



TOWN OF MARBLEHEAD

Recreation & Parks Department

Recreation and Parks Meeting Minutes



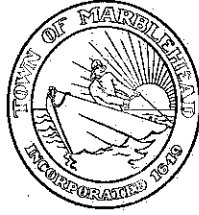
01/02/13

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chairman Chip Osborne called the 01/02/13 meeting to order at 7:00 PM.
- 2) **Attendance:**
 - a) Present (constituting a quorum): Chip, Linda, Jerry, and Derek.
 - b) Absent: Bob.
- 3) **Minutes of last meetings:**
 - a) 11/20/12: After discussion, **Motion** made and seconded to approve with corrections to draft concerning Seaside tennis court discussion; all in favor.
 - b) 12/11/12: **Motion** made and seconded to approve; all in favor.
- 4) **Appearances:**
- 5) Jill Goodman, 25 Stramski Way: Inquired when Walter Jacob would be back regarding the Stramski house; he is scheduled to attend the 01/15/13 meeting. Discussion of property ensued. After discussion, **Motion** made and seconded to have Brendan meet with the Police Chief to request additional patrols of Stramski's and possibly Liberty Lane to satisfy the neighbor's complaints of kids and cars loitering in the parking lot; all in favor. Brendan will also look into ways to close the lower parking area for the winter season and will have staff pick up the trash that was left. Brendan has also decided not to pursue using Corrections Department inmates for any labor on the Stramski House.
- 6) **Reports (see attached). Addendum:**
 - a) Jim's: no addendum.
 - b) Brendan's:
 - i) Devereux Beach:
 - (1) Board expressed concern that the contract for Peter Noyes being drawn up by Town Council will be too late in the season for Peter to put his floats on the beach. Brendan believes the contract will be ready by the end of the month which would allow Mr. Noyes February through 1 May to complete his repairs; Brendan will keep the Board informed of all developments.
 - (2) Storm Surge from 12/27/12 Storm reached the beach garage but did not get inside the building.
 - ii) New Aerator: Board agreed with Brendan's plan for a Photo opportunity of the new aerator, and everyone agreed that training should be scheduled for just before aeration season when the weather is better.
- 7) **Old Business: See Brendan's report.**
- 8) **New Business:**
 - a) See Brendan's report.
 - b) Linda: Inquired if we can flood Bud Orne Rink now. Brendan has already been in contact with the Volunteer Hockey group and they have already started the process.
 - c) Derek: Received an e-mail from Stuart Woodrow regarding lighting Bud Orne Rink (attached). Discussion of previous Board's decision to not light the rink due to neighbor's concerns. After discussion, Board asked Brendan to circulate a letter to the abutters to inform them of the new request and see if there is still opposition. Derek will invite Stuart to a future meeting to discuss the proposal.
- 9) **Timekeeping:** Meeting Adjourned: 7:47 PM. Next meeting scheduled for 01/15/13.

Attachments: Meeting Notice and Agenda; Reports (2); Informational Correspondence (1), Permit requests (2), E-mail (1).

MARBLEHEAD COMMUNITY CENTER



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation and Parks Commission

Name of Board/Committee

Address of Meeting: Community Center, 10 Humphrey Street Room: Conf. Room

<u>Wednesday</u>	<u>Jan.</u>	<u>2</u>	<u>2013</u>	<u>7:00 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approval of minutes from November 20 and December 11, 2012 meetings

1. Superintendent and Recreation Supervisor reports

Next Meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 12/24/12

Recreation Commission Meeting
January 4, 2013
Superintendent's Report

Memorial Park

The fence has been installed and looks great. I have gone over some small items with the contractor and they will be addressed before final payment is made.

Stramski House

I am meeting with Jim Christino, from The Garland Company to finalize the roof specs for the house and garage and with the goal of going out to bid at the end of January.

I have received some feedback from the neighbors on the use of correction department inmates for the removal of the deck of the Stramski House.

The Harbors and Waters Commission is beginning the process of re-submitting all permits for the pier project, which may cause them to miss another boating season.

Devereux Beach

- I am continuing to work with Town Counsel on a contract for Peter Noyes. I spoke with Peter today and he is ready to move forward when the contract has been drawn up.

Old Business

- Reynolds Playground – waiting to hear back from one last company on prices for the testing.
 - I have reached out to Charter School, Mike Ruth, to gauge their interest in partnering with this project. Mike and I are meeting when he returns from winter break to discuss further.
- Gatchell Lights – I spoke with Bill Snow, Marblehead Electric Light Department, about purchasing and installing two 40' light poles for new light fixtures around the practice zone. The Electric Light Dept. would cover the cost of the poles and the installation. I also spoke with Rick Macomber about the electrical work required to hook up the new lights, but have not been able to meet him at Gatchells yet.
- The new Redexim verti-drain 7120 aerator has been purchased and delivered. I am working with the sales rep to provide a demo of the equipment later this month. At that time I will invite Sam Ganglani and other members of the Marblehead All Sports Foundation for a photo opportunity.

New Business

- Greg Lydon with Marblehead Softball Little League would like to attend our second meeting in January.
- State of Town address – Tuesday, January 8, 2013, 5:00 p.m.

Next Meeting: January , 2013

Jim Sullivan
Recreation Supervisor, Town of Marblehead
Wednesday, January 2nd 2012

Recreation Supervisor Report

Programming Updates

- Winter/Spring Programming guides are complete and will be dropped off at schools tomorrow morning.
- Majority of our winter programs will begin over the next 2 – 3 weeks.
- Will be pushing all upcoming programs via Facebook, Notify Me, Patch and Reporter.
- 1st Annual Daddy Daughter Tickets currently on sale at office. Dance will be on February 15th at MCC.
- Will begin to advertise for a sailing director, sailing staff, lifeguards and summer playground staff over the next 2 months.

Facility & Parks

- Met with Tyco Alarm Systems this past week. They will be submitting a quote tomorrow morning for Security cameras at Seaside Park & Community Center.

**NOTIFICATION TO ABUTTERS UNDER THE
MASSACHUSETTS WETLANDS PROTECTION ACT &
MARBLEHEAD WETLANDS PROTECTION BYLAW**

FYI

In accordance with Massachusetts General Laws Chapter 131, Section 40, and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of the following:

- A. The name and address of the applicant is:
Patricia Boyd, 6 Fort Sewall Terrace, Marblehead, MA 01945
- B. The name and address of the applicant's representative is:
Curtis R. Young, Wetlands Preservation, Inc., 47 Newton Road,
Plaistow, NH 03865
- C. The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).
- D. The address of the lot where the activity is proposed is: 158 & 158R Front Street
- E. Copies of the Application may be examined at the office of the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781/631-1529) between the hours of 8:00 am and 5:00 pm on Monday, Tuesday, and Thursday, from 8:00 am to 7:30 pm on Wednesday, and from 8:00 am until 1:00 pm on Friday.
- F. Copies of the Application may be obtained from the applicant's representative, Wetlands Preservation, Inc., by calling 603/382-3435, between the hours of 8:30 am and 4:30 pm, Monday through Thursday.
- G. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, 7 Widger Road, Marblehead, MA 01945 by calling 781/631-1529 during normal business hours as previously indicated above.

NOTE: Notice of the public hearing, including its date, time, and place, will be published at least five (5) business days before the hearing in the Marblehead Reporter
(name of newspaper)

NOTE: Notice of the public hearing, including its date, time, and place, will be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945 not less than forty-eight (48) hours in advance.

NOTE: You also may contact your nearest Department of Environmental Protection Regional Office for more information about this application of the Wetlands Protection Act. To contact DEP, call: Northeast Region DEP Office: 978/694-3200.

Marblehead Community Center rental permit application

APPLICATION date: <u>12/21/12</u>		APPLICANT (Name of person paying for the permit): <u>ROBERT MERRIGAN</u>				
DAY/DATE of event: <u>JAN 13 (11AM-2PM) - Sunday -</u>						
TIMES (begin & end times up to 3 hours; includes set up & clean up): <u>11AM TO 3 PM</u>				NAME of group/organization (if applicable): <u>SOCIETY OF NATURAL SCIENCE - NON PROFIT</u>		
Event description & expected attendance (use separate page if needed): <u>Annual meeting - 16-25 people</u>						
Circle room(s) requested:	Gym (note: no food or beverages allowed)	Game room	Dining room	Conference room	Arts & Crafts room	COA Kitchen
Security deposit (separate check due at time of application):				<u>\$50.00</u>		\$50.00 fee; \$50 separate security deposit; in conjunction with a dining room rental
One Room fee (up to 3 hours):				<u>\$50.00</u>		
Two room fee (up to 3 hours):				<u>\$75.00</u> - <u>Dining Room \$75</u>		
Fee per room for permit over 3 hours:				<u>\$25.00 an hour</u>		
Staffing fee (Friday 5 PM - Sunday 10 PM):				<u>\$25.00 an hour; minimum \$75.00</u>		
Please see the next page for office hours and other information.						
SPECIAL REQUESTS: decided by the Commission at their next regular meeting INCLUDING fees and restrictions.						
RESTRICTIONS: NO Alcoholic beverages or open bonfires are allowed on ANY property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.) Children MUST have ADULT supervision AT ALL TIMES. See next page for other restrictions.						
It is expressly understood and agreed that the policies of the Recreation & Parks Commission and the Building Utilization Committee are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.						
Request fee waiver(s) due to hardship? (Determined at next Board meeting)		YES / <u>NO</u>				
OFFICE USE:						
Park detail required? (see detail sheet)	Staffing required to staff facility?	Insurance required?				
YES / <u>NO</u>	<u>YES</u> / NO	YES / <u>NO</u>				
<u>\$50.00</u>	(\$75 minimum) <u>75-</u>	<u>75-</u>				
*Security deposit	Staff Fee	Usage fee				
Dates paid and check numbers						

Signature of Applicant: Robert Merrigan

Name (Please print clearly): ROBERT MERRIGAN

Address: 18 WALDRON CT
M.H. MASS
01945

Telephone: 781-640-3926

* 4 hour Permit

(Continued on next page)

* Annual meeting

OK?

* Asst of non-profit

Approved by Board 01/02/13

Marblehead Community Center rental permit application

APPLICATION date: 1-2-12		APPLICANT (Name of person paying for the permit): Cosponsored by Marblehead Youth Badminton + Parks + Rec				
DAY/DATE of event: 1-13-12		↳ Diane Caldwell				
TIMES (begin & end times up to 3 hours; includes set up & clean up): 3³⁰-5 (3-5³⁰ total)		NAME of group/organization (if applicable): MYB + Park/Rec + Gut n Feathers				
Event description & expected attendance (use separate page if needed): Bud Orne Youth Open - Badminton Demo - 50 people						
Circle room(s) requested:	<div style="border: 1px solid black; border-radius: 50%; padding: 5px; display: inline-block;">Gym <small>(note: no food or beverages allowed)</small></div>	Game room	Dining room	Conference room	Arts & Crafts room	COA Kitchen
Security deposit (separate check due at time of application):				\$50.00		\$50.00 fee; \$50 separate security deposit; in conjunction with a dining room rental
One Room fee (up to 3 hours):				\$50.00		
Two room fee (up to 3 hours):				\$75.00		
Fee per room for permit over 3 hours:				\$25.00 an hour		
Staffing fee (Friday 5 PM - Sunday 10 PM):				\$25.00 an hour; minimum \$75.00		
Please see the next page for office hours and other information.						
SPECIAL REQUESTS: decided by the Commission at their next regular meeting INCLUDING fees and restrictions.						
RESTRICTIONS: NO Alcoholic beverages or open bonfires are allowed on ANY property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.) Children MUST have ADULT supervision AT ALL TIMES. See next page for other restrictions.						
It is expressly understood and agreed that the policies of the Recreation & Parks Commission and the Building Utilization Committee are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.						
Request fee waiver(s) due to hardship? (Determined at next Board meeting)		<div style="border: 1px solid black; border-radius: 50%; padding: 5px; display: inline-block;">YES</div> / NO				
OFFICE USE:						
Park detail required? (see detail sheet)	Staffing required to staff facility?	Insurance required?				
YES / NO	<div style="border: 1px solid black; border-radius: 50%; padding: 2px;">YES</div> NO	<div style="border: 1px solid black; border-radius: 50%; padding: 2px;">YES</div> NO				
\$50.00	(\$75 minimum)	\$				
*Security deposit	Staff Fee	Usage fee				
Dates paid and check numbers						

on file

Diane Caldwell

Signature of Applicant

Diane Caldwell

Name (Please print clearly)

32 Maverick St Mhead

Address

781-367-6145

Telephone

(Continued on next page)

Approved by Board - 01/02/13

Staffing Fee -

Subject: Bud Orne Rink

Derek, Hope all is well and you are enjoying the holidays. We started flooding the Bud Orne Rink today in hopes of opening up for skating over the next few days if the weather holds. I wanted to revisit the possibility of adding lights to the rink and wonder what the process for application would be with the Park and Rec. There was previously a light down at the Green Street facility prior to the creation of the BOR and I am hoping this precedence might help us move forward. I believe I could get lights donated which could be affixed to the light poles that were erected when we built the rink.

Please let me know your thoughts on how I can meet and propose this to the board.

Thanx

Stuart Woodrow
Director of ChromaLit Sales, Engineer
Northeast/Eastern Canada

INTEMATIX
— Lighting Materials —

dir: 617-838-0565
Stuart.Woodrow@intematix.com | www.intematix.com

Friday
12/28/12



INTEMATIX | www.intematix.com
dir: 617 838 0565

This communication contains confidential information. If you are not the intended recipient please return this email to the sender and delete it from your records.

Diese Nachricht enthaelt vertrauliche Informationen. Sollten Sie nicht der beabsichtigte Empfaenger dieser E-mail sein, senden Sie bitte diese an den