



TOWN OF MARBLEHEAD
Recreation & Parks Department



Recreation and Parks Meeting Minutes

08-07-12

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chairman Chip Osborne called the 08/07/12 meeting to order at 7:05 PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Chip, Derek, Linda, and Jerry, and Bob.
 - b) **Absent:** None.
- 3) **Minutes of last meeting(s):** Motion made and seconded to approve the minutes of the 07/02/12 meeting; all in favor.
- 4) **Reports (see attached). Addendum:**
 - a) **Jim's:** No addendum.
 - b) **Brendan's:**
 - i) **Equipment:** **Motion** made and seconded to approve the purchase of a new spreader as described in Brendan's report with funding to come from park budget; all in favor.
 - ii) **Memorial Park:** Brendan will solicit estimates for the concrete work.
 - iii) **Stramski House:** Chip requested the office get estimates on purchasing lockers for rentals; Jim and Ric will look into it.
- 5) **Old Business:**
 - a) **Memorial Park:** see Brendan's report.
 - b) **Fall field work:** see Brendan's report.
 - c) **Cressy Park:** Cemetery decided the little park is separate from the Cemetery. Derek will do some research to determine if the Park sign should be changed as requested at the 6/5/12 meeting.
 - d) **Peter James:** Still recovering from elbow surgery, now doing PT and hopes to be back to work by mid September.
 - e) **Security Cameras at Parks:** Jim has calls out to other Park Departments that have installed security cameras to get information and pricing; will be following up.
- 6) **New Business:**
 - a) **Correspondence (see attached):**
 - i) **Thank you letter:** Fred Allen sent a nice note regarding Crocker Park; office will send him a thank you.
 - ii) **FYI items:** 1 Legal Notice, 1 Notification to Abutters; no actions required.
 - b) **Bench Request:** **Motion** made and seconded to approve request; all in favor. Brendan will follow up.
 - c) **National Conference:** **Motion** made and seconded to approve Brendan attending the NPRA conference in California October 16-18 2012, cover the cost of airfare, and reimburse expenses up to \$75 a day with funds to come from the Park Donation account; all in favor. Board would like a copy of the agenda when it becomes available.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

d) Derek:

- i) Brendan and he are coordinating with a private group of interested residents that want to get the Gatchells Basketball court resurfaced and refurbish the hoops and backboards; will report to board as plans develop.
- ii) Gave Kudos to Jim and Brendan for all their work on making "Ham Jam" and all the other summer projects and activities a success.

e) Bob:

- i) Reynolds Playground: queried who's in charge of putting away football sled and soccer nets; any youth organization that is using them is supposed to put them away. Queried about bathroom use; Brendan will provide a key.
- ii) Devereux Beach: queried if beach could be groomed once a month by heavy equipment from Highway; Beach is too soft, heavy equipment sinks.
- iii) Dog Laws: Queried what his responsibilities are concerning the dog leash laws; Commissioners can ask park users to obey laws, but law enforcement is done by deputized dog officers or police.

7) Timekeeping: Meeting Adjourned 8:26 p.m. Next meeting: TBD

Attachments: Meeting Notice and Agenda; 2 Reports; Thank you letter; 2 "FYI" items; Bench request



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation and Parks Commission

Name of Board/Committee

Address of Meeting: Community Center, 10 Humphrey Street Room: Game Room

Tuesday
Day of week

August
Month

7
Date

2012
Year

7:00 PM
Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approval of minutes from July 2, 2012 meeting

1. Superintendent and Recreation Supervisor reports
2. Memorial Park - specs
3. Fall field work

Old Business

New Business:

Next Meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 8/2/12

Jim Sullivan
Recreation Supervisor, Town of Marblehead
Tuesday, August 7th 2012

Recreation Supervisor Report

Ham Jam: Overall a successful event, lots of coordination was done between the students involved including Dave Selden, father of Geoff Selden. Group raised approximately \$1,300. Expenses included Police Detail and Sound Manager. Group will be donating approximately \$200 each to the Plummer House and Marblehead Cares Coalition. Event was well attended and the teens were extremely well behaved. One complaint from a resident on Front Street, 2 calls to police station. Stage donated by the Charter School.

Current programs:

Seaside and Gerry Playground – week and a half remaining, overall it has been good year
Sailing – Sold out all sessions, very good season.
Hockey Clinic – 20 participants
Tennis Program – well attended all summer

Cancelled programs this summer due to low enrollment

Tide Pool Adventure
Multi Sports – 2 sessions ran, remainder cancelled
Rocket Science
Salt Marsh
Music Programs – Recorders, Orchestra, Percussion

Programming

New policies and procedures have been forwarded to all vendors. Includes insurance, cori/sori, and program proposal forms.

Working on the 2012 Fall Brochure – lots of new and exciting programs. Scheduled to be available on-line mid/late August.

Recreation Commission Meeting
July 2, 2012
Superintendent's Report

Parks / Fields

Piper and Hopkins were aerated; top dressed and over-seeded the second week in July. The bare areas did not grow in as well as anticipated and are scheduled to be resodded next week. All of the properties will be aerated and fertilized (granular) the week of August 19.

Equipment – We are in need of a new spreader. The current spreader is approximately 20 years old and the frame has cracked. I would like to purchase a new Lely HR spreader (PTO driven) and can accommodate up to 800 lbs of seed/fertilizer. The total cost is \$2,997.86.

Devereux Beach

It has been a good summer at the beach and we are beginning to lose lifeguards who are going back to school. The last lifeguard is scheduled to finish on August 25 which will leave us without guards the week before Labor Day. I am working on securing a few guards for the last week and will keep you informed of my progress. We have deposited \$15,880.00 from beach parking receipts to this point (August 5).

Gates – The gates to the main parking lot and the Usher's lot are scheduled to be reinstalled on the first of next week. The old posts were removed and new ones installed in July. The repair of the gates is almost complete and I expect the Riverhead gates to be completed before Labor Day.

Memorial Park / Shattuck Request

The advertisement for bids for the second phase of fencing at Memorial Park will be in the paper August 16 and the bids will be due back September 6, 2012. I have a completion date of October 31

Stramski / Gerry Property

The fencing for the pier project has begun and should be finished this week. A new split rail fence has been installed along the left side of the road as you drive from West Shore Drive to the house. The back side of property that abuts the Goodman's house has been cleared and a new 6' stockade fence was installed along the property line.

House Update - I met with Walter Jacobs at the house on Monday and he apologized for not staying in contact this summer. We walked the basement and deck areas and agreed that Walter would secure cost estimates for the garage roof and deck, garage doors, and new electrical throughout the basement. He will provide us with a demo plan for the basement and I plan to use our guys to do the demo. I will contact Garland Roofing, who does work for the town through MIIA, to get an estimate on the main house roof. Walter would like to attend our second meeting in September to go over his findings.

Seaside Tennis Courts

The tennis court project at Seaside Park has been completed and the courts are in full use. The next step in rehabilitating the courts is new fencing. I have received an estimate to replace the existing fence with black mesh and to paint the existing poles to match. The total cost is approximately \$27,000. I plan to apply for a grant from the USTA to cover some of the costs.

Movies

I have been working with a local landscape contractor on getting an estimate to repair the area at the top of the hill at Gatchells, where the ice cream stand stood. I expect the work to take place at the beginning of September and will request the final payment for use of the property at that time. To this point we have deposited \$70,533.33 from Columbia Pictures for the use of our properties.

Orange Leaf Yogurt

Jim and I met with the owner of the Orange Leaf Yogurt, Mike Hennessey. He is planning a Grand Opening of his store for Friday, August 17, 2012, 11:00 a.m. – 10:00p.m. and plans to split the day's sales (50/50) between the Library and Recreation and Parks. Please make a point to stop in to the store during this time and to meet Mike.

Marine Aviation Event

The 100th Anniversary of Marine Aviation this past weekend was a success. Four Marine helicopters landed on the lower Village field on Friday, August 3 and remained there until Sunday, August 5. The cafeteria was set up with information panels on Marine history and the helicopters were open for residents to view the entire weekend. The fields held up well, with just two small areas to fix and the watering resumed today.

Marblehead Schools

I met with a group of School and Town personnel to look at ways to freshen up the front of the high school. After walking the property it was decided to remove the vegetation around the Drummer Boy, flag pole and the beds outside the cafeteria. With the help of the Tree Dept, the Park staff cleared all of the beds around the flag pole and Drummer Boy. The areas were then seeded to make the front of the school easier to maintain.

I am working with Matty Mathews and Dean Cuzner to keep the beds at the Village, Veterans and High School clear of weeds and debris. This is being done on a trial basis for August and September and if successful will continue in the spring.

Old Business

- I spoke with Peter James last week and he is making progress with his recovery from elbow surgery. Pete expects to return at some point in September.
- I have a call in to a Landscape Architect, John Kissida (CDM Smith), concerning the Green Street property.

New Business

Next Meeting:

To Be Determined

Fred & Marty Alling
3 Mariners Lane
Marblehead, MA 01945

Brendan Egan, Supt.
Parks & Rec. Dept.

7-10-2012

Brendan -

Just a note to thank you and your staff for keeping Crocker Park so clean and free from trash during the past 4th of July celebrations. I and others noted the effort made to remove trash promptly - with several pick-ups for trash daily during the challenging time.

This is the first year when I felt your team kept well on top of frequent littering with your extra hours of effort.

Fred Alling.



FYI

Town of Marblehead Conservation Commission

Notification to Abutters under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

The name and address of the applicant is:

Dana Resnick
100 Ocean Ave
Marblehead, MA 01945

Phone: (781) 990-0121

The name and address of the applicant's representative is:

Phone: _____

Type of application (circle appropriate bullet below):

- The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).
- ☒ • The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
Proposed work: fence
- The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

Property Address, or Location of proposed activity: 100 Ocean Ave,
Marblehead, MA 01945

Copies of the application filed may be examined at the office of the Marblehead Conservation Commission, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) during normal business hours.

Information regarding the date, time and place of the public hearing may be obtained from the Marblehead Conservation Commission, by calling 781-631-1529 during normal business hours, or online at www.marblehead.org

A notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945

Notice of the public hearing will also be published in either the Marblehead Reporter, Salem Evening News, or the Lynn Item at least five (5) business days before the hearing.

You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.

FYI



**Town of Marblehead
Zoning Board of Appeals**

Mary Alley Municipal Building
7 Widger Road
Marblehead, MA 01945
Telephone: 781-631-1529
Fax: 781-631-2617

**LEGAL NOTICE
TOWN OF MARBLEHEAD
BOARD OF APPEALS**

New Mall

The Board of Appeals will hold a public hearing on **Tuesday, July 24, 2012 at 8:00** in the Selectmen's meeting room, Abbot Hall, 188 Washington Street, Marblehead, on the application of **123 Pleasant Street LLC** to vary the application of the present Zoning By-law by allowing a Special Permit to allow changes to first floor elevations on the prior approved plans with respect to windows and doors and a Special Permit to allow for outdoor dining for forty seats pursuant to section 200-11A (4) with less than the required parking at **123 Pleasant Street, Map 116 Parcel 25** in a Business One District on a pre-existing non-conforming property that has less than the required side yard setback, exceeds the maximum height allowed and has less than required parking. This hearing is held in accordance with the provisions of the Marblehead Zoning Bylaw, and Chapter 40A of the General Laws as amended. All interested persons are invited to attend.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

Alan Lipkind, Secretary
Board of Appeals

RECREATION & PARKS DEPARTMENT
REQUEST FOR MEMORIAL BENCH
FOR REGISTERED MARBLEHEAD RESIDENTS ONLY

Today's Date: 8/6/12

Resident in memoriam: Rodney G. Smith

Dates of residency: 1970 - 2012

1st Location desired: Chandler Hovey Park

Alternate location desired: _____

Inscription desired (see pricing information):

In memory of Rodney G. (Rod) Smith.

Other information (use back if needed): _____

I understand and will comply with the Marblehead Recreation, Parks, & Forestry Memorial bench policy attached.

Name: Thyllis Smith
(Please print)
+ family + friends

Signature: _____

Address: 18 Hillside Ave

Telephone: 781-405-2032 cell
781-631-7381 home

Fee: _____ Paid: _____

Application approved by:

Brandon M. Egan
Superintendent, Recreation & Parks

8/6/12
Date