



## TOWN OF MARBLEHEAD

# Recreation & Parks Department

### Recreation and Parks Meeting Minutes



06/11/13

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip Osborne called the 06/11/13 meeting to order at 7:00 PM.
- 2) **Attendance:**
  - a) Present (constituting a quorum): Chip, Linda, Jerry, and Bob (7:28 PM).
  - b) Absent: Derek.
- 3) **Minutes of last meetings:** **Motion** made and seconded to approve the minutes of the 05/22/13 meeting; all in favor.
- 4) **Appearances:**
  - a) Jeff Martin, Marblehead Fire Dept: Appeared to discuss MDA fund raising proposal (attached). After discussion:
    - i) **Motion** made and seconded to approve proposal as requested; all in favor.
    - ii) **Motion** made and seconded to approve Brendan asking the Finance Department to allow part of the beach parking fees collected on July 6, 2013 to be donated to the MDA; all in favor.
  - b) Scott Miller, Haley and Ward Inc: Appeared to discuss the findings from the survey and borings at Reynolds' Playground (attached). After discussion, Board agreed that the next step is to create a conceptual master plan with estimates of prices to begin the fund raising process. Brendan will discuss the next steps with the Town Planner.
- 5) **Organization of Board:** **Motion** made and seconded to appoint Chip as Chairman; all in favor. Appointment of Co-chairman tabled until Derek is in attendance.
- 6) **Reports (see attached). Addendum:**
  - a) Jim's: Absent, report tabled. Brendan distributed a spreadsheet with updated recreation program numbers for the Board's information (see attached).
  - b) Brendan's:
    - i) **Motion** made and seconded to award the contract for the Devereux Beach Float Hauler position to Dave Haley from August 2013 to July 2014 pending receipt of the \$2000.00 fee and proof of insurance; all in favor.
    - ii) **Motion** made and seconded to allow Brendan to change Community Center summer evening hours as he sees fit; all in favor.
    - iii) **Motion** made and seconded to approve purchase of the "Q-Star" security camera system with 2 decoys as listed in the quote (attached); all in favor.
    - iv) Board agreed a plaque or plaques at Memorial Park thanking the Shattuck family for the generous donations to the renovation are appropriate.
- 7) **Old Business:** See Brendan's report. Other:
  - a) Bob: Status of clean up and benches at Shell at Riverhead? Brendan is still coordinating it as a possible Eagle Scout project. He is planning on having beach maintenance staff clean up/weed area if scout project doesn't pan out.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

[www.marblehead.org](http://www.marblehead.org)

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

8) **New Business:** See Brendan's report. Other:

- a) **Correspondence (attached):** The following attached permit applications were **moved and approved** pending receipt of any required fees and/or insurance:
  - i) Colton Dana – use of Seaside Park baseball field: Fees waived.
  - ii) Saint Stephens Church – use of beach: Fees waived.
  - iii) Teresa Donovan – use of Bud Orne rink: approved as requested.
- b) **Linda:**
  - i) "Grown-ups 2" is being debuted in Revere. MCC has tickets for sale with all proceeds going to the MCC.
  - ii) Youth Lacrosse requested field usage. Brendan is coordinating; will be after July 15<sup>th</sup>.
- c) **Chip:** Informed the board that he and Brendan are working on an athletic field's plan that includes compiling field usage data to allow future planning of allocating money and resources.  
  
**Brendan:** Informed the Board he received a Bench request for Stramski Park. Board in general agreement it shouldn't be a problem; no further action taken.

9) **Timekeeping:** Meeting Adjourned: 9:05 PM. The next meeting is TBD.

*Attachments: Meeting Notice and Agenda; Letter (1); survey results (1); spreadsheet (1); report with attachment (1); permit requests (3).*



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation and Parks Commission**

Name of Board/Committee

Address of Meeting: Community Center, 10 Humphrey Street Room: Conference Room

Tuesday

Day of week

June

Month

11

Date

2013

Year

7:00 PM

Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

Approval of minutes from May 22, 2013 meeting

Superintendent of Recreation and Parks and Recreation Supervisor reports

Appearance: 7:05 p.m. - Scott Miller - Haley & Ward to discuss Reynolds Playground

1. Recreation Program updates

Next Meeting: TBD

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 6/7/13



## MARBLEHEAD FIRE DEPARTMENT

One Ocean Avenue • Marblehead, Massachusetts 01945  
781-631-0142 • 781-631-0540 Fax

Jason R. Gilliland  
*Chief*

To: Park and Recreation Department  
From: Marblehead Fire Fighters, Local 2043  
Topic: Muscular Dystrophy Association Fundraising

Dear Park and Recreation,

On behalf of Marblehead Fire Fighters, Local 2043, I would like to ask for your assistance in an important and essential matter of fire fighters across the country. Since 1954 the Muscular Dystrophy Association (MDA) and the International Association of Fire Fighters (IAFF) have teamed up in aims of raising money for Muscular Dystrophy. The IAFF is the largest and strongest supporter and advocate for the neuromuscular diseases.

The Local 2043 is asking for your help this year. With your permission we would like position a group of fire fighters from the Marblehead Fire Department on Saturday July 6<sup>th</sup> at the Deveraux Beach entrance where we will be fundraising in attempt to "fill the boot." Last year alone, the MFD raised \$16,604.00, placing the town 8<sup>th</sup> in the entire state of Massachusetts. In 2013, we have nearly doubled that amount and to this date have raised close to \$30,000.00! Your help is vital to this cause!

Your assistance in this matter is greatly appreciated by the Marblehead Fire Fighters as a whole and will not be forgotten.

Sincerely,

Fire Fighter Jeff Martin  
MDA Representative

# ***Haley and Ward, Inc.***

Civil and Environmental Engineers

"Client Service and Engineering Excellence...Since 1897"

---

June 11, 2011

Marblehead Recreation and Parks Commission  
10 Humphrey  
Marblehead, MA

Re: Reynolds Playground Master Planning  
Existing Conditions

Dear Commission Members:

Enclosed please find one copy of boring logs completed by Technical Drilling Services Inc., soil analysis done by Yankee Engineering and Testing Inc., Wetland Memo, and a plan of the park.

Very truly yours,  
HALEY AND WARD, INC.

Scott A. Miller, P.E.  
President

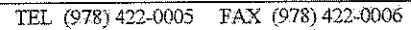
J:\Marblehead\Letters\569-001

HALEY AND WARD, INC.  
63 Great Road, Suite 200, Maynard, MA 01754-2097  
Phone: (978) 648-6925  
Email: hwi@haleyward.com • Web: www.haleyward.com

63 Great Road, Suite 200, Maynard, MA 01754-2097

Phone: (978) 648-6925

Email: hwi@haleyward.com • Web: www.haleyward.com



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8	And: 35% to 50%	
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		

TEL (978) 422-0005 FAX (978) 422-0006

DRILLER:		INSPECTOR:			
SITE LOCATION	CLIENT	START DATE	HOLE NO.	TOTAL DEPTH	WATER TABLE
Reynolds Playground	Bailey & Ward	4/17/15	B-2D	35"	3'
Line Street	63 Great Road	FINISH DATE	WELL TYPE	WELL DEPTH	HOLE TYPE
Marblehead, MA	Maynard, MA	4/17/15	No well	No well	4 1/2" HSA
Sample Hammer	140 lb	Drop 30"	Drive Hammer	300lb	Drop 24"

[illegible]

PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		

**SAMPLED**

Technical Drilling Services, Inc.  
P.O. Box 10/2 Peter Drive, Sterling, MA 01564

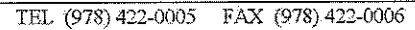
TEL (978) 422-0005 FAX (978) 422-0006

DRILLER:		INSPECTOR:			
SITE LOCATION	CLIENT	START DATE	HOLE NO.	TOTAL DEPTH	WATER TABLE
Keynoicks Playground	Hayley & Ward	4/17/13	E-3-D	12'	6'
Line Street	63 Great Road	FINISH DATE	WELL TYPE	WELL DEPTH	HOLE TYPE
Marblehead, MA	Maynard, MA	4/17/13	No well	No well	4 1/2" HSA
Sample Hammer	140 lb Drop 30"	Drive Hammer	360 lb	Drop 24"	

[illegible]

PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"><li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li><li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li></ul>
Cohesionless Density (Blows/ft.)	Cohesive Consistency (Blows/ft.)	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8	And: 35% to 50%	
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		





PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8	And: 35% to 50%	
dense 30-49	stiff 9-15		
very dense 59+	Very stiff 16-30		
	Hard 31+		

SAMPLED

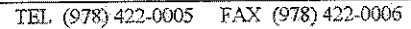
Technical Drilling Services, Inc.  
P.O. Box 10/2 Peter Drive, Sterling, MA 01564

TEL (978) 422-0005 FAX (978) 422-0006

<b>DRILLER:</b>		<b>INSPECTOR:</b>			
<b>SITE LOCATION</b>	<b>CLIENT</b>	<b>START DATE</b>	<b>HOLE NO.</b>	<b>TOTAL DEPTH</b>	<b>WATER TABLE</b>
Keynolds Playground	Haley & Ward	4/19/13	B-5D	17.5'	8'
Line Street	63 Great Road	<b>FINISH DATE</b>	<b>WELL TYPE</b>	<b>WELL DEPTH</b>	<b>HOLE TYPE</b>
Marblehead, MA	Maynard, MA	4/19/13	No well	No well	4 1/2" HSA
Sample Hammer	140 lb	Drop 30"	Drive Hammer	3rd lb	Drop 24"

[illegible]

PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8	And: 35% to 50%	
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		



TEL (978) 422-0005 FAX (978) 422-0006

<b>DRILLER:</b>			<b>INSPECTOR:</b>			
<b>SITE LOCATION</b>	<b>CLEAN</b>	<b>START DATE</b>	<b>HOLES NO.</b>	<b>TOTAL DEPTH</b>	<b>WATER TABLE</b>	
Reynolds Playground	Haley & Ward	4/19/15	B-2S	12'	3'	
Line Street	63 Great Road	<b>FINISH DATE</b>	<b>WELL TYPE</b>	<b>WELL DEPTH</b>	<b>HOLE TYPE</b>	
Marblehead, MA	Maynard, MA	4/19/15	No well	No well	4 1/2" HSA	
Sample Hammer	140 lb	Drop 30"	Drive Hammer	360 lb	Drop 24"	

[illegible]

PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		

SAMPLED

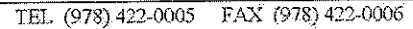
Technical Drilling Services, Inc.  
P.O. Box 10/2 Peter Drive, Sterling, MA 01564

TEL (978) 422-0005 FAX (978) 422-0006

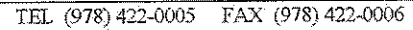
DRILLER:		INSPECTOR:			
SITE LOCATION	CLIENT	START DATE	HOLE NO.	TOTAL DEPTH	WATER TABLE
Reynolds Playground	Haley & Ward	4/19/13	B-35	12'	6'
Line Street	63 Great Road	FINISH DATE	WELL TYPE	WELL DEPTH	HOLE TYPE
Marblehead, MA	Maynard, MA		No well	No well	4 3/4" RSA
Sample Hammer	Drop 30P	Drive Hammer	30d lb	Drop 24"	

[illegible]

PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"><li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li></ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"><li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li></ul>
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 59+	Very stiff 16-30		
	Hard 31+	And: 35% to 50%	



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt falling 39" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+	And: 35% to 50%	



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> </ul>
Cohesionless Density (Blows/ft.)	Cohesive Consistency (Blows/ft)	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		

SAMPLED

Technical Drilling Services, Inc.  
P.O. Box 10/2 Peter Drive, Sterling, MA 01564

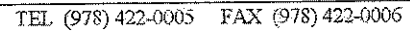
TEL (978) 422-0005 FAX (978) 422-0006

DRILLER:		INSPECTOR:			
SITE LOCATION	CLIENT	START DATE	HOLE NO.	TOTAL DEPTH	WATER TABLE
Reynolds Playground	Haley & Ward	4/17/15	B-6-S	8'	5'
Line Street	63 Great Road	FINISH DATE	WELL TYPE	WELL DEPTH	HOLE TYPE
Marblehead, MA	Maynard, MA	4/17/15	No well	No well	4 1/2" HSA
Sample Hammer	140 lb Drop 30"	Drive Hammer	300 lb	Drop 24"	

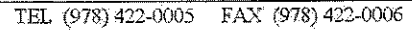
[illegible]

PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 59+	Very stiff 16-30		
	Hard 31+		

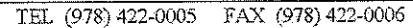




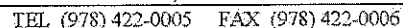
PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
<u>Cohesionless Density (Blows/ft)</u>	<u>Cohesive Consistency (Blows/ft)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"><li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li></ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"><li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li></ul>
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+	And: 35% to 50%	



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 L.B. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"> <li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li> <li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li> </ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	
loose 5-9	soft 2-4	And: 35% to 50%	
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+		



PENETRATION RESISTANCE		PROPORTIONS USED:	REMARKS:
140 LB. Wt. falling 30" on 2" O.D. Sampler		Trace: 0% to 10%	<ul style="list-style-type: none"><li>The stratification lines represent the approximate boundary between soil types and the transition may be gradual.</li></ul>
<u>Cohesionless Density (Blows/ft.)</u>	<u>Cohesive Consistency (Blows/ft.)</u>	Little: 10% to 20%	
very loose 0-4	very soft 0-2	Some: 20% to 35%	<ul style="list-style-type: none"><li>Water level readings have been made in the drill holes of times and under conditions stated on the boring logs. Fluctuations in the level of the groundwater may occur due to other factors than those present at the time measurements were made.</li></ul>
loose 5-9	soft 2-4		
medium dense 10-29	medium stiff 5-8		
dense 30-49	stiff 9-15		
very dense 50+	Very stiff 16-30		
	Hard 31+	And: 35% to 50%	

# Yankee Engineering & Testing, Inc.

## Letter of Transmittal

TO: Haley & Ward, Inc.  
25 Fox Road  
Waltham, MA 02154

DATE:	05/03/13	JOB NO#:	98129
ATTN:	Mr. Scott Miller (e-mail)		
CLIENT:	Haley & Ward, Inc.		
JOB:	Playfield Subsurface Samples		

We Are Sending You The Following Information:

- |   |                                   |  |   |
|---|-----------------------------------|--|---|
| <input type="checkbox"/> Shop Drawings        | <input type="checkbox"/> Attached | <input type="checkbox"/> Copy of Letter          | <input type="checkbox"/> Samples        |
| <input type="checkbox"/> Under Separate Cover | <input type="checkbox"/> Prints   | <input checked="" type="checkbox"/> Test Reports | <input type="checkbox"/> Specifications |

COPIES	DATE(S)	REPORT OR TEST DATA DESCRIPTION
3	05/01/13	Gradation Test Results (S-3/2-S, S-2/3-S, S-2/S-6)
2	05/01/13	Gradation Test Results (S-4/D-5, S-3/D-3)

These Test Reports Are Being Transmitted As Checked Below:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> For Your Approval    | <input type="checkbox"/> As Requested            | <input type="checkbox"/> Approved As Noted     |
| <input type="checkbox"/> For Review & Comment | <input checked="" type="checkbox"/> For Your Use | <input type="checkbox"/> Approved As Submitted |

REMARKS: \_\_\_\_\_

COPIES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

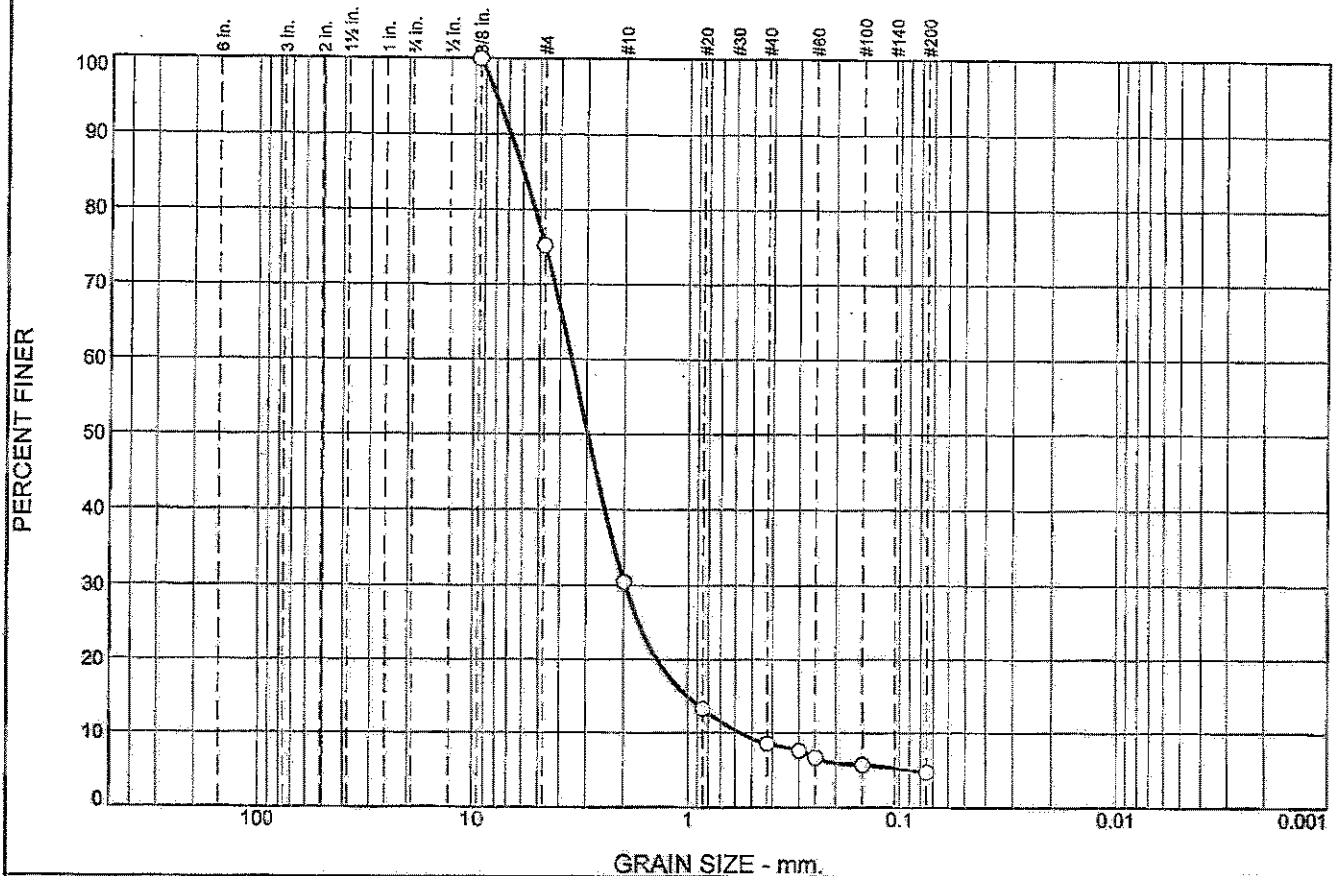
\_\_\_\_\_

SIGNED: *Cammy Horney*

If The Referenced Enclosures Are Not As Noted, Kindly Notify Our Office Immediately.

10 MASON STREET • WORCESTER, MA • 01609  
 phone 508-831-7404 fax 508-831-7388

# Particle Size Distribution Report



% +3"	% Gravel	% Sand	% Silt	% Clay
0.0	24.8	70.4	4.8	

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
3/8"	100.0		
#4	75.2		
#10	30.5		
#20	13.3		
#40	8.6		
#60	7.6		
#100	6.7		
#140	5.7		
#200	4.8		

\* (no specification provided)

## Material Description

Black Sandy Peat

Due to limited sample size and fines the hydrometer and atterberg limits tests were not performed on this sample

## Atterberg Limits

PL= NP

LL= NV

PI= NP

## Coefficients

D<sub>85</sub>= 5.9941

D<sub>60</sub>= 3.5513

D<sub>50</sub>= 2.9709

D<sub>30</sub>= 1.9759

D<sub>15</sub>= 1.0031

D<sub>10</sub>= 0.5666

C<sub>u</sub>= 6.27

C<sub>c</sub>= 1.94

## Classification

USCS= SW

AASHTO= A-1-a

## Remarks

Sample submitted by client (Andrew Roche) on 4/26/13  
Organic Content = 68% - Based upon the color and high organic content, this sample is primarily peat.

Sample No.: S-3  
Location: 2-S

Source of Sample: Playfield Subsurface Samples

Date: 5/1/13  
Elev./Depth: 10-12' BEG

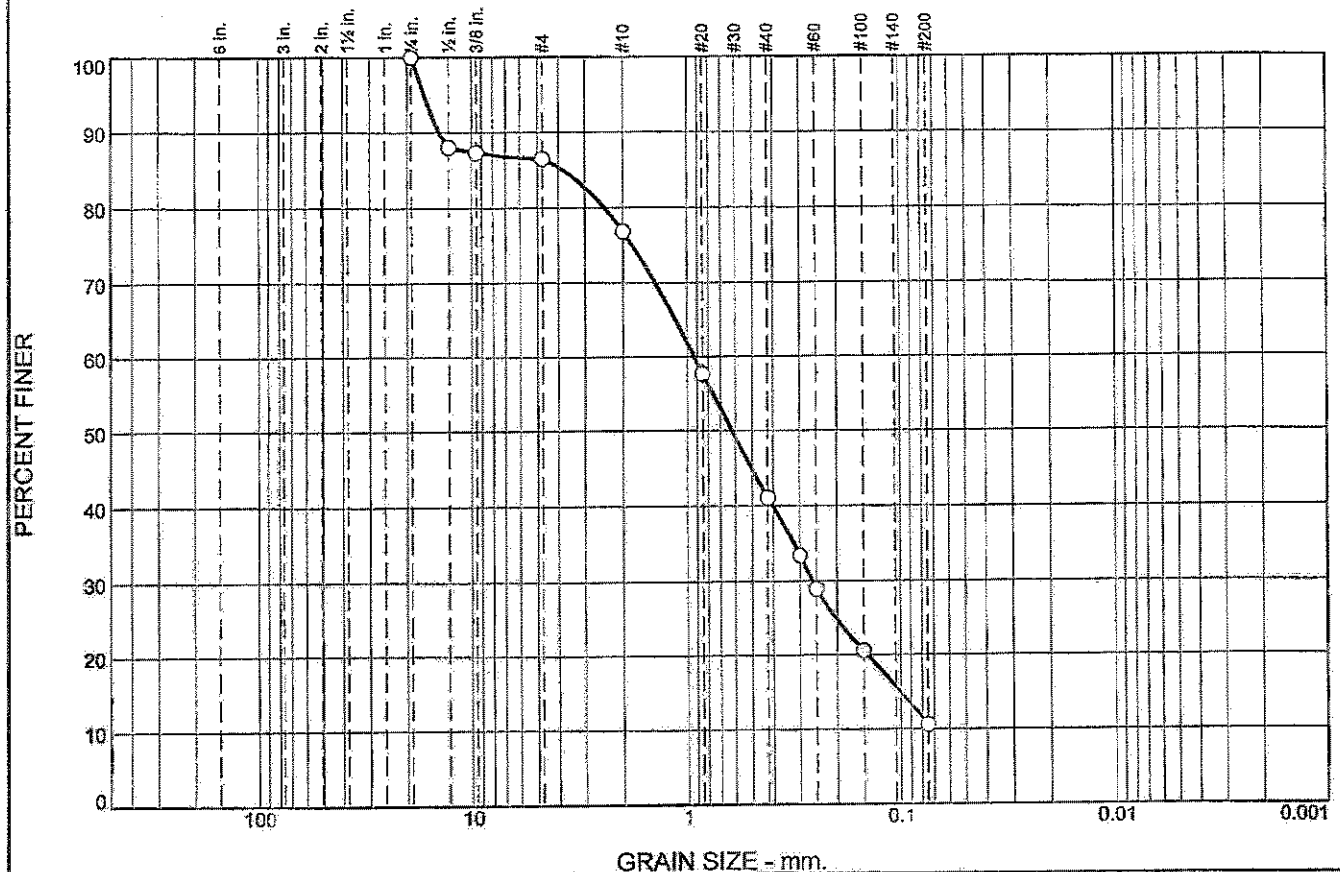
**YANKEE ENGINEERING  
& TESTING, INC.**

Client: Haley and Ward, Inc.  
Project: Haley and Ward, Inc.  
Various Projects  
Project No: 98129

Tested By: AK/KN

Checked By: WJP

# Particle Size Distribution Report



% +3"	% Gravel	% Sand	% Silt	% Clay
0.0	13.5	75.9	10.6	

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
3/4"	100.0		
1/2"	88.0		
3/8"	87.3		
#4	86.5		
#10	76.9		
#20	57.7		
#40	41.1		
#60	33.4		
#100	28.9		
#200	10.6		

\* (no specification provided)

**Material Description**  
 Black silty sand some organics trace gravel  
 Due to limited fines, hydrometer and atterberg limits testing were not performed on this sample

**Atterberg Limits**  
 PL= NP      LL= NV      PI= NP

**Coefficients**  
 $D_{85} = 3.7984$        $D_{60} = 0.9322$        $D_{50} = 0.6227$   
 $D_{30} = 0.2615$        $D_{15} = 0.1012$        $D_{10} =$   
 $C_u =$        $C_c =$

**Classification**  
 USCS= SP-SM      AASHTO= A-1-b

**Remarks**  
 Sample submitted by client (Andrew Roche) on 4/26/13  
 Organic Content = 17.5% - Based upon the organic content and color this sample is partially "peat"

Sample No.: S-2  
 Location: 3-S

Source of Sample: Playfield Subsurface Samples

Date: 5/1/13  
 Elev./Depth: 5-7' BEG

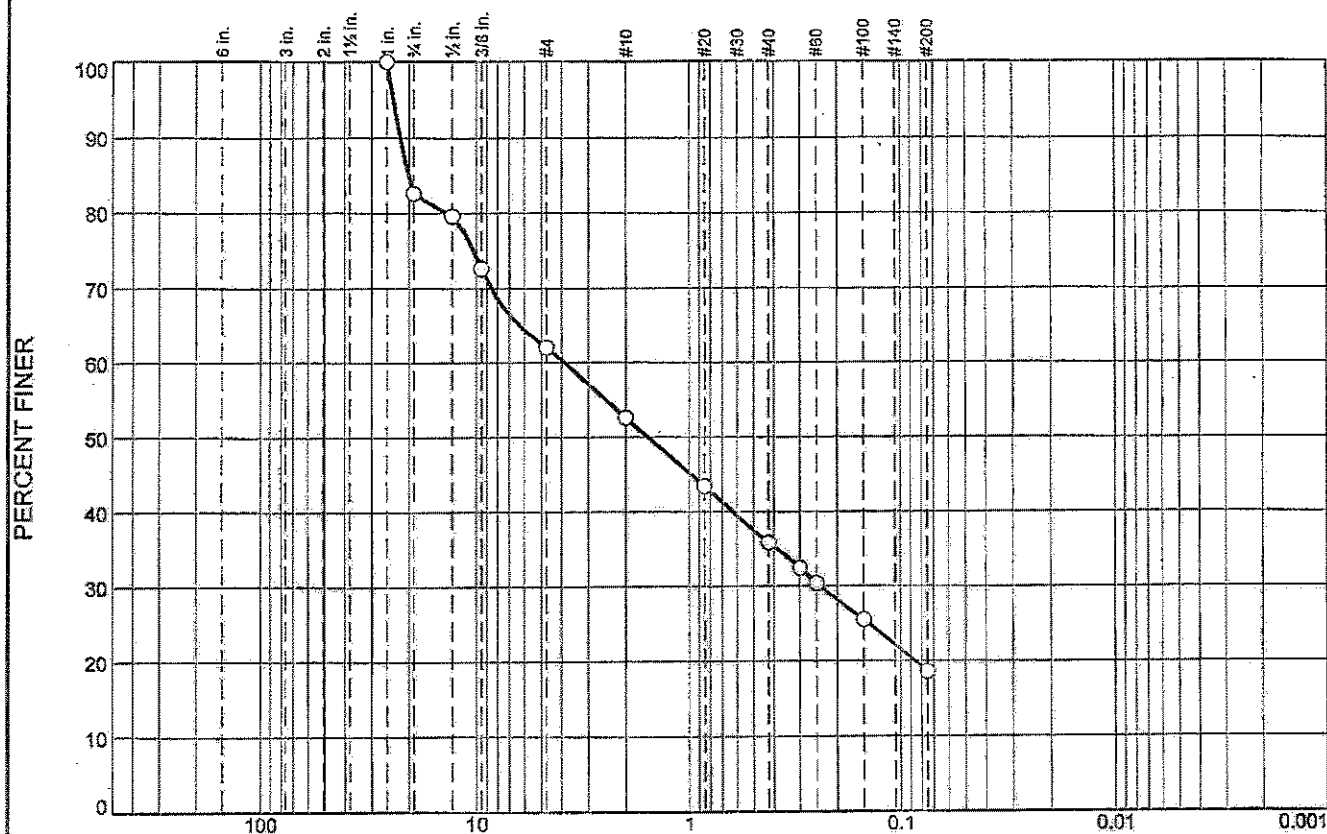
**YANKEE ENGINEERING  
 & TESTING, INC.**

Client: Haley and Ward, Inc.  
 Project: Haley and Ward, Inc.  
 Various Projects  
 Project No: 98129

Tested By: AK/KN

Checked By: WJP

# Particle Size Distribution Report



% +3"	% Gravel	% Sand	% Silt	% Clay
0.0	37.9	43.5	18.6	

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
1"	100.0		
3/4"	82.6		
1/2"	79.6		
3/8"	72.7		
#4	62.1		
#10	52.6		
#20	43.4		
#40	35.9		
#50	32.5		
#60	30.4		
#100	25.5		
#200	18.6		

\* (no specification provided)

**Material Description**  
Gray/black silty sand and gravel little organics

**Atterberg Limits**  
PL= NP LL= NV PI= NP

**Coefficients**  
D<sub>85</sub>= 20.1961 D<sub>60</sub>= 3.8886 D<sub>50</sub>= 1.5653  
D<sub>30</sub>= 0.2402 D<sub>15</sub>= C<sub>u</sub>= C<sub>c</sub>= D<sub>10</sub>=

**Classification**  
USCS= SM AASHTO= A-1-b

**Remarks**  
Sample submitted by client (Andrew Roche) on 4/26/13  
Organic Content = 6.3% by weight of solids

Sample No.: S-2  
Location: S-6

Source of Sample: Playfield Subsurface Samples

Date: 5/1/13  
Elev./Depth: 5-7' BEG

**YANKEE ENGINEERING  
& TESTING, INC.**

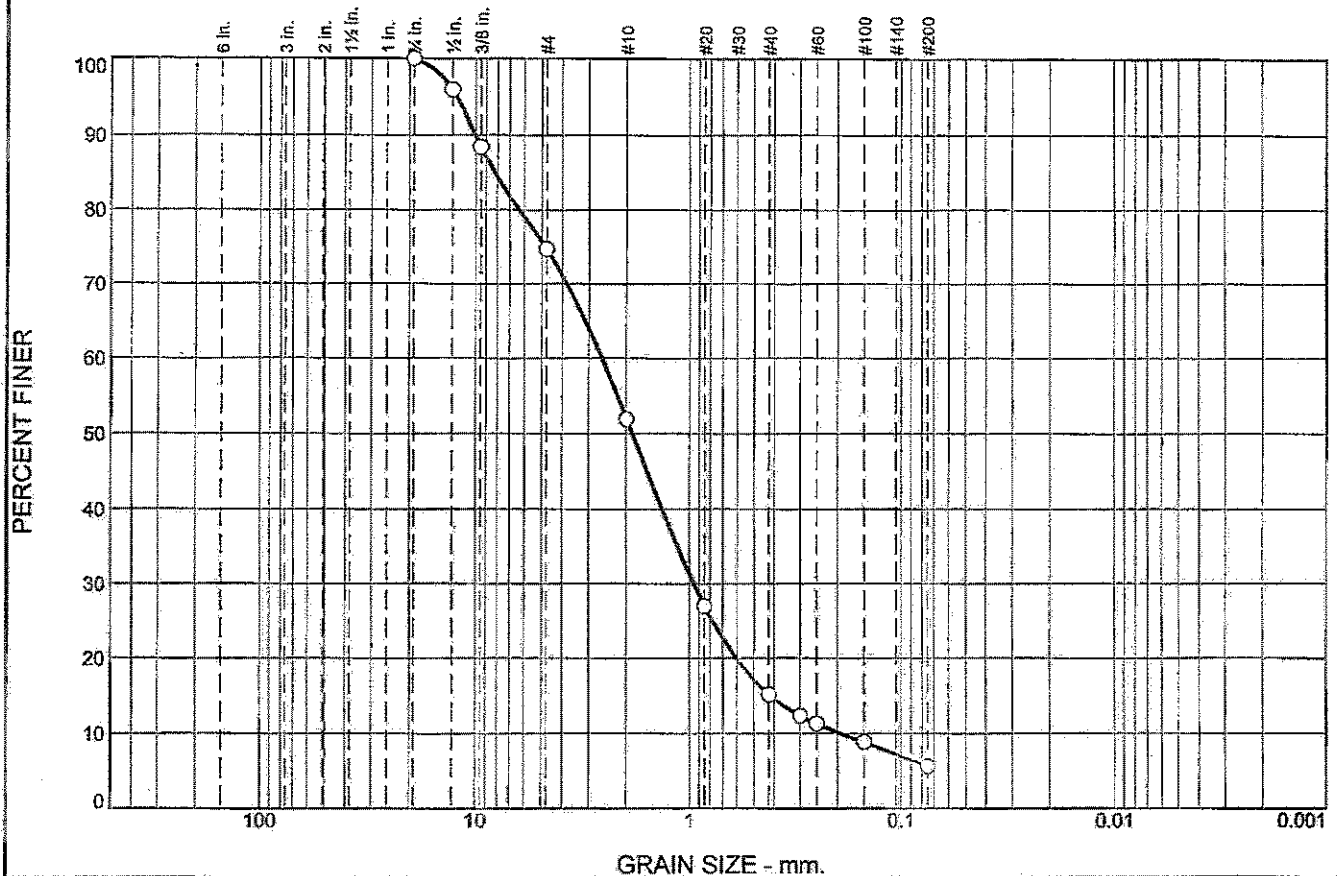
Client: Haley and Ward, Inc.  
Project: Haley and Ward, Inc.  
Various Projects  
Project No: 98129

Tested By: AK/KN

Checked By: WJP



# Particle Size Distribution Report



% +3"	% Gravel	% Sand	% Silt	% Clay
0.0	25.2	69.2	5.6	

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
3/4"	100.0		
1/2"	95.9		
3/8"	88.4		
#4	74.8		
#10	52.0		
#20	27.0		
#40	15.1		
#50	12.4		
#60	11.3		
#100	8.9		
#200	5.6		

\* (no specification provided)

## Material Description

Gray m/c sand some gravel trace silt  
Due to limited fines, hydrometer and atterberg limits testing were not performed on this sample

## Atterberg Limits

PL= NP LL= NV PI= NP

## Coefficients

D<sub>85</sub>= 8.2376 D<sub>60</sub>= 2.6173 D<sub>50</sub>= 1.8755  
D<sub>30</sub>= 0.9577 D<sub>15</sub>= 0.4190 D<sub>10</sub>= 0.1915  
C<sub>u</sub>= 13.67 C<sub>c</sub>= 1.83

## Classification

USCS= SW-SM AASHTO= A-1-b

## Remarks

Sample submitted by client (Andrew Roche) on 4/26/13

Sample No.: S-4  
Location: D-5

Source of Sample: Playfield Subsurface Samples

Date: 5/1/13  
Elev./Depth: 15-17' BEG

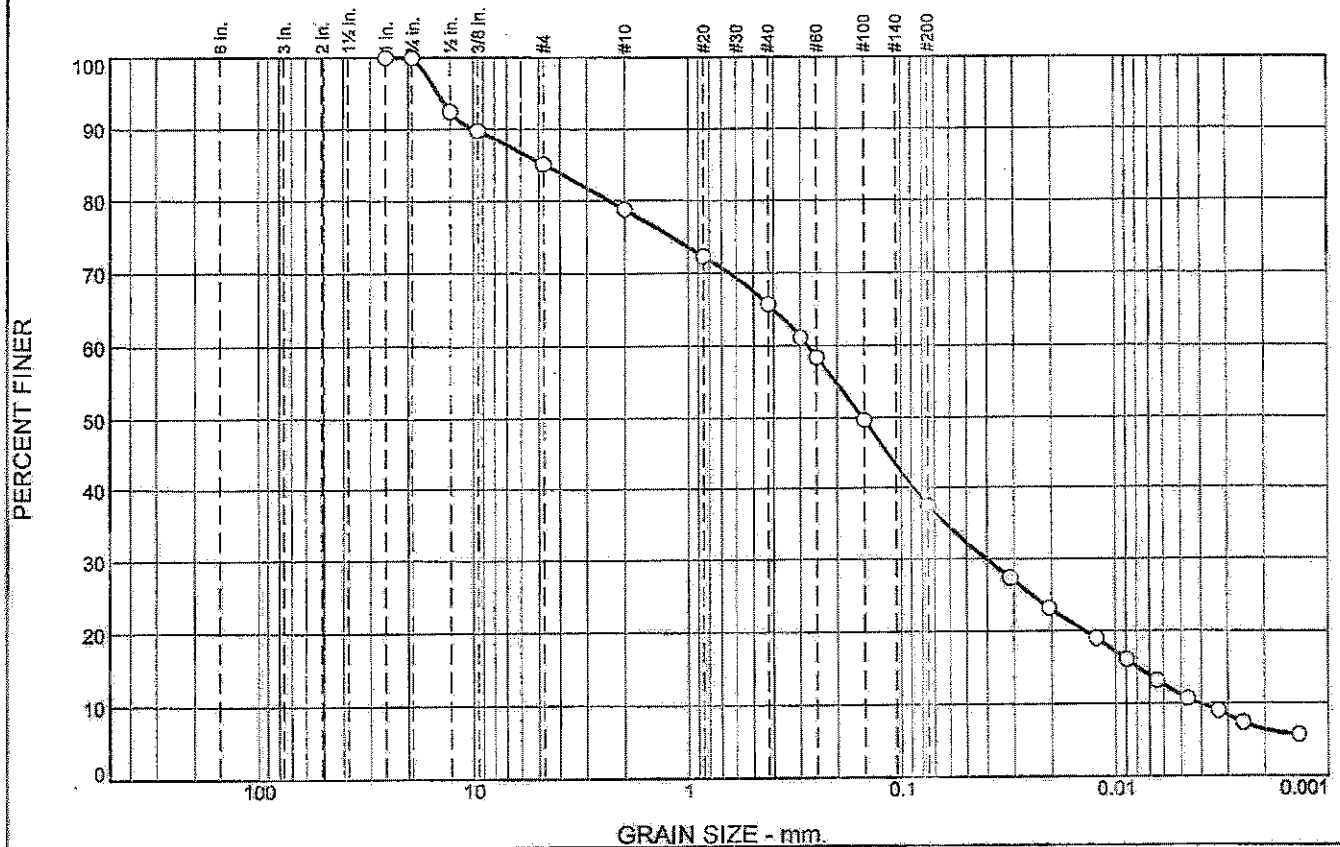
**YANKEE ENGINEERING  
& TESTING, INC.**

Client: Haley and Ward, Inc.  
Project: Haley and Ward, Inc.  
Various Projects  
Project No: 98129

Tested By: AK

Checked By: WJP

# Particle Size Distribution Report



% +3"	% Gravel		% Sand			% Fines	
	Coarse	Fine	Coarse	Medium	Fine	Silt	Clay
0.0	0.0	14.9	6.3	13.0	28.3	31.0	6.5

SIEVE SIZE	PERCENT FINER	SPEC.* PERCENT	PASS? (X=NO)
1"	100.0		
3/4"	100.0		
1/2"	92.4		
3/8"	89.8		
#4	85.1		
#10	78.8		
#20	72.3		
#40	65.8		
#50	61.2		
#60	58.4		
#100	49.7		
#200	37.5		

\* (no specification provided)

## Material Description

Gray silty sand little gravel  
silty sand (fines were non-plastic)

PL= NP      Atterberg Limits      LL= NV      PI= NP

Coefficients  
D<sub>85</sub>= 4.6870      D<sub>60</sub>= 0.2765      D<sub>50</sub>= 0.1528  
D<sub>30</sub>= 0.0405      D<sub>15</sub>= 0.0078      D<sub>10</sub>= 0.0040  
C<sub>u</sub>= 69.35      C<sub>c</sub>= 1.48

Classification  
USCS= SM      AASHTO= A-4(0)

## Remarks

Sample submitted by client (Andrew Roche) on 4/26/13  
Atterberg limits were attempted, fines were non-plastic  
Sample exhibited moderate dilatancy

Sample No.: S-3  
Location: D-3

Source of Sample: Playfield Subsurface Samples

Date: 5/1/13  
Elev./Depth: 10-12' BEG

**YANKEE ENGINEERING  
& TESTING, INC.**

Client: Haley and Ward, Inc.  
Project: Haley and Ward, Inc.  
Various Projects  
Project No: 98129

Tested By: AK/KN

Checked By: WJP

## Site Visit Summary

Date: April 17, 2013  
Location: Reynolds Playground, Marblehead, MA  
By: Scott A. Miller, PE

Scott Miller conducted a site visit to Reynolds Playground off Hood's Lane in Marblehead, Massachusetts. The purpose of the visit was to observe the presence and condition of wetland resources on the town owned recreation site.

The recreation field slopes generally to the west from Hood's Lane to a low point at the western property line toward Lincoln Avenue. The site is bounded by residential uses to the south and southwest then industrial uses to the east and north east. A boat storage yard is located to the west with open space to the north.

Surface run off drains to a low point on the site to the west at the property line. The adjacent property is elevated by several feet to form a boat storage yard. This creates a shallow impoundment with no apparent outlet. A defined waterway does exist to the north of the site running from Hood's Lane to Lincoln Avenue. This waterway is separated by from the site impoundment by upland areas. There is no surface water path from the impoundment to the waterway. The subject site therefore does not contain wetland resources bordering a waterway.

Wetland vegetation does exist on the site within the impoundment. Wetland flags A-1 through A-7 were placed on the site to define the edge of the wetland vegetation. The line is predominantly defined by the edge of the managed field turf and the sloped bank to the adjacent property. Again, as this area does not directly border a waterway, it is not subject to protection under 310 CMR 10.00 and the Wetlands Protection Act.

Isolated lands subject to flooding are also protected by 310 CR 10.00. These are areas that do not border a waterway but contain at will store at least a quarter acre foot at least once per year. The stored water must also have an average depth in excess of six inches. While this analysis relies upon anecdotal information to determine the annual flooding depth, it does not appear as though the site has sufficient area and depth to contain isolated land subject to flooding.

Interpretation of the application of 310 CMR 10.00 can be somewhat subjective with the local Conservation Commission having the authority to determine the delineation of wetland resource areas. We recommend that an Abbreviated Notice of Resource Area Delineation be filed with the commission defining on site wetland resources, if any. This filing would be an initial phase of the site planning process to firmly establish any site restrictions required to protect wetland resources.



As of:	4/24/2013	5/1/2013	5/8/2013	5/15/2013	5/21/2013	5/28/2013	6/7/2013	6/11/2013
--------	-----------	----------	----------	-----------	-----------	-----------	----------	-----------

	Campers	CIT	Campers	CIT	Campers	CIT	Campers	CIT	Campers	CIT	Campers	CIT	Campers	CIT	Campers	CIT	Campers	CIT
Week 1	21	0	31	0	32	0	37	0	41	0	45	0	51	0	53	0		
Week 2	38	2	52	3	54	3	57	4	67	4	69	4	72	5	78	5		
Week 3	40	2	54	3	62	3	64	3	75	3	78	3	81	4	83	5		
Week 4	29	2	39	2	44	2	49	2	63	2	68	2	72	2	72	2		
Week 5	29	2	41	2	43	2	46	2	54	2	56	2	63	2	65	2		
Week 6	33	0	42	1	46	1	48	1	57	1	59	1	64	1	66	1		
Week 7	30	0	39	1	44	1	49	1	56	1	58	1	63	1	63	1		
Total Camp/CIT	220	8	298	12	325	12	350	13	413	13	433	13	466	15	480	16		
TOTAL for SEASON	228		310		337		363		426		446		481		496			
Wk 1: Participants	21	0	31	0	32	0	37	0	41	0	45	0	51	0	53	0		
Cost	\$75	\$45	\$75	\$45	\$75	\$45	\$75	\$45	\$75	\$45	\$75	\$45	\$75	\$45	\$75	\$45		
TOTAL	1,575	0	2,325	0	2,400	0	2,775	0	3,075	0	3,375	0	3,825	0	3,975	0		
Wk 2-7: Participants	199	16	267	24	293	12	313	13	372	13	388	13	415	15	427	16		
	\$100	\$75	\$100	\$75	\$100	\$75	\$100	\$75	\$100	\$75	\$100	\$75	\$100	\$75	\$100	\$75		
TOTAL	19,900	\$600	26,700	\$900	29,300	\$900	31,300	\$975	37,200	\$975	38,800	\$975	41,500	\$1,125	42,700	\$1,200		
Camp/CIT Totals	\$21,475	\$600	\$29,025	\$900	\$31,700	\$900	\$34,075	\$975	\$40,275	\$975	\$42,175	\$975	\$45,325	\$1,125	\$46,475	\$1,200		
Total Income	\$22,075		29,925		\$32,600		35,005		\$41,250		43,150		\$46,450		\$47,675			
Staff Cost	-29,759.40		-29,759.40		-29,759.40		-29,759.40		-29,759.40		-29,759.40		-29,759.40		-29,759.40			
Loss/Profit Approx.	-7,684.40		\$165.60		2,840.70		\$5,245.60		11,490.60		\$13,390.60		\$16,690.60		\$17,915.60			

# Recreation Commission Meeting

June 11, 2013

## Superintendent's Report

### Devereux Beach

We received one bid for the Devereux Beach float hauler position from Dave Haley. I would like to ask for a vote to award the contract for winter float hauling at Devereux Beach to Marblehead Marine Construction Inc of Marblehead, for a fee of two thousand (\$2000.00) for a year, August 2013 – July 2014 and authorize the chairman to sign on behalf of the board

We have a full seasonal maintenance staff on at the beach trimming, mowing, painting, sweeping and cleaning the parking lots. The full time and seasonal staff began to install the boardwalks last week (finishing up today) and will put out the signs and handicap access mats later this week.

We have some changes going on at the beach that will take place over the next few weeks. The beach attendant shed is being painted and the "snow roof" will be removed and re-shingled. The planters as you enter the beach are being replaced and will be painted a more welcoming color and a local garden group is going to care for the planters the rest of the summer. We will also be adding a bench and large planter to the bathroom building walkway.

We are moving the shower out of the parking lot for safety reasons and locating it next to the Lime Rickey's bathrooms. There will be new boardwalk that will lead people to the playground, resident lot and the sidewalk from the new shower area. A new shower unit was purchased and will consist of two shower heads and two foot washers and sealed valves to help keep out sand and weather.

### Athletic Fields / Parks

The high school sports season is over and I have contacted and heard back from all of the youth sports leagues on their anticipated summer schedules. We will be turning over the baseball and softball infields in the next two weeks in preparation for their summer seasons.

### Summer Hours

Looking over the building schedule for the summer I noticed there is not a lot of use in the building before 7:00 p.m. and nothing on Tuesdays. I am proposing to change the hours of operation for the summer months to save money. The reduced hours/days would still allow plenty of time / space for people to rent rooms for meetings and events. If they need more space than is available we can always schedule someone to work the shift. I am recommending the following summer evening hours: Tuesday, Wednesday and Thursday, 6:30 – 10:00 p.m.

### Security Cameras

We have been looking at different options for security cameras at Seaside Park and the Community Center. We compared a multiple-camera system, with a monthly maintenance cost with a Q-Star motion activated flash camera system with wireless connectivity. I am recommending we pursue the Q-star system as it allows much more flexibility. (see handout)

### New Business

- I met with a very motivated group of Dog Park users who would like to be involved in keeping the park clean and improving the facilities. I will invite them to a meeting in July.
- The Danvers Recreation summer program, Project Sunshine, will be returning this summer to use Devereux Beach on Monday afternoons beginning July 15. Betsy Ganglani and members of St. Stephens will again be providing lunch for the children.

### **Old Business**

- Lynne Breed is working on a concept for a new pavilion at Chandler Hovey with Walter Jacob and his Landscape Architect. She is hoping to attend a meeting in July
- Gatchell Lights – I met with representatives from Musco Lighting, Rick Macomber and Jay Anderson (MMLD) at Gatchell Playground last week. The MMLD has removed the old poles and service and is ready to install two new poles for the new lights. The new lights will be purchased from State Contract and the electrical work will have to be put out to bid. I am working with Rick Macomber on the specs.
- Still waiting to hear back from MHS softball coaches on availability for site walk.

**Next Meeting:** June 25, 2013?

# Quote



2730 Monterey Street  
Suite 106  
Torrance, CA 90503  
(310) 294-8194

Date	Quote #
6/10/2013	12353

Marblehead Parks & Recreation  
Brendan Egan  
10 Humphrey St  
Marblehead, MA 01945

Contact: Brendan Egan  
Tel: (781) 631-3350  
E-mail: [eganb@marblehead.org](mailto:eganb@marblehead.org)

		Terms	Rep	FOB
		Net 30	GS	Torrance, CA
Item	Description	Qty	Unit Price	Total
FC-880 SX	FlashCAM-880 SX Digital Vandalism Deterrent System with Wireless Download System is powered by Solar  Each System includes: 1 - Wall mounting bracket 1 - RF Keyfob controller 1 - Battery Charger 1 - 2.0 Gigabyte Secure Digital Memory Card 1 - Quick Move Adapter		6,039.96	6,039.96
FC SX -DB2	FlashCAM SX -DB2 Decoy System The outside appearance of this unit is similar to a FlashCAM SX -880, but it does not include any components. Price includes a Wall mounting bracket.  Lot - mounting tools (1 per order)	2	301.24	602.48
QMA	Quick Move Adapter (for use with the Wall Mount Bracket)	4	35.26	141.04
Warranty	1 year		0.00	0.00
Shipping - Starter ...	Shipping (Non-Taxable) for Starter Pack		145.00	145.00
NOTE: GSA Schedule 84 Quote Valid for 30 Days				
			Sales Tax (0.0%)	\$0.00
Please call Greg Scott at (310) 294-8194 x 112			<b>Total</b>	<b>\$6,928.48</b>

We are a veteran owned small business!  
Our GSA Contract Number is: GS-07F-0355U - Schedule 84



# FlashCAM-880SX Digital System with Wireless Download Specifications

---

System is SOLAR CHARGED, PORTABLE, SIMPLE TO INSTALL

Wireless download of pictures onto a laptop computer

Customer Hardware Requirement for Wireless Download: A laptop computer with 802.11b wireless capability and either Microsoft Windows 2000, XP, Vista or Windows 7 operating system

**Operating range:** Up to 100 feet

**Sensing device:** IR Motion Sensor with Variable Trigger Options - adjustable sensor delays to reduce false triggers

**Camera:** 14-16 megapixels Digital Camera resolution (depending on availability)

**Bright Flash:** Proprietary design. Captures night time images and acts as deterrence (Can be disabled.)

**Camera Memory:** 2.0 Gigabyte Secure Digital Memory Card

**Photographs per event:** User selectable 1, 2, 3 or 4

**Optical Zoom:** Four selectable discrete ranges

**Keyfob Control Modes:**

ARM - stays armed until changed  
SENSOR - Arms at dusk; disarms at dawn  
DISARM - stays disarmed until changed  
DOWNLOAD - Wireless download of picture files  
TEST - Test system features

**Delayed Arm:** 0 - 8 hours from dusk (user selectable)

**Delayed Take:** Can be set for 20 seconds or 60 seconds

**Voice output:** Supports up to 14 second voice message

**Voice record:** Pushbutton controls support recording and playback of voice messages

**Remote control:** 5-button keyfob to change modes, allow status reporting and reset photo counter

**Remote control range:** 75 feet

**System Status reporting:** Via voice prompts and audible beep code

**Test Modes:** Test daylight sensor; motion sensor field-of-view test and system test

**License mode:** Sets camera lens to allow photographing reflective surfaces. This allows the camera to capture a license plate number more than 250ft away in TOTAL DARKNESS

**System Power:** Solar Panel (with 30 Ampere Hour rechargeable battery)

**Case:** 16 gauge steel with bullet resistant Lexan covering the camera lens

**Mounting:** Heavy-duty (removal resistant) wall bracket. C-Clamp parapet mounting optional

**Dimensions:** H: 6.81" W: 10.21" D: 11.25" WEIGHT: 20 LBS.

**CONFIDENTIAL INFORMATION - DO NOT REDISTRIBUTE**

**Package Includes:****(1) FlashCAM-880SX**

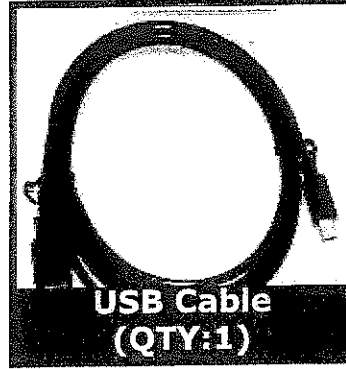
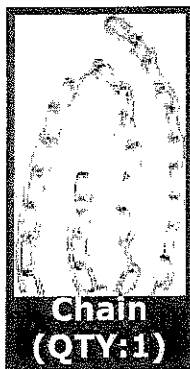
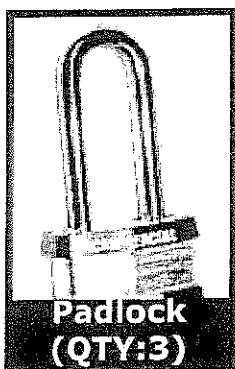
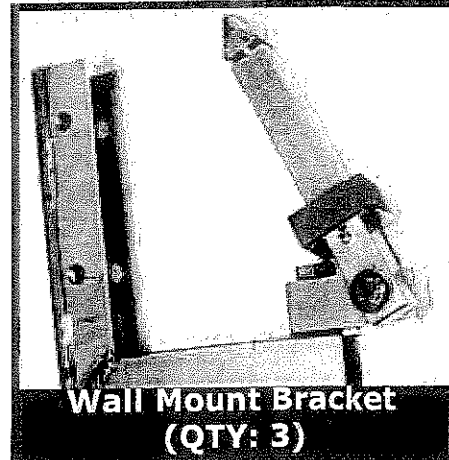
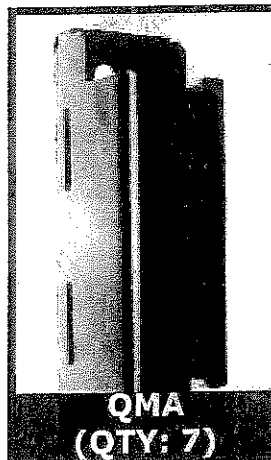
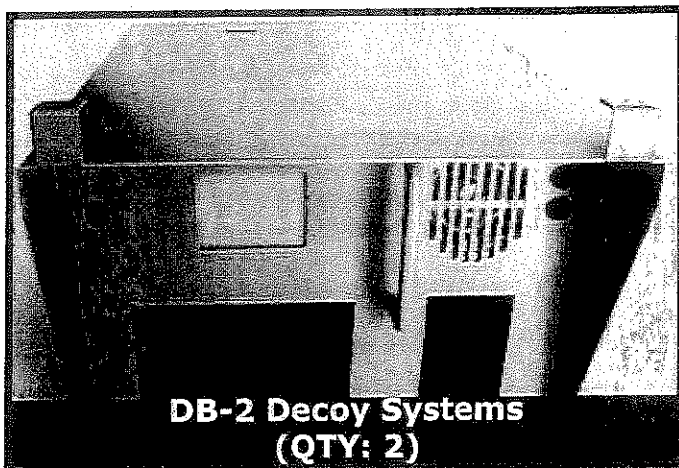
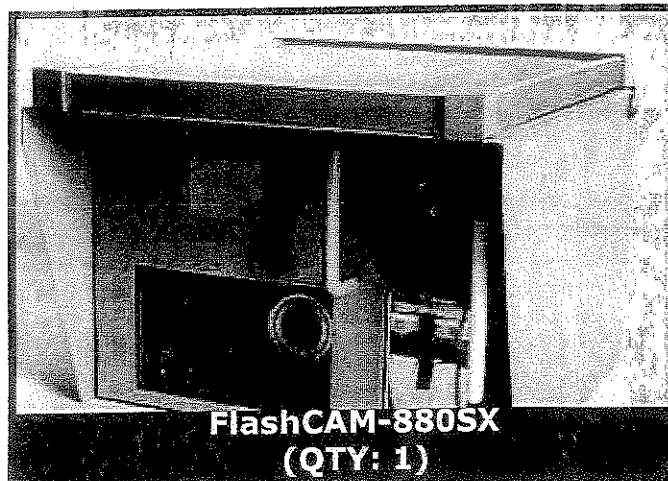
*Digital Vandalism Deterrent System  
with Wireless Download*

Each system includes:

- 2.0GB SD Card x 1
- Battery charger x 1
- Chain x 1
- RF 5 Button Keyfob controller x 1
- CD-ROM - SX Link software for wireless downloading x 1
- User's Manual x 1

**(2) FlashCAM-DB2 Decoy Systems****(3) Wall Mount Brackets****(3) Padlocks****(7) Quick Move Adaptors**

**880SX Starter Pack:**  
**\$7,650**



# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <b>6-6-13</b>	APPLICANT (name of person paying for permit): <b>CHERYL BOOTS (FOR ST. STEPHEN'S U.M. CHURCH)</b>
<b>INSURANCE REQUIREMENT FOR ALL WEDDINGS &amp; LARGE EVENTS:</b> (PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)	
★ <b>IMPORTANT:</b> A copy of a 1 million occurrence / 3 million aggregate insurance certificate <u>naming the Town of Marblehead as an additional insured is REQUIRED</u> to be provided with the request at the time of application.	
EVENT Day & Date: <b>SUNDAYS IN JULY &amp; AUG 2013</b> <b>July 7, 14, 21, 28 &amp; Aug 4, 11, 18, 25</b>	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <b>8:45 - 9:30 A.M.</b>
EVENT DESCRIPTION & expected attendance (use another page if needed): <b>OPEN TO ANYONE.</b> <b>WORSHIP SERVICE - UP TO 12 PEOPLE - THIS IS WHAT WE'VE DONE FOR THE PAST 3-4 SUMMERS.</b> <b>WE WOULD ASK IF FEES COULD BE WAIVED. THANK YOU</b>	
FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): <b>DEVEREUX BEACH - either barbeque or Garfield Pavilion</b>	

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		<b>\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required</b>	<b>Fees based on request (*see note); please describe on another page</b>
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

**PAYMENT:** Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

**APPROVAL:** Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

\* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

**CANCELLATIONS / REFUNDS:** requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

**RESTRICTIONS:** Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

*It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.*

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> <b>YES</b> </div> / NO
---	---

OFFICE USE:		
Park detail required? (see detail sheet) <b>YES</b> <b>NO</b>	Police detail needed? (631-1212) <b>YES</b> <b>NO</b>	Insurance required (wedding, large event)? <b>YES</b> <b>NO</b>
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

Signature of applicant

**CHERYL BOOTS**  
 Name (Please print clearly)

**67 ELM ST.**  
 Address

**781-639-4038**  
 Telephone

Approved by: \_\_\_\_\_ Superintendent, Recreation & Parks Department
 Date approved \_\_\_\_\_

*OK'd by Board - 6/11*

# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <div style="font-size: 1.2em; font-family: cursive;">6/11/13</div>	APPLICANT (name of person paying for permit): <div style="font-size: 1.2em; font-family: cursive;">Colton Dana</div>
---	---

INSURANCE REQUIREMENT FOR ALL WEDDINGS & LARGE EVENTS:  
(PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)

★ **IMPORTANT:** A copy of a 1 million occurrence / 3 million aggregate insurance certificate naming the Town of Marblehead as an additional insured is **REQUIRED** to be provided with the request at the time of application.

EVENT Day & Date: <div style="font-size: 1.2em; font-family: cursive;">June 18, 20, 25, 27 / July 2, 5, 19</div>	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <div style="font-size: 1.2em; font-family: cursive;">5:30 - 9:00 6-9</div>
---	--

EVENT DESCRIPTION & expected attendance (use another page if needed):

Baseball games

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee):

Seaside Park

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		<b>\$100.00 fee;</b> <b>Insurance required with</b> <b>ALL applications (see</b> <b>above);</b> <b>No security deposit</b> <b>required</b>	<b>Fees based on request</b> <b>(*see note); please</b> <b>describe on another page</b>
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

**PAYMENT:** Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

**APPROVAL:** Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

\* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

**CANCELLATIONS / REFUNDS:** requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

**RESTRICTIONS:** Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)	<input checked="" type="radio"/> YES / NO
---	---

OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

Colton Dana

Signature of applicant

Colton Dana

Name (Please print clearly)

63 Peach Highlands

Address

781-254-4074

Telephone

Approved by:

Superintendent, Recreation & Parks Department

Date approved

OK'd by Board - 6/11

# Town of Marblehead Recreation & Parks Department

## Application for park permit

APPLICATION date: <b>4/28/13</b>		APPLICANT (name of person paying for permit): <b>TERESA DONOVAN</b>	
<b>INSURANCE REQUIREMENT FOR ALL WEDDINGS &amp; LARGE EVENTS:</b> (PLEASE CONTACT YOUR INSURANCE PROVIDER OR RENTAL COMPANY FOR ASSISTANCE)			
★ <b>IMPORTANT:</b> A copy of a 1 million occurrence / 3 million aggregate insurance certificate <u>naming the Town of Marblehead as an additional insured is REQUIRED</u> to be provided with the request <u>at the time of application</u> .			
EVENT Day & Date: <b>SATURDAY JULY 6<sup>th</sup></b>		TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up): <b>11 A.M. - 1 P.M.</b>	
EVENT DESCRIPTION & expected attendance (use another page if needed): <b>birthday party / street hockey</b>			
FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): <b>BUD ORNE RINK</b>			

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		<b>\$100.00 fee;</b> <b>Insurance required with ALL applications (see above);</b> <b>No security deposit required</b>	<b>Fees based on request (*see note); please describe on another page</b>
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

**PAYMENT:** Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

**APPROVAL:** Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

\* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

**CANCELLATIONS / REFUNDS:** requests must be in writing at least 5 business days before event (sorry, no "rain out" refunds).

**RESTRICTIONS:** Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

*It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.*

Request fee waiver(s) <u>due to hardship</u> ? (waivers determined at next Board meeting)	YES / <b>(NO)</b>
---	-------------------

OFFICE USE:		
Park detail required? (see detail sheet) <b>YES (NO)</b>	Police detail needed? (631-1212) <b>YES (NO)</b>	Insurance required (wedding, large event)? <b>YES (NO)</b>
(\$125 per unit) <b>—</b>	<b>\$ 25—</b>	<b>\$ 25—</b>
Detail fee	Usage fee	Other fee
<b>—</b>	<b>\$666</b>	<b>\$666</b>
Dates paid and check number(s)		

*Teresa Donovan*

Signature of applicant

**Teresa Donovan**

Name (Please print clearly)

**12 RUBY AVE**

Address

**781-223-7865**

Telephone

Approved by:

Superintendent, Recreation & Parks Department

Date approved

OK'd by Board - 6/11