



TOWN OF MARBLEHEAD
Recreation & Parks Department



Recreation and Parks Meeting Minutes

03/15/2016

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Derek called the meeting to order at 7:00PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Derek, Jerry, Linda
- 3) **Absent:** Sam, Chip
- 4) **Minutes of last meeting:** 02/29/2016
- 5) **Appearance:**
 - i) **Charlene Tyler (Cottage Gardiners):** Would like to add beach grass near entry of Devereux Beach. The board will go down individually before the next commission meeting to look into proposed project. Charlene was also interested in getting running water near entrance (Tim will be meeting plumber there on Wednesday, March 16th)
- 6) **Old Business/New Business**
 - a) **Gatchells Light:** Tim will be meeting Mike Hull at Gatchells on Wednesday, March 16th to hang lights.
 - b) **Chandler Hovey:** reviewed punch-list from 2011
 - c) **Smoking in Parks:** Jerry Tucker read in paper that Health Department may be enforcing a no-smoking regulation at all public parks and beaches. The board had some concerns about enforcing this regulation if true
- 7) **Agenda Items:**
 - a) **Seaside Park 100th Anniversary:** Jerry has been working with the Seaside Committee to plan the 100th anniversary. The board will be planning 2 movie nights, concert, field day, and possibly an ice cream social.
 - b) **Athletic Fields:** Tarps have been removed from Seaside, Village, & Gatchells.
 - c) **Correspondence:**
 - i) **Wendy Whitman:** would like to the Raimo Zone for a whiffle ball tournament on Saturday, March 19th (rain date of Saturday, March 26th). **Motion:** The board will waive fee and co-sponsor event with Wendy. **Approved**
 - ii) **Sr. Class Carnival:** Would like to reserve Devereux Beach from May 5th to May 8th. **Motion:** waive fee. **Approved**
 - iii) **Rotary Club:** Would like to use Seaside Park for Easter Egg hunt on Sunday, March 27th from 1pm to 2pm. **Motion:** waive fee. **Approved**
 - iv) **Drew Davis:** Charity walk and fundraiser on April 9th at Devereux Beach & Chandler Hovey parking lot. **Motion:** waive fee. **Approved**

MARBLEHEAD COMMUNITY CENTER

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- vi) SUP East Coast: Would like to hold their 6th annual Pedal to Paddle event. Would like to rent Devereux Beach pavilion on Sunday, June 12th. **Motion**. Event approved. **Approved**

8) **Reports (attached):**

- a) Travis Farley Report: See attached
- i) **Motion**: Allow Travis to remove oil tanks at Stramski property for \$700. **Approved**
 - ii) **Motion**: Allow Travis to hire Tyler Bial & Autumn Becker as seasonal help. **Approved**
- b) Tim Short Report: See Attached
- i) **Motion**: Allow Tim to hire Charles Sweeney, Daniel Gienieczko, & Max Mellos as seasonal help. **Approved**

- 9) **Timekeeping**: Meeting Adjourned: 9:00 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda.



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

Tuesday
Day of week

March
Month

15
Date

2016
Year

7:00 PM
Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Appearances:
 - a. Charlene Tyler - Update from Cottage Gardeners on beach plantings
3. Old/New Business
4. Topics
 - a. Seaside Park 100th Anniversary Celebration Update
 - b. Athletic Fields
 - c. Correspondence
5. Reports: Superintendent/Recreation Supervisor
6. Next meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: March 10, 2016

Recreation & Parks Commission Meeting
Superintendent Report
3/15/16

Orne Garden

Letters will be going out next week for returning plot owners. I was approached by one plot owner who wanted to know if they could put out barrels to collect rain water and then use for in the gardens.

Pram Racks

Racks have been built. Letter going out to current permit holders this next week. Would like to get information out about increase capacity at both riverhead and stramski.

Seaside Park Committee

Met last week to discuss plans. Came up with dates for programs. Old Time Baseball might be out.

Old Time Baseball – T.B.D.

Movie Nights – July 14 & August 11

Scooper Bowl Challenge – July 14 (Travis and I talked more about this and we recommend that we host this event in conjunction with the July 14th movie at Seaside park.)

Concert - August 6 or 13

Field Day – August 6 or 13

Met with Charlie Richter today to walk through Grand Stand.

- Sill Rot
- Foundation is leaning out
- Water Damage
- Concerned about electrical wire underneath
- Can heater be removed?
- Possible to open up plaster and ceiling in middle room?
- Wants to reschedule to meet on a drier day

Bill Crane has voiced his concerns about the electronic score board being moved. I spoke with Chip about this and I'd like to see the commission keep the scoreboard where it currently is. Dave Rodgers had also reached out to Chip.

Summer Hires

Present for approval Charles Sweeny, Dan Gienieczko and Max Mellor for seasonal grounds keeper.

Would like to potentially bring on Max in mid-April as we have some built up seasonal money where last year's hires left early.

Community Center

Selectman will vote to award the contract tomorrow night to M.J.S. Construction out of Wakefield. Will be meeting with John McGinn and Lisa Hooper to talk about construction dates and how we can reduce as much interruption to staff and residents through this process.

Gatchell Lights

Weather permitting; Mike Hull will be meeting with light department tomorrow to hang lights

MRPA Meeting

Travis and Tim will be attending MRPA meeting next Tuesday and Wednesday.

Travis Farley
Assistant Superintendent, Town of Marblehead
Tuesday, March 15th

Assistant Superintendent Report

Programming Updates

- Currently Programs:
 - o NA

Upcoming/New Programs:

- Upcoming Programs/Special Events:
 - o Breakfast w/ Easter Bunny: 80 enrolled

Other:

- Summer booklet was released digitally last week and will be mailed out last week
- No lifeguards
- MRPA conference on March 21-23rd
- Hires for Summer 2016 - go to editor / Reporter - send out
 - o Autumn Becker for Sailing, & Tyler Bial for Playground
- Partnering with Health Department & SPUR to organize town wide clean up on April 30th
 - o Also partnering with SPUR to paint inside of Hamond Nature Center

Facility & Parks

- Stramski Update
 - o Storage container placed at Stramski and boats put inside
 - o Asbestos removal completed and passed inspection
 - o Park Men started demo today
 - o Met with Rich Baldacci, Ron Marks, & Brad from Water Dept.
 - Start with roof, windows, and then garage

Oil tank - remove
② get quotes roof/windows
③ send pkg for reporter
for grade
- email commission
cost of certification
to board

Chandler Hovey Park- May 20, 2011

Punch list:

Grounds:

Grass needs to be cut on a regular basis

Trash needs to be picked up on a regular basis. Can we obtain a solar trash container? (**Better solutions?**)

Several stumps throughout the property need to be ground

Pucker brush needs to be cut back (**or removed by roots**)

Rusted outflow pipe located in rocks near lower pavilion needs to be removed

Rusted pipes sticking out of rocks near pavilion closest to parking lot need to be removed

Plant native plantings around bathroom facility.

All landscaping needs to be "bullet proof"

Trees:

Possibility of a dead tree located on property near beach

Should tree near bathroom facility be removed? (**Norway Maple- invasive species tree**)

Shrubs on property have not been maintained and have become over grown is

it possible to trim them back to correct appearance (**selective removal if not appropriate**)

Lower pavilion:

Structure and roof need to be repaired

Upper pavilion near parking lot:

Structure and roof need to be repaired

Oil House:

Slate roof needs to be repaired

Trim needs to be painted

Bathroom:

Handicapped accessible

Removal/replacement of walkway to bathroom facility- stone dust to asphalt to concrete.

Paint

Windows need to be unboarded and replaced (glass block?)

Self-locking doors

Benches:

Remove 2 lower benches to right of lower pavilion

Sand and paint all benches

Do we want to make all benches uniform or alter locations?

Fence:

Both metal fences need to be replaced

Walls:

All walls need to be pointed

Guard rail:

Bent in several places. Are there regulations requiring it to be metal or could we replace it with wood

(or other more welcoming solutions- presently, very industrial looking) **Walkways:**

Do we want to keep current location or restore them to original location? Flooding occurs now with material that is used to create the walkways. Do we want to create handicap access to pavilion closest to parking lot?

Signage:

Is our signage in the appropriate place to be clearly visible?

Security:

Install a self-locking gate

Install camera on top of light house – who will be monitoring?

Police Dept. to participate in security/closing gates-so far, no commitment. Change hours when park is open?

Power lines:

A neighbor has offered to bury the power lines

Historical Significance:

Ring bolts

Oil house

Walk way

Markers (Lighthouse? We will only get one chance to do this, we should listen to Bill Conly and do all we can to preserve the historical significance of the original Lighthouse)