



# TOWN OF MARBLEHEAD

## Recreation & Parks Department



### Recreation and Parks Meeting Minutes

07/23/2014

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at 6:00 PM.
- 2) **Attendance:**
  - a) **Present (constituting a quorum):** Chip, Linda, Jerry, and Derek.
  - b) **Absent:** None.
- 3) **Minutes of last meeting:** **Motion** made and seconded to approve the minutes of the 07/09/14 meeting; all in favor.
- 4) **Old Business:**
  - a) **Devereux Beach Playground:** Discussion of new playground with Laurie Blaisdell from the Disabilities Commission in attendance. Discussion included funding, contracting, design, and handicapped access to both playground and playground structures. Derek will contact the playground company to discuss options, and Tim will contact the Family Fund to ensure they understand these issues must be addressed before installation can begin and schedule a meeting with representatives from the Disabilities Commission, Family Fund, Recreation and Parks, and the manufacturer to discuss ensuring design is in compliance with the 2010 ADA standards for accessible design. Board will also schedule a site visit.
  - b) **Crocker Park:** **Motion** made and seconded to accept donation from the Marblehead Festival of Arts sculpture of a seal to be placed at Crocker Park with the location near the original pavilion by the tree pending Selectmen's approval; all in favor.
  - c) **Sailing program:** A hearing has been scheduled at Lynn District Court on August 4, 2014 to discuss the matter of Andrew Reilly vandalizing the sailing program's boats. Tim is meeting with Town Counselor Lisa Mead tomorrow to discuss proceedings.
  - d) **Community Center storage shed:** Discussion of repair/replacement of sheds. An appropriation of \$25,858K was passed at Town meeting for a proposed brick wall, but the proposed fix was found to be undoable. Tim is coordinating with COA and Town Administrator to get rear storage sheds fixed or replaced. New sheds or possibly a container is being considered.
  - e) **Reynolds' Playground update:** tabled.
- 5) **New Business:**
  - a) **Employee hiring:** **Motion** made and second to approve Ryan Camarda for full time Park Maintenance staff; all in favor.
  - b) **Seaside Park:** Chamber of Commerce requested to do a dog show/parade at Seaside Park on September 21 from 11 AM to 5 PM. **Motion** made and seconded to waive the no dogs rule for the date/time of the event with all dogs on leashes, all in favor. Tim will coordinate.
  - c) **Athletic fields:** Discussion of maintenance. Chip estimates it will take \$8000.00 to \$9000.00 to fix Hopkins, Upper and Lower Village, Seaside, and Veterans. The maintenance crew wasn't given any specific maintenance directions by Brendan prior to his leaving. Discussion included: accountability; outlining scheduling specific duties to ensure fields are kept in peak conditions, ensuring the Foreman is on board; and the proposed Turf Manager position.
  - d) **Commission seat:** A joint meeting between Recreation & Parks and the Selectmen has been scheduled for August 20<sup>th</sup> to appoint a Commissioner for the vacant Recreation & Parks Commission seat. Applications for the vacancy will be accepted until Wednesday August 13, 2014.
  - e) **Recreation Supervisor:** 2 interviews have been done and 2 more are scheduled for Friday. 2 applicants will be recommended for interviews by the Board on Wednesday August 30, 2014 at 6 PM.
- 6) **Timekeeping:** Meeting Adjourned: 7:25 PM. Next meeting: Wednesday August 30<sup>th</sup> at 6:00 PM in the Community Center.

*Attachments: Meeting Notice and Agenda.*

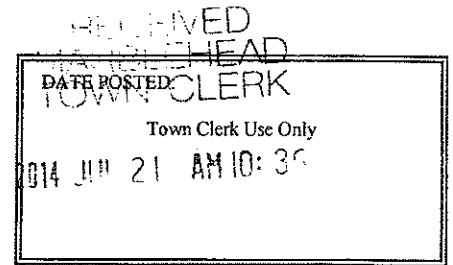
**MARBLEHEAD COMMUNITY CENTER**

[www.marblehead.org](http://www.marblehead.org)

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## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation & Parks Commission**

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Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

<u>Wednesday</u>	<u>July</u>	<u>23</u>	<u>2014</u>	<u>6:00 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Topics:
  - a. Employee hiring
  - b. Reynolds' Playground update
3. Next meeting: TBD

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: July 21, 2014