



TOWN OF MARBLEHEAD
Recreation & Parks Department



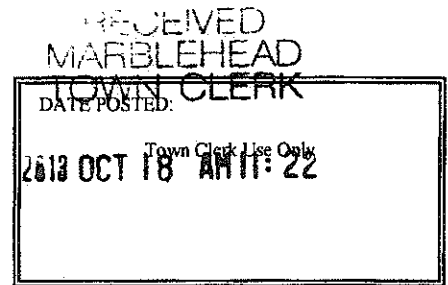
Recreation and Parks Meeting Minutes

10-22-13

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip Osborne called the meeting to order at 7:30 PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Chip, Jerry, and Linda.
 - b) **Absent:** Derek and Bob.
- 3) **Minutes of last meeting:** **Motion** made and seconded to approve the minutes of the 10/10/13 meeting; all in favor.
- 4) **Appearance:** 4 members of Girl Scout troop 61215 appeared by invitation to allow the Board to thank and congratulate them for their outstanding work on the cleaning, inventory, and organization of existing park Memorial benches into an up to date binder and CD for Park office use. A new bench application (attached) was discussed with the girl's participation. After discussion, **Motion** made and seconded to approve; all in favor.
- 5) **Superintendent's report: see attached. Addendum:**
 - a) **Memorial Park benches:** After discussion, **Motion** made and seconded to purchase five 6' "Framers" benches (see attached) from Victor Stanley; all in favor. Brendan will also purchase 2 trash receptacles to match.
 - b) **Memorial Park plaque:** Discussion of wording for plaque (see attached). After discussion, the Board agreed they like #4 the best. Brendan will coordinate creation and installation.
 - c) **Dog Park Rules (see attached):** After discussion, **Motion** made and seconded to approve as written; all in favor. Brendan will coordinate signage.
- 6) **Old Business:** See Brendan's report.
- 7) **New Business:**
 - a) **Permit request:** Gregory Zaslavsky (attached): **Motion** made and seconded to approve with standard fees; all in favor.
 - b) **Bud Orne Rink-Lighting:** Board agreed to invite abutters to the November 19th, 2013 meeting to discuss lighting for the rink.
 - c) **Chandler Hovey Parking:** Item will be on next meeting's agenda for discussion and action.
- 8) **Timekeeping:** Meeting Adjourned: 8:55 PM. The next meeting is TBD.

Attachments: Meeting Notice and Agenda; 1 bench request; Superintendent's report with 4 attachments; 1 Park permit application



MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation and Parks Commission

Name of Board/Committee

Address of Meeting: Community Center, 10 Humphrey Street Room: Conference Room

Tuesday
Day of week

October
Month

22
Date

2013
Year

7:30 PM
Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of minutes from the October 10, 2013 meeting
2. Appearances: 7:30 - Lisa Indelicato and Girl Scout Senior Troop 61215
3. Memorial Park discussion
4. Dog Park Rules - approval

Next Meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 10/17/13

RECREATION & PARKS DEPARTMENT
REQUEST FOR MEMORIAL BENCH
FOR REGISTERED MARBLEHEAD RESIDENTS ONLY

Today's Date: October 7, 2013

Resident in memoriam: Jonathan G. Negretti

Dates of residency: 1975 to 2004

1st Location desired: Chandler Hovey Park

Alternate location desired: Crocker Park

Inscription desired (see pricing information):

In memory of Jonathan G. Negretti
Forever in the hearts of so many
who loved and admired him.

Other information (use back if needed): It is very important to us
that the bench be handicap accessible.

I understand and will comply with the Marblehead Recreation, Parks, & Forestry Memorial bench policy attached.

Name: Tracey Trapp
(Please print)

Signature: Tracey Trapp

Address: 6 Cliffside Road

Telephone: Cell # 781-254-7081
Home # 781-639-9109

Fee: _____ Paid: _____

Application approved by: _____

Superintendent, Recreation & Parks

Date

Recreation Commission Meeting
October 22, 2013
Superintendent's Report

Parks and Fields

- *Chandler Hovey* - Two new wooden guardrail sections were installed to replace the metal railings.
- *Devereux Beach* – I have been working with Marblehead Family Fund on a new playground for Devereux Beach and we have finalized a design / layout that accommodates all ages and abilities. Representatives of the Marblehead Family Fund would like to begin a fundraising campaign for the new structure and would like the Commission's approval before moving ahead with fundraising.
- *Stramski House* – I met with Mark Driscoll to get an estimate on water damage to the sill and framing of the garage roof. This work should be done before the winter and prior to a new roof. The damage is not that extensive but is labor intensive and I expect an estimate this week.

Memorial Park

The fence has been fabricated, painted and installed. There are a few small items that need to be addressed before I sign off on the project. I would like to pick a style of bench (handout) and to decide on criteria for the 5 benches in the park. I would also like to decide on an inscription for the plaque to be placed on one of the granite pillars on Pleasant Street, thanking the Shattuck Memorial Fund.

Dog Park Rules

The Dog Park rules have been looked at by Town Counsel and MIIA, the town's insurance provider and are ready for approval. I would like to request a vote to adopt the Dog Park Rules as approved by Town Counsel and MIIA. Once the rules have been approved I will have a sign with the rules made and installed at the park.

Recreation Supervisor – Tim Short

I have offered Tim Short the Recreation Supervisor position and he has accepted the job. Tim is very excited about the opportunity and will begin on Tuesday, November 12.

Old Business

- MFT – MFT has been coming in on Friday afternoons and two Friday evenings since an agreement was signed and the numbers have been low (below 10).

New Business

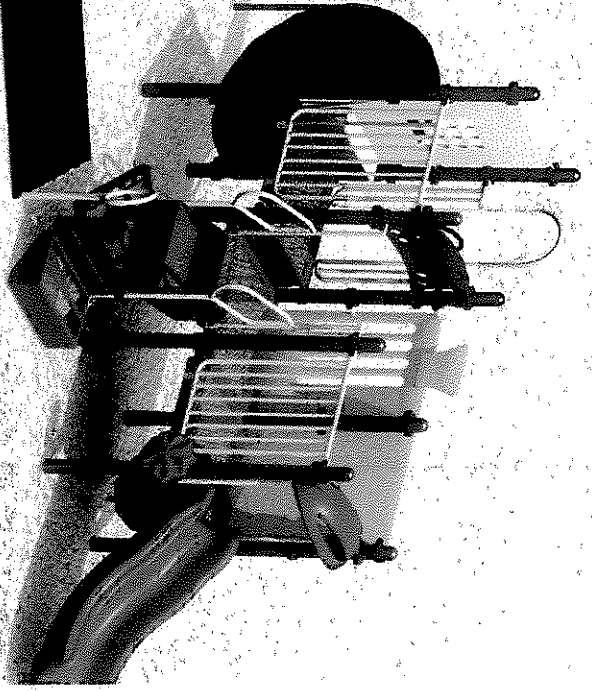
- ✓• Bench request for Jonathan Negretti at Chandler Hovey
- Pick-up soccer in the practice zone.
- Chandler Hovey Parking Lot – I have been working with the Police Chief on enforcing a No Parking regulation at Chandler Hovey and asked Town Counsel for assistance. I have received information back from Town Counsel about the steps necessary to have the police enforce a no parking regulation. Appropriate signage would have to be erected and a vote of the commission to authorize the Police Department to tow from the parks would need to be taken. I would like to have this on the agenda for a vote at the next meeting.

Next Meeting: November 5, 2013

- Bud Orne rink lights – invite neighbors
- Chandler Hovey parking regulations

Verreux Beach
Bridgeton, NJ

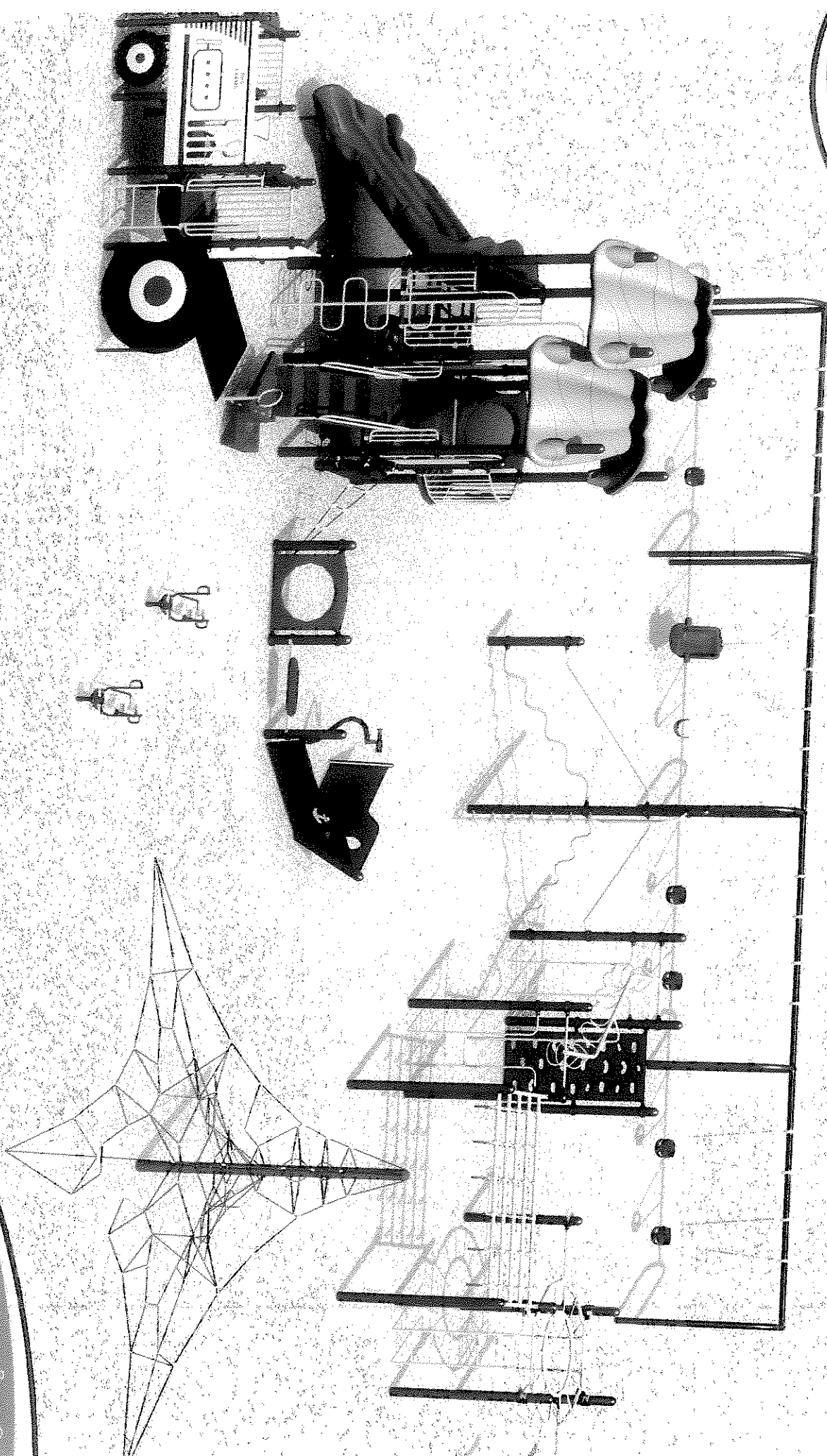
642-68894



play&struct
1-800-727-1907
www.playandpark.com

Meroux Beach
Fairfield, MA

642-6605001



www.playandpark.com

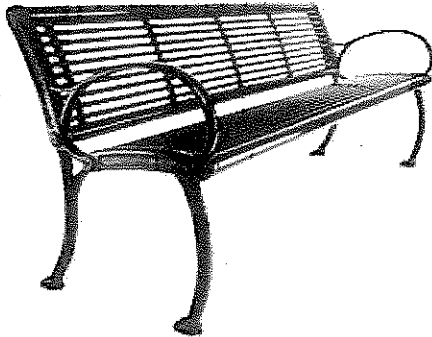
1-800-727-1907

play&park
structures
A-1-A



Framers Modern™ Series FMS-324

[print](#) [close window](#)



Model FMS-324: Framers Modern™ Series Bench

Model FMS-324: (US Patents D523,263 S; D532,620 S; EC Reg. Des. 000503297-0001; Canada Reg (D) 110954; 117181). Seating with world-renowned Victor Stanley durability and comfort. Slim curved legs and graceful arms are complimented by clean lines. Four tubular steel frames continue the flow of the castings across the bench. Contoured armrests continue to the front plane of the bench for comfort and ease of use. Horizontal solid steel rod bench shown in standard 6 ft. (1.8 meter) length.

Lengths:

4, 6, 8, 12 or 16 ft. (1.2, 1.8, 2.4, 3.7 or 4.9 meters) lengths. Center cast leg with armrest standard for 12 and 16 ft. (3.7 and 4.9 meter) lengths.

Options:

Intermediate armrests are available.

- **Model FMS-324:** Horizontal solid steel rods. Matching FMS-214 and armless FMS-314 backless benches.
- **Model FM-324:** Wood or Recycled Plastic slats. Matching FM-214 and armless FM-314 backless benches.
- **Model FMBF-324:** Horizontal solid steel slats. Matching FMBF-214 and armless FMBF-314 backless benches.
- **Model FMS-214:** Wood slats. Backless benches with arms.
- **Model FMS-314:** Horizontal solid steel rods, Backless benches with arms.

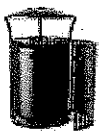
Standard:

All fabricated metal components are steel shotblasted, etched, phosphatized, preheated and electrostatically powder-coated with TGIC polyester powder coatings.

Victor Stanley castings are genuine DUCTILE-IRON and carry our 10-year warranty against breakage.

[ADA Compliance Notice](#)

Coordinating Products



Steelites™ Series
A-36



Goblet Series™
GST-32

Custom Skateboard Guard

Skateboard Guard Option:

Guard position varies, see bench specifications for details.

- 4' bench: maximum 2 skateboard guards (1-seat/1-back).
- 6' bench: maximum 4 skateboard guards (2-seat/2-back).
- 8' bench: maximum 6 skateboard guards (3-seat/3-back).

Custom Skateboard Guard (US Patent D647,729)

①

**IN APPRECIATION OF THE GENEROUS DONATIONS FROM
THE HAROLD B. AND ELIZABETH L. SHATTUCK MEMORIAL FUND**

NOVEMBER 2013

②

MARBLEHEAD RECREATION & PARKS DEPARTMENT

**APPRECIATES THE GENEROUS DONATION OF
THE HAROLD B. AND ELIZABETH L. SHATTUCK MEMORIAL FUND**

TOWARDS THE RENOVATION OF MEMORIAL PARK

JANUARY 2012 – NOVEMBER 2013

③

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TOWARDS THE RENOVATION OF MEMORIAL PARK

JANUARY 2012 – NOVEMBER 2013

④

MEMORIAL PARK IMPROVEMENTS MADE POSSIBLE



**THROUGH A GENEROUS DONATION FROM THE
HAROLD B. AND ELIZABETH L. SHATTUCK MEMORIAL FUND**

2012 – 2013

Marblehead Recreation and Parks Department

Dog Park Rules

The Marblehead Dog Park is a privilege and therefore we ask all users to comply with the dog park rules for the benefit of everyone. Marblehead Recreation and Parks Department and Marblehead Animal Control will monitor the park on a regular but not constant basis and will require that all users comply with the dog park rules. Use of the Dog Park will be at the sole risk of the those who use it.

- The park is open sunrise to sunset.
- The park is divided into two sections.
 - One section for small and sedentary dogs.
 - One for large and active dogs.
- Owners must remain with and watch their dog(s) at all times.
- Dogs must remain on a leash when entering and leaving the park.
- The gates to each section and to the outside must remain closed at all times.
- Dogs must remain unleashed while in the dog park and prong, spike or choke collars must be removed.
- Dogs must be healthy, fully immunized and licensed with the registration tag displayed on the collar.
- Female dogs in heat, injured dogs and dogs with open wounds are prohibited from the park.
- Intact male dogs must be closely supervised.
- Dogs exhibiting aggressive behavior are to be removed immediately.
- Puppies must be at least six (6) months of age before entering the dog park.
- Users must pick up after their dog(s) and the waste disposed of properly, not on the Marblehead Recreation and Parks Department property. Any person who enters the park must be at least 18 years of age or of sufficient strength to control a dog and/or ward off unwelcome attention from dogs.
- This park is made available in accordance with laws governing recreational use (M.G.L. Chapter 21 Section 17c.)
- The Town of Marblehead does not assume responsibility for injuries or damage to personal property.

Town of Marblehead Recreation & Parks Department

Application for park permit

APPLICATION date: August 30, 2013	APPLICANT (name of person paying for permit): GREGORY ZASLAVSKY
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INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS:
(PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)

* **IMPORTANT:** A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is **REQUIRED** to be provided with the request at the time of application.

EVENT Day & Date: Wednesday, starting Sept 18, 2013	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): 9 AM - 11 AM (Could be a little later)
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EVENT DESCRIPTION & expected attendance (use another page if needed):

Pickup Soccer game

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee):

Baseball practice cage at Getchell playground

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

PAYMENT: Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee.

The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

APPROVAL: Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve.

Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

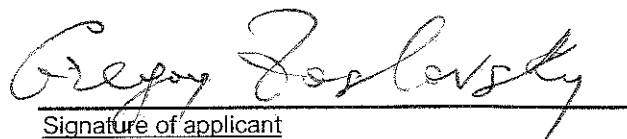
* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

CANCELLATIONS / REFUNDS: requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

RESTRICTIONS: Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)			YES / NO
OFFICE USE:			
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?	
YES / NO	YES / NO	YES / NO	
(\$125 per unit)	\$	\$	
Detail fee	Usage fee	Other fee	
Dates paid and check number(s)			


Signature of applicant

GREGORY ZASLAVSKY

Name (Please print clearly)

15 HARBOR AVE.

Address

617 240 2179

Telephone

Approved by:

Superintendent, Recreation & Parks Department

Date approved
gregory-zaslavsky@gmail.com