TOWN REPORT 2013

### **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals met in regular once-monthly sessions in 2013 from January to November. The Board also conducted two additional sessions to accommodate the increased volume of applications. In total the Board conducted 86 advertised hearings, granting 63 applications, allowing 20 to withdraw and continuing 3 hearings into 2014. The Board also conducted 16 non-advertised administrative hearings for minor modifications to previous special permits.

At the close of 2013, Board members were David Tubridy, Alan Lipkind, William Barlow, Leon Drachman, and William Moriarty. The alternates were Christopher Casey, Paige Hintlian, Bruce Krasker and Jim Rudolph.

Special thanks to the custodial staff for smoothing the way and to the Board's secretary, Colleen King, for keeping order.

Respectfully submitted,  
William R. Moriarty  
Chair

## MARBLEHEAD TOWN REPORT 2013

### **SCHOOL DEPARTMENT** **February 2014**

#### **MARBLEHEAD SCHOOL COMMITTEE**

Kathleen Leonardson	Term Expires May, 2016
Meredith Tedford	Term Expires May, 2016
Thomas Connolly	Term Expires May, 2014
William Ackerman II	Term Expires May, 2014
Michael Murphy Esq.	Term Expires May, 2014

#### **ORGANIZATION**

Chairperson	Kathleen Leonardson
Vice-Chairperson	Meredith Tedford
Secretary	Thomas Connolly

#### **REGULAR MEETINGS**

The regular meetings of the School Committee are held in the High School Library bi-monthly at 7:30 p.m. on the first and third Thursdays of the month except in July and August.

#### **MARBLEHEAD SCHOOLS ON THE WEB**

Additional information about all Marblehead Public Schools programs can be found on the internet site at: [\*http://www.marbleheadschoools.org\*](http://www.marbleheadschoools.org)

#### **ADMISSIONS REQUIREMENTS**

Entrance Age: Any child who will be six years of age on or before August 31 of that school year may be admitted to the primary unit (first grade) during the month of September. No child ineligible for the primary unit in September shall be admitted during the school year. The minimum age for entering the kindergarten shall be five years on or before August 31 of that school year.

Children entering school for the first time are required to present a birth certificate, a physical exam (including vision screening for distance visual acuity and stereopsis) completed within 12 months prior to the date of school entry, and documentation of immunizations. All children must be immunized against polio;

## MARBLEHEAD TOWN REPORT 2013

diphtheria, pertussis, tetanus(DPT); measles, mumps and rubella (MMR); Hepatitis B; Varicella vaccine or M.D. documentation of disease(chicken pox); and date and results of lead test. Exemptions from immunizations are allowed under Commonwealth of Massachusetts Law for either religious or medical reasons, both of which require documentation.

### NO SCHOOL ANNOUNCEMENTS

No school announcements will be available on television channels 4, 5 and 7, on the Marblehead Public Schools website at <http://www.marbleheadschoools.org> as well as through email and phone messages with the SchoolMessenger system. Telephone calls should not be made to the Police or Fire Departments.

Since widely varying conditions in the various parts of Marblehead may make it difficult to reach decisions about inclement weather conditions, parents are requested to exercise their discretion in regard to their own children's attendance.

### 2013-14 SCHOOL HOURS

High School	7:55 a.m. to 2:30 p.m.
Middle School	8:00 a.m. to 2:30 p.m.
Village School	8:00 a.m. to 2:15 p.m.
Glover, Gerry, Bell	8:15 a.m. to 2:30 p.m.
Eveleth, Coffin	8:05 a.m. to 2:20 p.m.

### SUPERINTENDENT OF SCHOOLS

Preparation of the annual school budget endures as one of the most important yearly duties undertaken by the School Committee and Administration. The budget process, commencing with needs assessment and identification of district goals, is the opportunity for the district to communicate and ask for support for its priorities, educational programs and operational needs. Our guiding vision continues to be academic achievement and the intent that all students fulfill their greatest potential academically and emotionally.

The budget developmental process begins with the Superintendent's Preliminary Budget Goals presented to the School Committee and continues with a series of public discussions vetting new priorities and initiatives, as well as the continuation and level services projections of existing operational expenditures. Internal requests from Principals and Department Heads are funneled through the Business Management Team and Superintendent, and discussions with the Town Finance

## MARBLEHEAD TOWN REPORT 2013

Office are held verifying contractual increase requests and corresponding supporting data. These collaborations are compiled into a final Superintendent's proposed budget and is presented to School Committee for approval as well as posted publically on the schools website and presented to the Town Finance Committee and ultimately Town Meeting.

### ***Changes and Updates in Budget Process for FY15***

This year the budget process includes internal budget requests based on needs assessment from principals and department heads. While historically the model to fund expense accounts was a level services assumption, needs based requests better serve to identify and prioritize building specific needs in instruction and facilities. While not every identified need can be funded, tracking and prioritizing these requests will allow the Schools to commence a longer term, five year, budget plan. This plan will allow for a staggered fulfillment of high level needs with the realignment of existing non-recurring or 'off-year' operating funds. This year there will, and should be, serious and thoughtful discussion about the direction of the Marblehead Public Schools, its long term budget and the educational goals and priorities desired for our children and our future.

This year during the FY15 budget process, Building Principals and Department Heads were asked to submit the following:

- School/Building Operational plan – narrative supporting budget plan including building/department specific missions, goals, activities and performance objectives and indicators
- Total appropriation and account line request breakout by School/Building – with notes and supporting data where appropriate or non-level request
- Requests to create and fund new account lines to better track specific new programs or initiatives
- Staffing FTE (Full Time Equivalent) requests – with notes and supporting enrollment data or specific student service needs
- High Priority Needs – *new this year*. Building and Department heads were asked to indicate top three 'needs list' items specific to their School or Department and approximate estimated expense. This could be staffing needs, facility needs, grounds or equipment needs. The goal is to compile this information to get a feel for high priority requests and assess the ability to address them in a strategic long term budget plan.

The Administrative team has looked closely at current and requested appropriations and realigned where possible based on need, rather than following the traditional



## MARBLEHEAD TOWN REPORT 2013

level fund rule for each account line appropriation. We have requested an increase in professional teaching staff FTE and have provided to the School Committee, Finance Committee and Town Officials enrollment, backup and historical data to support this request. Requests above realigning existing level funds outside of contractual increases will be vetted through School Committee and appropriate Town Departments and incorporated into the Superintendent's preliminary FY15 budget proposal.

During this process we will also continue to collaboratively review centralizing relevant funding to the district level expenses such as 504, testing and assessment and curriculum/instructional online service annual subscription contract expenditures. This centralization for specific expenses provides us with the ability to not only track these funds in detail but to also report certain expenditures on state mandated reports in a more detailed manner which can successfully effect grant funding.

### ***District Goals Summary FY15***

The past two budget seasons have seen many positive changes to our operating structure. Fiscal 13 successfully brought senior leadership positions to the district, rounding out and strengthening the administrative team. Fiscal 14 budget initiatives included major curriculum adoption, accompanying professional development, and large scale technology upgrades to infrastructure and equipment.

In fiscal 2015, district level goals will continue to include planned technology upgrades, initiatives in student academic assessment, and recommendation in aligning curriculum to common core with priority on ELA (English Language Arts). Additionally, our notable uptick in enrollment, as well as historical understaffing, has called for top priority to be placed on our professional staffing needs, particularly at the High School level. It is likely that the High School NEASC (New England Association of Schools and Colleges) accreditation study results require us to address professional staffing and course options and we must prepare now for anticipated funding increases in FTE staff and course offerings.

FY15 budget recommendations will also look to ensure the maintenance of sufficient resources to sustain planned and strategized long term curriculum, technology development and five year building and capital planning initiatives. The Superintendent has had the opportunity to collaborate with Marblehead Department Heads and Residents with specific areas of expertise in the newly formed Superintendents Safety and Security Advisory and the Superintendents Facilities and Maintenance Advisory. Results of these volunteer based committee

## MARBLEHEAD TOWN REPORT 2013

collaborations, including needs-based budgetary recommendations and long term planning are outlined by category below.

### ***Staffing***

The FY15 budget process will develop analysis of FTE allocations specific to building and special subject areas aligning with internal initiatives as well as the High School NEASC review findings. While we assess current and future staff needs in regard to academic programs, we will also look to enrollment data which early indicators point to a strong need to increase our FTE count with the highest need at the High School level.

Budgetary Staffing/Employee Assumptions for FY15 include

- Contractual Increases across all units/step and grade increases
- Last year of three year union contracts
- Negotiations of new contracts will begin in FY15
- Town continues to pay insurance costs associated with School employees paid out of the operating budget appropriation (payroll drawing from special funds and grants School pays associated insurance costs)
- Continue to monitor FY14 substitute lines and properly fund FY15

Additional Staff requests to support and align High School initiatives with specific needs referenced from HS Principal and NEASC Accreditation study recommendations include 4 FTE High School professional licensed teachers. These teachers will address High School goals including; compliance of Massachusetts DESE (Department of Elementary and Secondary Education) guidelines for Physical Education, recommended four year math requirement, and updated program of studies which will lessen study periods, and create additional course offerings. The ELL (English Language Learner) program will add two .8 FTE licensed professional teaching staff to address the notable uptick of our student English Language Learner/English Second Language demographic. The staffing budget will also look to add increase office support staff at the building level.

### ***Curriculum, Instruction and Assessment***

The School FY15 budget will continue to support systematic curriculum and program evaluation to ensure that students are receiving excellent instruction and coherent high-quality curriculum in every subject area. New math programs across all grade levels continue to roll out and are supported with materials, publisher

## MARBLEHEAD TOWN REPORT 2013

professional development and staff 'liaisons' for internal training and professional development. The ELA committee continues to build and update curriculum with Science, Social Sciences and Fine Arts in the pipeline for curricula assessment. Teaching and learning standards and initiatives are strategized and aligned with the Common Core and the Massachusetts Curriculum Frameworks. FY15 funding will be available to implement improvements recommended in the program evaluations. Consideration and assessment will also be given to development of alternative measures of achievement where appropriate. The ELL program will need funding for additional staff and program initiatives to address the dramatic uptick in enrollment. Funding will also continue to provide for assessment initiatives including the expansion of the AIMSweb and Galileo assessment tools, implementation of MKEA (Massachusetts Kindergarten Entry Assessment), and study and revision of existing report card models. Lastly, funding will support the identification and development of District Determined Measures and associated initiatives.

### *Technology*

The FY15 School budget will partially fund year two of the Technology Director five year plan. Fiscal 15 will increase staffing by one instructional technology specialist, increase in FTE for the Central Registrar and continue summer intern program where possible. Infrastructure priorities include upgrade FIOS internet speed, completion of Village WiFi network, upgrade of existing Village network and expansion of High School WiFi. Equipment priorities aligning with year two of the technology plan are district wide PC replacement, High School projector replacement and district wide smart board projector replacement. Technology operations will continue to fund renewals and licenses as necessary and purchase supplies, repairs and upgrades were possible.

### *Utilities*

The School FY15 budget funds an increase in Water and Sewer expenses across all buildings based on five year historical underfunding. The budget seeks to appropriately fund standard assessed usage without going over the Water and Sewer budget as a whole. Energy costs at new Glover School are anticipated to grow with the addition of educational technology and updated HVAC and air quality systems. All Eveleth utility funding will be absorbed into additional funding for the Glover School energy budget lines.

## MARBLEHEAD TOWN REPORT 2013

The School Department will again benefit from the Town Energy Reserve program which will fund up to \$250,000 in electric, gas and heating costs after School level funded school utilities lines are exhausted at the Town/School agreed operational energy budget threshold. (not applicable to water/sewer overages)

### ***Facilities***

FY15 Administrative goals for School facilities are planning, parity and growth. This year the Superintendent has formed the Superintendent's Facilities Maintenance Advisory Committee to assess and strategize current and long term planning needs regarding Town and School buildings, facilities and grounds.

On site building audits have been conducted by the advisory council consisting of members from construction, planning, engineering and additional backgrounds, as well as additional areas of expertise aligning with our Schools facility goals. A five year capital facilities plan has been initiated based on prioritized findings of the SFMAC. The advisory holds ongoing meetings to update the plan as funding sources become firm. Budgetary allocations aligning with School facility initiatives will be in consideration of these Facilities Advisory collaborations and its recommended strategic plan outcomes and priority.

In this fiscal year facilities plan we also seek to improve parity among buildings and to update, where appropriate, identified problem buildings and areas, as well as properly maintain our newer buildings and renovations. FY15 will see the closing of the Eveleth School and the incorporation of the Eveleth line item budget absorbed by the larger capacity new Glover School. In fiscal 2015 we will also continue our requests and communications to the Massachusetts School Building Authority to evaluate and confirm our need for a new elementary school for the Gerry/Coffin district by submitting our updated 'Statement of Interest' for the project.

### ***Security***

The FY15 budget provides specific funding for security needs based on recommendations and findings of the Superintendent's Facilities and Maintenance Advisory. Needs include identification badges, keys/locks, blinds/shades for classrooms (police recommended for lockdowns) and security camera, monitoring and video equipment with priority given to currently unmonitored schools and school nursing offices and stations.

## MARBLEHEAD TOWN REPORT 2013

### ***Grant and Revenue Sources***

Based on to date indicators including State and Federal FY15 budget planning, we are anticipating approximately level revenue from both State and Federal Grants for fiscal 2015 with the exception of the loss of the Race to the Top grant which funded its final year of educational initiatives for the current FY14 school year. The School FY15 budget will have to fund existing educational initiatives including staffing, curriculum materials and supplies to maintain those services as level.

Pre-School and Kindergarten tuition funds remain stable and the School Committee recently approved a level tuition rate for the full day kindergarten program. The anticipated uptick in Kindergarten enrollment and tuition collection will offset the reinstatement of a 12 district classroom Kindergarten model up from 11 classrooms in school year 2013-14. Similar revenue streams in additional revolving funds, including athletic, student user fees and building rental are expected to remain relatively level and should fund those services directly related to their fee collection.

Special Education tuition in/out and subsequent special education transportation needs are unpredictable and are directly proportionate to those students coming into district to receiving Marblehead Public Schools special education services and those Marblehead residents placed in out of district programs.

Marblehead Public Schools continues to collaborate and benefit from the industrious work and generosity of local community and private grant partnerships. Through these grant awards we will be able to complement our general budget appropriation with funding toward our overall student success driven goals including; technology, curriculum, enrichment and fine arts initiatives.

### ***Funding Realignment and Five Year Budget Cycle***

Many School budget conversations stress our reliance on 'level funding realignment' from year to year. What is the source of the funds to be 'realigned' for newly anticipated budget year initiatives, and do these realignments reduce instructional or operational excellence? To answer this question one must understand the cyclical trend of the School Budget. While level funded staffing will draw on equal to, or greater, funding from year to year to maintain current staffing without reduction of force, non-staffing operational expenses vary from year to year. These sources include non-recurring expenses, which in many cases are offset by new initiatives in the same department, and 'off-year' expenses such as audits,

## MARBLEHEAD TOWN REPORT 2013

facilities compliance inspections, and accreditation visits. These interval expenses may occur bi-annually, or in some cases every three to five years. Standard budgeting practices indicate it is typically not appropriate or cost effective to utilize 'off-year' expense monies to fund an increase in staffing as this would create an unsustainable expense in the subsequent years the funding was needed again for its purpose. That said, the staggering of these non-staffing expenses does allow the budget to fulfill short term, or non-recurring needs, particularly curriculum, materials and facilities, as part of a long term budget plan. The FY15 budget allows for curriculum, assessment and technology initiatives with funding from non-recurring or off-year High School NEASC accreditation study, financial audits and operational costs associated with the Glover build and move of FY14.

### ***Cost Savings and Operational Efficiencies***

While annual priority is made on the proposal of funding for staffing and expenses aligning with prioritized programming, it is notable to understand the efforts of operational cost savings and the expense offsets of grants and special funds revenue. Our Administration has made significant recent and ongoing initiatives in cost savings which directly and proportionately boosts funding for instructional and staffing goals. We are working to continually run internal audit and procedural reviews to identify efficiencies in all areas of operations, work flow and spending.

Our continued initiatives for FY15 in this area include:

- Careful monitoring and assessment of fuel and energy, and adoption of group, cooperative and fixed rates where applicable
- Application of special revenue funds for applicable operational and staffing charges as agreed to with the Finance and School Committee policies regarding Schools revolving and tuition funds
- Project funding from grants, state aid and reimbursements (Circuit Breaker)
- Identify new sources of Grant monies at both the Federal and State level
- Identifying general opportunities for savings through ongoing audit of current budget. Potential costs savings includes bulk supply orders, annual maintenance contracts as preventative rather than reactive expenses and identifying duplication of efforts or duties at the operational level
- Adhering to best practices and legal guidelines in procurement and utilizing vendors from State Bid List where appropriate to assure lowest cost to district
- Identifying and implementing operational efficiencies including cross training, procedural documentation, 'ticket' database for technology and facilities, all intentioned to minimize the outsourcing of service.

## MARBLEHEAD TOWN REPORT 2013

The School Administration looks forward to working closely with School Committee, Finance Committee, Marblehead residents and community and Town officials during this budget process. Discussions, questions, and suggestions are always welcome. Thank you for your continued interest, support and input as we continue to finalize and vet our district wide FY15 School budget to present to Town Meeting.

Respectfully Submitted,

Maryann Perry  
Superintendent of Schools

### MARBLEHEAD SCHOOL COMMITTEE

The Marblehead School Committee's three primary responsibilities are the hiring and supervision of the Superintendent of Schools, the approval and oversight of the Marblehead Public School district's budget, and the creation and oversight of school policy. Working closely with newly appointed Superintendent (July 2013), Ms. Maryann Perry, the School Committee strives to balance the needs of individual students, schools, and programs with the overall direction and priorities of the district, all within the town's financial means.

The School Committee works in partnership with the town, including the Marblehead civic community, parents, students, teachers and school administration to make the best educational decisions that effectively serve all students.

This year's report to the Town confirms the continuation of the School Committee support for district improvements initiated two years ago for a coherent system based on accountability to improve and sustain high academic student performances, as the district transitions to new leadership of Superintendent Maryann Perry.

District leadership remains focused on improvements in curricula, including alignment with the new Common Core Standards. Beginning with K-8 math, curricula is being aligned both horizontally (grade-level classrooms across the district will teach the same curricula) and vertically, insuring an ordered progression and linkage in curricula as students advance in grade level through the Marblehead Public Schools. New math textbooks and materials K-8, including teacher training,

## MARBLEHEAD TOWN REPORT 2013

were included in last year's budget and are being used this year in classrooms (FY14). English Language Arts curriculum is currently being aligned. Other curricula areas are also under review.

The School Committee is committed to enabling the successful transition of our new superintendent into the district. Working with the Massachusetts Association of School Committees, the Committee seeks to develop practices that support a good working relationship with the new superintendent, while continuing to advance our goals for the district's students. The School Committee supports the superintendent's participation in a mentoring program for new district leaders.

The School Committee's budget deliberation is based on the needs of the district while meeting current contractual obligations, in the context of the Town's budget assumptions. The process starts internally with examination of the prioritized collected budget requests by building. Next, level-funding assumptions are challenged seeking additional economies. FY15 district initiatives are kept in mind while maintaining standard district operations. Current priorities for FY15 include Marblehead High School, Technology and Curriculum renewal.

The School Committee continues to address its building facility deficiencies through diligent maintenance and carefully planned capital projects, including the following initiatives currently underway or hopeful of being addressed in the future:

### **THE NEW GLOVER SCHOOL:**

In May 2011, the Town Meeting approved \$24,450,000 for the construction of the new Glover School with 40% reimbursement from the Massachusetts School Building Authority. The unanimously approved design and cost plan for the new Glover School would consolidate three aging buildings (Lower Glover 1916, Upper Glover 1948 and Eveleth 1958) for 425 students in kindergarten through grade 3. In June of the same year, the voters of Marblehead approved a debt exclusion override to fund the new Glover School.

The Glover School Building Committee (GSBC), chaired by School Committee member, Dick Nohelty, and comprised of community volunteer members with a diverse background, including construction, design and finance, met regularly, at least once a month, with representatives from JCJ Architecture and Municipal Building Consultants, our owner's project manager (OPM) to oversee the construction phase, which began in July 2012.



## MARBLEHEAD TOWN REPORT 2013

We are indebted to members of the GSBC for their commitment to this project:

Dick Nohelty, Building Committee Chair/Resident  
Bob Schaeffner, Resident  
Mary Devlin, Glover/Eveleth School Principal  
Diane Gora, Glover School Teacher  
Fran Sheridan, Retired Glover School Teacher  
Paul Pruett, Finance Committee Representative/Resident  
Nicole LaBossiere, Resident  
James Emmanuel, Resident  
Roger Dugas, Resident  
Stephen Black, Resident  
Barbara Anderson, Resident  
Maryann Perry, Superintendent of Marblehead Public Schools  
Richard “Matty” Matthews, School Facilities Director  
Michael Musto, School Business Manager  
Ken Lord, School IT Director  
Jeff Chelgren, Town Administrator  
Kathy Leonardson, School Committee Chair/Resident

In December 2012, Superintendent Maass led the “official” ground breaking ceremony for the new Glover School. We look forward to the opening of the new Glover School in February 2014 and its formal dedication in March 2014. We thank the generous taxpayers of Marblehead for making this project possible.

### **GERRY SCHOOL:**

This facility, now 108 years old, continues to show significant signs of aging and deterioration. The School Department has remained a responsible steward for this school in anticipation of the inevitable time when the School Committee and community will examine the options for the Gerry School.

The Marblehead School Committee appreciates the generosity of this wonderful community and its many parent groups, community members and local businesses who give of their volunteer time and financial support to our schools. Community-driven and supported organizations such as the Friends of Marblehead Public Schools Friends of the Performing Arts, Boosters, Magic Hat, Dollars for Scholars, PTOs, and the Marblehead All Sports Foundation continue to provide significant financial support for innovative education and extra-curricular programming through grants and fund-raising efforts on behalf of our students, schools and its facilities.

## MARBLEHEAD TOWN REPORT 2013

The School Committee strives to support excellence in teaching and remains fully committed to providing the highest quality public education, within the Town's fiscal means, that is based on content-based, rigorous academic curriculum that prepares all our students to successfully engage in and positively contribute to our society and the larger world community.

Respectfully Submitted,

Kathleen E. Leonardson, School Committee Chairman

### MARBLEHEAD PUBLIC SCHOOLS PERSONNEL ADMINISTRATION

Name	Position	Telephone
Maryann Perry	Superintendent of Schools	639-3140
Carmen Darisse	Supt. Administrative Assistant	
Amanda Maniaci	Flex Secretary	
Maryellen Duffy	Interim Curriculum Support	
Robert Bellucci	Dir. of Student Services and Program Accountability	639-3140
Lyn Snow	Student Services Liaison	
Kara Heintz	Student Services Secretary	
Anne Scott	Lead Nurse	
Paul Tentindo	Special Education Chairperson	639-3110
Nora McCarron	Special Education Chairperson	639-3148
Nicole Grazado	Special Education Chairperson	639-3120
Nicole Gallant	Special Education Chairperson	639-3148
Mike Musto	Business Manager	639-3140
Mary Valle	Bookkeeper	
Kathy Gallagher	Accounts Payable Secretary	
Richard Matthews	Director of Facilities	639-3120
Richard Kelleher	Food Services Director	639-3120
Karen Bourgeault	Grant Coordinator	
Ken Lord	Technology Supervisor	639-3140
Kathy Comeau	Technology Director	639-3120
Katie Farrell	Database Specialist	
Tracey Corbett	Central Registrar	
Louise Genuado	Human Resources Director	639-3140
Kerry O'Shaughnessy	Personnel Secretary	
Christine Curtin	Payroll Secretary	

## MARBLEHEAD TOWN REPORT 2013

Layne Millington	High School Principal	639-3100
Margot Ivers	Principal's Secretary	
Lynsey Page	HS Asst. Principal	639-3100
Michele Carlson	HS Asst. Principal	639-3100
Kate Daley	HS Front office Secretary	639-3100
Amy Ciccone	Registrar/Student Activities	639-3100
Matthew Fox	Middle School Principal	639-3120
Donna Carey	Principal's Secretary	
Theresa McGuinness Darby	Village School Principal	639-3159
Maryann McKie	Principal's Secretary	
Brian Ota	Village School Assistant Principal	639-3159
Donna Zaeske	Bell School Principal	639-3170
Gayle Louisos	Principal's Secretary	
Sean Satterfield	Coffin/Gerry Schools Principal	639-3180
Linda Mills	Principal's Secretary	
Mary Devlin	Glover/Eveleth Schools Principal	639-3159
Barbara Hawlena	Principal's Secretary	
Mark Tarmey	Athletic Director	639-3100
Patricia Magee	Secretary Athletic Dept.	
Francois Fils-Aime	METCO Director	639-3120

### FACULTY AND STAFF 2013-2014

<b>Name</b>	<b>Current Assignment</b>
Adams, Diana	Custodian
Addis, David	Special Education Tutor
Agostini-Sheridan, Susan	Grade 3
Allen, Cynthia	TIDES
Alling, Matthew	Foreign Language, Latin
Alves, Lisa	Special Education Tutor
Amirault, Christina	TIDES Teacher
Amoroso, Kim	ELL Tutor
Anderson, Chelsea	Music
Anderson, Martha	Bus Monitor
Anderson, Martha	Cafeteria
Andrews, Lisa	Kindergarten Para
Angelopolus, Adam	Grade 6
Antonucci, Deborah	Language Based 7 & 8
Arbo, John	Lunch Para
Arnold, Sarah	Reading Tutor

## MARBLEHEAD TOWN REPORT 2013

Arnould, Carol	ELL Tutor
Athanas, Jennifer	Math Specialist
Babbitt, Diane	Grade 1
Bach, Janet	Grade 2 Integrated
Bailey, Marguerite	Cafeteria
Baker, Katelyn	Psychologist
Balboni, Robert	Custodian
Baldini, Jeffrey	Special Education Para
Barker, David	English/Social Studies
Barrell, Maribeth	Special Education Resource Room
Barrett, Melissa	Reading Tutor
Barry, Judith	Cafeteria
Bartlett, Paul	Custodian
Beaulieu, Judith	Art
Becker, Jamie	Speech & Lang Pathologist
Beechwood, Justin	TIDES Teacher
Behl, Melissa	ELL Tutor
Beitz, Christine	Clerical Para
Belli, Natalie	Language Arts/Social Studies
Berg, Robin	Supported Kindergarten
Bergeron, Leroy	Custodian
Bergeron, Kerry	Grade 2
Berggren, Susan	Sped Secretary
Bernhardt, Terri	Psychologist
Bial, Lisa	Reading Tutor
Billings, Jennifer	English
Bishop, Kathleen	Special Education Tutor
Blake, Constance	Grade 1
Blanchard, Gianna	Grade 2
Blodgett, Amanda	Grade 6 Math/Science
Bontaites, Anne	Lunch Para
Bouchard, Jacqueline	Special Education Tutor
Bowden, Catherine	Kindergarten Para
Bowen, Virginia	METCO Tutor
Bowen, Adam	Grade 3
Brand, Rebecca	K-3 Reading Specialist
Branham, Rachel	Art Teacher
Breed, Mary	Physical Education
Brenner, Nicole	Special Education
Broughton, Alison	Special Education Para

## MARBLEHEAD TOWN REPORT 2013

Bruett, Meghann	Grade 3
Buckley, Jennifer	Transitional Specialist
Buono, Anna	English
Buonopane, Susan	Grade 8 Inclusion
Burke, Lindsay	Grade 5
Bushey, Alicia	PACE
Bushman, Molly	Math Tutor
Butters, Bryan	Social Studies
Byrne, Katherine	Biology
Calahan, Robin	Special Education Para
Callaghan, Tawny	Grade 7 Science
Carlson, Charlotte	Lunch Para
Carlucci, Coby	Social Studies
Carroll, Linda	Kindergarten Para
Carucci, Allison	Resource Room
Castoldi, Catherine	Resource Room Grade 9
Cecere, Michael	Physical Education
Cefalo, Carla	Health
Chalek, Wendy	Reading Tutor
Chalifour, Edythe	Cafeteria
Charest, Samantha	Special Education Para
Chavez, Jennifer	Latin
Chaykowski, Christine	Guidance Counselor
Christensen, Henry	Tech Ed
Clair, Jennifer	ACCESS Para
Clark, Lora	Grade 4
Clark, Kristel	ABA Tutor
Clough, Patrice	English
Clough, Linda	Special Education Para
Cohen, Donna	Special Education Para
Cohen, Carolyn	Special Education Para Academic Skills
Colby, Stephanie	Library Media Specialist
Colfer, Robert	Social Studies
Collette, Nancy	Clerical Para
Comeau, Ronald	Maintenance
Conley, Karen	Grade 3
Coombs, Jaimie	Health
Corcoran, Angela	COTA
Corsini, Caroline	Special Education Tutor
Costa, Sarah	Academic Skills

## MARBLEHEAD TOWN REPORT 2013

Costonis, Christina	Grade 5
Cowan, Judith	Special Education Tutor
Coyle, Deborah	TIDES Tutor
Crawford, Camille	Special Education Tutor
Criswell, Maryann	English
Croke, Deborah	ABA/Home Tutor
Crosby, Rosemary	Nurse
Crowley, Brian	Social Studies
Cruickshank, Kerrie	Special Education Para
Culhane-Hermann Catherine	Nurse
Cullen, Deborah	Nurse
Cummings, Cortney	Special Education
D'Amour, Eileen	Music
Dana, Gregory	Math
D'Andrea, Melissa	Grade 5 Math/Science
Darci, Maureen	Kindergarten
Dartley Rocco, Maura	Wellness
Davidson, Lindsay	Kindergarten
Davidson, Gail	Cafeteria
Davies, Meredith	Special Education Tutor
Davis-Allan, Ann	Grade 7 Inclusion
Dawes, Edmund	Science/Engineering
Dawes, Elizabeth	Inclusion
DeBerardinis, Debora	Physical Therapy Assistant
DeGeorge, Valerie	Grade 5
Deiana, Dawna	Special Education
Delano, Judith	Lunch Para
DeMello, Joseph	Math Substitute
Denis, Margaret	Cafeteria
Derosa, Kristina	504 Tutor
Devlin, Kristyn	Cafeteria
Dewing, Diane	Cafeteria
Dewing, James	Asst. Head Custodian
Dexter, Lesley	Special Education Tutor
DiGiammarino Jennifer	Math Tutor
Dillon, Robert	English
DiMare, Debra	Title I Math Tutor
DiPersio, Brianne	Foreign Language/Spanish
Dixon, Lelia	Grade 4
Doane, Marilyn	Clerical Para

## MARBLEHEAD TOWN REPORT 2013

Doben, Maggie	Grade 2
Dodge, Elizabeth	Special Education Tutor
Doherty, Alice	Lunch Para
Donaldson, Lindsay	Social Studies
Doughman, Cathy	Special Education Para
Douglass, James	Custodian
Drummond, Ellen	Grade 1
Duffy, Amy	Grade 2
Dumais, Brenda	Special Education Para
Dupuis, Jacquelyn	English
Dusenbury, Brooke	Guidance Counselor
Dutch, Wayne	Math
Eaton, Allison	Guidance Counselor
Edwards, Kathleen	Tech Ed/Family Consumer
Elliott, Jennifer	Secretary
Elmer, Kara	Guidance Counselor
Elterich, Kristen	Psychologist
Emmanuel, Margaret	Lunch Para
Emond, Christine	Special Education Tutor
Ericsson, Thomas	Science/Biology
Erikson, Melissa	Grade 3
Erskine, Kimberly	Physical Therapist
Fairbanks, Lee-Anne	Grade 1
Fallon, Lois	Secretary
Fargo, Eric	Physical Education
Feins, Robin	English
Femia, Leah	TIDES Para
Ferrante, Heidi	Therapeutic Tutor
Ferris, Linda	Kindergarten Para
Ferris, Kathryn	Band
Fidler, Grace	Math Tutor
Finnegan, Jennifer	Grade 1-Supported
Fishman, Lindsay	Grade 4
Fitzgerald, Cheryl	Cafeteria/ Van Driver
Fortis, Carmen	Bus Driver
Forward, Maura	Grade 4
Forward, Sarah	Grade 5 Inclusion Para
Francois, Mary	French
Frankel, Dara	Reading Tutor
Fraser, Holly	Music

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Frawley, Patricia	Pre-K SAILS
Frein, Casey	Grade 3
French, Victoria	Lunch Para
Friedrich, Jennifer	Chemistry
Frigon, Katie	Music
Futcher, Edward	Math
Galanxhi, Tatiana	Cafeteria
Garrett, Karen	Special Education Tutor
Gaskell, Marian	Special Education Tutor
Gauthier, Allan	Guidance Counselor
Gay, Betsy	Kindergarten
Gazda, Ann	Physical Therapist
Geary, Joan	Science
Geraghty, Anne	Speech & Language Assistant
Giardi, Michael	Math
Gilbert, Rebecca	Inclusion
Gilson, Maeve	Speech & Language Pathologist
Glabicky, Michael	Special Education Para
Goodwin, Josene	Cafeteria
Gora, Diane	Grade 1
Grazado, Heather	Computer Technician
Graziano, Angela	Grade 2
Greeley, Elizabeth	Cafeteria
Greenberg, Mindi	Foreign Language/Spanish
Greenwood, Justin	Special Education Tutor
Guider, F.	Math
Gunter, Cassandra	METCO Bus Monitor/Clerical
Guthartz, Randy	Art
Guttadauro, Jae	Foreign Language/Spanish
Haji, Maia	Library/Media Specialist
Haley, Karen	Reading/Math Tutor
Halvorsen, Alice	Grade 6
Hamilton, Anne	METCO Clerical Para
Harney, Jane	Special Education Tutor
Harris, Mark	Custodian
Hart, Mary Ellen	Title I Teacher
Hartel, Francis	Latin
Haskell, William	Custodian
Hastings, Rebecca	Kindergarten Para
Hauptman, Molly	Art



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Hause, Kimberly	ABA Tutor
Hecht, Elizabeth	Kindergarten
Heenan, Brian	Science/Biology
Heller, Jonathan	Grade 6
Herchenhahn, Mary	Art
Herendeen, Cara	Grade 1
Herrick, Cheryl	Resource Room
Hertz, Amy	Special Education Tutor
Higgins, Thomas	English
Hobson, Alexandra	Grade 5
Hodnett, Michael	Grade 6 Tutor
Holbrook, Susan	Resource Room
Holtzman, Sally	Grade 4 Inclusion
Huang, Allison	Math
Hudson, Ann	Nurse
Hudson, Elizabeth	Grade 7/8 Language Based
Hughes, Ann	Special Education Tutor/Lunch Para
Hughes, Kenneth	Custodian/Bus Driver
Hughes, Ann	Lunch Para
Huller White, Shirley	Visual Arts
Humphrey, Melissa	Social Studies
Hunt, Claire	TIDES Tutor
Hurley, Caitlin	Pre-School SAILS Para
Hyde-Bradford, Nicole	ACCESS Para
Jackson, Jacklyn	Cafeteria
Jalbert, Jean	Head Custodian
James, Amie	Physical Education
Janock, Heidi	Grade 2
Johnson, Beth	Grade 2
Johnson, Carol	Social Worker
Johnson, Suzanne	Chemistry
Johnston, Elisa	Special Education
Jones, Bethan	English
Jones-Tentindo, Marylyn	Kindergarten Para
Juncker, Henry	Social Studies
Kaeyer, Jill	Math Tutor
Kaltsas, Eleni	Cafeteria
Kamin, Shelle	Clerk
Kangas, Sarah	Special Education Para
Kannally, Timothy	Grade 4

## MARBLEHEAD TOWN REPORT 2013

Kapetanopoulos, Stacey	Special Education Para
Karns, Brigitte	Grade 8
Kass, Debra	COTA
Katz, Gillian	ABA Tutor
Keating, James	METCO Tutor
Kelleher, Matthew	Custodian
Kelley, Liam	Custodian
Keroack, Maria	ELL Tutor
Killeen, Caron	Reading Tutor
King, Richard	Flex Custodian
Klipper, Samantha	Media Para
Knight, Katherine	Kindergarten Para/Bus
Knight, Emily	ELL Tutor
Kodiattu, Carolyn	Grade 2
Kolsky, Robert	Custodian
Konz, Peter	ABA TIDES Tutor
Kratik, Alina	Special Education Para
Kresak, Lauren	Grade 4 Inclusion
Kritikos, Alexis	ABA Tutor
Kuszar, Linda	Clerical Para
Lacaillade, Amanda	Access I Para
Lamby, Juanita	Guidance Counselor
Land, Howard	Bus Driver
Landergan, Catherine	Tech Ed
Landry, Holly	ABA Tutor
Landry, Elizabeth	ACCESS Teacher
Langton, Gretchen	Computer Technician
Lavender, Michael	Physical Education
Lavoie, Susan	Reading Tutor
Lavoie, Scott	Custodian
Lawrence, Deborah	TLC Tutor
Lawton, Peter	Custodian
Leason, Maura	Cafeteria
Leavitt, Rachel	Supported Grade 1
LeBlanc, JoAnne	Secretary
LeBlanc, Mary	Grade 6
L'Ecuyer, Lindsey	Biology
LeFleur, Sandra	Integrated Preschool
Legro, Phillip	Custodian
Lehman, Karen	Photography

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Lemieux, Robert	Custodian
Lemieux, Matthew	Language Based
Lemieux, Jody	Reading Tutor
Liebman, Ashlee	PACE
Lloyd, Andrea	Cafeteria Cashier
Long, Amber	Foreign Language/Spanish
Long, Glenn	Head Custodian
Lovely, Laura	Grade 7
Luise, Judy	Adjustment Counselor
Lutwak, Elizabeth	Library Media Specialist
Lydon, Maria	Kindergarten Para
Lyons, Judith	Grade 5 Inclusion Para
Maag, Tracy	Permanent Substitute
MacDonald Melissa	Inclusion Tutor
MacDonald Alyssa	Grade 6 Special Education Para
Mace, Jayne	Science Lab Para
Mace, Richard	Custodian
Mack, Gail	Special Education
Magana, Elmer	Foreign Language/Spanish
Mahoney, Erica	Speech & Language Pathologist
Mahoney, Michael	TIDES Para
Mailloux, Georgia	Cafeteria
Maney, Martha	Preschool Para
Marco, Pamela	Clinical Psychologist
Marcorelle, Rachel	Special Education Para
Marino, Kathleen	Special Education Tutor
Marks, Lindsay	Social Studies
Martin, Jermain	METCO Tutor
Matuza, Sarah	Grade 7 Math
Mavrinac, Susan	Speech & Language Pathologist
McCabe, Sarah	Psychologist
McCarthy, Laura	Grade 2
McCarthy, David	TLC Tutor
McEachern, Andrea	Permanent Substitute
McGrath, Danielle	Physical Education
McGuinness, Melissa	Grade 1
McGurrin, Susan	Literacy Tutor
McIntosh, John	Physical Education
McKeever, Charles	Head Custodian
McLaughlin, Janice	Cafeteria

## MARBLEHEAD TOWN REPORT 2013

McLean, Gordon	Math
McMahon, Maura	Grade 3
McMahon, Julie	Grade 6 Language Arts
McMahon, Deanna	Nurse
McNamara, Meghan	ABA Tutor
McNamee, Kathleen	ACCESS
McWilliams, Laurence	Special Education Tutor
Mello, Rena,	Special Education
Mellor, Margaret	Kindergarten Para
Merrill, Melissa	Reading Tutor
Michaud, Maria	504 Para
Michaud, Tammi,	Lunch Para
Miles, Mary	Grade 6
Miller, Loren	Math
Miller, Joan	Grade 7 Inclusion
Miller, Jennifer	Nurse
Millett, Michael	Technology Network Manager
Minigiello, MaryBeth	Kindergarten Para
Mohler, Janet	Library/Media Specialist
Moore, Kathleen	Grade 3
Morneau, Albert	Maintenance
Moss, Maria	Grade 1
Mugnano, Jodi	Grade 5 Para
Mullarkey, Tracie	Special Education Para
Murphy, Philip	Physical Education
Murphy, Lisa	Grade 5 Language Arts
Murphy, Amanda	Guidance Counselor
Murray, Dawn	Nurse
Musto, Michael	Business Manager
Nash, Laura	Grade 7 English
Neilson, Paula	Kindergarten
Nesbitt, Tracy	Special Education Tutor
Neumann, Carol	Math Tutor
Newsome, Jeffrey	Guidance Counselor
Nigro, Lauren	Grade 2/3 Language Based
Nohelty, Tammy	Art .8FTE
November, Donna	Grade 3
O'Connor, Michelle	Reading Tutor
O'Flynn, Judith	Kindergarten
Orlen, Gerald	METCO Tutors

## MARBLEHEAD TOWN REPORT 2013

Orlen, Iris	METCO Tutors
Pagano, Justin	Computer Support
Page, Carolan	Math Tutor
Page, Harriett	Science/Chemistry
Paige, Jaclyn	Special Education Para
Panella, Karen	Speech & Language Pathologist
Parsons, Julie	Orchestra Director
Pasackow, Noah	Social Studies Grade 7
Pasquini, Monika	Foreign Language/Spanish
Payne, John	Marine Technology
Pazymino, Marcos	Technology
Perez, Lynne	Foreign Language/Spanish
Perlow, Sheryl	Special Education Tutor
Perroni, Brenda	Kindergarten
Peters, Allison	Math
Phillips, Raymond	Custodian
Picariello, Karen	ELL Tutor
Pickett, Conor	Special Education Para
Pierce, Karen	Integrated Grade 3
Pillsbury, Susan	Speech & Language Pathologist
Pittore, Patrica	Grade 2
Pivnick, Ashley	Special Education Para
Poisson, Frances	Clerical Para
Price, Dawn	Lunch Para
Price, Sarah	Grade 4 Inclusion
Prodanas, Amy	TIDES Tutor
Promise, Allison	Preschool Special Education Para
Pruett, Elizabeth	Grade 4
Pugh, Annie	Grade 5
Puopolo, Rene	Language Based
Purdin, Joy	Grade 4
Queval, Pascale	Art
Quigley, Suzanne	Special Education Tutor
Quillen, Lisa	Grade 1
Quinn, Janet	Reading Tutor
Racki, James	Head Custodian
Raimer, Jennifer	Grade 6 Math/Science
Raimo, Paulette	Special Education Tutor
Rand, Nicholas	Grade 8 Social Studies
Ranta, Mary Ellen	Special Education Tutor

## MARBLEHEAD TOWN REPORT 2013

Reardon, Meredith	Guidance Counselor
Reno, Annalisa	Math Tutor
Resnek, Carolyn	Grade 4 Inclusion Para
Restaino, Gina	Behavior Specialist
Reulbach, Christina	Math Tutor
Reynolds, Katherine	Grade 8/Science
Richards, James	Custodian
Rieckelman, Dana	ELL Tutor
Riess, Susan	ELL Tutor
Risoldi, Stephen	Flex Custodian
Ritchie, Daniel	Social Studies
Robles, Javier	Custodian
Rochford, Paige	Occupational Therapist
Rodier, Jennifer	Biology
Roeder, Amanda	Music
Roeser, Kathleen	Reading Tutor
Rombach, Jeannie	Special Education Tutor
Rosenstein, Alex	School Psychologist
Ross, Killeen	Grade 4
Ross, William	Custodian/Van Driver
Rothenberg, Suzanne	ANA Tutor
Rotman, Sandra	Physical Education
Roy, Joyce	Grade 4
Rudloff, James	High School Therapeutic
Rudzinski, Elizabeth	Academic Skills
Rumson, Janet	Grade 5
Russett, Kristen	Foreign Language/French
Ryan, Connor	English
Ryan, Nicole	Art
Rydzewski, Kenneth	Grade 12 Resource Room
Sarnevitz, Shari	Nurse
Schaffnit, James	Grade 7
Schauer, Rachel	Reading Tutor
Schauffele, Alexandra	Speech & Language Pathologist
Scribner, Robert	Head Custodian
Segal, Traci	Preschool Para
Seiden, Gloria	Lunch Para
Serino, Kristina	Math/Science
Shapiro, Mary	Grade 3
Shatford, Susan	Special Education Tutor

## MARBLEHEAD TOWN REPORT 2013

Shay, James	Head Custodian
Sheppard, Aimee	Grade 2
Sheridan, Peter	Carpentry
Sherris, Laura	Secretary
Shevory, Sally	Grade 3
Sholds, Kristinia	English
Shull, Willard	Grade 7
Simard, Christine	Bus Monitor
Simard, Christine	Cafeteria
Simone, Francesca	Music
Simou, Ana	ACCESS Para
Skalaban, Janice	Business
Slattery, Margaret	Secretary
Slattery-Sumner, Marjorie	Cafeteria
Sliney, Candice	Foreign Language/Spanish
Smith, Nancy	Grade 3
Smith, Kathryn	Grade 8
Smith, Katelyn	ACCESS
Smith, Jordan	Special Education Para
Smith Despres, Marykate	ELL Tutor
Smullin, Rachel	Math
Snizek, Nicole	Behavior Specialist
Soghomonian, Allison	Library Media Specialist
Song, Kendra	Physics/Robotics
Spear, Susan	Special Education Tutor
Spillane, Carol	Kindergarten
Spinale, David	Custodian/Van Driver
Stanojev, Beth	Nurse
Steadman, Joanne	Physical Education
Stelljes, Lia	Grade 8 Science
Stevens, Joy	Psychologist
Stickney, Shelby	Special Education Para
Stoddard, Joseph	Music
Stone, Ethan	Custodian
Stone, Kerry	ABA Tutor
Stonecipher, Timothy	Guidance Counselor
Strangie, LouAnn	Grade 10 Inclusion
Stronach, Tara	TIDES Teacher
Suchow, Ariella	Theatre Arts
Sugarman, Lisa	Clerical Para

## MARBLEHEAD TOWN REPORT 2013

Sumner, Gregory	Custodian
Surette, Ann	ABA Tutor
Taverna-Dennis, Barbara	Special Education Teacher
Teague, Leslie	Lunch Para
Teague, Traci	Lunch Para
Tefera, Meseret	Lunch Para
Tejada, Lynne	Cafeteria
Tejada, Lynne	Lunch Para
Thomas, Barbara	Grade 1
Thompson, Sarah	Title I Tutor
Thorne, Nancy	Tutor
Thornton, Susan	Special Education
Tirelli, Robert	Music
Todd, Caroline	English Grade 8
Trainor, Stephanie	Grade 6
Trayers, Jacqueline	Behavior Specialist
Traynor, Veronica	Special Education Para
Treff, Maria	Special Education Tutor
Trudeau, Dana	Grade 5
Tully, Frances	Grade 1
Turcotte, Lindsay	Grade 3
Valkevich, Mary	Grade 6 inclusion Para
VanWittenberghe, Denise	Psychologist
Vautour, Jennifer	Guidance Counselor
Venezia, Stephen	Social Studies
Voiland, Meredith	Grade 4
Volpe, Stephen	Grade 5
Vona, Mark	Math
Wachtel, Kyle	Physical Education
Wahtera, Philo	Grade 2
Wales, G. Herrick	Grade 4 Inclusion
Wales, Susan	Transition Program
Wallace, Anthony	Physics
Walsh, Thomas	Therapeutic Learning Ctr.
Wandrei, Emily	ESL Teacher
Warren, Randi	Lunch Para/Library
Webb, Rebecca	Math
Webster, Leigh	ABA Tutor
Weiss, Laura	Preschool
Welsh, Caitlin	Grade 4



## MARBLEHEAD TOWN REPORT 2013

West, Andrea	Foreign Language/French
Whittier, Dawn	Kindergarten Para
Wilkens, John	Social Studies
Williams, Jillian	Special Education
Williams, Pamela	Language Based
Wilson, Kari-Ann	ABA PACE Tutor
Wilson, Janice	Guidance Secretary
Winship, Scott	Band
Wolff-Variam, Cheryl	Wilson Reading Tutor
Wolfson, Fara	Academic Skills
Wood, Enid	Cafeteria
Worrick, Ann	ELL Tutor
Xiarhos, Kristin	Special Education
Yanow, Brooke	Kindergarten
Yentile, Julie	TIDES Tutor
Zalanowski, David	Physics
Zeiner, Kelly	Special Education Para
Zigelbaum, Jessica	Special Education Para
Zimmer, Wendy	Speech & Language Pathologist
Zolot, Jill	ELA Tutor

# MARBLEHEAD TOWN REPORT 2013

## 2013 MCAS SUMMARY

### Longitudinal Summary

(percentage of students at each performance level)

Grade 3 System Wide					
Reading/ELA	2009	2010	2011	2012	2013
Advanced	26	22	20	24	21
Proficient	47	55	57	55	58
Needs Improvement	23	20	18	18	19
Warning/Failing	4	3	5	3	2
Mathematics	2009	2010	2011	2012	2013
Advanced	28	37	18	38	42
Proficient	44	42	56	39	33
Needs Improvement	21	15	19	17	20
Warning/Failing	7	6	7	5	5

# MARBLEHEAD TOWN REPORT 2013

<b>Grade 4</b>					
<b>English/Lang. Arts</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	20	19	12	12	14
Proficient	50	48	55	55	51
Needs Improvement	25	29	26	25	27
Warning/Failing	5	4	7	8	8
<b>Mathematics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	20	11	13	14	27
Proficient	34	38	35	38	35
Needs Improvement	41	46	43	37	32
Warning/Failing	5	6	9	11	6

MARBLEHEAD TOWN REPORT 2013

**Grade 5**

<b>English/Lang. Arts</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	29	29	40	29	39
Proficient	51	52	46	47	43
Needs Improvement	16	18	11	19	12
Warning/Failing	4	2	3	5	6
<b>Mathematics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	26	31	36	38	41
Proficient	42	41	45	31	34
Needs Improvement	20	22	12	17	16
Warning/Failing	12	6	8	14	9
<b>Science &amp; Tech.</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	28	25	20	31	40
Proficient	32	46	51	38	35
Needs Improvement	33	25	25	26	20
Warning/Failing	7	3	4	5	4

# MARBLEHEAD TOWN REPORT 2013

<b>Grade 6</b>					
<b>English/Lang. Arts</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	31	21	29	30	23
Proficient	54	64	57	54	57
Needs Improvement	13	13	12	12	13
Warning/Failing	3	3	1	4	8
<b>Mathematics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	46	39	46	43	33
Proficient	32	35	33	37	40
Needs Improvement	16	20	14	13	15
Warning/Failing	6	6	7	7	12

<b>Grade 7</b>					
<b>English/Lang. Arts</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	23	22	18	29	28
Proficient	62	71	74	60	63
Needs Improvement	13	6	6	10	7
Warning/Failing	2	1	2	1	2
<b>Mathematics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	30	22	23	30	27
Proficient	37	54	43	46	46
Needs Improvement	24	16	28	18	20
Warning/Failing	9	8	7	6	8

MARBLEHEAD TOWN REPORT 2013

<b>Grade 8</b>					
<b>Eng/Language Arts</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	29	42	46	25	36
Proficient	66	50	48	69	57
Needs Improvement	4	7	5	5	5
Failing	0	1	1	2	2
<b>Mathematics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	40	47	53	34	34
Proficient	41	30	25	40	43
Needs Improvement	14	17	15	19	15
Warning/Failing	4	7	7	7	8
<b>Science/Technology</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Advanced	9	15	18	14	8
Proficient	61	51	55	56	57
Needs Improvement	25	29	23	24	32
Warning/Failing	4	5	4	6	3

# MARBLEHEAD TOWN REPORT 2013

Grade 10					
Eng/Language Arts	2009	2010	2011	2012	2013
Advanced	53	50	44	57	68
Proficient	42	43	52	42	28
Needs Improvement	3	6	3	0	4
Warning/Failing	2	0	1	1	1
Mathematics	2009	2010	2011	2012	2013
Advanced	71	77	70	73	68
Proficient	21	13	24	21	24
Needs Improvement	6	8	4	4	7
Warning/Failing	2	2	2	2	2
Science& Technology	2009	2010	2011	2012	2013
Advanced	33	43	34	49	44
Proficient	47	42	55	38	43
Needs Improvement	16	13	10	12	11
Warning/Failing	3	1	1	1	1

## Scholastic Aptitude Test Scores (SAT) Marblehead SAT Scores

Year	Critical Reading	Math	Writing
2009	561	582	559
2010	558	571	551
2011	550	557	550
2012	558	578	565
<b>2013</b>	<b>558</b>	<b>578</b>	<b>565</b>

# MARBLEHEAD TOWN REPORT 2013

## AP Examinations

<b>YEAR</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
# of Students	135	152	184	194	<b>181</b>
<b>Total Grades reported</b>	208	257	319	321	<b>319</b>
# of Subjects	15	15	15	17	<b>12</b>
% Earning 3 or higher	86%	91%	83	86	<b>86</b>

## National Merit Scholarship Program

Class of 2014	1 Semi-Finalist and 14 Commended Scholars
Class of 2013	2 Scholarship recipients and 6 Commended Scholars
Class of 2012	14 Commended Scholars

### *Advanced Placement Awards*

Class of 2013	25 AP Scholar Awards
	10 AP Scholar with Honors Awards
	19 AP Scholar with Distinction Awards
	3 AP National Scholar
Class of 2012	20 AP Scholar Awards
	14 AP Scholar with Honors Awards
	17 AP Scholar with Distinction Awards
	5 AP National Scholar

## Post Secondary Report for the Class of 2013

Size of Class:	206
Percentage continuing education	97%
Attending 4 year Colleges	87%
Attending 2 year Colleges	8%
Post Grad or Technical School	2%
Military	0.5%
Percentage going into employment	2.5%





## MARBLEHEAD TOWN REPORT 2013

### Class of 2013

Valedictorian: Kathleen Therese Reilly





Salutatorian: Nicholas Thomas Perry

Louis Max Abramson  
+ Ryan Douglas Aikman  
Bekzod Akhmadaliev  
Rajive Alcindor  
Hannah Rose Alvarez - Dobrusin  
+ Isabel Marie Anderson  
+ Haley Belle Andrews  
Sydney Chaplin Andrews  
+ Alona Andrushak  
Rebecca Ann Ardman  
+ Lily Xueqin Attwood  
William Isaac macCaelin Ayer  
+ Emma King Barbera  
Tyler Coffin Bates  
Paige Ashley Baty  
+ Rebekka Shelby Bean  
Joshua Paul Beloff  
Ryan Thomas Bernato  
Peri Jennifer Bial  
+ Christopher Ryan Billings  
\*++ Emily Nadira Imad Bitar  
+ Colin John Blackmer  
+ Alexander James Blayer  
 + Aliza Audrey Bogosian  
Harrison William Bond  
Carlos Alberto Borjas, Jr.  
Alexis Marie Bouchard  
+ Joseph Leo Boyce  
 Angel Antonio Brito  
Eugene Fedorovich Bromberg  
Leah Rose Brooks  
Robert Nicholas Brown  
Patrick John Burns





## MARBLEHEAD TOWN REPORT 2013

Zachary Perry Burton  
Fred Allen Bushyhead III  
Natasha Silvia Butten  
Dari Donna Callanan  
Isabella Barr Camelo  
Jillian Christine Canova  
Tyler Capasso  
Jake Arthur Carey  
Emily Laura Caron  
Hazel Carrion  
Brian Paul Cashman  
Alexandra Rose Clough  
✍️ + Sarah Emily Cohen  
Savanna Faith Cole  
+ Meghan Hayes Collins  
Robert Joseph Connors  
\* ✍️ ++ Jessica Mae Cowan  
Mallory Faye Coyle  
✍️ + Kyra Layne Crist  
+ Elizabeth Sophia Crowley  
Samantha Joan Currier  
+ Zachary Alden Cuzner  
+ Sara Louise Daher  
\* ++ Tatiana Marie Dalton  
Aaron Arthur DeAngelo  
Arianna Irini Demetroulakos  
+ Abigail Johanna Dempster  
Shannon Mary Denis  
Thomas Robert DeRosier  
✍️ Danielle Jacqueline DeVellis  
\* ++ Matthew Robert DiCenso  
+ Rachel Irene Diffendal  
Scott William Doran  
James Ghassan Doughman  
\* ++ Elizabeth Anne Drabkin  
Daisy Isobel Ivy Duncan  
Ethan Thomas Dunleavy  
Brendan Eckman  
\* ++ Max Jordan Eidelman  
Catherine Rose Emond

## MARBLEHEAD TOWN REPORT 2013

 + Calvin David Falk  
David Zachary Finestone  
+ Kiley Ellen Fischer  
Michael Tyler Foley  
Margaret Beth Forbes  
Alexandra Elayna Forman  
Nathaniel Barrows Fowler  
William Paul Franzese  
Samuel Lawrence Frej  
Alexander John Fusegni  
\*++ Meghan Corrine Gabel  
Kyle Joseph Gibbons  
+ Jackson Hunter Gibney  
Marilisa Torres Goetz  
Benjamin Goldstein  
+ Connor John Green  
\*++ Pamela Hale Gregory  
Rachel Sophia Grosz  
+ Allison Thérèse Hanratty  
Jason Solomon Harris  
Nicole Marie Lee Hatt  
Zachary Austin Hennigar  
\*++ Bonny Marie Hiett  
\*++ Joshua Peter Hill  
Hayley Marie Hodges  
\*  ++ Brian Harrison Hough  
\*++ John Patrick Howard  
William John Hughes  
Ian Harrison Hyte  
+ Hannah Elizabeth James  
+ Trevor William Jones  
+ Sunniva Farstad Kalvenes  
 + Sarah Ilana Katz  
\*++ Benjamin Lev Katzman  
\*  ++ Victoria Grace Kearney  
Brianna Lois Keating  
+ Matthew David Kennedy  
Marshea Leneice Kimble  
+ David Taron Kinney  
+ Ariana Rebecca Klein

## MARBLEHEAD TOWN REPORT 2013

Caroline Lilianne Kliss  
Aleksandra S. Koren  
Emily Beatrice Kulevich  
Matthew James LaBrie  
Christian Olivier Lalonde  
Hannah Gabrielle Catherine Landergan  
Madeleine Smythe Lane  
Christina Michelle Lanfranchi  
 ++ Isabella Southworth Le Bon  
\*+ David Kenneth Leahy  
+ William Brett LeBlanc  
+ Daniel Zol Levin  
Max Edward Levine  
+ Rebecca Faith Levy  
Kris Liti  
+ Christian Robert Lombardi  
\*++ Samantha Elizabeth Lovins  
\*  ++ Stephanie Nicole Lundgren  
\*++ Hannah Greeley Lynn  
+ Ian McCormick Maag  
Molly Suzanne Magrane  
Emelia Rae March  
Michael Samuel McBurney  
+ Shanna Louise McCarriston  
Kyle Procop McCormack  
Andrew William McDonald  
 + Madeline Doris McKeever  
Donovan Augustus McLean  
Robert Sherman Mindel  
Hannah Margaret Mitchell  
Padraic Michael Morris  
+ Nicholas Thomas Mundy  
Kiersten Marie Murtaugh  
Paige Eileen Nally  
Joseph Girouard Newall  
\*+ Elizabeth Rose Nuccio  
 Abigail Rae Nye  
Samuel Thomas Oderman  
Ben Walter Orłowski  
Brent Roland Orłowski


## MARBLEHEAD TOWN REPORT 2013

	Taylor Thomas Osborne
	Timothy Clifford Parent
*++	Nicholas Thomas Perry
	Ryan Patrick Phelan
	Tyler Grace Phillips
	Taylor Donovan Picariello
	Victoria Alexandra Polunina
++	William Putnam Pratt
	Taylor Marie Pruy
	Anna Monique Rafferty
*++	Kathleen Therese Reilly
*++	Jennifer Beth Rein
	Micaela Keyes Robinson
	Tucker James Rockett
*++	Cassandra Ono Rodgers
+	Harrison Burgess Rodts
+	Kelly Marie Roland
*+	Sonya Gochenour Rosen
	Aaron Israel Rosenberg
	Christina Marie Rossetti
+	Aaron Jacob Rothbard
*++	Alexander Henry Rothbard
	Campbell John Rowe
	Cosmo Coppola Rowell
	Anna Louise Roy
*++	Anne Kennedy Ryan
	Romina Daniela Scianatico
	Kathleen Ann Scribner
	Geoffrey Daniel Selden
	Abdou Khadre Sene
*✍++	Nicole Lindsey Shauffer
	Kara McLeese Smith
	Lydia Juel Smith
++	Brookelyn Ashlee Stephens
*+	Samuel Brewster Stern
	Cody Alexander Stirnweis
+	John Roger Sullivan
	Sean Austin Taylor
	Scott Ryan Temme
+	Kevin Chag Touch

## MARBLEHEAD TOWN REPORT 2013

	Philip Andrew Trasher
	Olivia Jane Tucker
*++	Rebecca Jane Unterborn
	William Quinby Vaillancourt
+	Celina Dora Variam
	Mercedes Maryah Vazquez
	Graham Haider Velji
*++	Nina Cochran Warner
	Jonah Louis Weinstein
	Rayanna Kaelean West
+	Jillian Drapeau Whiting
+	Christopher David Wiley
*++	Gemma Grace Wilkens
	Cameron Fowler Woodrow
	Grace Frederica Zadi
*++	Joshua Barnett Zeff

\* National Honor Society Member

 National Art Honor Society Member

++ High Honor Graduate: 3.8 Cumulative Grade Point Average or better (7 semesters)

+ Honor Graduate: 3.4 Cumulative Grade Point Average or better (7 semesters)

# MARBLEHEAD TOWN REPORT 2013

## October 1, 2013 Enrollments

School	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals
<b>Bell</b>	50	77	92	79	86										384
<b>Coffin</b>				82	86										168
<b>Gerry</b>		78	89												167
<b>Glover</b>			89	84	86										259
<b>Eveleth</b>		58													58
<b>Village</b>						223	236	234							693
<b>Middle</b>									269	247					516
<b>High</b>											279	268	245	261	1053
<b>Total</b>	50	213	270	245	258	223	236	234	269	247	279	268	245	261	3298

MARBLEHEAD TOWN REPORT 2013

**Five-Year  
Enrollment Summary**

	<b>10/1/09</b>	<b>10/1/10</b>	<b>10/1/11</b>	<b>10/1/2012</b>	<b>10/1/2013</b>
PreSchool	41	40	36	37	<b>50</b>
Elementary	1043	1032	994	1000	<b>986</b>
Village School	733	714	687	727	<b>693</b>
Middle School	480	475	511	505	<b>516</b>
High School	955	972	955	996	<b>1053</b>
<b>Total</b>	3252	3233	3183	3265	<b>3298</b>



## MARBLEHEAD TOWN REPORT 2013

Commonwealth of Massachusetts,  
County of Essex, ss  
to Any Constable in the Town of Marblehead  
Greeting:

You are hereby required and directed in the name of the Commonwealth of Massachusetts to warn and give notice to the inhabitants of Marblehead, qualified to vote in elections and in town affairs, to meet at the Marblehead Veterans Middle School Auditorium, Duncan Sleigh Square, 217 Pleasant Street, Marblehead, MA, on Monday, the fifth day of May next A. D. 2014 (it being the first Monday in May) at 7:00 o'clock in the afternoon to act on the following articles in the Warrant for said meeting as follows:

### **Article 1 Pledge of Allegiance**

To see if the Town will vote to amend Chapter 174 of the Town bylaws by adding a new section, 174-14, that would require the recitation of the United States Pledge of Allegiance at the beginning of any session of Town Meeting as follows: “§174-14 – Pledge of Allegiance. Each session of Town Meeting shall begin with the recitation of the United States Pledge of Allegiance.”, or take any other action relative thereto. Sponsored by Joan D. Cutler and others.

### **Article 2 Articles in Numerical Order**

To see if the Town will vote to adopt an order requiring articles in the Warrant to be taken up in their numerical order, or take any action relative thereto. Sponsored by the Board of Selectmen.

### **Article 3 Reports of Town Officers and Committees**

To receive the report of the Town Accountant, the reports of the Town Officers, and special Committees, or take any action relative thereto. Sponsored by the Board of Selectmen.

### **Article 4 Assume Liability**

To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, for all damages that may be incurred by work to be performed by the Massachusetts Highway Department for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to

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execute and deliver a bond of indemnity therefor to the Commonwealth, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 5 Accept Trust Property**

To see if the Town will vote to accept certain trust property, gifts or grants to be administered by the Town or modify the terms thereof, or take any other action relative thereto. Sponsored by Town Counsel.

### **Article 6 Lease Town Property**

To see if the Town will vote to authorize the appropriate Town Officers to let or lease such land, buildings or structures owned by the Town on such terms as they may determine, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 7 Unpaid Accounts**

To see if the Town will vote to appropriate or transfer from available funds a sum of money to provide for the payment of any unpaid accounts brought forward from previous years, or take any other action relative thereto. Sponsored by the Finance Director.

### **Article 8 Revolving Funds**

To see if the Town will vote to authorize various revolving funds as required by M.G.L. c 44 s.53E ½, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 9 Walls and Fences**

To see if the Town will vote to raise and appropriate a sum of money for the construction and reconstruction of walls and fences for the protection of highways and property, including engineering services in connection therewith; to authorize the appropriate Town Officers to acquire by purchase, eminent domain or otherwise, any land or easements necessary therefor; to determine whether this appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 10 Purchase of Equipment of Several Departments**

To see if the Town will raise and appropriate any sums of money for the purchase of equipment for the several departments of the Town; to authorize the Board of Selectmen to trade old equipment as part of the purchase price; to determine whether this appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto. Sponsored by the Finance Committee.

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### **Article 11 Capital Improvements for Public Buildings**

To see if the Town will vote to raise and appropriate a sum of money for remodeling, reconstructing and making extraordinary repairs to existing Town or School buildings and the purchase of necessary equipment including computer hardware and software to determine whether this appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 12 Water Department Construction**

To see if the Town will vote to appropriate a sum of money to be expended by the Water and Sewer Commission for the construction, reconstruction and extending of water mains, replacement of water meters, appurtenances, engineering, consultants, surveys including revenue studies and other general Water Department purposes, and to authorize the Board of Water and Sewer Commissioners to acquire by purchase, eminent domain or otherwise any lands or easements necessary, or take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

### **Article 13 Sewer Department Construction**

To see if the Town will vote to appropriate a sum of money to be expended by the Water and Sewer Commission for the construction or reconstruction of sewers for sanitary purposes and for sewerage disposal, pump stations, original pumping equipment, metering equipment, safety equipment, replacement of said equipment, engineering, consultants, surveys, including revenue studies and other general Sewer Department purposes, and to authorize the Board of Water and Sewer Commissioners to acquire by purchase, eminent domain or otherwise any lands or easements necessary, or take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

### **Article 14 Storm Drainage Construction**

To see if the Town will vote to appropriate a sum of money for the construction, reconstruction and maintenance of storm sewers for surface drainage purposes, and to authorize the appropriate Town Officers to acquire by purchase, eminent domain or otherwise, any land or easements necessary therefor, and to raise the money for such purposes by the issue of bonds or notes or in any other manner, or take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

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### **Article 15 Water and Sewer Commission Claims**

To see if the Town will vote to authorize the Water and Sewer Commission and the Board of Selectmen acting jointly to compromise any claims for damages or suits pending against the Town of Marblehead on account of acts which may have occurred during the construction of the water, sewer and storm water system, or take any other action relative thereto. Sponsored by the Board of Water and Sewer Commissioners.

### **Article 16 Proposed Reclassification and Pay Schedule (Administrative)**

To see if the Town will vote to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Administrative Pay Schedule; to strike out the pay schedule as it relates to Administrative personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 17 Proposed Pay Schedule and Reclassification (Traffic Supervisors)**

To see if the Town will vote to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Traffic Supervisors Pay Schedule; to waive the pay schedule as it relates to Traffic Supervisor personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 18 Proposed Reclassification and Pay Schedule (Seasonal and Temporary Personnel)**

To see if the Town will vote to amend Chapter 121 of the Bylaws, Classification and Wage Salary Plan, by changing certain job titles where indicated and reclassify certain positions in the Seasonal and Temporary Personnel Pay Schedules; strike out the pay schedules as they relate to seasonal and temporary personnel, substitute in place thereof the new pay schedules and to transfer from available funds and/or appropriate a sum of money to make said new pay schedules effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 19 Compensation - Town Officers**

To see if the Town will vote to revise the compensation of the Town Clerk as the Town by vote may determine and to transfer from available funds and/or

## MARBLEHEAD TOWN REPORT 2013

appropriate a sum of money to make said revision effective, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 20 Financial Assistance for Conservation**

To see if the Town will vote to authorize the Conservation Commission and other proper officers of the Town to apply for financial assistance from public and private sources to be expended by the Conservation Commission for the purchase of vacant land and any other purpose, authorized by Section 8C of Chapter 40 of the General Laws as amended, or to reimburse the Town for sums of money expended for such purposes, or both, or take any other action relative thereto. Sponsored by the Conservation Commission.

### **Article 21 Essex North Shore Agricultural and Technical School District**

To see if the Town will vote to approve the gross operating and maintenance budget of the Essex North Shore Agricultural and Technical School District for the fiscal year commencing July 1, 2014 and appropriate a sum of money for the Town's assessment of the same, or take any other action relative thereto. Sponsored by the Board of Selectmen.

### **Article 22 Available Funds Appropriate to Reduce Tax Rate**

To see if the Town will vote to appropriate free cash balance in the hands of the Town Treasurer, including any surplus or part of surplus in the Electric Light Department for use of the Assessors in making the tax rate, or take any other action relative thereto. Sponsored by the Finance Director.

### **Article 23 Expenses of Several Departments**

To see what sums of money the Town will raise and appropriate, including appropriations from Federal Revenue Sharing moneys, to defray the necessary and usual expenses of the several departments of the Town for the fiscal year beginning July 1, 2014, or take any other action relative thereto. Sponsored by the Finance Department.

### **Article 24 Supplemental Expenses of Several Departments**

To see what sums of money the Town will raise and appropriate, including appropriations from Federal Revenue Sharing moneys, to defray the supplemental expenses of the several departments of the Town for the fiscal year beginning July 1, 2014, or take any other action relative thereto. Sponsored by the Finance Department.

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### **Article 25 Mooring Fees in Marblehead Waters.**

To see if the Town will vote to amend Chapter 190, Section 190-5 which currently reads:

The Harbormaster shall collect from the applicant a mooring permit fee of \$6.50 per foot for Marblehead Harbor, Little Harbor, and Dolibers Cove. All other locations in Marblehead anchorage shall be assessed \$4 per foot. Working commercial fishermen shall have their permit fee abated to a rate of \$3 per foot upon approval of the Harbormaster. Such fee shall be assessed on a per-foot basis, measured from the stem in a straight line aft to the stem of the vessel. Booms, boomkins or pulpits are exempt from the measurement. The minimum mooring permit fee shall be \$10. The mooring permit fee for a float shall also be assessed on \$6.50 per lineal foot basis of the overall length. Said fee shall be collected before a mooring permit is issued. All fees collected by the Harbormaster shall be paid to the Town of Marblehead. All permits shall expire on the first day of February following the year of issue.

To read instead (~~Strikeout~~ text represents deleted language and **bold** and underline font represents proposed amendment.):

The Harbormaster shall collect from the applicant a mooring permit fee of \$6.50 per foot for Marblehead Harbor, Little Harbor, and Dolibers Cove. All other locations in Marblehead anchorage shall be assessed \$ **5.50** per foot. Working commercial fishermen shall have their permit fee abated to a rate of **\$3.00** per foot upon approval of the Harbormaster. Such fee shall be assessed on a per-foot basis, measured from the stem in a straight line aft to the stem of the vessel. Booms, boomkins or pulpits are exempt from the measurement. The minimum mooring permit fee shall be **\$10.00** the mooring permit fee for a float shall also be assessed on \$6.50 per lineal foot basis of the overall length. Said fee shall be collected before a mooring permit is issued. All fees collected by the Harbormaster shall be paid to the Town of Marblehead. All permits shall expire on the first day of February following the year of issue.

Or take any action relative thereto. Sponsored by the Harbors and Waters Board.

### **Article 26 Acquisition of Property: 89 Front Street**

To see if the Town will vote to purchase, acquire or take by eminent domain, and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase, taking or acquisition, along with all legal costs associated therewith, the properties and building(s) located at 89 Front Street and Front Street, and more particularly as set forth in Town of Marblehead Assessor's

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Map 148 Parcel 57 and Parcel 56 respectively containing 0.680 acres of land more or less and 0.047 acres of land more or less, respectively, for the purpose of water related uses, or take any action relative thereto. Sponsored by the Harbors and Waters Board.

### **Article 27 Acquisition of Property: 247 Pleasant Street**

To see if the Town will vote to purchase, acquire or take by eminent domain, and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase, taking or acquisition, along with all legal costs associated therewith, the property and building(s) located at 247 Pleasant Street, and more particularly described in a deed found at Book 14574 Page 133 recorded at the Essex South Registry of Deeds containing 24,266 square feet +/-, for library purposes, or take any action relative thereto. Sponsored by the Trustees of Abbot Public Library.

### **Article 28 Amend The Town of Marblehead General Bylaws by adding a new Chapter 157 Environmental Hazards: Reduction of Waste, Article I: Plastic Bag Reduction**

To see if the Town will vote to approve an Amendment to the Town of Marblehead General Bylaws by adding a new CHAPTER 157 entitled, Environmental Hazards: Reduction of Waste, Article I: Plastic Bag Reduction, regarding the prohibition of the distribution and use of thin-film, single-use plastic carryout bags by retail establishments in the Town of Marblehead as follows:

### **Chapter 157: Environmental Hazards: Reduction of Waste**

#### **Article 1 Plastic Bag Reduction**

##### **§157-1 Purpose**

The production and use of thin-film, single-use checkout bags have been shown to have significant detrimental impacts on the environment, including, but not limited to, contributing to the potential death of marine animals through ingestion and entanglement; contributing to pollution of the land environment; creating a burden to solid waste collection and recycling facilities; clogging storm drainage systems; and requiring the use of millions of barrels of crude oil nationally for their manufacture. The purpose of this bylaw is to eliminate the usage of thin-film, single-use plastic bags by all retail establishments in the Town of Marblehead thereby promoting the health and safety of the citizens of the Town through the preservation of the environment.

##### **§157-2: Definitions**

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The following words shall, unless context clearly indicates otherwise, have the following meanings:

“ASTM D6400”, the American Society for Testing and Materials (ASTM) International “Standard Specification for Compostable Plastics” which includes those plastics and products made from plastics that are designed to be composted under aerobic conditions in municipal and industrial aerobic composting facilities.

“ASTM D7081”, ASTM International “Standard Specification for Biodegradable Plastics in the Marine Environment” which includes those plastics and products that are designed to be biodegradable under the marine environmental conditions of aerobic marine waters or anaerobic marine sediments, or both.

“Carryout Bag” shall mean a bag provided by a store to a customer at the point of sale for the purpose of removing products purchased therein. Carryout Bags shall not include those bags, whether plastic or not, intended for the use by a customer for placing loose produce or other bulk food items to carry to the point of sale or checkout area of the store.

“Compostable Plastic Bag” shall mean a plastic bag that (1) conforms to the current ASTM D6400 specifications for compostability; (2) is certified and labeled as meeting the ASTM D6400 standard specifications by a recognized verification entity.

“Director”, the Director of Public Health or his/her designee.

“Marine Degradable Plastic Bag” shall mean a plastic bag that conforms to the current ASTM D7081 standard specification for marine degradability.

“Retail establishment” shall mean any commercial business facility that sells goods directly to the consumer including but not limited to grocery stores, pharmacies, liquor stores, “mini-marts,” and retail stores and vendors selling clothing, food and personal items.

“Reusable Bag” shall mean a bag with handles that is specifically designed for multiple reuse and is either (1) made of cloth or other washable fabric; or (2) made of durable plastic 3 mil in thickness; (3) or of some other durable material; (4) does not contain lead, cadmium, or any other heavy metal in toxic amounts.

“Thin-Film, Single-Use Plastic Bags” shall mean those bags typically with handles, constructed of high-density polyethylene (HDPE), low density polyethylene (LDPE), linear low density polyethylene (LLDPE), polyvinyl chloride (PVC), polyethylene terephthalate (PET), polypropylene (other than woven and non-woven polypropylene fabric) if said film is less than 3.0 mils (.0762mm) in thickness and which do not meet the ASTM D6400 and ASTM D7081 standard specifications.

### **§157-3 Thin-film, Single-Use Plastic Bags Prohibited**

- A. No retail establishment in the Town of Marblehead shall provide Thin-Film, Single-Use Plastic Bags to customers.



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- B. If a retail establishment provides Carryout Bags to customers, the bags must be one of the following:
  - (1) Recyclable paper bag, or
  - (2) Reusable Carryout Bag, or
  - (3) Bag made from a polymer which meets the specifications of ASTM D6400 and ASTM 7081, as defined herein.
- C. Exception: Thin-film plastic bags typically without handles which are used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items and other similar merchandise are not prohibited under this bylaw.

### **§157-4 Enforcement; violations and penalties.**

- A. The Board of Health, the Director of Public Health and persons designated by the Director of Public Health shall have the authority to administer and enforce this bylaw.
- B. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c. 40, §21D.
- C. For the first violation, the Director of Public Health or its designee, upon determination that a violation has occurred, shall issue a written warning notice to the establishment which will specify the violation and the appropriate penalties in the event of future violations.
- D. The following penalties shall apply
  - a. A fine of \$25 for the first violation following the issuance of a written warning notice.
  - b. A fine of \$50 for the second and any other violation that occurs after the issuance of a warning notice.
- E. Fines are cumulative and each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.
- F. Whoever violates any provision of this bylaw may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each offense shall be three hundred dollars (\$300.00).

### **§157-5 Severability; effective date.**

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- A. Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause or phrase thereof shall be held invalid for any reason, the remainder of that bylaw and all other bylaws shall continue in full force.
- B. This bylaw shall take effect twelve (12) months following the effective date of the bylaw to allow time for retail establishments to use their existing inventory of plastic checkout bags and to convert to alternative packaging materials.

### **§157-6 Regulations**

The Board of Health may adopt and periodically amend rules and regulations to effectuate the purposes of this by-law. Prior to the adoption and subsequent amendment to the rules and regulations, if any, the Board of Health shall hold a public hearing. Notice of the time and place of the hearing, and of the subject matter, sufficient for identification, shall be published in a newspaper of general circulation in the Town once in each of two successive weeks, the first publication to be not less than 14 days before the day of the hearing. A copy of the adopted regulations shall be made available at the Office of the Town Clerk and as otherwise deemed appropriate by the Board of Health. Failure by the Board of Health to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law. Or take any other action relative thereto. Sponsored by the Board of Health.

### **Article 29 Amend the Town of Marblehead General Bylaws by adding a new Chapter 157 – entitled, Environmental Hazards: Reduction of Waste, Article II, Expanded Polystyrene Food and Beverage Containers Prohibited**

To see if the Town will vote to approve an amendment to the Town of Marblehead General Bylaws by adding a new Chapter 157: Environmental Hazards: Reduction of Waste, Article II, Expanded Polystyrene Food and Beverage Containers Prohibited, regarding the prohibition of the distribution and use of expanded polystyrene food and beverage containers by food establishments in the Town of Marblehead as follows:

### **Chapter 157: Environmental Hazards: Reduction of Waste**

### **Article II: Expanded Polystyrene Food and Beverage Containers Prohibited**

### **§157- 7 Findings and Purpose**

Expanded polystyrene food containers form a significant portion of the solid waste stream going into our landfills. Local landfills are running out of room; our future solid waste may need to be transported hundreds of miles to a landfill at a

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considerable cost. Expanded polystyrene are not biodegradable; once buried in a landfill, they will remain for centuries. The elimination of expanded polystyrene food and beverage containers is in the best interest of the health and welfare of the inhabitants of the Town of Marblehead.

### **§ 157-8 Definitions**

As used in this article, the following terms shall have the meanings indicated:

“Disposable Food Service Container” shall mean single-use disposable products for serving or transporting prepared, ready-to-consume food or beverages, including, without limitation, take-out foods and/or leftovers from partially consumed meals prepared by a restaurant and/or retail food establishment. This includes, but is not limited to, plates, cups, bowls, trays, hinged or lidded containers, straws, cup lids, or utensils. It shall not include single-use disposable packaging for unprepared foods.

“Expanded Polystyrene” shall mean blown polystyrene (polystyrene that has been expanded or blown using a gaseous blowing agent into a solid foam) and expanded and extruded forms, which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene), sometimes called Styrofoam, a Dow Chemical Co. trademarked form of polystyrene foam.

“Prepared Food” shall mean any food or beverage prepared on the restaurant and/or retail food establishment's premises using any cooking or food preparation technique. Prepared food shall not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation. Prepared food may be eaten on or off the food establishment's premises. “Restaurant” shall mean any establishment which serves food for consumption whether on or off the premises and which may also maintain tables for the use of its customers.

“Retail Food Establishment” shall mean any establishment which sells food for consumption off the premises, including but not limited to grocery stores, theaters and all other food service establishments not included in the definition of a “Restaurant” in this section.

### **§157-9 Prohibition:**

Expanded Polystyrene food or beverage containers shall not be used to package or serve food or beverages by Restaurants and or/Retail Food Establishments within the Town of Marblehead. This bylaw shall not apply to the packaging of uncooked meat, uncooked poultry, and/or uncooked fish.

### **§157- 10 List of available alternatives.**

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Not later than sixty (60) days following approval hereof by the Attorney General, the Board of Health shall adopt a list of available suitable affordable biodegradable/compostable or recyclable alternatives for each product type, which the Board of Health shall be updated regularly.

### **§157-11 Enforcement; violations and penalties.**

A. The Board of Health, the Director of Public Health and persons designated by the Director of Public Health shall have the authority to administer and enforce this bylaw.

B. Whoever violates any provision of this bylaw may be penalized by a non-criminal disposition process as provided in G.L. c. 40, §21D.

C. For the first violation, the Director of Public Health or its designee, upon determination that a violation has occurred, shall issue a written warning notice to the establishment which will specify the violation and the appropriate penalties in the event of future violations.

D. Thereafter, the following penalties shall apply

- a. A fine of \$25 for the first violation following the issuance of a written warning notice.
- b. A fine of \$50 for the second and any other violation that occurs after the issuance of a warning notice.

E. Fines are cumulative and each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

F. Whoever violates any provision of this bylaw may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each offense shall be three hundred dollars (\$300.00).

### **§157-12 Severability; effective date.**

A. Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause or phrase thereof shall be held invalid for any reason, the remainder of that bylaw and all other bylaws shall continue in full force.

B. This bylaw shall take effect twelve (12) months following the effective date of the bylaw to allow time for Restaurants and Retail Food Establishments to use their existing inventory of Expanded Polystyrene food or beverage containers and to convert to alternative materials.

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### §157-13 Regulations

The Board of Health may adopt and periodically amend rules and regulations to effectuate the purposes of this by-law. Prior to the adoption and subsequent amendment to the rules and regulations, if any, the Board of Health shall hold a public hearing. Notice of the time and place of the hearing, and of the subject matter, sufficient for identification, shall be published in a newspaper of general circulation in the Town once in each of two successive weeks, the first publication to be not less than 14 days before the day of the hearing. A copy of the adopted regulations shall be made available at the Office of the Town Clerk and as otherwise deemed appropriate by the Board of Health. Failure by the Board of Health to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

Or take any other action relative thereto. Sponsored by the Board of Health

### Article 30 Flood Plain Amendment

To see if the town will amend the zoning bylaw as follows:

Amend Section 200-8(C) Floodplain District. *Which currently reads as follows:* Floodplain District: The Floodplain District is herein overlay district. The district includes all special flood hazard areas within the Town of Marblehead designated as Zone A, AE, AO, and VE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA, successor to the U.S. Department of Housing and Urban Development, HUD) for the administration of the National Flood Insurance Program (NFIP). The map panels of the Essex County FIRM that are wholly or partially within the Town of Marblehead are panel numbers 25009C0419F, 25009C0438F, 25009C0439F, 25009C0443F, 25009C0532F, 25009C0551F, and 25009C0552 dated July 3, 2012 and as may be amended from time to time. The map indicates the one-hundred-year regulatory floodplain. The exact boundaries of the district may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study report dated July 3, 2012. The FIRM and Flood Insurance Study report are on file with the Town Clerk, the Building Commissioner, and Conservation Commission.

*To read instead (bold text added)* 200-8(C) Floodplain District. “The Floodplain District is herein **established as an** overlay district. The district includes all special flood hazard areas within the Town of Marblehead designated as Zone A, AE, AO, and VE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA, successor to the U.S. Department

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of Housing and Urban Development, HUD) for the administration of the National Flood Insurance Program (NFIP). The map panels of the Essex County FIRM that are wholly or partially within the Town of Marblehead are panel numbers **25009C0419G, 25009C0438G, 25009C0439G, 25009C0443G, 25009C0532G, 25009C0551G, and 25009C055G** dated **July 16, 2014** and as may be amended from time to time. The map indicates the one-hundred-year regulatory floodplain. The exact boundaries of the district may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study report dated **July 16, 2014**. The FIRM and Flood Insurance Study report are on file with the Town Clerk, the Building Commissioner, and Conservation Commission.”

Or take any other action relative thereto. Sponsored by the Planning Board

### **Article 31 Amend Town Bylaw – Interest on Outstanding Water and Sewer Accounts**

To see if the Town will amend the Town of Marblehead General Bylaws, Chapter 63, Section 63-8, Interest on outstanding water and sewer accounts which currently reads:

Except as otherwise provided by law, all water and sewer charges and bills shall be due within 30 days of the date of mailing. Such charges and bills remaining unpaid after the 90<sup>th</sup> day after mailing shall accrue interest at the rate of 14% per annum.

To read instead: (~~Strikeout~~ text represents deleted language and **bold** and underline font represents proposed amendment.)

Except as otherwise provided by law, all water and sewer charges and bills shall be due within 30 days of the date of mailing. Such charges and bills remaining unpaid after the 30<sup>th</sup> day after **the** mailing shall accrue interest at the rate of 14% per annum.

Or take any action relative thereto. Sponsored by the Water and Sewer Commission.

### **Article 32 Landfill Regulatory Compliance Activities**

To see if the Town will vote to appropriate a sum of money to be expended by the Board of Health for continued water quality monitoring, soil gas monitoring, risk assessment, engineering, and any other services related to the old landfill; to

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determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto. Sponsored by the Board of Health.

### **Article 33 Massachusetts Community Preservation Act Acceptance thereof.**

To see if the Town will accept Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, creation, preservation, rehabilitation and restoration of historic resources, the acquisition, preservation, rehabilitation and restoration of land for recreational use, the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act; to determine the amount of such surcharge on real property as a percentage of the annual real estate tax levy against real property and the fiscal year in which such surcharge shall commence; to determine whether the Town will accept any of the exemptions from such surcharge permitted under Section 3(e) of said Act; or take any other action relative thereto. Sponsored by Nancy Starr Campbell and others.

### **Article 34 Waterside Cemetery, Veterans Lot**

To allow wreaths to be put on headstones and to allow in ground planting of flowers. Or take any other action relative thereto. Sponsored by Rose McCarthy and others.

### **Article 35 Waterside Cemetery**

To allow wreaths to be put on headstones and allow in ground planting of flowers. Or take any other action relative thereto. Sponsored by Rose McCarthy and others.

### **Article 36 Waive Permit for the Marblehead Housing Authority**

That any and all building permits, plumbing permits and electrical permits be waived for the Marblehead Housing Authority and any contractor performing work for the Marblehead Housing Authority, for the purpose of improving the existing conditions at its low income housing complexes for elderly, disabled, and low income families. Or take any other action relative thereto. Sponsored by Pamela Foye and others.

### **Article 37 Prohibit the Town from Requiring Pre-Injury Release with Certain Provisions**

The Town of Marblehead, including all of its agencies and departments, shall not require the execution of a pre-injury release that includes any of the following

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terms, nor seek to enforce any of the following terms from a pre-injury release executed prior to the approval of this bylaw:

- a. a term releasing pre-injury claims other than negligence;
- b. a term releasing claims that do not arise out of the program or activity for which the pre-injury release was submitted;
- c. a term releasing any individual or organization who/that is not an agent, employee or volunteer of the Town of Marblehead involved with the program or activity for which the pre-injury release was submitted.

Or take any other action relative thereto. Sponsored by Terence P. Reilly and others.

### **Article 38 Crosswalk at Tedesco and Leggs Hill Road**

The undersigned registered voters of the town of Marblehead request that an additional crosswalk be placed on Tedesco Street, preferably near the intersection of Leggs Hill Road and Tedesco Street, to assist residents of Tedesco and the many surrounding streets in crossing this busy street. There are now two crosswalks, one at Tedesco Country Club and one at Longview Drive. The addition of the YMCA has created a substantial increase in foot traffic, and this, along with the regular amount of joggers and walkers in the area, has created an unsafe situation for residents. The YMCA had estimated a membership of approximately 8,500 when they first opened several years ago. Currently, membership is almost doubled, at approximately 15,000. Also, with the new Glover School now open, there is an even greater need to provide children and families with one additional crosswalk. The two crosswalks at the above-mentioned locations are not effectively serving the residents of this town. We respectfully ask the town of Marblehead to appropriate the necessary funds to provide a third crosswalk around the area of Leggs Hill Road to resolve this problem. Thank you. Or take any other action relative thereto. Sponsored by Dara VanRemoortel and others.

You are hereby further required and directed to notify and warn the Inhabitants of the Town of Marblehead aforesaid who are qualified to vote in elections and in Town affairs to subsequently meet at the several designated polling places in their respective precincts in said Marblehead to wit:



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In Precinct 1 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 2 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 3 - Polling Place –

**MASONIC TEMPLE**

**62 Pleasant Street**

In Precinct 4 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

In Precinct 5 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

In Precinct 6 - Polling Place –

**MARBLEHEAD COMMUNITY CENTER**

**10 Humphrey Street**

on Tuesday, the 13th day of May next A.D. 2014 (it being the second Tuesday after the first Monday in May) at 7 o'clock in the forenoon then and there to bring into the precinct officers of their respective precincts their votes on one ballot for the following-named Town Officers to wit:

5 Selectmen for 1 year

1 Moderator for 1 year

1 Assessor for 3 years

1 Cemetery Commissioner for 3 years

1 Board of Health for 3 years

1 Housing Authority for 5 years

2 Library Trustees for 3 years

1 Light Commissioner for 3 years

1 Light Commissioner for 1 year un-expired term

2 Planning Board for 3 years

5 Recreation and Park for 1 year

2 School Committee for 3 years

1 School Committee for a 1 year un-expired term

2 Water and Sewer for 3 years

## MARBLEHEAD TOWN REPORT 2013

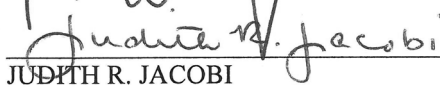
For these purposes the polls will be open at each and all of said precincts at 7 o'clock in the forenoon and will be closed at 8 o'clock in the afternoon at each and all of said precincts and you are directed to serve this Warrant by posting attested copies thereof at Abbot Hall and ten (10) other conspicuous places in Town as required by the Bylaws not later than thirty (30) days after being closed.

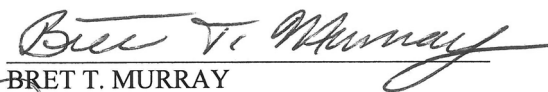
Hereof fail not and make due return of this Warrant or a certified copy thereof with our doings thereon, to each of the several precinct wardens at the time and place of meetings aforesaid and to the Town Clerk as soon as may be before the said meetings.

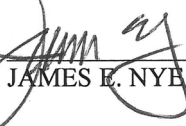
Given under our hands at Marblehead aforesaid this 19th day of February 2014.

  
JACKIE BELF-BECKER, Chair

  
HARRY C. CHRISTENSEN, JR.

  
JUDITH R. JACOBI

  
BRET T. MURRAY

  
JAMES E. NYBE

Selectmen of Marblehead



A True Copy

Attest:

, Constable