



TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

03/04/14

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip Osborne called the meeting to order at 7:05 PM.
- 2) **Attendance:**
 - a) Present (constituting a quorum): Chip, Derek, Linda, Jerry, and Bob.
 - b) Absent: None.
- 3) **Minutes of last meeting:** **Motion** made and seconded to approve the minutes of the 02/24/14 meeting; all in favor.
- 4) **Reports:** tabled; Recreation Supervisor excused from meeting.
- 5) **Old Business:**
 - a) Chandler Hovey replacement pavilion: Selectmen asked to be involved. After discussion, Linda and Jerry will coordinate a Passive Park Subcommittee meeting and invite Selectmen's representative Jackie Belf-Becker. Bill Conly will also be invited to provide historic perspective.
 - b) Shed at Gatchells: Jack Bentley from Youth Baseball approached Derek regarding coordinating with Conservation to get the shed project moving forward. Derek talked with the Town Engineer to request an acceptable temporary site which would be moved at the end of the season until a Conservation hearing approves an order of conditions for a permanent site. The matter is on the April 11 Conservation meeting agenda and Derek will attend to represent this Commission.
 - c) Superintendent Search: Current timeline: March 14: advertising ends; March 24-28: 1st round of interviews; March 31-April 4: Make offer; May 5: Start date. Should a candidate not be found in this timeline, the Board has agreed that an interim Superintendent may be used and the position would then be re-advertised. Chip distributed copies of the resumes received so far for the board to review, with the condition that they are all kept confidential and returned to him once they are no longer needed. Board took time to read through them and agreed a few looked good and could be considered once all resumes are received.
 - d) Memorial Park: Tabled.
- 6) **New Business:**
 - a) Field update: Mike Rockett spoke with Chip regarding hiring "Sports Turf Specialties" (Dennis Brolin) to condition the Seaside infield for the season, with the money to come from him. Finance will need to be consulted for correct procedure regarding donation. Board agreed proposal needs to be in writing and money needs to be donated before project can proceed.
 - b) Tim Short: Tim requests approval to attend 1 day of the MA Park & Recreation Association conference on Wednesday March 12, 2014 with costs to be paid by the department. After discussion, **Motion** made and seconded to approve as requested; all in favor.
- 7) **Timekeeping:** Meeting Adjourned: 8:40 PM. Next meeting scheduled: Wednesday March 19, 2014 at 7:00 PM in the Community Center.

Attachment: Meeting Notice and Agenda.



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

Tuesday

Day of week

March

Month

04

Date

2014

Year

7:00 PM

Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of last meeting minutes
2. Reports: Superintendent, Recreation Supervisor, & Sports Committee
3. Topics:
 - a) Transition: Superintendent's position
 - b) Fields update: Spring
 - c) Memorial Park
 - d) Future meetings scheduling

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: February 24, 2014