



TOWN OF MARBLEHEAD
Recreation & Parks Department



Recreation and Parks Meeting Minutes

09/02/2014

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Chip, Linda, Jerry, and Derek.
 - b) **Absent:** None.
- 3) **Minutes of last meeting:** **Motion** made and seconded to approve the minutes of the 08/06/14 meeting; all in favor.
- 4) **Appearance:**
 - a) **"Fill the Cleat":** Mike McCarthy, Frank James, and Andrew Christensen appeared to discuss holding a fund raising softball tournament at Gatchells on October 4-5, 2014. After discussion, **Motion** made and seconded to approve use of Gatchells pending availability and receipt of permit application form; waive all fees; and Co-Sponsor the event so they are covered by Town Insurance; all in favor. Tim will coordinate.
 - b) **Marblehead Youth Hockey:** 2 representatives appeared to request use of the Community Center from 2-6 PM on Saturday November 15. After discussion, **Motion** made and seconded to approve permit application and charge for staffing only; all in favor.
 - c) **Haley and Ward:** Bethany Santantelo and Scott Miller appeared to discuss Reynolds Playground renovations (see attached). Discussion included: fund raising; artist rendering; meeting with Conservation Committee; wetlands; restrooms; Peat; Borings; grading, water management, and drainage; fencing; property lines and easements; parking; handicapped access; bathrooms; kickboard; size of fields; storage; spectator areas; and container removal. Board agreed it's important to do enough borings to find the depth of the peat, and the baseball diamond will remain at 60 feet. Chip and Tim will attend the upcoming Conservation Committee meeting with Haley and Ward.
- 5) **Reports: see attached. Addendum:**
 - a) **Tim's:**
 - i) **Motion** made and seconded to approve the hire of Paul Acciavatti as full time grounds keeper; all in favor.
 - ii) **Motion** made and seconded to approve the hiring of Matt Stensrud as outlined in the memorandum from Jeff Chelgren (attached), request funding from the Town building fund, or use revolving fund money if building fund cannot pay; all in favor.
 - iii) Discussion of request for use of properties for filming "Ted 2" (see attached request). Board agreed that a fair price for all requests would be \$12-15 K. Tim will coordinate.
 - b) **Travis's:** No addendum. Board formerly welcomed Travis to the Department.
- 6) **Old Business:**
 - a) **Field Work Update:** Granular fertilizer has been spread and Hopkins Field maintenance has been finished and looks good.
 - b) **Andrew Reiley:** Board signed the agreement for restitution (attached).
 - c) **Memorial Park Benches:** Bob Donovan hasn't completed the installation and hasn't responded to phone calls; Office will contact other vendors to get installation done.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

7) **New Business:**

- a) Pat Sylvester: Resigned on 9/2/14. Discussion of when to post position; No action taken.
- b) Office reorganized: Office Staff has reorganized office to put Travis out front to interact with Recreation customers and Ric in the small office to be better able to concentrate on bills, payroll, receipts, accounts, employee hires, and other department accounting, scheduling, or book-keeping. Ric will still work or cover the front office as needed.
- c) Linda: reported there's a large rut in the Seaside outfield behind second base. Tim will investigate.
- d) Community Center use fee for yearly meetings: Board agreed to no increase at this time for non-profit groups to rent a meeting room once a week during regular business hours for up to 1 year for \$100.00.
- e) Chip: requested the Commissioners have questions ready for the Joint meeting with the Selectmen on Wednesday September 10, 2014 to interview applicants for the vacant Board position.
- f) Correspondence (attached):
 - i) Permit requests: The following applications were approved pending any actions noted:
 - (1) Pack 79 Cub Scouts recruitment night: approved as submitted with fee waiver.
 - (2) EYC Regatta beach trailer parking: approved as submitted.
 - ii) FYI items (no actions required): 2 legal notices; 2 notices of decision.
- 8) **Timekeeping**: 9:00 PM: **Motion** made and seconded to extend meeting to 9:15 PM; all in favor. 9:15 PM: **Motion** made and seconded to extend meeting to 9:30 PM; all in favor. Meeting Adjourned: 9:30 PM.
- 9) Next meeting: Wednesday 10 September, 2014 7:30 PM at Abbot Hall, 188 Washington St in Selectmen's room.

Attachments: Meeting Notice and Agenda.



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference

Tuesday

Day of week

September

Month

2

Date

2014

Year

7:30 PM

Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- ✓ 1. Approval of past meeting minutes
- 2. Reports: Superintendent/Recreation Supervisor; Foreman
- 3. Topics:
 - ✓ a. Haley and Ward - Reynolds Playground Project
 - b. Field Work Update
 - c. Correspondence
- 5. Next meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: August 27, 2014

Project Narrative & Stormwater Management Plan August 26, 2014

Reynolds Playground Field Renovations

This project is a renovation of the existing athletic fields at Reynolds Playground. The objective is to expand the playing surface, add fill and regrade the area to reduce flooding and provide a safe, even and level playing surface for the athletes. A prefabricated, modular restroom facility will also be installed; the installation location is tentatively planned to replace the location of the existing field house. The bathroom is planned to tie into the municipal water and sewer near the site, off of Meadow Lane and/or Greene Street.

As part of the site work, approx. 4,400 cubic yards of peat at the southwest side of the existing field will be removed. This material will be removed and backfilled with fill that will be able to compact and provide an even base for the athletic fields and proposed drainage structures. The approximate area of peat removal has been outlined on the drawings included with the Notice of Intent (NOI) submittal. The estimated peat removal is based on data collected from borings at the site.

A small, non-bordering freshwater wetland area has been delineated at the west corner of the field. This wetland area has been flagged and the inspection report by Eco-Tech describing the area is attached to the NOI filing. A small section of the proposed work area infringes on the 25-ft No Disturb Zone. We proposed to prevent migration of fines into the wetland area during construction operations via installation of a silt fence. While the construction of the field will infringe on this locally designated freshwater wetland area, after-construction activities in the area will be limited to mowing. This is no change from current activities in the area, which abut the wetland delineation.

The project will include a drain line around the field, one new catch basin on the east corner of the field, and an area for stormwater detention. The proposed outlet for the stormwater detention area is an existing drain manhole to the southwest of the field. The stormwater detention area has been sized based on the estimated amount of water that currently ponds in the field during storm events. Based on the surveyed topography of the field, and the adjacent catch basin rim elevation of approximately 42.5 ft MVD, it is estimated that approximately 11,200 cubic feet of storage area is required to mitigate the field filling and re-grading.

The freshwater wetland area is approximately 2,300 square feet as delineated on the Town of Marblehead GIS system; the minimum area for a local freshwater wetland delineation is 1,000 square feet.

An NOI was not filed with the Massachusetts Department of Environmental Protection for this project. The area does not qualify as an Isolated Land Subject to Flooding under 310 CMR

10.57(2)(b); based on the on-site stormwater storage estimate methodology described above, the area is below the DEP threshold of 0.25 acre-feet of water at an average depth of 6-inches during flood events.

Irrigation will also be installed at the site; the layout and water source for the irrigation system is to be determined. The Recreation and Parks Commission is exploring the option for Rainwater Harvesting (RWH) in conjunction with a traditional, municipally fed irrigation system.

J:\Marblehead\569 Reynolds Playground Master Planning\Permitting\Project Narrative.docx



Concrete Buildings

Contact Us Site Map

BUILDINGS

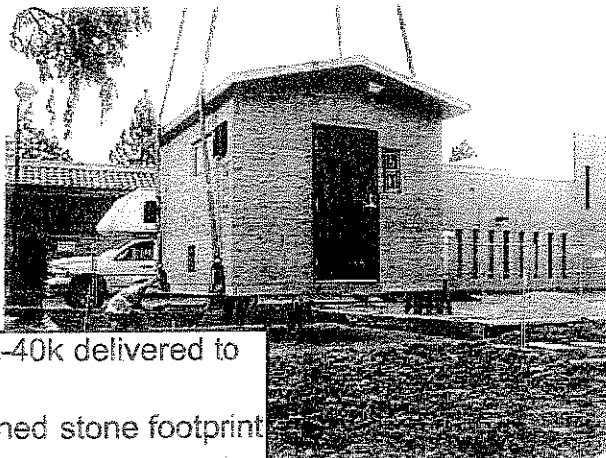
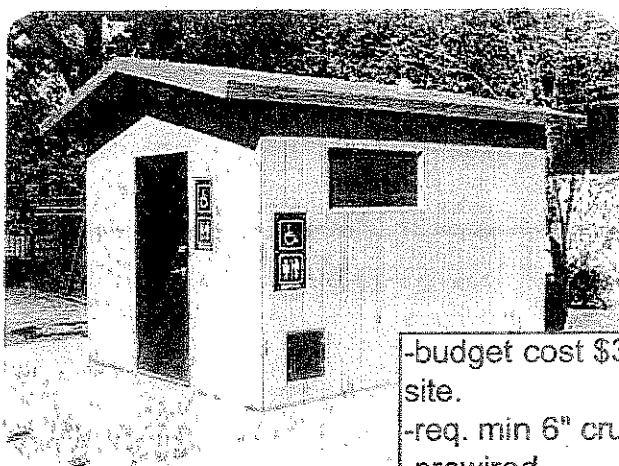
GOVERNMENT
PURCHASINGINSTALLATION &
MAINTENANCEREQUEST
for QUOTEWARRANTY AND
REPLACEMENT
PARTSPARK
PRODUCTS

TEXTURES

COLORS

REFERENCES
AND NEWS

Ozark I Flush Restroom



-budget cost \$38-40k delivered to site.
-req. min 6" crushed stone footprint
-prewired.
-additional work for water, sewer & electrical connection.

**Barnwood Walls in Natural Honey
Cedar Shake Roof in Java Brown**

**Split Face Block in Western Wheat
Ribbed Metal Roof in Nuss Brown**

ALL SINGLE FLUSH, FULLY ACCESSIBLE BUILDING

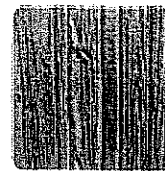
Brochure



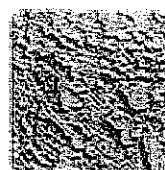
Drawings



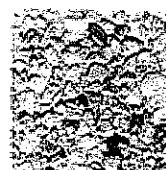
Specifications

Request
for QuoteWALL TEXTURES:
STANDARD

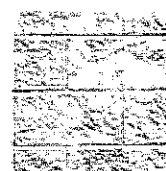
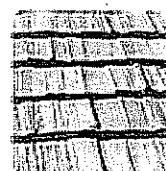
Barnwood

AVAILABLE
OPTIONS

Stucco



Aggregate

Split Face
BlockROOF
TEXTURES:
STANDARDCedar
Shakes

The Ozark I is an economical single flush building that meets ADA. It has a small overall footprint and can be placed next to an existing restroom to bring a park up to ADA standards or placed in smaller neighborhood parks. The Ozark I comes with sink, toilet, interior and exterior lights, and electric exhaust fan. It can have an optional urinal and stainless steel fixtures. The Ozark I's chase area also can be used for storage. The Ozark I is small in size, but big in value.

DURABILITY:

The Ozark I is engineered and designed for long-life in extreme conditions. The building meets or exceeds the effects of a seismic design category E earthquake, a 150-mph wind load and a 250-pound per square foot snow load.

MAINTENANCE:

The Ozark I is extremely easy to maintain. With our steel reinforced 5,000 psi concrete construction, the building will not rot, rust, or burn. The building interior is primed and painted with white paint to reflect natural light from the Lexan windows mounted in heavy steel frames cast into the walls.

Cleaning of the building interior is easily accomplished with a brush and warm soapy water. The walls and roof structure are made of "colored through concrete", coated with an exterior stain, followed by an anti-graffiti sealer.

UTILITIES:

The Ozark I's utilities are pre-wired, plumbed and tested before shipping to meet local code requirements. They are conveniently concealed within the chase/storage area for easy hookup and maintenance and to reduce the effects of vandalism.

Standard plumbing fixtures are made of vitreous china construction. Optional stainless steel fixtures are available with this model. Hot water and room heaters are also available as options on this restroom.

HOOK UP AND INSTALLATION:

The Ozark I requires minimal site work. It is designed to sit on a three-quarter minus gravel base of six-inches thick, compacted to a ninety-five percent compaction level. The water, sewage and electrical utility lines are stubbed up through the prepared base material

to match up with the utility access hole within the floor of the chase area.

Hookup of the three utility lines can be completed in a matter of hours by connecting the pre-plumbed and wired lines to those stubbed up through the base material.

QUALITY AND VALUE:

Because of our two state-of-the-art, 120,000 square foot production facilities, CXT can produce consistently higher quality buildings at a lower cost to meet the needs of city, county, state and federal agencies.

We at CXT take pride in our craftsmanship and are ready to provide you with our legendary customer service. See why we say, "Once you buy a CXT produced building you will never purchase anything else."

**AVAILABLE
OPTIONS****Ribbed
Metal****Custom
Textures
Available**

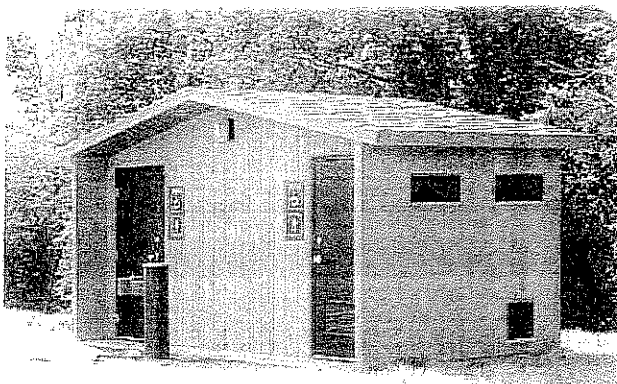
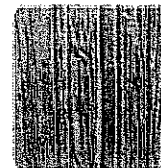
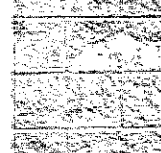
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Cortez Flush Restroom

WALL TEXTURES:
STANDARDBarnwood
AVAILABLE
OPTIONSSplit Face
Block

Stucco

Exposed
AggregateROOF
TEXTURES:
STANDARD

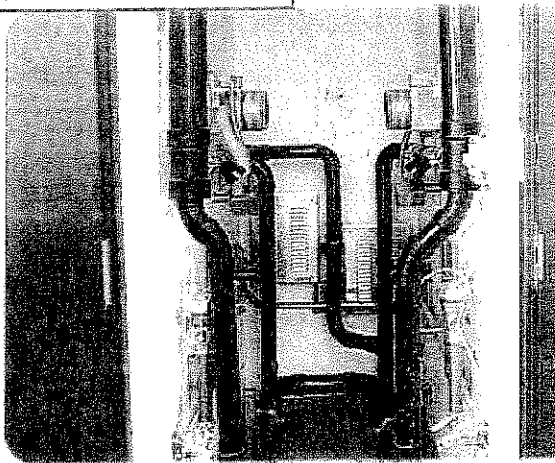
Cedar

Barnwood Walls
Cedar Shake Roof in San

- budget cost \$48-55k delivered to site.
- alternative finishes up to \$6k extra
- req. min 6" crushed stone footprint
- prewired.
- additional work for water, sewer & electrical connection.

Java Brown with Napa
Stone
of in Custom Green

Restroom Interior with Stainless Fixtures



Interior of Utility Room

SMALL DOUBLE FLUSH TOILET BUILDING WITH EASY ACCESSIBLE ENTRY

[Brochure](#) [Drawings](#) [Specifications](#)
Request
for Quote

The Cortez is an economical double flush toilet building designed with a 60" turning radius within each toilet room. The turning radius is measured exclusively of all fixtures, walls and the door. The Cortez's standard features include sink, toilet bowl, electric hand dryer and interior and exterior entry lights.

The Cortez is ideal for both urban and rural areas that experience extreme vandalism. It also meets the needs of those who must

provide a current A.D.A. toilet facility without the costly rehabilitation of their existing facilities.

DURABILITY:

The Cortez is engineered and designed for long-life in extreme conditions. The building meets or exceeds the effects of a seismic design category E earthquake, a 150-mph wind load and a 250-pound per square foot snow load.

MAINTENANCE:

The Cortez is extremely easy to maintain. With our steel reinforced 5,000 psi concrete construction, the building will not rot, rust, or burn. The building interior is primed and painted with white paint to reflect natural light from the Lexan windows mounted in heavy steel frames cast into the walls.

Cleaning of the building interior is easily accomplished with a brush and warm soapy water. The walls and roof structure are made of "colored through concrete", coated with an exterior stain, followed by an anti-graffiti sealer.

UTILITIES:

The Cortez's utilities are pre-wired, plumbed and tested before shipping to meet local code requirements. They are conveniently concealed within the chase/storage area for easy hookup and maintenance and to reduce the effects of vandalism.

Standard plumbing fixtures are made of vitreous china construction. Optional stainless steel fixtures are available with this model. Hot water and room heaters are also available as options on this restroom.

HOOK UP AND INSTALLATION:

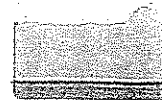
The Cortez requires minimal site work. It is designed to sit on a three-quarter minus gravel base of six-inches thick, compacted to a ninety-five percent compaction level. The water, sewage and electrical utility lines are stubbed up through the prepared base material to match up with the utility access hole within the floor of the chase area. Hookup of the three utility lines can be completed in a matter of hours by connecting the pre-plumbed and wired lines to those stubbed up through the base material.

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We at CXT take pride in our craftsmanship and are ready to provide you with our legendary customer service. See why we say, "Once you buy a CXT produced building you will never purchase anything else."

Shake AVAILABLE OPTIONS



**Ribbed
Metal**

**Custom
Textures
Available**

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AGREEMENT FOR RESTITUTION IN LIEU OF CRIMINAL PROCESS

WHEREAS the Marblehead Recreation and Parks Commission (the "Commission"), a duly-organized commission of the Town of Marblehead, Massachusetts (the "Town"), with an office at the Marblehead Community Center, 10 Humphrey Street, Marblehead, Essex County, Massachusetts, initiated criminal proceedings against Andrew Reiley, of 16 Waldron Street, Marblehead, Essex County, Massachusetts, as a consequence of Mr. Reiley's tampering with sailboats owned by the Town and utilized by the Commission in connection with the Marblehead Recreation Sailing Program; and

WHEREAS a show-cause hearing, so-called, was held before a Clerk-Magistrate of the Lynn Division of the District Court on August 4, 2014, after which the Clerk-Magistrate found cause for the issuance of criminal complaint against Mr. Reiley and scheduled a further appearance in said District Court for August 22, 2014; and

WHEREAS the above-named parties have, through their respective counsel, had continuing discussions since the aforesaid Clerk-Magistrate's hearing about a resolution that avoids criminal charges against Mr. Reiley while offering the Commission some form of restitution for Mr. Reiley's actions as above-described;

NOW, THEREFORE, for the mutual promises and recitations below, the receipt and sufficiency of which are hereby acknowledged, the aforesaid parties agree as follows:

1. That Mr. Reiley will perform 125 hours of community service for the Town of Marblehead, generally, but not for the Commission or for the Town's Recreation and Parks Department, the type and location of said community service and the department, board, commission or organization for which it will be performed to be determined by the Commission in conjunction with the Town Administrator in their sole and unfettered, but reasonable, discretion. Mr. Reiley shall complete the aforesaid community service as follows: starting immediately upon the execution hereof, until Mr. Reiley departs for college on or about August 25, 2014; continuing while Mr. Reiley is back in the Marblehead area on winter/holiday break from college, in or around December 2014/January 2015; and continuing and to be completed upon the conclusion of Mr. Reiley's spring semester abroad, in mid- to late-May and, if necessary, early-June 2015. All 125 hours of community service will be completed no later than June 10, 2015. Satisfaction of Mr. Reiley's above obligations will be monitored and verified by the Recreation and Parks Department's Superintendent and the Town Administrator. It shall be Mr. Reiley's responsibility to promptly and regularly report all completed hours of community service to the Superintendent and Administrator.

2. That in exchange for the compliance with the foregoing, the Commission will not pursue criminal proceedings against Mr. Reiley as referenced above. By providing the Office of the District Attorney with an executed copy hereof, the Commission will ask that said Office continue proceedings against Mr. Reiley pending fulfillment of the obligations provided for herein and, thereafter, dismiss the same.

Signed and sealed this 19 day of August, 2014.

Andrew Reiley
Andrew Reiley

Marblehead Recreation and Parks
Commission

By: Charles Osborne, Jr.
Charles Osborne, Jr.
Chairman

By: Derek Norcross
Derek Norcross
Member

By: Gerald Tucker, Jr.
Gerald Tucker, Jr.
Member

By: Linda Rice-Collins
Linda Rice-Collins
Member

Tim Short
Recreation Supervisor, Town of Marblehead
Monday, March 31, 2014

Superintendent Report

Sail Boat Storage

- Boats are out of the water. Whaler is back at Fair Wind and being winterized.

Park Maintenance Hire

- Presenting Paul Acciavatti: See employment app. *Step 1 \$651.32*

Community Center

- * - HVAC Repairs: See memo from Town Administrator

Ted 2

- * - Request to use Gatchell Playground and Deverux Beach to film movie. See email from Jason Fritz and Mark Fitzgerald

Department Community Appreciation Night

- Wednesday, January 28th 2015 7PM
- Honor those in the community who make our department great
- ↓ Innovative Programs, Business Appreciation Award, Community Partnership Award, Volunteer Appreciation Award
- ↓ Winners receive plaques
- ↓ Commission to attend

Park Notes

- Prep work at schools completed: Weeded and Mulch
- Nice email from Don Morgan thanking the department for the work done at the farmers market
- Additional Fertilizer completed at properties. Top dressing, seeding liquid fertilizer

Town of Marblehead

MEMORANDUM

Abbot Hall - 188 Washington Street
Marblehead, MA 01945
781-631-0000

TO: Tim Short, Recreation Superintendent
FROM: Jeff A. Chelgren
RE: **Community Center HVAC repairs**
DATE: August 27, 2014

Last heating season the HVAC system at the Community Center experienced trouble providing continual and predictable heat to the Recreation and Parks and Council on Aging spaces. As such, I have asked Brad Smith, Plumbing Inspector, and Ron Marks, Electrical Inspector, to review the equipment and provide a recommendation. After a thorough review it was their opinion that the heating problem was directly related to the HVAC controls and they recommended that these controls be replaced in advance of the upcoming heating season. Since the Recreation and Parks Department controls the budget for such repairs, I offer this recommendation for your consideration of funding.

In order to expedite the process I have asked Brad Smith to seek bids for the identified work. He has recently completed this exercise and the results are as follow:

Bartlett & Steadman	\$4,680
Matthew Stensrud	\$2,965
Weinstein and Weinstein	(no response)
Best Plumbing	(no response)

I would, therefore, recommend that the Recreation and Parks Commission take action to authorize the funding of the work at a fee not to exceed \$2,965 and to begin the work at the earliest opportunity. I would also offer that Brad Smith can assist your efforts by facilitating the work if that would be of benefit.

Please let me know if you have any questions or if I can be of any assistance.

Cc: Teri McDonough, COA Director
Bob Ives, Building Commissioner

Timothy Short

From: Jason Fritz <fritz.jason@gmail.com>
Sent: Thursday, August 28, 2014 10:03 AM
To: Timothy Short
Cc: Mark Fitzgerald
Subject: TED2 Marblehead Requests
Attachments: Marblehead Parks.pdf; ATT00001.htm

Good Morning Mr. Short,

My name is Jason Fritz, I work with Mark Fitzgerald, whom you spoke with earlier this week with regards to the filming of TED2. We are scheduled to film on Friday, Sept 19. We have a few logistical requests for the recreation and Parks Dept. I have attached a diagram for reference.

- We request to rent space at the beach lot to park approximately 85 cars on 9/19 between approx 6am and 9pm.
- We request to put a 40x60 catering tent in the NW corner of Getchell Park (vendor will pull appropriate permits) The tent would be erected 9/18, used 9/19, and removed on the morning of 9/20. On 9/19 we would need access for our caterers to drive out to the tent.

These are both scenarios we utilized on Grown Ups 2 and they worked out quite well. Please let me know if these requests seem feasible and what you would consider for a donation to the Parks Dept.

Thank You for your assistance.

Jason

Jason Fritz
Assistant Location Manager
TED 2
C: 646-483-5920
Credits: www.imdb.com/name/nm1739301
Info: www.bostononlocation.com/faq

Travis Farley

Recreation Supervisor, Town of Marblehead

Tuesday, 9/2/2014

Recreation Supervisor Report

Programming Updates

- Entering all Fall Activities into RecTrac and starting to get registrations for those activities
- Getting familiar with MMS software
- Assisting Tim with Fall Booklet
- Collecting future programming ideas for Winter/Spring/Summer.

Hammond Community Center

- Working on special event for Halloween event at Hammond Nature Center.
 - Pumpkin Carving
 - Haunted Woods
- Meeting with the representative from the Audubon to discuss future summer programming
- Gathering programming ideas from other Recreation Dept that have similar cabins (Reading, Ma)
- Will be reaching out to schools in coming weeks to organize Nature Field Trips


Other

- Tim has taken me to all of the parks and playgrounds in Marblehead.
- Have meet with some Recreation Instructors and will continue to do so in the following weeks

Marblehead Community Center rental permit application

APPLICATION date: <u>8/21/2014</u>		APPLICANT (Name of person paying for the permit): <u>Jack Schechter</u>	
DAY/DATE of event: <u>9/15/2014</u>			
TIMES (begin & end times up to 3 hours; includes set up & clean up): <u>5:30 pm - 8:30 pm</u>		NAME of group/organization (if applicable): <u>Marblehead Cubscouts Pack 79</u>	
Event description & expected attendance (use separate page if needed): <u>Town-wide Cubscout recruitment night (Packs 11 and 79)</u>			
Circle room(s) requested:	Gym (note: no food or beverages allowed)	Game room	Dining room
Security deposit (separate check due at time of application):		\$50.00	
One Room fee (up to 3 hours):		\$50.00	
Two room fee (up to 3 hours):		\$75.00	
Fee per room for permit over 3 hours:		\$25.00 an hour	
Staffing fee (Friday 5 PM - Sunday 10 PM):		\$25.00 an hour; minimum \$75.00	
Please see the next page for office hours and other information.			
SPECIAL REQUESTS: decided by the Commission at their next regular meeting INCLUDING fees and restrictions.			
RESTRICTIONS: NO Alcoholic beverages or open bonfires are allowed on ANY property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.) Children MUST have ADULT supervision AT ALL TIMES. See next page for other restrictions.			
It is expressly understood and agreed that the policies of the Recreation & Parks Commission and the Building Utilization Committee are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.			

Request fee waiver(s) due to hardship? (Determined at next Board meeting)		
<input checked="" type="radio"/> YES <input type="radio"/> NO		
OFFICE USE:		
Park detail required? (see detail sheet)	Staffing required to staff facility?	Insurance required?
YES / <input checked="" type="radio"/> NO	YES / <input checked="" type="radio"/> NO	YES / <input checked="" type="radio"/> NO
\$50.00	(\$75 minimum)	\$
*Security deposit	Staff Fee	Usage fee
\$792 4th school	-	-
Dates paid and check numbers		


 Signature of Applicant

Jack C Schechter
 Name (Please print clearly)

24 Glendale Road
 Address

781-639-1640
 Telephone

(Continued on next page)

Fee waived by board 9/2/14

Town of Marblehead Recreation & Parks Department

Application for park permit

APPLICATION date: B-12-14	APPLICANT (name of person paying for permit): MICHAEL SMITH FOR EASTERN YACHT CLUB
** IMPORTANT: THE TOWN REQUIRES INSURANCE FOR ALL WEDDINGS & LARGE EVENTS: SEE BELOW ** At the time of application, a copy of an insurance certificate is required along with this form and payment in order to reserve any facility for any wedding or large event. Insurance must have 1 million occurrence / 3 million aggregate coverage and name "The Town of Marblehead" as additionally insured. Please contact an insurance provider of your choice for assistance.	

EVENT Day & Date: SEPTEMBER 25th through 28th	TIME OF EVENT (begin & end up to 3 hours; INCLUDES set up & clean up):
-------------------------------------------------------------------------------	------------------------------------------------------------------------

EVENT DESCRIPTION & expected attendance (use another page if needed): SAILING REGATTA - ~ 30 BOATS

FACILITY REQUESTED (NOTE: Any parking fees are NOT included in the permit fee): PARKING AT RIVERHEAD BEACH FOR BOAT TRAILERS

Available Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (on Stramski Way) (2 grills in season)	Wedding ceremonies: Chandler Hovey, Crocker Park, or Castle Rock	Other
Residents security deposit:	\$25.00	Due at time of application		\$100.00 fee; Insurance required with ALL applications (see above); No security deposit required	Fees based on request (*see note); please describe on another page
Resident fee:	\$25.00	Due upon approval			
Non - residents security deposit:	\$50.00	Due at time of application			
Non - resident fee:	\$50.00	Due upon approval			
Catered event (Clambake, etc.)	\$2 per person; minimum \$100.00 - \$50 Security Deposit				

PAYMENT: Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee. The security deposit check will be destroyed once the area is checked to ensure all trash was removed from the property.

APPROVAL: Applications must be made during regular business hours. Standard applications take 1 - 3 business days to approve. Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

* Note: special requests determined by the Board at their next meeting, including fee amounts and any restrictions.

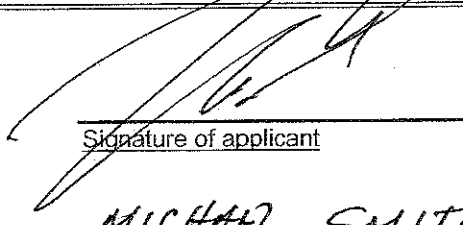
REFUNDS: written requests must be received at least 5 business days before the event (sorry, NO "rain out" refunds):

RESTRICTIONS: Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.)

It is expressly understood and agreed that the policies of the Recreation & Parks Commission as described above are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) due to hardship? (waivers determined at next Board meeting)	YES / NO
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OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required (wedding, large event)?
YES NO (\$125 per unit)	YES NO	YES NO
—	\$ 150.00	—
Detail fee	Usage fee	Other fee
—	\$ 579.82	—
Dates paid and check number(s)		


 Signature of applicant
MICHAEL SMITH / EASTERN YACHT CLUB
 Name (Please print clearly)
mike.smith@easternyc.org
47 FOSTER STREET
 Address
781-631-4059
 Telephone

Approved by:  Recreation & Parks Department

9/2/14
Date approved

OK'd by board 9/2/14

FYI



**Town of Marblehead
Zoning Board of Appeals**

Mary Alley Municipal Building
Engineering Department
7 Widger Road
Marblehead, MA 01945
Telephone: 781-631-1529

**LEGAL NOTICE
TOWN OF MARBLEHEAD
BOARD OF APPEALS**

The Board of Appeals will hold a public hearing on **Tuesday, July 22, 2014 at 8:30 PM** in the Selectmen's meeting room of Abbot Hall, 188 Washington Street, Marblehead, on the application of **Thomas Rice** to vary the application of the present Zoning By-law by allowing a Special Permit to allow an existing dormer addition to remain at **10 Warwick Terrace** in a Single Residence District on a pre-existing non-conforming property.

This hearing is held in accordance with the provisions of the Marblehead Zoning Bylaw, and Chapter 40A of the General Laws as amended. All interested persons are invited to attend.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

Alan Lipkind, Secretary
Board of Appeals



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Zoning Board of Appeals**

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FYI

**LEGAL NOTICE
TOWN OF MARBLEHEAD
BOARD OF APPEALS**

The Board of Appeals will hold a public hearing on **Tuesday July 22, 2014 at 7:45 pm** in the Selectmen's Meeting Room of Abbot Hall, 188 Washington Street, Marblehead, on the application of **James & Amy Hourihan** to vary the application of the present Zoning By-law by allowing a Special Permit to construct a new greenhouse at **8 Fort Sewall Lane** in a Shoreline Single Residence District and Historic District on a pre-existing non-conforming property.

This hearing is held in accordance with the provisions of the Marblehead Zoning Bylaw, and Chapter 40A of the General Laws as amended. All interested persons are invited to attend.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

Alan Lipkind, Secretary
Board of Appeals

FYI



**Town of Marblehead
Zoning Board of Appeals**

Mary Alley Municipal Building
7 Widger Road
Marblehead, MA 01945
Telephone: 781-631-1529
Fax: 781-631-2617

August 18, 2014

NOTICE OF DECISION

The Board of Appeals, after notice and public hearing on **July 22, 2014** on the application of **James and Amy Hourihan**, **voted to approve the request for a Special Permit with conditions** to construct a new greenhouse at **8 Fort Sewall Lane**.

The written Decision was filed with the Town Clerk on August 15, 2014.

A copy of the decision is available for inspection at the Town Engineering Department, 7 Widger Road, Marblehead, MA, 01945.

A twenty day appeal period begins the day after the decision is filed with the Town Clerk.

After the twenty day appeal period, the Applicant must obtain the original decision from the Town Clerk, record the decision at the Registry of Deeds, and then provide proof of recording to the Marblehead Engineering Department.

A decision of the Board of Appeals does not constitute the granting of a Building Permit. No Building Permit shall be issued prior to recording the decision at the Registry of Deeds.

Failure to act on a decision within one year renders the decision null and void.

FYI



**Town of Marblehead
Zoning Board of Appeals**

Mary Alley Municipal Building
7 Widger Road
Marblehead, MA 01945
Telephone: 781-631-1529
Fax: 781-631-2617

August 18, 2014

NOTICE OF DECISION

The Board of Appeals, after notice and public hearing on July 22, 2014 on the application of Thomas Rice, voted to approve the request for a Special Permit with conditions to allow an existing dormer to remain at 10 Warwick Terrace.

The written Decision was filed with the Town Clerk on August 15, 2014.

A copy of the decision is available for inspection at the Town Engineering Department, 7 Widger Road, Marblehead, MA, 01945.

A twenty day appeal period begins the day after the decision is filed with the Town Clerk.

After the twenty day appeal period, the Applicant must obtain the original decision from the Town Clerk, record the decision at the Registry of Deeds, and then provide proof of recording to the Marblehead Engineering Department.

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