

Recreation and Parks Meeting Minutes

07/14/2020

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 4:30 PM.via zoom
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the 6/18/2020 last meeting; all in favor.
- 4) **Reports (see attached):** Addendum & Actions taken:
 - a) **Superintendent:**
 - i) Seasonal Employees return to work. Back to full staff except for Robert Gillis on Workmans Comp
 - ii) End of Fiscal Year 2020- Turn back ~\$30K salaries, ~12.5K Park Expense, able to purchase new Smithco, \$5,9K facilities asking to carry over \$5K to be used for trash bags and remaining facility expense for needed repairs at community center.
 - iii) Railing at Crocker Park – rusted in need of repairs. Reached out to Bob Pappas
 - iv) New Pavilion at Devereux – needs to be built. Reach out to Bob Pappas
 - v) Grounds Crew continues grounds maintenance, trash (Monday-Friday & weekends from 7-11a & 3-5p)
 - vi) Greg Snow – irrigation repairs & infield prep for baseball & softball fields. Did liquid fertilizer application.
 - vii) Restrooms – cleaned daily and deep cleaned on Sundays
 - viii) Community Center Parking Lot-working with DPW for assistance
 - ix) Actionable items: Motions were made and seconded to approve the following with all in favor:
 - b) **Recreation Supervisor:**
 1. Summer Programs
 - o Sports
 - o Creative Kids
 - o Tennis
 - o Summer Fun
 - o Clinic
 2. New Hires
 - o Rei Newmann
 3. Phase III, Step 1
 - o Baseball
 - o Softball
 - o Men's Softball
 - o Co-ed Softball
 - o Flag Football - practice only
- 5) **Topics:**
 - a) Shattuck Fund Request due at the end of August. Allocation 1/5 share ~\$40K. Chair asked Board Members to bring ideas to future meeting.
- 6) **Correspondence (see attached):**

- a) Pleon – request for trailer storage for Jr Race Week July 19-22, 2020. Fee waiver requested – motion made to approve fee waiver. All in favor
 - b) Wedding Reception – denied. Only ceremonies on park property
 - c) Brian Wheeler Devereux Beach/Neck Run live music request. Ask for a more detailed and comprehensive COVID-19 plan. Jaime will follow-up
 - d) Permits (see attached):
 - i) Athena Ziauras – Wedding Permit Chandler Hovey 9/19/2020 4:00-6:00p – Approved
 - ii) Allison Kessler – Wedding Permit Crocker Park 8/1/2020 5:00-8:00p – Approved
 - iii) Kimberly Henniger – Wedding Permit Chandler Hover 8/15/2020 5:00-6:00p – Approved
- 7) **Timekeeping:** Meeting Adjourned: 5:27 PM. Next meeting to be determined.