



# TOWN OF MARBLEHEAD

## Recreation & Parks Department



### *Recreation and Parks Meeting Minutes*

03-01-12

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chairman Chip Osborne called the 03/01/12 meeting to order at 7:05 PM.
- 2) **Attendance:**
  - a) **Present (constituting a quorum):** Chip, Linda, Sam, and Jerry.
  - b) **Absent:** Derek.
- 3) **Minutes:** **Motion** made and seconded to approve minutes of the 02/07/12 meeting; all in favor.
- 4) **Brendan's report (see attached):** No addendum.
- 5) **Appearances:** Mike Rockett appeared to present a proposal for a practice zone to be built at Seaside for baseball (see attached). Discussion of expenses, maintenance, timeline, and overall concept. After discussion:
  - a) **Motion** made and seconded to have Brendan coordinate with Finance to create a donation fund for the maintenance of the practice zone facility at Seaside Park; all in favor. Fund will be financed by the baseball "Dugout Club" to maintain a minimum balance of \$5000 and be in control of the Recreation and Park Commission.
  - b) **Motion** made and seconded to partner with the "Dugout Club" and allow the construction of the proposed practice zone with the intention of recommending the Selectmen accept the facility as a gift to the Town upon completion; all in favor. Phases 1 and 1A are to start in early April and finish in May with regular updates to be submitted to Brendan.
- 6) **Old Business:** Sam proposed the Board and Department sponsor a fund raising event such as a walk or a fund raising group to help families of cancer victims meet expenses during treatment. Discussion of the policies involved, including the law that a Municipal Department cannot directly raise money for anything but the department, such as scholarships for our Recreation Programs. After discussion, Board agreed to let Brendan investigate how the "Friends of the COA" operates and see if a similar group can be created in cooperation with this Department, then report back to the Board.
- 7) **New Business:**
  - a) **Questions:** A draft of questions for prospective Recreation Supervisor candidates (attached) was discussed; Brendan will consolidate the questions. After discussion of the interview process, the Board agreed Tuesday March 13, 2012 at 5:30 PM will be the meeting for the Board to interview the proposed candidates, and Thursday March 15, 2012 at 5:30 PM will be the meeting to vote on either hiring a new Supervisor from the candidates or continuing the search.
  - b) **Correspondence (see attached):**
    - i) **To be decided:**
      - (1) **YMCA request- Seaside Park use:** After discussion, **Motion** made and seconded to approve the request pending (a) there is no scheduling conflict with Youth Sports and (b) the YMCA will pay the fee for a park detail and also make a donation to the field maintenance fund with a suggested amount to be determined by Brendan; all in favor.
      - (2) **Geoff Hamilton request- bike race:** **Motion** made and seconded to approve pending receipt of fees; all in favor.
      - (3) **B&S "Black Cat" event:** **Motion** made and seconded to approve pending receipt of fees; all in favor.
      - (4) **Caswell Party request:** **Motion** made and seconded to approve pending receipt of fees including addition fees for the extra hour requested; all in favor.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

- c) Informational Correspondence (No actions required): 2 Notification to abutters; 1 Notification to site mailing list; 2 legal notices.
- 8) Timekeeping: Meeting adjourned at 8:25 PM.
- 9) Next meeting: See new business.

Attachments:

Meeting notice & agenda (1); Report (1); Proposal (1); Draft of candidate's questions (1); Permit requests (4); Informational correspondence (5).



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 36A §§18-25

### **Recreation and Parks Commission**

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead, MA Room: Conference Room

Thursday  
Day of week

March  
Month

1  
Date

2012  
Year

7:00 PM  
Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approval of minutes from previous meeting – February 7, 2012
2. Appearances: 7:00 p.m. Mike Rockett - Baseball
3. Old Business
4. New Business:

Next Meeting: TBD

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 2/27/12

# **Recreation Commission Meeting**

**March 1, 2012**

## **Superintendent's Report**

### **Parks / Fields / Equipment**

Field covers will be taken off in the next two weeks, weather depending.

### **Devereux Beach**

Car accident on February 22 knocked the anchor off the traffic island and caused the car to flip onto its roof. The anchor was reset and sustained only minor damage.

### **Seaside Park Tennis Courts**

Specs went out today for the tennis courts at Seaside Park. There may be an option to get more than two courts done this year.

### **Seaside Baseball Benches**

The home benches have been removed, sanded and are awaiting a fresh coat of stain. We are looking into different types of wood for the new benches. Everything will be ready for the start of the season.

### **Memorial Park**

I will be meeting Peter Cassidy at Memorial Park to get a final measurement for the fence on Tuesday. I have received two quotes for installing 14" granite post for the two ends of the fence. (David Peach and Cassidy Brothers) and am seeking a third.

### **Recreation Supervisor Position**

I have begun the interview process and have some nice candidates. (See handout)

### **Benches**

- Sandra James – located near harbor side pavilion where concrete benches were located
- Marcia Joan Cronkhite – Chandler Hovey under pavilion at end of parking lot

### **Old Business**

### **New Business**

- **Evening Supervisor** – I am still looking for a responsible adult to work in the office at night and to monitor the building after the full time staff leaves for the day. I will be interviewing candidates next week.

### **Next Meeting:**

To Be Determined

## Seaside Park

### Practice Zone

#### I. Phase I

- 1) Install fence poles with 2 gates
- 2) Fill interior of rink with stone dust
  - a) Raise catch basin cover
- 3) Drainage work where hill meets curb
  - a) Review field condition

#### II. Phase IA

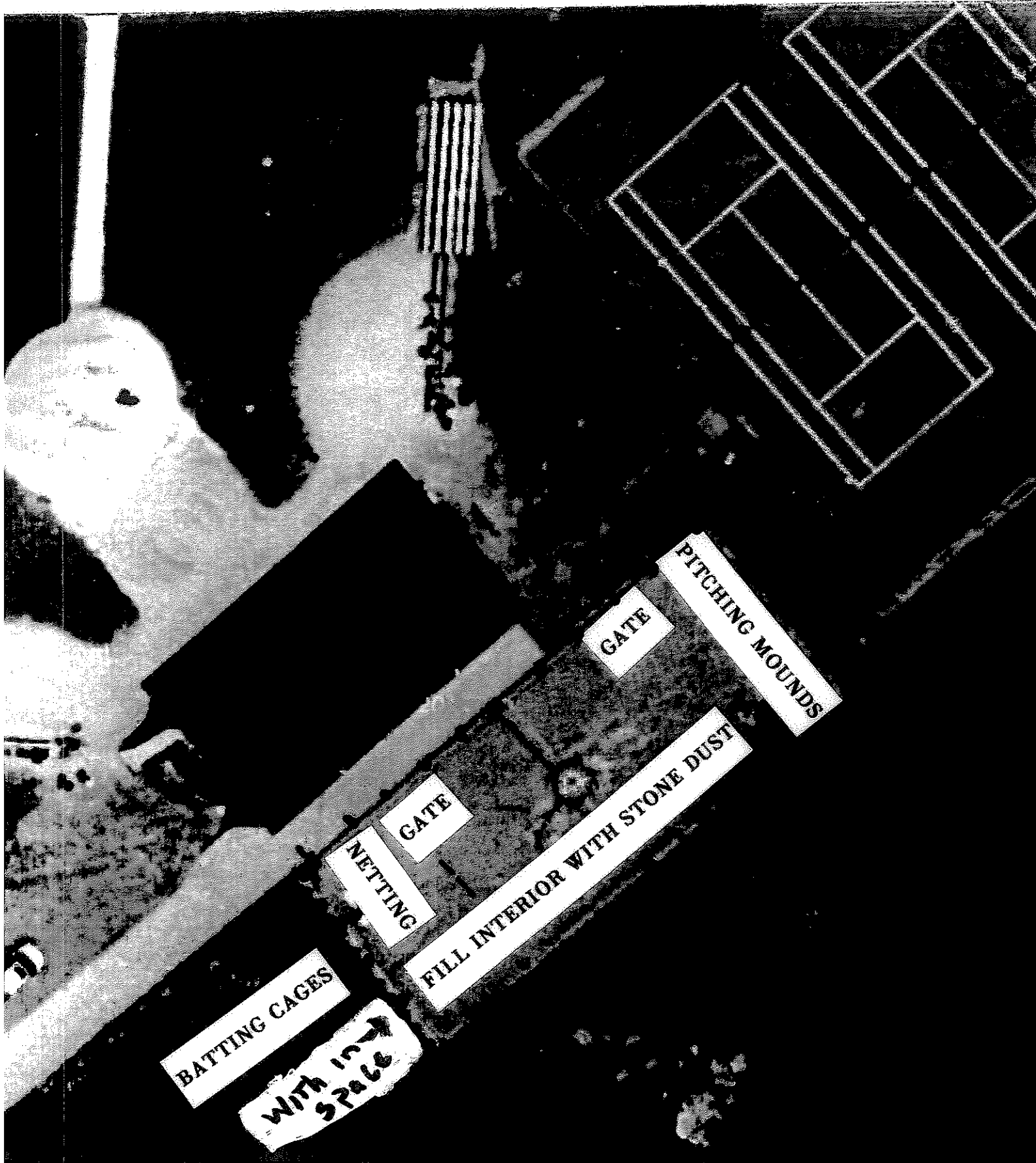
- 1) Install all fencing and nets
- 2) Install 2 batting cage nets
- 3) Install 2 pitching mounds

#### III. Phase II

- 1) Replace interior of space
- 2) Install exterior turf on space

#### IV. Phase III

- 1) Camera system & Repair Lighting



BATTING CAGES

With 12'  
space

NETTING

GATE

FILL INTERIOR WITH STONE DUST

GATE

PITCHING MOUNDS



14 Spring Street  
Peabody, MA 01960  
PH: 978-531-7771  
FAX: 978-531-7779  
email: jtmarroni212@aol.com  
web: www.sentryfence.com

## PROPOSAL

PROPOSAL SUBMITTED TO <b>ROCKETT Realty</b>	PHONE <b>781-631-6500</b>	DATE <b>781-689-2290</b>
STREET <b>190 Pleasant ST.</b>	JOB NAME	
CITY, STATE AND ZIP CODE <b>Marblehead</b>	JOB LOCATION	
ARCHITECT <b>Mike Rockett</b>	DATE OF PLANS <b>7/25/12</b>	JOB PHONE

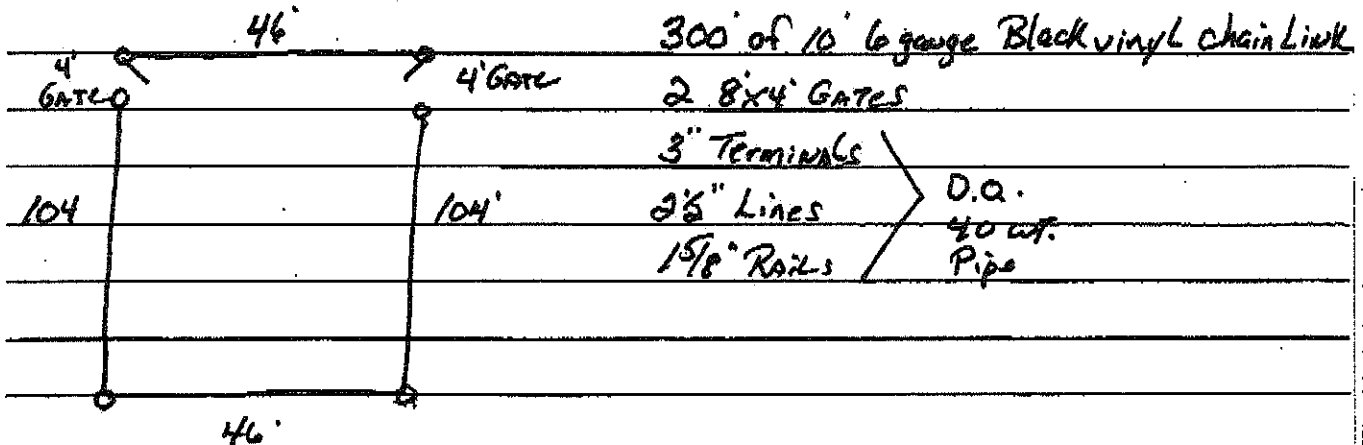
We hereby submit specifications and estimates for:

**Furnish + Install:**

Price #1 Posts ONLY (\$5300.-)

" #2 Posts + Top, Bottom, + Middle RAILS (\$9875.-)

" #3 TOTAL Fence Cost (\$14390.-)



**We Propose** hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

**1/2 down / 1/2 C.O.D. Proposal must be accepted with deposit by Feb 13<sup>th</sup> 2012 or 8% Increase in Cost**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature

**Rich Nardella**

Note: This proposal may be withdrawn by us if not accepted within **2/13/12** days.

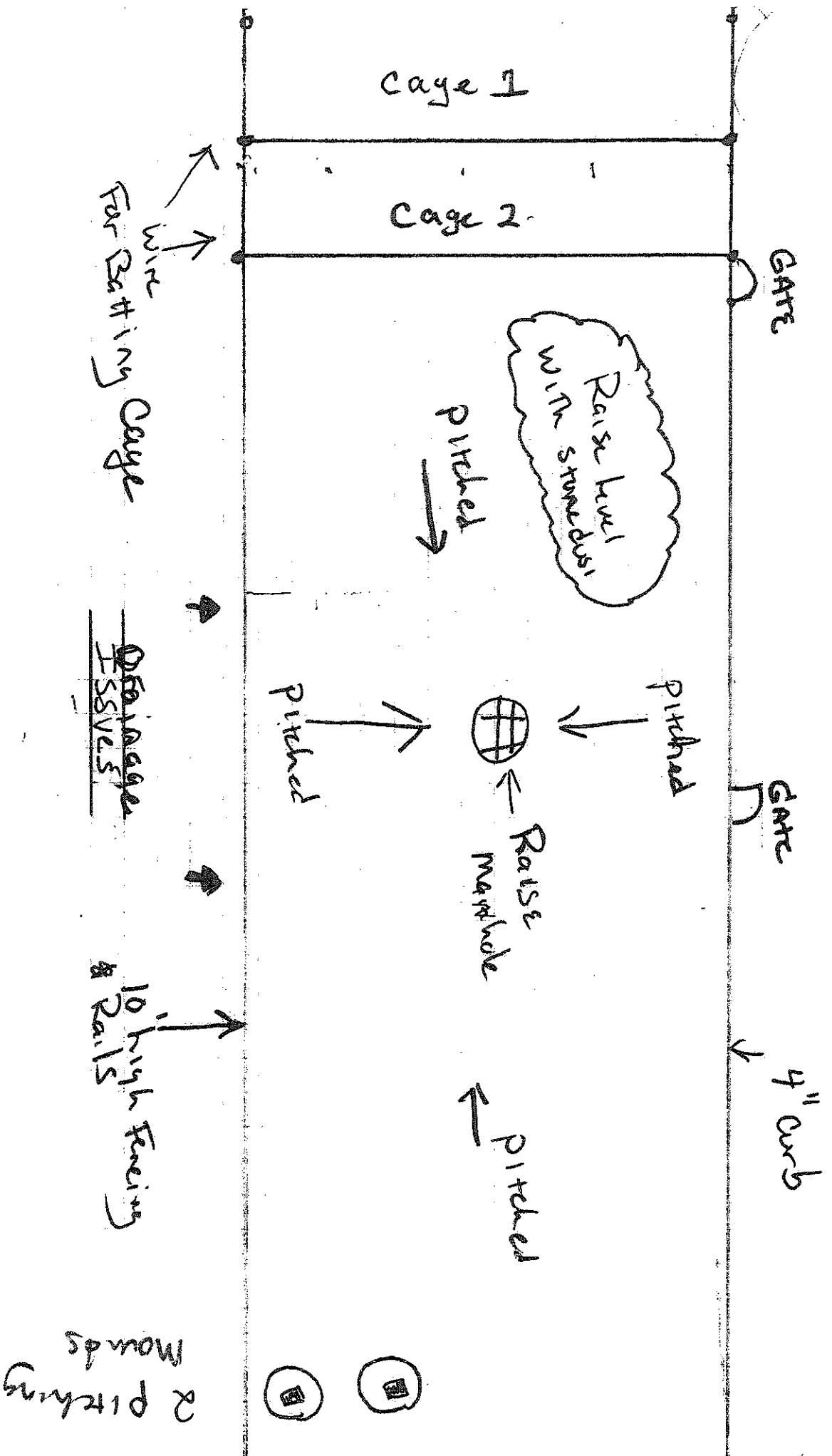
**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

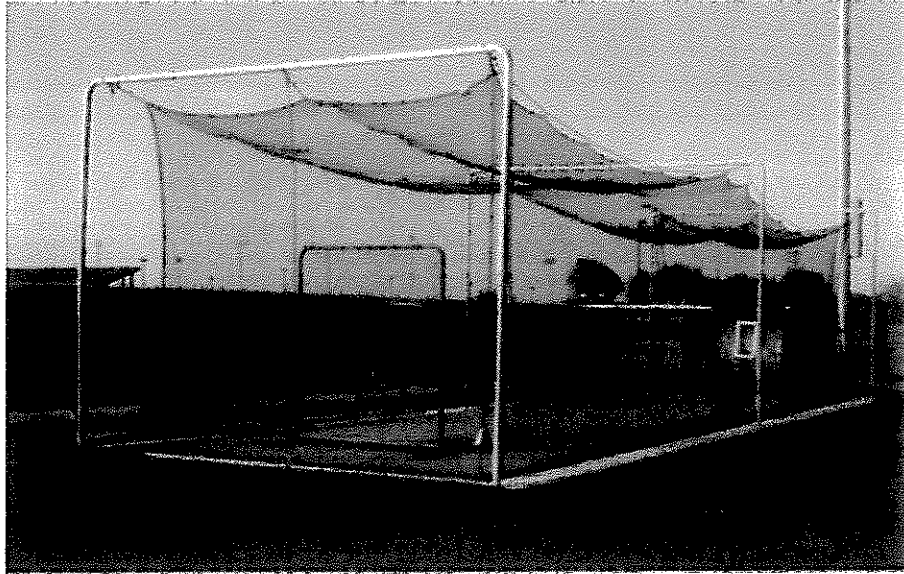
Signature \_\_\_\_\_

Signature \_\_\_\_\_

# Seaside Practice Zone layout







**Derek**

We live in an area with an aggressive YMCA, a growing JCC, along with many private clubs that provide similar offerings. How do you envision competing or complementing those groups?

With the waterfront access that the Town has, how would you develop programs to take advantage of these assets?

**Sam**

The life-blood of every organization is to offer new products, in this case, new programs. How do you intend to stay pro-active on developing or searching out new programs from season to season so as to remain relevant to your customers?

If you are offered this job, what questions will you have to answer (such as family relocation, etc.) before you choose to accept it.

**Chip**

This is a mixed-use facility. We are joint tenants with COA. What skills do you possess that will enable you to develop a better working relationship between your position and their ED than we have had in the past?

Because this commission has identified the development of a nature center to be a top priority, describe any strengths or interests that you might have in the area of nature programming and environmental interests?

**Gerry**

How do you see technology, such as a website, or social networking sites (facebook, twitter, etc) playing a role in the position? What do you see as advantages or disadvantages?

Which attribute do you possess in your current position, would lead to your success, if applied to the position being offered?

**Linda**

As Recreation Supervisor you will be expected to create nature programming, boating programs, athletic programs, summer camps, educational programs, and a variety of special events for all ages. What educational and professional experience do you have in creating, supervising, or running them yourself?

Please give me specific examples of programs you have run or will run in each of these areas: Nature, Boating, Athletic, Summer Camps, Educational, Special Events

# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <b>Feb 20, 2012</b>		APPLICANT (name of person paying for permit): <b>Jaime Bloch - Lynch/Han O'Hara YMCA</b>	
<b>INSURANCE REQUIREMENT FOR ALL WEDDINGS &amp; LARGE EVENTS:</b> (PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)			
* <b>IMPORTANT:</b> A copy of a 1 million occurrence / 3 million aggregate insurance certificate <u>naming the Town of Marblehead as an additional insured</u> is <b>REQUIRED</b> to be provided with the request <u>at the time of application</u> .			
EVENT Day & Date: <b>Sunday April 22, 2012</b>		TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <b>12:00 - 3:00 pm</b>	
EVENT DESCRIPTION & expected attendance (use another page if needed): <b>Children's Fun Run - up to 100 yard dash- 200 participants</b>			
FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): <b>Seaside Park</b>			
Available Facilities:	<b>Devereux beach - barbeque pavilion</b> (2 grills in season)	<b>Devereux beach - Garfield Pavilion</b> (2 grills in season)	<b>Gerry Playground (on Stramski Way)</b> (2 grills in season)
Residents security deposit:	<b>\$25.00</b>	Due at time of application	
Resident fee:	<b>\$25.00</b>	Due upon approval	
Non - residents security deposit:	<b>\$50.00</b>	Due at time of application	
Non - resident fee:	<b>\$50.00</b>	Due upon approval	
Catered event (Clambake, etc.)	<b>\$2 per person; minimum \$100.00 - \$50 Security Deposit</b>		
		<b>Wedding ceremonies:</b> Chandler Hovey, Crocker Park, or Castle Rock	
		<b>\$100.00 fee;</b> <b>Insurance required with ALL applications (see above);</b> <b>No security deposit required</b>	
Fees based on request ("see note"); please describe on another page			
<b>PAYMENT:</b> Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.			
<b>APPROVAL:</b> Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.			
* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.			
<b>CANCELLATIONS / REFUNDS:</b> requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).			
<b>RESTRICTIONS:</b> Open fires (bonfires) and alcoholic beverages are <u>prohibited</u> on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)			
It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.			

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)		<input checked="" type="radio"/> YES / <input type="radio"/> NO
<b>OFFICE USE:</b>		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

 Signature of applicant
<b>Jaime Bloch</b> Name (Please print clearly)
<b>40 Leggs Hill Road</b> Address
<b>(781) 990-7004</b> Telephone

Approved by: \_\_\_\_\_ Superintendent, Recreation & Parks Department Date approved \_\_\_\_\_

*Approved by board with conditions 3/1/12 (see minutes)*

# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <div style="font-size: 1.2em;">1/25/12</div>	APPLICANT (name of person paying for permit): <div style="font-size: 1.2em;">Geoff Hamilton</div>
---	--

**INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS:**  
(PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)

\* **IMPORTANT:** A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is **REQUIRED** to be provided with the request at the time of application.

EVENT Day & Date: <div style="font-size: 1.2em;">4/1/12</div>	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <div style="font-size: 1.2em;">7AM - 1 PM</div>
--	---

EVENT DESCRIPTION & expected attendance (use another page if needed):  

Bike Race - around M'head Neck

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee):  

Parking lot - for registration/staging

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	<u>Wedding ceremonies:</u> Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		<b>\$100.00 fee;</b> <b><u>Insurance required with</u></b> <b><u>ALL applications (see</u></b> <b><u>above);</u></b> <b>No security deposit</b> <b>required</b>	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

**PAYMENT:** Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

**APPROVAL:** Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

\* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

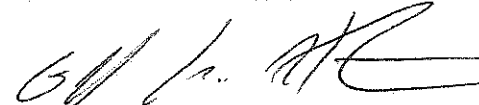
**CANCELLATIONS / REFUNDS:** requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

**RESTRICTIONS:** Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) due to hardship? (waivers determined at next Board meeting)

YES / ☒ NO

  
Signature of applicant

Geoff Hamilton

  
Name (Please print clearly)

316 Atlantic Ave M'head

  
Address

781-631-3111

  
Telephone

OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

Approved by:

Superintendent, Recreation & Parks Department

Date approved

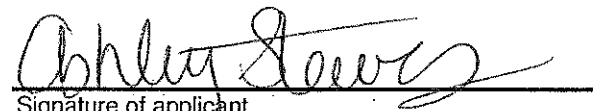
Approved by board 3/1/12

# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <b>2/18/12</b>		APPLICANT (name of person paying for permit): <b>B+S event management</b>	
<b>INSURANCE REQUIREMENT FOR ALL WEDDINGS &amp; LARGE EVENTS:</b> (PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)			
* <b>IMPORTANT:</b> A copy of a 1 million occurrence / 3 million aggregate insurance certificate <u>naming the Town of Marblehead as an additional insured</u> is <b>REQUIRED</b> to be provided with the request <u>at the time of application</u> .			
EVENT Day & Date: <b>3/4/12</b>		TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <b>630am - 1130am</b>	
EVENT DESCRIPTION & expected attendance (use another page if needed): <b>BLACK CAT TURN AROUND + Relay Transition!</b>			
FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): <b>Parking gates open. (people in relay will be parking there) (partapotties will be dropped there as well)</b>			
Available Facilities:	<b>Devereux beach - barbeque pavilion (2 grills in season)</b>	<b>Devereux beach - Garfield Pavilion (2 grills in season)</b>	<b>Gerry Playground (on Stramski Way) (2 grills in season)</b>
Residents security deposit:	\$25.00	Due at time of application	
Resident fee:	\$25.00	Due upon approval	
Non - residents security deposit:	\$50.00	Due at time of application	
Non - resident fee:	\$50.00	Due upon approval	
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit		
		<b>Wedding ceremonies:</b> Chandler Hovey, Crocker Park, or Castle Rock	
		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	
Fees based on request (*see note); please describe on another page			
<b>PAYMENT:</b> Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.			
<b>APPROVAL:</b> Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.			
* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.			
<b>CANCELLATIONS / REFUNDS:</b> requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).			
<b>RESTRICTIONS:</b> Open fires (bonfires) and alcoholic beverages are <u>prohibited</u> on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)			
It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.			

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)		YES / NO
<b>OFFICE USE:</b>		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

  
 Signature of applicant

**Ashley Sleeves**  
 Name (Please print clearly)

15 Maple ST, SALEM, MA 01970  
 Address

978-836-0271  
 Telephone

Approved by:


Superintendent, Recreation & Parks Department

Date approved

Approved by board 3/1/12

# Marblehead Community Center rental permit application

APPLICATION date: <b>2/27</b>		APPLICANT (Name of person paying for the permit): <b>Catherine Caswell</b>	
DAY/DATE of event: <b>3/17 (SATURDAY)</b>			
TIMES (begin & end times up to 3 hours; includes set up & clean up): <b>6:30 → 10:30 P.M.</b>		NAME of group/organization (if applicable): <b>Caswell Birthday Party</b>	
Event description & expected attendance (use separate page if needed): <b>Birthday Party with D.J. and snacks/bevs brought in 50max</b>			
Circle room(s) requested:	Gym (note: no food or beverages allowed)	Game room	Dining room
Security deposit (separate check due at time of application):		\$50.00	
One Room fee (up to 3 hours):		\$50.00	
Two room fee (up to 3 hours):		\$75.00	
Fee per room for permit over 3 hours:		\$25.00 an hour	
Staffing fee (Friday 5 PM - Sunday 10 PM):		\$25.00 an hour; minimum \$75.00	
Please see the next page for office hours and other information.			
SPECIAL REQUESTS: decided by the Commission at their next regular meeting INCLUDING fees and restrictions.			
RESTRICTIONS: NO Alcoholic beverages or open bonfires are allowed on ANY property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.) Children MUST have ADULT supervision AT ALL TIMES. See next page for other restrictions.			
It is expressly understood and agreed that the policies of the Recreation & Parks Commission and the Building Utilization Committee are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.			
Request fee waiver(s) due to hardship? (Determined at next Board meeting)		YES / <input checked="" type="radio"/> NO	
OFFICE USE:			
Park detail required? (see detail sheet)	Staffing required to staff facility?	Insurance required?	
YES / NO	YES / NO	YES / NO	
\$50.00	(\$75 minimum)	\$	
*Security deposit	Staff Fee	Usage fee	
Dates paid and check numbers			

**Signature of Applicant**  
  
**Name (Please print clearly)**  
**Catherine Caswell**  
**Address**  
**1005 Ocean ST LYNN MA**  
**Telephone**  
**781-367-9269**

(Continued on next page)

Approved  
by board  
3/1/12

Reach abutters

FYI

## Notification to Abutters under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is  
SHERI & PATRICK QUIRK  
201 OCEAN AVE  
MARBLEHEAD MA 01945
2. The name and address of the applicant's representative is  
ATLANTIC ENGINEERING & SURVEY  
97 TENNEY ST - SUITE 5  
GEORGETOWN MA 01933
3. Type of application (circle appropriate bullet below):
  - The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).
  - ☒ • The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
  - The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
4. Location of proposed activity:  
201 OCEAN AVE  
MARBLEHEAD MA
5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday, and from 8:00 AM to 6:00 PM on Wednesday, and from 8:00 AM until 12:30 PM on Friday.

6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below:

- Applicant at

201 OCEAN DR  
MARBLEHEAD MA

- Applicant's representative at

ATLANTIC ENG & SURVEY  
97 TENNEY ST SUITE 5  
GEORGETOWN MA

7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, 7 Widger Road, Marblehead, MA 01945 by calling 781-631-1529 during normal business hours as previously indicated above.
8. Notice of the public hearing, to include the date, time and place will be published in either the Marblehead Reporter, Salem Evening News, or the Lynn Item least five (5) business days before the hearing.
9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.
10. You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.



**Notification to Abutters under the Massachusetts Wetlands Protection Act and  
Marblehead Wetlands Protection Bylaw**

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is

SHERI & PATRICK QUIRK  
201 OCEAN AVE  
MARBLEHEAD MA 01945

2. The name and address of the applicant's representative is

ATLANTIC ENGINEERING & SURVEY  
97 TENNEY ST - SUITE 5  
GEORGETOWN MA 01933

3. Type of application (circle appropriate bullet below):

- ☒ The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).
- ☐ The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
- ☐ The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

4. Location of proposed activity:

201 OCEAN AVE  
MARBLEHEAD MA

5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday, and from 8:00 AM to 6:00 PM on Wednesday, and from 8:00 AM until 12:30 PM on Friday.

6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below:

- Applicant at

201 OCEAN DR  
MARBLEHEAD MA

- Applicant's representative at

ATLANTIC ENG & SURVEY  
97 TENNEY ST SUITE 5  
GEORGETOWN MA

7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, 7 Widger Road, Marblehead, MA 01945 by calling 781-631-1529 during normal business hours as previously indicated above.
8. Notice of the public hearing, to include the date, time and place will be published in either the Marblehead Reporter, Salem Evening News, or the Lynn Item least five (5) business days before the hearing.
9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.
10. You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.

**COMMITMENT & INTEGRITY  
DRIVE RESULTS**

35 New England Business Ctr.  
Suite 180  
Andover, Massachusetts 01810  
www.woodardcurran.com

T 866.702.6371  
T 978.557.8150  
F 978.557.7948



**NOTIFICATION TO THE SITE MAILING LIST  
PUBLIC INVOLVEMENT PLAN**

**FORMER CHADWICK LEAD MILL SITE  
SALEM / MARBLEHEAD, MASSACHUSETTS  
MassDEP RTN # 3-12695**

**February 10, 2012**

To Whom It May Concern:

In accordance with the remedial response action process under the Public Involvement Plan (PIP) for the Former Chadwick Lead Mill Site, please be advised that the following document has been added to the local repositories:

- Class A-2 Response Action Outcome Partial (RAO-P) Statement. This Report was also submitted to the MassDEP on February 10, 2012 and was prepared in accordance with the MCP (310 CMR 40.0878).
- A copy of each submittal has been added to the two repositories established for the site – Abbott Library located at 235 Pleasant Street in Marblehead; and The Enterprise Center located at 121 Loring Avenue in Salem.

Per the PIP Plan, a 20-day comment period has been established for the public to submit comments on the Report. Please submit all comments by March 2, 2012 in writing or via email to:

Michael Apfelbaum, P.G.                      mapfelbaum@woodardcurran.com  
Woodard & Curran  
35 New England Business Center, Ste 180  
Andover, MA 01810

Also, please note that previous PIP notice informing PIP Group of the availability of the Phase IV Final Inspection Report and Completion Report was incorrectly dated January 6, 2011. The correct date should have been January 6, 2012.

For more information, contact the applicant's representative, Michael Apfelbaum, at Woodard & Curran Inc., (978) 557-8150.



**Town of Marblehead  
Zoning Board of Appeals**

Mary Alley Municipal Building  
7 Widger Road  
Marblehead, MA 01945  
Telephone: 781-631-1529  
Fax: 781-631-2617

**LEGAL NOTICE  
TOWN OF MARBLEHEAD  
BOARD OF APPEALS  
-Revision: Date Change-**

The Board of Appeals will hold a public hearing on **Tuesday, March 13, 2012 at 8:15 PM** in the Selectmen's meeting room of Abbot Hall, 188 Washington Street, Marblehead, on the application of **John Attridge**, to vary the application of the present Zoning By-law by allowing a Special Permit for the demolition of an existing dwelling and the construction of a new dwelling at **67 Beach Street, Map 94 Parcel 8**, in a Single Residence District. The new construction is proposed on a pre-existing non-conforming property that has less than the required lot width.

This hearing is held in accordance with the provisions of the Marblehead Zoning Bylaw, and Chapter 40A of the General Laws as amended. All interested persons are invited to attend.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

Alan Lipkind, Secretary  
Board of Appeals



**Town of Marblehead  
Zoning Board of Appeals**

Mary Alley Municipal Building  
7 Widger Road  
Marblehead, MA 01945  
Telephone: 781-631-1529  
Fax: 781-631-2617

**LEGAL NOTICE  
TOWN OF MARBLEHEAD  
BOARD OF APPEALS**

The Board of Appeals will hold a public hearing on **Tuesday, February 28, 2012 at 8:15 PM** in the Selectmen's meeting room of Abbot Hall, 188 Washington Street, Marblehead, on the application of **John Attridge**, to vary the application of the present Zoning By-law by allowing a Special Permit for the demolition of an existing dwelling and the construction of a new dwelling at **67 Beach Street, Map 94 Parcel 8**, in a Single Residence District. The new construction is proposed on a pre-existing non-conforming property that has less than the required lot width.

This hearing is held in accordance with the provisions of the Marblehead Zoning Bylaw, and Chapter 40A of the General Laws as amended. All interested persons are invited to attend.

Plans and information are available for inspection at the Town of Marblehead, Engineering Department, 7 Widger Road, Marblehead, MA.

Alan Lipkind, Secretary  
Board of Appeals