



TOWN OF MARBLEHEAD  
**Recreation & Parks Department**



**Recreation and Parks Meeting Minutes**

12/03/13

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Derek Norcross called the meeting to order at 7:04 PM.
- 2) **Attendance:**
  - a) Present (constituting a quorum): Derek, Linda, and Jerry.
  - b) Absent: Chip and Bob.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the 11/19/13 meeting; all in favor.
- 4) **Appearances:**
  - a) Lisa Gery: Appeared to request removal of the bell at the Gerry Playground Structure (see attached). After discussion, Brendan will contact the manufacturer to ensure there are no warranty issues if pieces are removed, and ask how to properly fill the holes left to prevent corrosion and bug infestation.
  - b) Walter Jacob & Lynn Breed: Walter presented preliminary plans (see attached) for a replacement pavilion adjacent to the parking lot at Chandler Hovey, to be donated to the Town by Lynn. Several neighbors attended as well. Derek emphasized this was a preliminary proposal and nothing would be voted on at this meeting. Walter explained the concept plans and answered questions from the Board and the audience. Landscaping design and handicapped access were also discussed. The neighbor's took turns voicing their concerns regarding usage, policing, trash, size of the proposed structure, and changing the character of the park; they are opposed to changing the space into any type of a performance area or amphitheater and want it to remain a passive area for ocean viewing. Lynn and Walter welcomed the feedback and will meet to discuss adjusting the design to address concerns. Board thanked everyone for attending and explained that this was only the first step in a larger process before anything would be approved.
- 5) **Reports:**
  - a) Brendan's: see attached. Addendum: Brendan distributed copies of his letter regarding the Sewer line project (attached) for the Boards information. No actions required.
  - b) Tim's: see attached. No addendum.
- 6) **Old Business:** None.
- 7) **New Business:** 1 permit application received from Lean Goodman for use of the large pavilion at Devereux beach; Motion to approve made and seconded pending receipt of proof of insurance, with proceeds going to the Department; all in favor.
- 8) **Timekeeping:** Meeting Adjourned: 9:03 PM. Next meeting scheduled: 12/18/13 at 7:00 PM in the Community Center.

*Attachments: Meeting Notice and Agenda; Gery Letter; Pavilion Proposal draft; Report (2) with attachment (1); Permit application.*



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation and Parks Commission**

Name of Board/Committee

Address of Meeting: Community Center, 10 Humphrey Street Room: Dining Room

Tuesday

Day of week

Dec.

Month

3

Date

2013

Year

7:00 PM

Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approval of minutes from the November 19, 2013 meeting
2. Superintendent and Recreation Supervisor reports
3. Appearance: 7:00 p.m. - Lisa Gery - Gerry Playground bell
4. Appearance: 7:30 p.m. - Walter Jacob / Lynne Breed - Chandler Hovey pavilion

Next Meeting: TBD

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 11/22/13

22 Pitman Road  
Marblehead, MA 01945

September 22, 2011

Jackie Belf-Becker, Chair  
Marblehead Board of Selectmen  
188 Washington Street  
Marblehead, MA 01945

Dear Chair Belf-Becker:

I apologize in advance for bringing this issue to the Selectmen but I have not been successful in obtaining a resolution on my own.

For 23 years, my husband and I have enjoyed living in our home which abuts Stramski Way and is located directly behind Header's Haven. We have never had a noise problem with the park until it was rebuilt last winter. The new structure now features 2 metal bells which children ring sometimes for as much as 12 hours a day. The sound is quite loud, carries easily, and is unnerving.

I first spoke with Brendan Egan of the Recreation and Parks Department this spring when the weather was nice enough to leave our windows open. I waited patiently but after many weeks of the constant clanging, I called Mr. Egan again. He promised to look into the matter. Again I waited a few weeks but when the ringing continued, I left a message with Mr. Sasso hoping that he might orchestrate a quick resolution. He turned it back to Mr. Egan who phoned me with the following explanation. Apparently, the park was designed to resemble a ship and the bells are part of the nautical theme. He felt strongly that they should remain, and that children would not enjoy the facility as much if they were removed. He learned from the company who provided the play structure that there are no alternatives to the bells that would be less audible. That is the last conversation I had with him and that was over a month ago.

Having accompanied children to the park myself, and having observed the children at play there, I do not feel that their experience would be compromised should the bells be removed. It is a beautiful structure with ample play features to keep any child busy for hours. I am graciously requesting that the selectmen have the bells removed and help restore our neighborhood "chatter" to the level that existed before the new park was built.

I would be happy to discuss this in person with the Board although I certainly don't want to take any more of your time unnecessarily. I realize that this is an issue for only a very few homes, but we've worked very hard to make our home our "sanctuary," and I hope you will be willing to help me restore the peacefulness to which we had become accustomed.

Sincerely,

Lisa Gery

22 Pitman Road  
Marblehead, MA 01945

June 10, 2013

Board of Selectmen  
188 Washington Street  
Marblehead, MA 01945

Dear Selectmen:

I would like to follow up on my previous letter (attached) of September 22, 2011. At that time, Mr. Egan kindly removed the clappers from the bells at Header's Haven. Unfortunately, this did not solve the noise problem. There is enough hardware still remaining inside the bells, that children continue to ring them throughout the day.

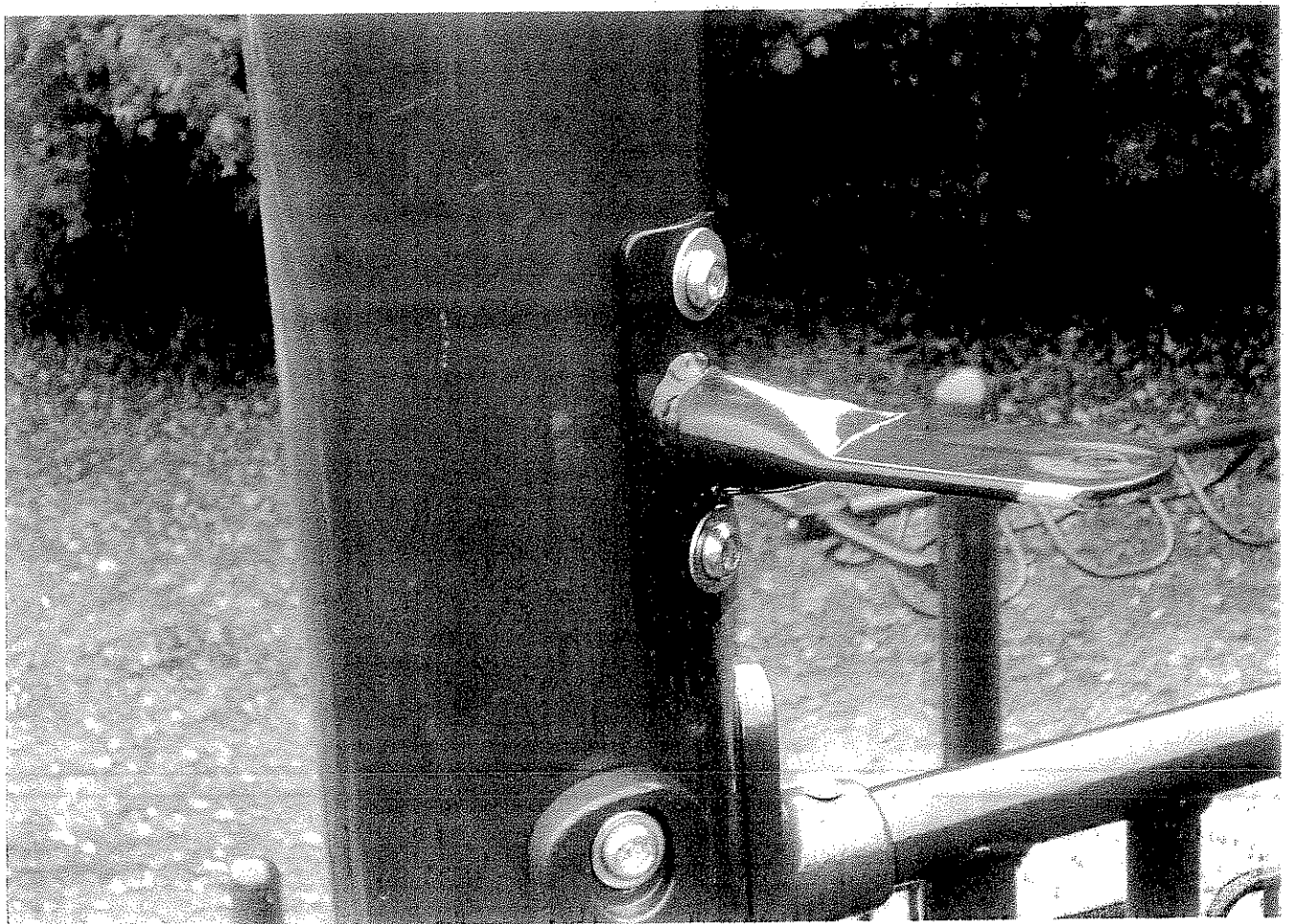
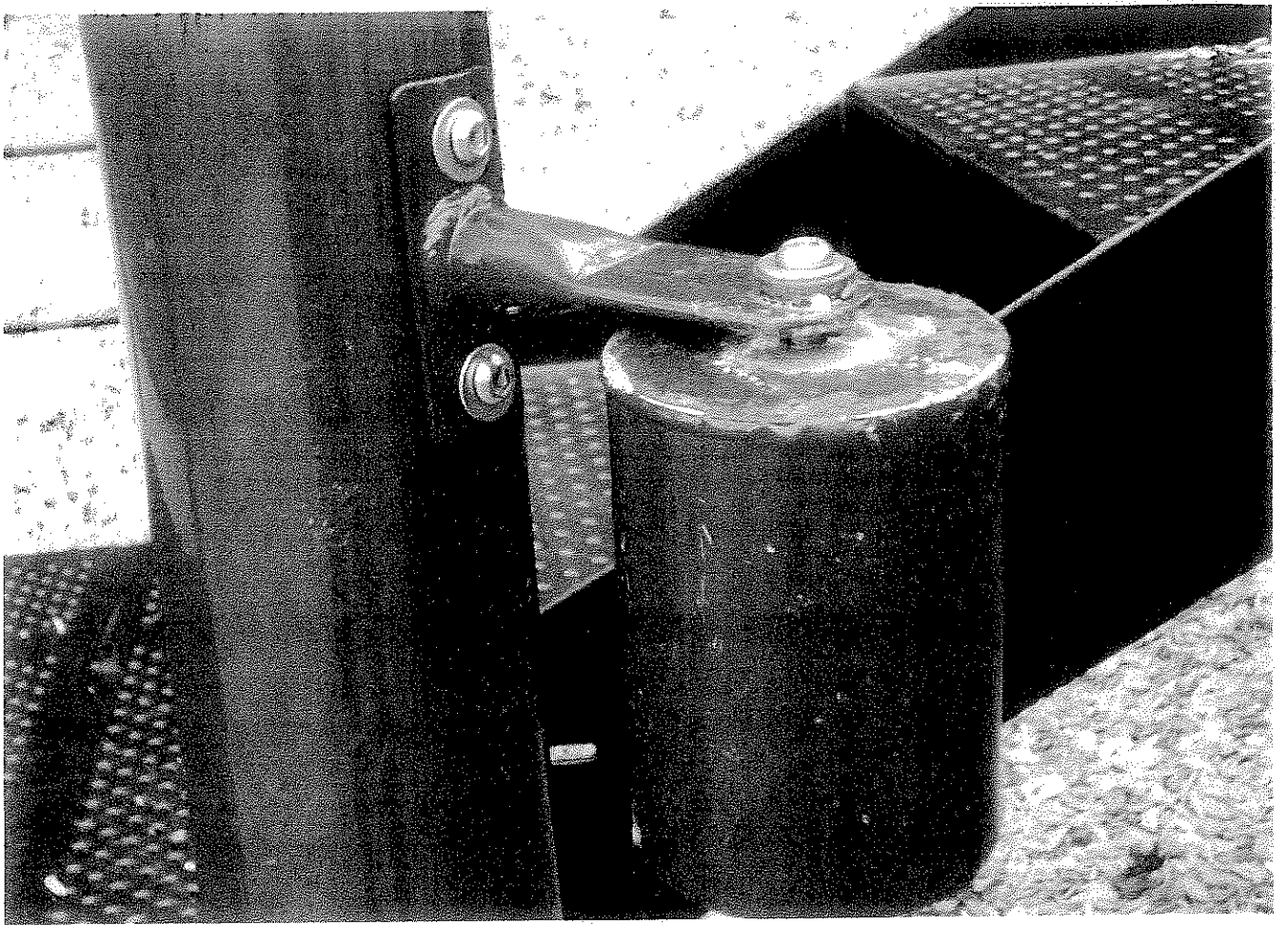
As I know that this is the busy season for the Recreation and Parks Department, I would like permission from the Selectmen to remove the bells myself. I will be sure that there are no sharp edges or pieces left behind.

Please let me know of your decision at your earliest convenience.

cc: Brendan Egan  
Enclosure

Sincerely,

Lisa Gery  
[lisagery@verizon.net](mailto:lisagery@verizon.net)  
(781) 631-1162



PROJECT TEAM

**CLIENT**  
Lynne Breed  
Lighthouse Lane  
Marblehead, MA 01945

**ARCHITECT**  
Wolter Jacob Architects, LTD  
3 Pleasant Street  
Marblehead, MA 01945  
T: 781-631-7440  
F: 781-631-7441  
E: wolter@architectwoj.com

**SURVEYOR**  
North Shore Survey  
14 Brown St  
Salem, MA 01970  
T: 978-744-4800

SYMBOLS

ROOM 100	ROOM/AREA DESIGNATION
	WINDOW TAG
	EXTERIOR ELEVATION REFERENCE
	NORTH ARROW
	DOOR AND DOOR DIMENSION (WIDTH & HEIGHT)
	NEW WALL
	EXISTING WALL TO REMAIN
	WALL TO BE DEMOLISHED
	DIMENSION STRING

DRAWING INDEX

CS.1	Cover Sheet
A.0	Basement Level Plan
A.1	First Level Plan
A.2	Second Level Plan
A.3	Attic Level Plan
A.4	Roof Plan
A.5	Elevations
A.6	Elevations

ZONING INFORMATION

TDB

**PROJECT LOCATION**  
Lighthouse Lane  
Marblehead, MA

PROJECT DESCRIPTION:  
This project includes

GENERAL NOTES:  
1. xxx

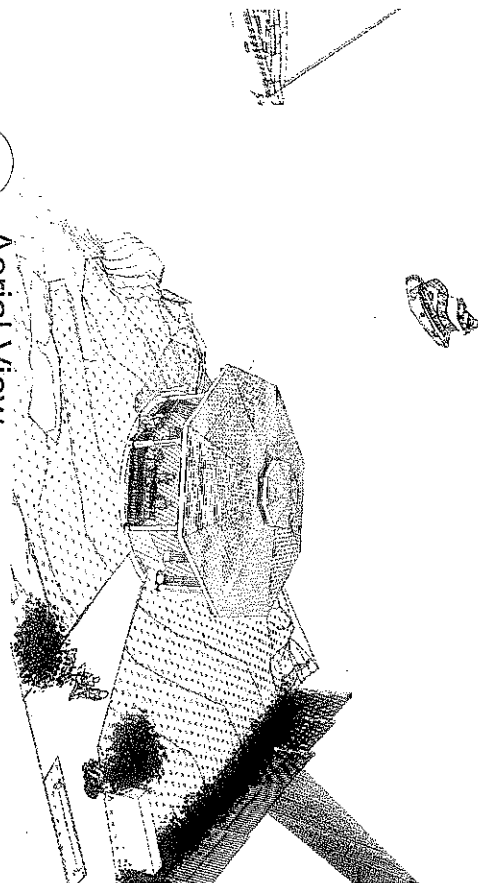
Walter Jacob Architect, LTD  
3 Pleasant Street  
Marblehead, MA 01945  
781.631.7440

Chandler Hovey Park

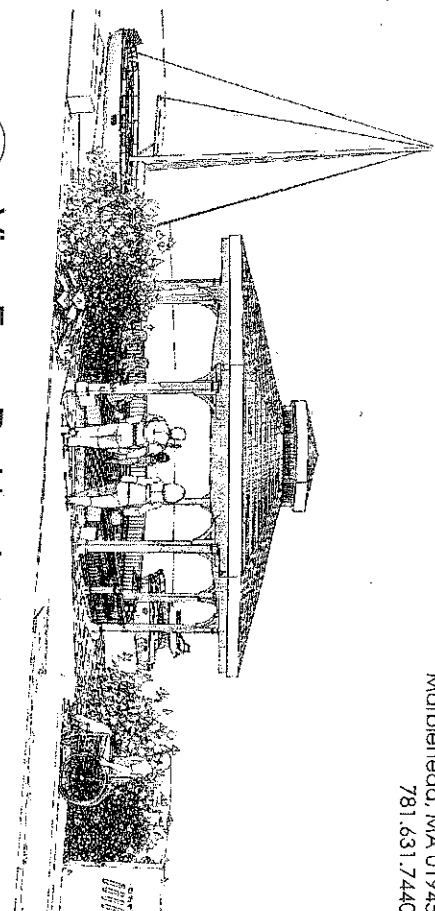
Lighthouse Lane, Marblehead, MA 01945

CS.1

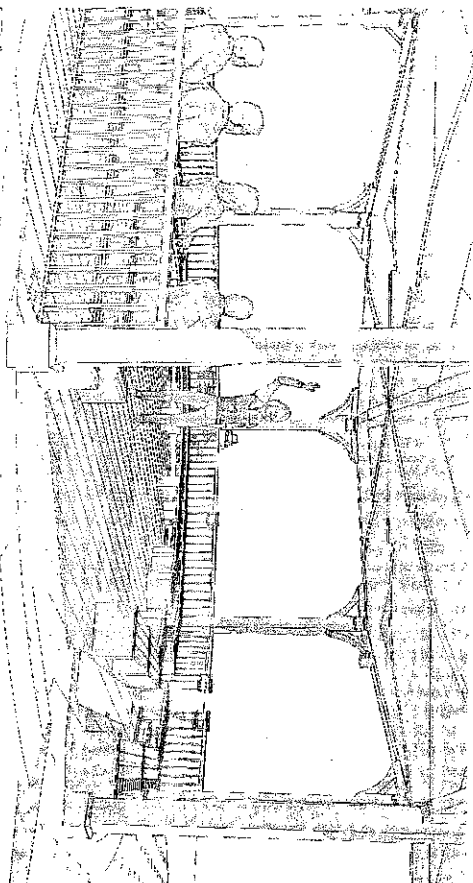
Walter Jacob Architect, LTD  
3 Pleasant Street  
Marblehead, MA 01945  
781.631.7440



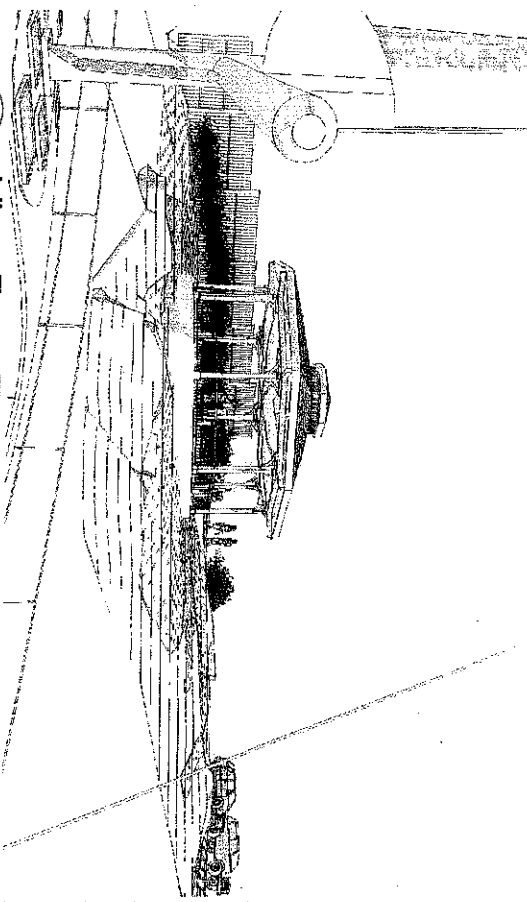
3  
Aerial View  
SCALE: 1:1.68



1  
View From Parking Lot  
SCALE: 1:1.69



4  
View From Sitting Area  
SCALE: 1:2.07

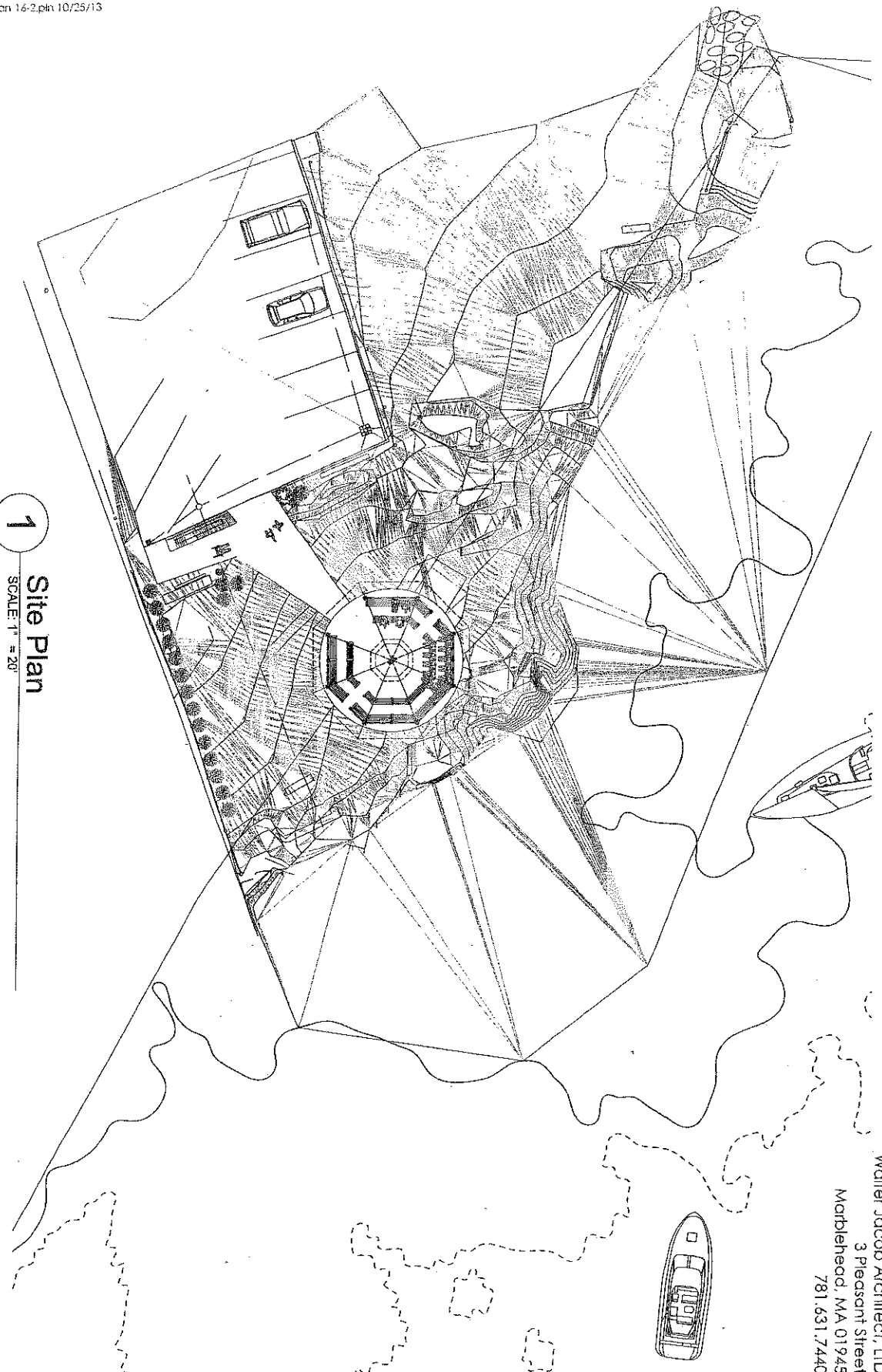


2  
View From The Ocean  
SCALE: 1:1.69

Chandler Hovey Park

Lighthouse Lane, Marblehead, MA 01945

Views  
09.20.13 Proposed 2



1 Site Plan  
SCALE: 1" = 20'

Site Plan  
09.20.13 Proposed 2

Chandler Hovey Park

Lighthouse Lane, Marblehead, MA 01945

Walter Jacob Architect, LTD  
3 Pleasant Street  
Marblehead, MA 01945  
781.631.7440

S1.1

## **Recreation Supervisors Report**

### **December 3, 2013**

#### **Christmas Parade**

Plans are being finalized and an email was sent out today to the groups that will be participating in the Parade. We have 15 groups lined up.

#### **Winter/Spring Booklet**

Work on the booklet is going well and we have many new programs to look forward to. I expect the booklet to be available early in January.

#### **Discounted Movie Tickets**

I've been in touch with David Deutsch from Warwick Place about offering discounted movie tickets through the Recreation Department. We will be meeting later on this week to discuss other discounted possibilities and special events.

#### **Mystery Guest Reader Program**

At a recent meeting with Superintendent Maryann Perry, I discussed the idea of launching a Mystery Guest Reader Program which would be sponsored by Marblehead Recreation. She was very interested in the idea and offered to help me with making the program happen. The goal is to have town leaders read short stories and afterwards kids can ask the guest reader question about their job. I anticipate this program taking place in the spring time.

**Recreation Commission Meeting  
December 3, 2013  
Superintendent's Report**

**Parks / Playgrounds / Properties**

The staff has been busy with cleanups. With the leaves dropping late this year we are trying to stay ahead of the snow.

**Community Center**

- The Marblehead For Teens group has notified me they will no longer be using the facility for their activities. This is effective immediately
- The stage in the gym is in the process of being sanded and refinished. It has never been done before and is taking a little longer than expected.

**Stramski Property**

The Water and Sewer Department has asked for our support in encouraging the start of the SESD sewer line project across Marblehead/Salem. They feel the project is not being considered an emergency and is getting tied up. I have sent letters expressing our concern to the DEP and the Executive Office of Environmental Affairs (handout).

**Gatchell Playground**

The annual Christmas tree sale has begun and it looks like they are well stocked.

**Memorial Park**

- I spoke with Jeff Moore, Kimball Memorials and he will be stopping by this week with a sample of a granite marker.

***Recreation Programs***

Tim has been doing a great job getting out and meeting people and making good connections. He is getting near the end of the Winter Spring 2014 Brochure and has plans to have it to the printer before Christmas and to the residents after the New Year.

**Next Meeting:** December 18, 2013 – if needed

- Charlene Tyler – Community Preservation Act

November 22, 2013

Ken Chin  
Department of Environmental Protection  
Wetlands and Waterway Program  
1 Winter Street  
Boston, MA 02108

Dear Mr. Chin:

I am writing to express my concern over the proposed work on the South Essex Sewer District line that runs from Marblehead to Salem, under Marblehead/Salem Harbor. I understand the proposed project is needed and would like to convey to you the importance and urgency of getting this project started to avoid an environmental disaster, which will add unnecessary costs to the Town.

As the Superintendent of Recreation and Parks in Marblehead and the caretaker of the property from which the sewer line exits Marblehead, I am concerned the project, if not started now will interfere with programs and events that take place on the property during the busy summer months. The property is utilized for pram and kayak storage, a summer sailing program, public swimming and sunbathing and numerous picnic and wedding rentals. If the project is not started soon, not only will it expose the harbor to another potentially hazardous break, but also cut into the Recreation and Park Department's funds generated from the planned events on the property.

I would like to emphasize how important it is to start this project as soon as possible and not delay it any further. Not only does it affect the town's sewer line but also the recreation programs and events that take place on the property. Please feel free to contact me if you have any further questions or comments.

Sincerely,

Brendan Egan  
Superintendent  
Marblehead Recreation and Parks Department

# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <b>Nov 22/13</b>		APPLICANT (name of person paying for permit): <b>Liah B Goodman / Super East Coast Style</b>	
INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS: (PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)			
* <b>IMPORTANT:</b> A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is <b>REQUIRED</b> to be provided with the request at the time of application.			
EVENT Day & Date: <b>JUNE 14<sup>th</sup></b>		TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <b>7am to 11am</b>	
EVENT DESCRIPTION & expected attendance (use another page if needed): <b>Land to Sea season standup paddle board event</b>			
FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): <b><del>Devereux beach - barbeque pavilion</del> (Wants Large Public Pavilion) - cool?</b>			
Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry/Playground (on Stramski Way) (2 grills in season)
Residents security deposit:	\$25.00	Due at time of application	
Resident fee:	\$25.00	Due upon approval	
Non - residents security deposit:	\$50.00	Due at time of application	
Non - resident fee:	\$50.00	Due upon approval	
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit		
Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock		Other	
		<b>\$100.00 fee;</b> <b>Insurance required with ALL applications (see above);</b> <b>No security deposit required</b>	
Fees based on request (*see note); please describe on another page			

**PAYMENT:** Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

**APPROVAL:** Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

\* **Note:** special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

**CANCELLATIONS / REFUNDS:** requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

**RESTRICTIONS:** Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) due to <u>hardship</u> ? (waivers determined at next Board meeting)	YES / NO
-------------------------------------------------------------------------------------------	----------

OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

  
Signature of applicant

**Liah B Goodman**  
Name (Please print clearly)

**27 Congress St. Suite 705-12**  
Address

**978-892-2109**  
Telephone

Approved by:

Superintendent, Recreation & Parks Department

Date approved