



TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

04-25-12

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Vice Chairman Derek Norcross called the 04/25/12 meeting to order at 7:01 PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Derek, Linda, Sam, and Jerry.
 - b) **Absent:** Chip.
- 3) **Minutes:** **Motion** made and seconded to approve minutes of the 03/27/12 meeting; all in favor.
- 4) **Welcome:** Board officially welcomed Jim Sullivan to the Department.
- 5) **Reports (see attached). Addendum:**
 - a) **Brendan's report:** After discussion:
 - i) **Motion** made and seconded to allow Derek to sign the contracts for the resurfacing of the Seaside tennis courts on behalf of the Board in the event Chip is unavailable; all in favor.
 - ii) **Seaside Park:** Board asked Brendan to direct Mike Rockett to either (a) build the baseball complex to the approved design or (b) cease all construction until he meets with the Board.
 - iii) **Letter:** Brendan suggested a letter from the Board be sent to thank the Tree Department for all their work and help on the Memorial Park renovations. Board agreed; Brendan will draft a letter.
 - iv) **Open space plan:** Brendan distributed a draft (see attached) of the goals, objectives, and actions plan as it pertains to the Department for the Board to consider. Brendan asked for any feedback to be given as soon as possible.
 - b) **Jim's report:** No addendum.
- 6) **Appearances:**
 - a) **MHS Tennis:** Sharon and John Solomon appeared to discuss building a new tennis shed at Seaside (see attached). Mark Driscoll has volunteered labor and they have agreements for much of the materials to be donated. They estimate the cost to the department will be \$500-\$800. After discussion, **Motion** made and seconded to approve project; all in favor.
 - b) **Arts Festival:** Greg Triplett and Lynn DeVoe appeared to request permits and details for the Summer Arts Festival event. After discussion, **Motion** made and seconded to approve permits pending receipt of proper applications, insurance, and detail fees; all in favor.
 - c) **MHS Senior Carnival:** Kira Clingen appeared to submit the permit application for the Carnival (see attached). After discussion, **Motion** made and seconded to approve pending receipt of security deposit; all in favor.
 - d) **Stramski House:** Architect Walter Jacob appeared with updated designs for the Stramski house project (see attached). Board agreed the designs look good and the next step is to start pricing the project in phases.
- 7) **Old Business:** None.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

8) **New Business:**

a) **Correspondence (see attached):**

i) **To be decided:**

- (1) **Motion** made and seconded to approve the permit application from John Homan and waive fees; all in favor.
- (2) **Motion** made and seconded to approve the permit application from Julie Pottier-Brown and waive fees; all in favor.
- (3) **Motion** made and seconded to approve the permit application from St. Stephens Church and waive fees; all in favor.

ii) **Informational Correspondence (No actions required):** COA letter; Notification to Abutters (2); Notification to site mailing list; Notice of Project.

b) **Other:**

- i) Brendan anticipates a permit request to be coming from Mike Lavender for a MHS plant sale. **Motion** made and seconded to approve and waive fees pending receipt of proper application and proof of insurance; all in favor.
- ii) Brendan reported the swings should be fixed and ready within the next 2 weeks at the Gerry playground.

9) **Timekeeping:** Meeting adjourned at 8:35 PM.

10) **Next meeting:** To be posted: Tuesday May 1, 2012 at 7:00 PM.

Attachments:

Meeting notice & agenda (1); Reports with attachments (2); Shed photo (1); Architectural design draft (1); Permit requests with attachments (4); Informational correspondence with attachments (5).



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation and Parks Commission

Name of Board/Committee

Address of Meeting: Community Center, 10 Humphrey Street Room: Conference Room

<u>Wednesday</u>	<u>April</u>	<u>25</u>	<u>2012</u>	<u>7:00 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approval of minutes from March 27, 2012 meeting

Appearances: 7:05 p.m.- Boys High School Tennis Captains

7:20 p.m.- Lynne DeVoe - Arts Festival

7:40 p.m.- Kira Clinger - Senior Class Carnival

8:00 p.m.- Walter Jacob - Stramski House

Old Business

New Business:

Next Meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 4/19/12

Recreation Commission Meeting
April 25, 2012
Superintendent's Report

New Staff

Recreation Supervisor – Jim Sullivan started last week and has jumped in with both feet. I have been introducing Jim around town and showing him around the parks and playgrounds. Jim has a lot of energy and good ideas and will make some nice changes to the recreation programs. I am very excited to have Jim on board.

Night Staff – Micayla Medeiros started last week as the new night person. Micayla has some prior experience working the front desk at the Y and has adapted to our office quickly. She will provide a welcome, friendly face for our customers.

Parks / Fields / Equipment

Fields have been aerated, seeded, and opened for the season. The irrigation has been turned on at all school and park properties and is in use due to the lack of precipitation.

Devereux Beach

I have been working with Dave Haley on making sure the floats are out of the Ushers lot prior to the start of the senior class carnival. He has assured me they will all be out. Once they are out I will ask the Highway Department to grade the area before the carnival trucks come in.

Bob Pappas will be working on the gates and should begin soon.

Seaside Park Tennis Courts

The contracts came back today for the Seaside Park tennis courts and I am awaiting the Chairman's signature before they are sent to Town Counsel. We have two possibilities to get the work done. The first is the week of Town Meeting and the next opportunity would be after Memorial Day (more realistic).

Chandler Hovey

Bathrooms – The bathroom project is almost complete. All of the plumbing (toilets, sinks, urinals, hot water heater) has been installed and the water turned on. The rough electrical and exterior fixtures have been installed and the interior fixtures will be installed by the end of the week. The doors have been replaced and the magnetic timer locks installed. The glass block has been installed in the four windows and the building has been painted inside and out. The delay in finishing the project is due to the interior partitions. The partition company sent the wrong size support for each bathroom. They are due to arrive Monday and will be installed at that point.

I have been working with Joan Wheeler on landscaping ideas for the park. She has designed a plan for plantings around the perimeter of the bathroom building. I have asked her to put it in writing and present it to the Chandler Hovey sub-committee at our next meeting.

I asked Peter Dearborn to give me an estimate to repair the pavilion at the end of the parking lot. After looking at the project his suggestion is to replace the entire structure. His reasoning is that we would need to replace 5 out of the 8 support posts, one end of the gabled roof and the roof on the front side, facing the ocean. Once you start replacing more than half of anything you are better off replacing the whole thing. He estimated just under \$10,000 for labor and materials.

Seaside Park

I have spoken with the contractor about a start date for the painting of the grandstand and we are looking at late May. If the weather stays warm the date could change. I have asked the Selectmen to use funds left in the Seaside Grandstand donation account to cover the additional costs of the project.

Memorial Park

David Carville (Plants and Plesantrees) has been doing all of the site work at the park. The shrubs on Pleasant and Essex Streets, which were bare, have been removed, the site has been graded and compost has been brought in to cover the planting area. David Peach has installed the footings for the two 14" square granite posts, which will be installed Tuesday, May 1 and Doug Gordon and his staff have planted the six pink dogwoods and replaced the memorial tree which was removed last summer.

The fence is set to be installed once the granite pillars go in on Tuesday, which should take two days. Once the fence is in the Tree Department will plant the remaining four, blue spruce and David Carville will finish the plants and shrubs.

Senior Project Students

We have three Senior Project students who started this week. Their project is to perform beach cleanups and other landscape projects for the department. Jim and I will be overseeing the students and plan to meet with them every Wednesday to go over their work.

Miscellaneous

Reggie has moved back to his summer schedule and we are now picking up trash 7 days a week.

Bathrooms will be opening over the next few weeks. We plan to open Devereux this weekend for the MS race/walk.

Building has been re-keyed and I am going to have the alarm codes changed next.

There will be an Earth Day event at the Wyman Woods and Hamond Nature Center on Saturday, May 28, 9:00 - Noon. I will be opening the cabin, giving tours and handing out program information and fliers to interested people.

Old Business**New Business****Next Meeting:**

To Be Determined

Goals, Objectives, and Action Plans of the 1999 Marblehead Open Space & Recreation Plan

The 10 goals of the 1999 Marblehead Open Space & Recreation Plan are listed below appear in no particular order.

Goal 1 Strengthen Environmental Protection

Goal 2 Better Land Management

Goal 3 Acquire Strategic Land Parcels

Goal 4 Develop Public Partnerships

Goal 5 Expand recreational facilities and programs

Goal 6 Improve overall parks and playground maintenance system

Goal 7 Create a Capital Improvement Program

Goal 8 Publicize and promote usage of parks, facilities and program

Goal 9 Improve access to parks, playgrounds and restrooms for the disabled

Goal 10 Promote recreational use of the waterfront

The Goals, Objectives and Action plans attributed to the Park & Recreation Commission were:

Goal 5: Expand Recreational Facilities and Programs

Objective: To expand the year-round recreational opportunities for both children and adults.

Action 5b: Rebuild restrooms at Gatchell's.

Priority: 2014

Responsibility: Park & Rec. Commission

Action 5c: Upgrade playground equipment at Devereux Beach.

Priority: 2014

Responsibility: Park & Rec. Commission

GOAL 6: Improve Park and Playground Maintenance

Objective: To make our parks cleaner, safer, and more attractive.

Action 6a: Review existing trash collection program.

Priority: 2012 - 2014

Responsibility: Park & Rec. Commission

Action 6b: Develop a program to increase recycling in our parks.

Priority: 2013

Responsibility: Park & Rec. Commission

GOAL 7: Create a Capital Improvement Program

Objective: To improve long-range planning for costly projects.

Action 7b: Conduct an inventory of all recreation properties, their uses and buildings.

Priority: 2012 - 2013

Responsibility: Park & Rec. Commission

Action 7c: Develop a capital improvements program to maximize use of Shattuck funds, grant opportunities etc.

Priority: 2013 - 2014

Responsibility: Park & Rec. Commission

Action 7d: Develop 5 year and 10 year capital plans to upgrade athletic fields.

Priority: 2012 -2013

Responsibility: Park & Rec. Commission

Goal 8: Publicize and Promote Usage of Parks, Facilities and Programs

Objective: Make people more aware of what Marblehead has to offer.

Action 8a: Develop an interpretive signage program including site locations and develop uniform signage.

Priority: 2014

Responsibility: Park & Rec. Commission

GOAL 9: Improve Universal Access to Parks, Playgrounds, and Restrooms

Objective: Improve universal access to our open spaces and facilities and improve opportunities for people with disabilities.

Action 9a: Continue to meet with the Disabilities Access Commission to discuss access.

Priority: 2012

Responsibility: Park & Rec. Commission

Action 9b: Work with the Disabilities Access Commission to research available funding programs for access planning & construction.

Priority: 2013

Responsibility: Park & Rec. Commission

GOAL 10: Promote Use of the Waterfront

Objective: Expand and promote usage of the waterfront for all forms of recreational use.

Action 10a: Expand sailing program.

Priority: 2013

Responsibility: Park & Rec. Commission

Action 10b: Begin paddleboard program.

Priority: 2012 - 2013

Responsibility: Park & Rec. Commission

GOAL 11: Complete Stramski pier project.

Objective: To work with the Harbors and Waters Commission to finish the pier project and increase access to the water from West Shore Drive.

Action 11a: Install fencing on the playground side of Stramski Way from the top parking lot down to the lower fire lane.

Priority: 2012

Responsibility: Park & Rec. Commission

Action 11b: Develop the Stramski house into a viable water front facility with program space, public restrooms, and lockers.

Priority: 2000

Responsibility: Park & Rec. Commission

Action 11c: Develop a part of the Stramski House into a dry goods store to sell fishing gear, ice and other boating needs.

Priority: 2000

Responsibility: Park & Rec. Commission

Jim Sullivan
Recreation Supervisor
Town of Marblehead

Wednesday, April 25th 2012

Recreation Supervisor Report

Orientation – Week 1

Met key players in community

-Town Manager, Town Employees, Athletic Director, Superintendent, Department Heads

Checked into program locations, fields, schools, beaches, town land/property.

Health forms/Immunizations & Physicals on Registration Forms

-Exploring options on how to make the registration process more user/customer friendly.

-Health forms, immunizations/physicals

-Met with Board of Health to discuss what is and isn't required on registration forms.

- BOH advised that the health forms/physicals and immunizations were not required if the activity or program does not fall into the criteria of a "camp."

Summer Season prep -

- Setting up interviews for new staff as well as returning staff.
- Camp License Regulations/Guidelines
- Reviewing camp policy, vendor contracts

Current programs:

Multi Sports & Pre School Sports play began this week

Monday Pre K: 12 participants (FULL)

Monday MS Eveleth – 5 participants

Tuesday MS Bell- 7 participants

Thursday MS Bell-5 participants

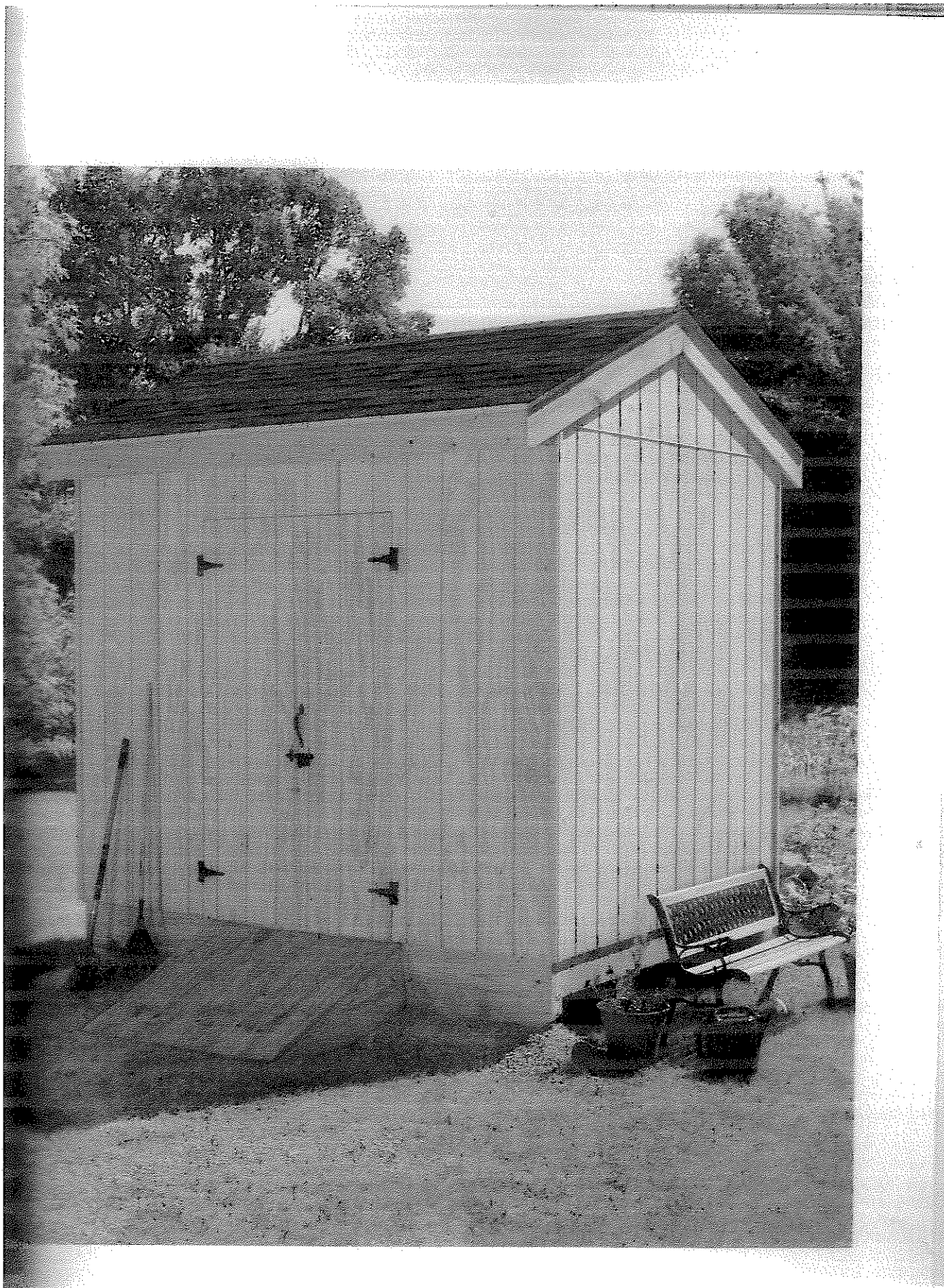
Friday MS Glover- 8 participants

Upcoming programs:

Robotics Expert – Cancelled

Fantastic Flowers, May 19th

Babysitting, May 19th



Town of Marblehead Recreation & Parks Department

Application for park permit

APPLICATION date: 4/9/2012	APPLICANT (name of person paying for permit): Marblehead High Senior Class
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INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS:
(PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)

*** IMPORTANT:** A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is **REQUIRED** to be provided with the request at the time of application.

EVENT Day & Date: May 3rd-6th, 2012	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): 6 PM May 3rd - 6 PM May 6th
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EVENT DESCRIPTION & expected attendance (use another page if needed):

Senior class carnival

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee):

Devereux Beach Parking Lot

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Ciambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

PAYMENT: Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

APPROVAL: Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

CANCELLATIONS / REFUNDS: requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

RESTRICTIONS: Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

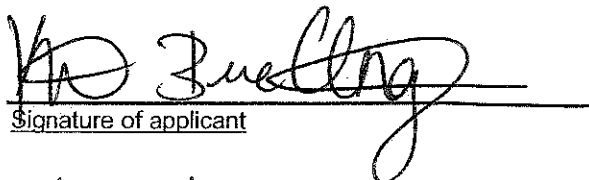
It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) due to hardship? (waivers determined at next Board meeting)

YES / **(NO)**

OFFICE USE:

Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	(YES) / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		


Signature of applicant

Kira Clingen
Name (Please print clearly)

2 Humphrey St
Address

781-639-3100
Telephone

Approved by:

Superintendent, Recreation & Parks Department

Date approved

Certificate Number: 20

CERTIFICATE OF INSURANCE

This certificate neither affirmatively nor negatively amends, extends or alters the coverage afforded by the policy(ies) described hereon and is issued as a matter of information and confers no right upon the holder.

The policy(ies) identified below by a policy number is in force on the date of certificate issuance. Insurance is afforded only with respect to those coverages for which a specific limit of liability has been entered and is subject to all terms of the policy having reference thereto. Nothing herein contained shall modify any provision of said policy.

In the event of cancellation of the policy, the company issuing said policy will make all reasonable effort to send Notice of Cancellation to the certificate holder at the address shown herein, but the Company assumes no responsibilities for any mistake or failure to give such notice.

Any insurance made a part of the policy includes as a person insured with respect to an occurrence taking place at a Carnivals site,
(1) the Fair or exhibition association, sponsoring organization or committee
(2) the owner or lessee there of (3) a municipality granting the Named Insured permission to operate a(n) Carnivals, but only as respects
bodily injury or property damage caused by or contributed to by the negligence of the Named Insured while acting in the course and scope of their employment.

NAME & ADDRESS OF INSURED:

Larry Cushing Enterprises, LTD
dba Cushing Amusements
196 Wildwood Street
Wilmington MA 01887

ADDITIONAL INSURED:

Town of Marblehead & Marblehead Senior
Class of 2012 as respects to the general
liability pertaining to the named insured
only

NAME & ADDRESS OF CERTIFICATE HOLDER:

Marblehead Senior class of 2012
188 Washington st.
Marblehead Ma. 01945

DATES:

May 2 to 8, 2012

	<u>PRIMARY COVERAGE</u>	<u>EXCESS COVERAGE</u>	
Company:	T.H.E. Insurance Company	T.H.E. Insurance Company	
Policy Number:	CPP0101485-01	ELP0010338-01	
LIABILITY LIMITS			
BI/PD AGG:	\$5,000,000	\$1,000,000	\$0
OCC:	\$1,000,000	\$1,000,000	\$0
Food Products:	\$1,000,000	Excess of \$1,000,000	Excess of \$0
Policy period:			
From:	06/15/11	06/15/11	00/00/00
To:	06/15/12	06/15/12	00/00/00
		* - COMBINED SINGLE LIMIT	

Coverage shown herein applies only to those items scheduled on or endorsed to the policy.
This certificate is not valid unless an original signature appears below.
(Copies Not Valid)

June 10, 2011
DATE OF CERTIFICATE ISSUANCE


AUTHORIZED SIGNATURE

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

INFORMATION PAGE

RENEWAL AGREEMENT

Insurer:
T.H.E. Insurance Company
10451 Gulf Boulevard
Treasure Island, FL 33706
(Carrier Code: 40851)

PRODUCER: Agent# 1
Allied Specialty Insurance Inc.
10451 Gulf Boulevard
Treasure Island, FL 33706
Carrier Policy #: WC113606
Carrier Prior Policy #: WC103339

1. The Insured: Larry Cushing Enterprises, Ltd.
Mailing Address: 196 Wildwood Street
Wilmington, MA 01887

Fein: 042714871

Other workplaces not shown above:
NO OTHER WORKPLACES FOR THIS POLICY

File #: 900000000245011
Type of Business: Corporation
Risk ID:

2. The policy period is from 12:01 a.m. on 5/27/2011 to 12:01 a.m. on 5/27/2012 at the insured's mailing address.

3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here:
MA ME NH

- B. Employers Liability Insurance: Part Two of the policy applies to work in each state listed in Item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$ 1,000,000	each accident
Bodily Injury by Disease	\$ 1,000,000	policy limit
Bodily Injury by Disease	\$ 1,000,000	each employee

- C. Other States Insurance: All states except: ND, OH, WA, WV and WY

- D. This policy includes these endorsements and schedules:

WC000000A(04/92) WC000308(04/84) WC000406A(08/95) WC000414(07/90) WC000419(01/01)
WC000421C(09/08) WC000422A(09/08) WC180601(04/84) WC180603A(06/95) WC180604(05/88)
WC180606(04/99) WC200101(01/08) WC200301(04/84) WC200302(05/86) WC200303B(07/99)
WC200405(06/01) WC200601(06/92) WC280601(04/84) WC280604(04/92)

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Classifications	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
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SEE SCHEDULE OF OPERATIONS

Total Estimated Annual Premium \$	9,484.00		
Minimum Premium \$	900.00	Expense Constant \$	338.00

WC 00 00 01 A

Countersigned by

Charles F. Landon



Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111
www.mass.gov/dia

* THIS AFFIDAVIT MUST BE COMPLETED AND SUBMITTED WITH A COPY OF YOUR WORKERS COMPENSATION CERTIFICATE OF INSURANCE.

Workers' Compensation Insurance Affidavit: Builders/Contractors/Electricians/Plumbers
Applicant Information Please Print Legibly

Name (Business/Organization/Individual): Larry Cushing Enterprises Ltd
Address: 196 Wildwood St
City/State/Zip: Wilmington, Ma 01887 Phone #: 978-658-3928

Are you an employer? Check the appropriate box:

- | | |
|--|--|
| <p>1. <input checked="" type="checkbox"/> I am a employer with <u>15</u> employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required.]</p> <p>3. <input type="checkbox"/> I am a homeowner doing all work myself. [No workers' comp. insurance required.] †</p> | <p>4. <input type="checkbox"/> I am a general contractor and I have hired the sub-contractors listed on the attached sheet. ‡ These sub-contractors have workers' comp. insurance.</p> <p>5. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per MGL c. 152, §1(4), and we have no employees. [No workers' comp. insurance required.]</p> |
|--|--|

Type of project (required):

6. ☐ New construction
7. ☐ Remodeling
8. ☐ Demolition
9. ☐ Building addition
10. ☐ Electrical repairs or additions
11. ☐ Plumbing repairs or additions
12. ☐ Roof repairs
13. ☒ Other Amusement

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

† Homeowners who submit this affidavit indicating they are doing all work and then hire outside contractors must submit a new affidavit indicating such.

‡ Contractors that check this box must attach an additional sheet showing the name of the sub-contractors and their workers' comp. policy information.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy and job site information.

Insurance Company Name: T.H.E. Insurance Co.
Policy # or Self-ins. Lic. #: WC 113606 Expiration Date: May 27, 2012
Job Site Address: Dennis Beach City/State/Zip: Marblehead, Ma

* Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Marian V Cushing Date: March 28 2012
Phone #: 978-658-3928

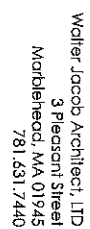
Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License #: _____

Issuing Authority (circle one):

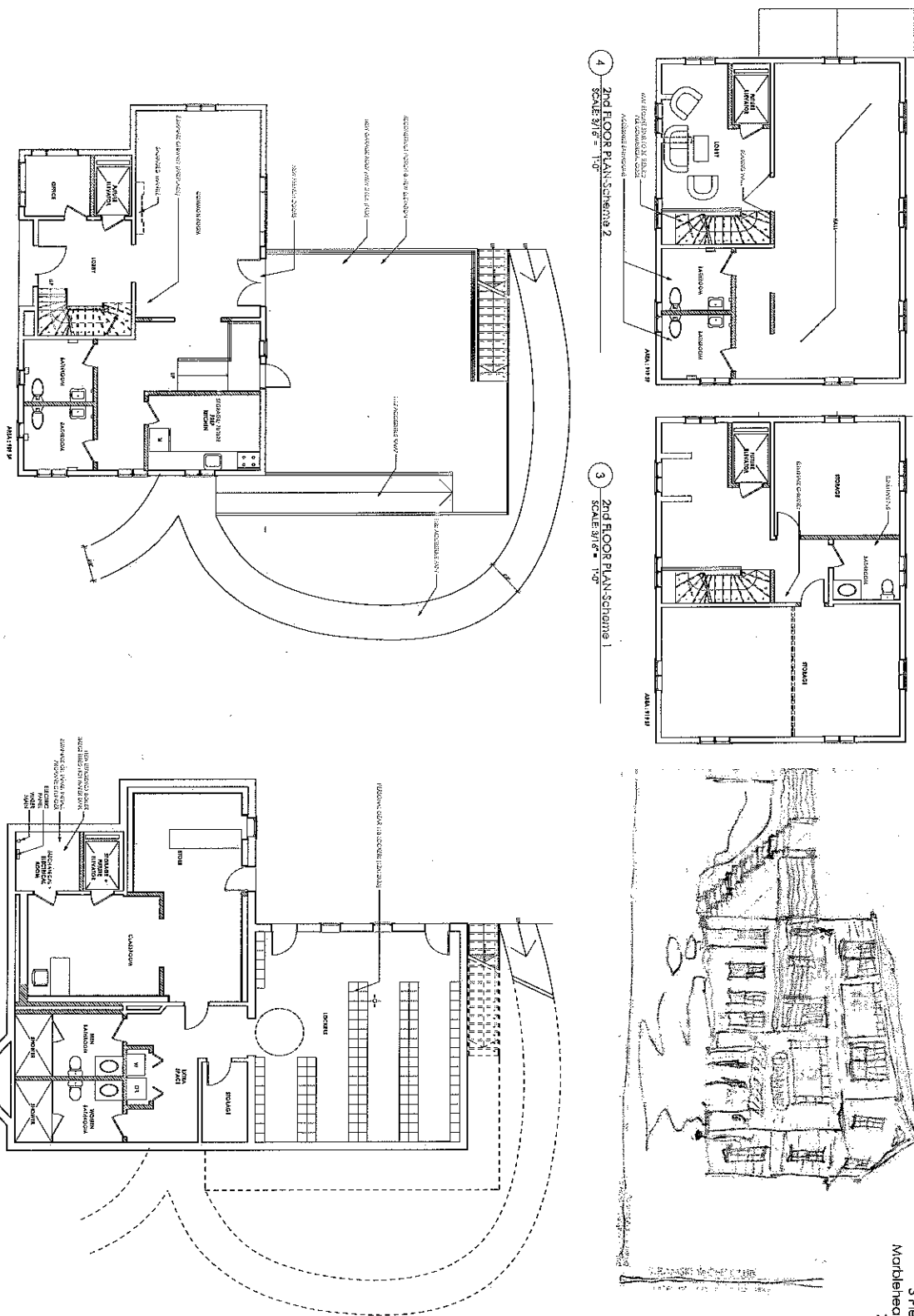
1. Board of Health 2. Building Department 3. City/Town Clerk 4. Electrical Inspector 5. Plumbing Inspector
6. Other _____

Contact Person: _____ Phone #: _____



Stramski Way, Marblehead, MA 01945

1 BASEMENT
SCALE: 9/16" = 1'-0"



Town of Marblehead Recreation & Parks Department

Application for park permit

APPLICATION date: 4/13/2012		APPLICANT (name of person paying for permit): John Homan	
INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS: (PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)			
★ IMPORTANT: A copy of a 1 million occurrence / 3 million aggregate insurance certificate <u>naming the Town of Marblehead as an additional insured</u> is REQUIRED to be provided with the request <u>at the time of application</u> .			
EVENT Day & Date: Saturday May 19th 2012		TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): 8:00 AM - 11:00 AM	
EVENT DESCRIPTION & expected attendance (use another page if needed): A road race starting at Devereux Beach and circling Marblehead Neck with finish at Riverhead			
FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): Devereux Beach and Riverhead Entrance Area			

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

PAYMENT: Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

APPROVAL: Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

* **Note:** special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

CANCELLATIONS / REFUNDS: requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

RESTRICTIONS: Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)		<input checked="" type="radio"/> YES / <input type="radio"/> NO
OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

Signature of applicant
John Homan
 Name (Please print clearly)

29 Dartmouth Rd.
 Address

781-631-0300
 Telephone

Approved by: _____

Citizens Scholarship Foundation of Marblehead would like to use the facilities at Devereux Beach and Riverhead Beach for a Fund raising 5K run and Family walk around Marblehead Neck. The run will start at 9:00 A.M and the walkers will follow afterwards.

We will set up tables around 8:00 A.M for pre registration.

The race will start on the Devereux Beach side of Ocean Ave. and finish at the entrance to Riverhead Beach. The runners should finish by 9:30 - 9:45 A.M.

This has been approved by the Selectman and our insurance cert is attached. A police detail has been ordered from Marblehead P.D.

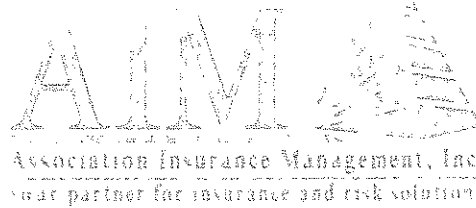
As this is a Fund raiser that will benefit Marblehead High School students we are requesting a Waiver of fees.

Thanks for your consideration,

John Homan

29 Dartmouth Rd, Marblehead 781-631-0300

On behalf of the Citizens Scholarship Foundation of M^had



12/30/11

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Insured #: MA54206

NAMED INSURED MEMBER:

Citizens' Scholarship Foundation of Marblehead, Inc.
Attn: George Gearhart or Current Officer
P. O. Box 4
Marblehead, MA 01945

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 742946
Dallas TX, 75374-2946

PRODUCER NAME

Elgin B Allen
PO Box 742946
Dallas TX, 75374-2946

Company / Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
Homeland Ins Co of New York / BW32751 Commercial General Liability		10/28/11 - 10/28/12	NONE	Each Occurrence	\$1,000,000
				General Aggregate	\$2,000,000
				Products - COMP/OPS Aggregate	\$2,000,000
				Personal & Advertising Injury	\$1,000,000
				Fire Damage (any one fire)	\$50,000
Homeland Ins Co of New York / BW32751 Medical (Accident Medical)		10/28/11 - 10/28/12	NONE	Any One Person	\$5,000
				Aggregate	\$5,000
Homeland Ins Co of New York / BV25388 Comm'l Crime & Fidelity (Bond)		10/28/11 - 10/28/12	\$ 250	Each Occurrence	\$50,000
Homeland Ins Co of New York / BX24983 Non-profit Prof Liability (Officers Liability)*		10/28/11 - 10/28/12	\$ 1,500	Aggregate	\$1,000,000
				*Annual Aggregate applies to all member certificate holders combined.	\$20,000,000

Retro-active Effective Date: 10/28/09

Town of Marblehead is added as additional insured for the General Liability policy only.

Event: Family type walk & Competitive 5K road race

Date: May 19, 2012

Certificate Holder:

Town of Marblehead
Abbot Hall
188 Washington St.
Marblehead, MA 01945

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any, complete the above numbered policy. Copies of the Master Policies are available upon request or may be printed at www.aim-companies.com

AUTHORIZED REPRESENTATIVE



POLICY NUMBER: BW00001-2011

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Town of Marblehead is added as additional insured for the General Liability policy only. Event: Family type walk & Competitive 5K road race Date: May 19, 2012
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented by you.

Town of Marblehead Recreation & Parks Department

Application for park permit

APPLICATION date: <u>April 10, 2012</u>	APPLICANT (name of person paying for permit): <u>Farm Direct Coop - Julie Pottier - Brown operations manager</u>
---	--

INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS:
(PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)

* **IMPORTANT:** A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is **REQUIRED** to be provided with the request at the time of application.

EVENT Day & Date: <u>June 5th → Nov. 20th</u> <u>Tuesdays + Thursdays</u> 2012	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <u>12 noon → 7pm</u>
---	--

EVENT DESCRIPTION & expected attendance (use another page if needed): at top of park, distribution of organic vegetable shares, approx 140 people each day over 4 hours.

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): Stramski Way

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non-residents security deposit:	\$50.00	Due at time of application			
Non-resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

PAYMENT: Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

APPROVAL: Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

CANCELLATIONS / REFUNDS: requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

RESTRICTIONS: Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)		YES / NO
OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

Julie Pottier Brown
Signature of applicant

Julie Pottier-Brown
Name (Please print clearly)

P.O. Box 1146
Address

Marblehead, MA 01945
Telephone

cell - 978-304-2627

Approved by: _____
Superintendent, Recreation & Parks Department

Date approved

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/09/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Charles A. Slee Agency, Inc. 25 Atlantic Ave PO Box 6 Marblehead MA 01945	CONTACT NAME: PHONE (A/C, No, Ext): 781-631-0011 FAX (A/C, No): 781-639-0294 E-MAIL: ADDRESS: PRODUCER CUSTOMER ID #: <table style="width: 100%;"> <tr> <td style="width: 80%;">INSURER(S) AFFORDING COVERAGE</td> <td style="width: 20%;">NAIC #</td> </tr> <tr> <td>INSURER A: Holyoke Mutual Insurance Co.</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Holyoke Mutual Insurance Co.		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Farm Direct Co-op, Inc. PO Box 1146 Marblehead MA 01945															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <div><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY</div> <div><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR</div> <div></div> <div></div> <div>GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC</div>	X		CB1716405 02	12/07/2011	12/07/2012	<div>EACH OCCURRENCE \$1,000,000</div> <div>DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000</div> <div>MED EXP (Any one person) \$5,000</div> <div>PERSONAL & ADV INJURY \$</div> <div>GENERAL AGGREGATE \$2,000,000</div> <div>PRODUCTS - COMPROP AGG \$2,000,000</div> <div>\$</div>
	AUTOMOBILE LIABILITY <div><input type="checkbox"/> ANY AUTO</div> <div><input type="checkbox"/> ALL OWNED AUTOS</div> <div><input type="checkbox"/> SCHEDULED AUTOS</div> <div><input type="checkbox"/> HIRED AUTOS</div> <div><input type="checkbox"/> NON-OWNED AUTOS</div> <div></div>						<div>COMBINED SINGLE LIMIT (Ea accident) \$</div> <div>BODILY INJURY (Per person) \$</div> <div>BODILY INJURY (Per accident) \$</div> <div>PROPERTY DAMAGE (Per accident) \$</div> <div>\$</div> <div>\$</div>
	<div>UMBRELLA LIAB <input type="checkbox"/></div> <div>EXCESS LIAB <input type="checkbox"/></div> <div>DEDUCTIBLE</div> <div>RETENTION \$</div> <div><div>OCCUR</div><div>CLAIMS-MADE</div></div>						<div>EACH OCCURRENCE \$</div> <div>AGGREGATE \$</div> <div>\$</div> <div>\$</div>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<div>Y/N</div> <div><input type="checkbox"/></div>	N/A				<div><div>WC STATU-TORY LIMITS</div><div>OTH-ER</div></div> <div>E.L. EACH ACCIDENT \$</div> <div>E.L. DISEASE - EA EMPLOYEE \$</div> <div>E.L. DISEASE - POLICY LIMIT \$</div>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Town of Marblehead is additional insured for insured's farm stand at stranski way, West Shore Drive, Marblehead MA 01945

CERTIFICATE HOLDER Town of Marblehead Selectmens Office 188 Washington St Marblehead MA 01945	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Julie Pottier-Brown
Farm Direct Co-op
P.O. Box 1146
Marblehead MA, 01945

Recreation and Parks Department
Town of Marblehead
10 Humphrey Street
Marblehead, MA 01945-1906

Greetings Mr. Egan and Commissioners,

First let me thank you for granting us use of the beginning of Stramski way in 2011, it was a joy to use the space. We were able to serve over 225 Marblehead Families, and support over 30 local farms and dairies in 2011. The native plantings are thriving in their location, and I am grateful for the opportunity to plant a tulip tree in honor of my deceased husband in this location. He worked with me for the coop for several years before his death.

I am writing to request permission to continue to utilize the land at the beginning of Stramski Way from June 5, 2012 to November 20th, 2012 on both Tuesdays and Thursdays. Our hours are 12pm to 7:30pm. As you know, we do not exchange money on the property and we carry full liability insurance.

In 2011 we were able to offer several vegetable shares to needy Marblehead families, and offer partial community aid to several more.

Do not hesitate to call for further information or if you would like an in person presentation.

Sincerely,



Operations Julie Pottier-Brown
Manager
1-877-332-3276 ext 11
April 10th, 2012

Town of Marblehead Recreation & Parks Department

Application for park permit

APPLICATION date: 23 APRIL 2012	APPLICANT (name of person paying for permit): ST. STEPHEN'S UNITED METHODIST CHURCH (Cheryl Boots 67 Elm St.)
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INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS:
(PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)

* **IMPORTANT:** A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is **REQUIRED** to be provided with the request at the time of application.

EVENT Day & Date: SUNDAYS JULY 8, 15, 22, 29 AUG. 5, 12, 19, 26	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): 9 AM - 9:30 AM
--	---

EVENT DESCRIPTION & expected attendance (use another page if needed):

MORNING WORSHIP - 5-15 PEOPLE

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee):

DEVEREUX BEACH BARBEQUE PAVILION

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

PAYMENT: Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

APPROVAL: Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

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Request fee waiver(s) due to hardship? (waivers determined at next Board meeting)

YES / NO

OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES (NO)	YES (NO)	YES (NO)
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		


Signature of applicant

CHERYL BOOTS for St. Stephen's UMC
Name (Please print clearly)

67 Elm St. **67 Cornell Rd.**
Address

781-639-4038 **781-631-2756**
Telephone

Approved by:

Superintendent, Recreation & Parks Department

Date approved



TOWN OF MARBLEHEAD
COUNCIL ON AGING

Jeanne Louizos
Chairman
Patricia C. Roberts
Director

10 Humphrey Street
Marblehead, MA 01945
Tel: (781) 631-6225
Fax: (781) 639-3431

April 12, 2012

Brendan Egan, Superintendent
Recreation and Parks Dept.
10 Humphrey Street
Marblehead MA 01945

Dear Brendan,

On behalf of the Council on Aging, I want to thank you and your staff for erecting the two benches for our bocce court and for cleaning up the general area of the court behind the Community Center building.

The cooperation of your department has certainly helped to make our bocce court project a successful one. Your assistance is very much appreciated.

Sincerely,

Jeanne Louizos, Chairman

FYI



Town of Marblehead Conservation Commission

Notification to Abutters under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

The name and address of the applicant is:

Darryl R. Smith
9 Stramski Way
Marblehead MA 01945

The name and address of the applicant's representative is:

Phone: 781-631-6148

Phone:

Type of application (circle appropriate bullet below):

- ☐ The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).
- ☒ The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
- ☐ The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

Property Address, or Location of proposed activity: 9 + 11 Stramski Way

Copies of the application filed may be examined at the office of the Marblehead Conservation Commission, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) during normal business hours.

Information regarding the date, time and place of the public hearing may be obtained from the Marblehead Conservation Commission, by calling 781-631-1529 during normal business hours, or online at www.marblehead.org

A notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945

Notice of the public hearing will also be published in either the Marblehead Reporter, Salem Evening News, or the Lynn Item at least five (5) business days before the hearing.

You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.

Darryl R. Smith
9 Stramski Way
Marblehead, Ma 01945

April 23, 2012

Marblehead Conservation Commission
Mary A Alley Municipal Building
7 Widger Road
Marblehead, Ma 01945

RE: Request for Determination of Applicability

Respectfully I request your review of the attached Request for Determination of Applicability. I am applying to landscape a strip of land on 11 Stramski Way which abuts Stramski Way Road. I propose to align rocks as a border to Stramski Way, plant grass in area, place a split rail fence along the road.

Thank you for your consideration.

Darryl R. Smith

FYI



**Town of Marblehead
Conservation Commission**

**Notification to Abutters under the Massachusetts Wetlands Protection Act and
Marblehead Wetlands Protection Bylaw**

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

The name and address of the applicant is:
MARBLEHEAD CONSERVANCY, INC.

c/o Richard C. Marcy, Jr.

20 Churchill Road

Marblehead, MA 01945

Phone: _____

The name and address of the applicant's representative is:

Phone: _____

Type of application

- The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

Property Address, or Location of proposed activity: _____ **See Attachment "A" on back of this form**

Copies of the application filed may be examined at the office of the Marblehead Conservation Commission, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) during normal business hours.

Information regarding the date, time and place of the public hearing may be obtained from the Marblehead Conservation Commission, by calling 781-631-1529 during normal business hours, or online at www.marblehead.org

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You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.



NOTIFICATION TO THE SITE MAILING LIST

PUBLIC INVOLVEMENT PLAN

FORMER CHADWICK LEAD MILL SITE

SALEM / MARBLEHEAD, MASSACHUSETTS

MassDEP RTN # 3-12695

March 31, 2012

To Whom It May Concern:

In accordance with the remedial response action process under the Public Involvement Plan (PIP) for the Former Chadwick Lead Mill Site, please be advised that the following document has been added to the local repositories:

- Response to Comment Summary. This Response Summary is provided to address comments received on the Phase IV Inspection Report / Phase IV Completion Statement which was submitted to MassDEP on January 6, 2012.

Per the PIP Plan, a copy of the Response Summary has been added to the two repositories established for the Site – Abbott Library located at 235 Pleasant Street in Marblehead; and The Enterprise Center located at 121 Loring Avenue in Salem.

For more information, contact the applicant's representative, Michael Apfelbaum, at Woodard & Curran Inc., (978) 557-8150.

TO: Abutters to Old Burial Hill

FROM: Old Burial Hill Oversight Committee

DATE: April 5, 2012

RE: Notice of Project

As you may know, last year the town completed a Preservation Master Plan for Old Burial Hill. Next week work will begin on the first phase of the implementation of that plan by restoring the monuments designated as priority one and in the most need of repair.

The town has contracted with Monument Conservation Collaborative to perform this work. Work is anticipated to will begin next week. The conservators will be there on and off through the month of June working on the repair and restoration of 34 markers. They will have vehicle access to the site off of the Pond street entrance.

If you have any questions, please do not hesitate to call or email Town Planner Becky Curran at 781-631-0000 or curranr@marblehead.org;