

Recreation and Parks Meeting Minutes

04/17/2019

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** Matt and Derek absent.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Reports (see attached):** Addendum & Actions taken:
 - a) **Superintendent:**
 - i) Addendum:
 - a) **Stramski Update:** All shingles will be finished by the end of the week. Pete will coordinate an RFP for the roof. Peter Rice is getting painting estimates.
 - b) **Redd's Pond:** Pete is checking with Conservation to see what herbicides are safe for use.
 - ii) Actionable items: Motions were made and seconded to approve the following with all in favor:
 - a) **Elder Act tree planting proposal at Seaside Park:** Approved pending coordination with Pete regarding placement and who with check with all applicable departments. The Department will not be responsible for the maintenance of the tree.
 - b) **Senior Project at Orne Rink:** Approved with coordination and supervision through Jaime. They will need insurance coverage and a permit for the charity street hockey tournament.
 - b) **Recreation Supervisor:**
 - i) Addendum: Monday programs are moving outside; Jaime still setting up a meeting regarding the Whaler donation to see if it needs a new engine or any other expensive maintenance.
 - ii) Actionable items: None.
- 5) **Topics:**
 - a) **Building hours:** Board agreed to new building summer hours: Close at 9PM Mondays – Thursdays from June 1st to September 30th; all drop in programs will move to 7 - 9PM, and if no activities are scheduled on a particular evening the building can close earlier. The building will stay open until 10PM for any meetings scheduled that run past 9PM until the end of June 2019 when the FY community group yearly contracts expire.
 - b) **Reynolds' Playground:** Pete was asked to work with Conservation on an Order of Conditions and transcripts with Haley & Ward.

- 6) **Correspondence (see attached)**: Motions made and seconded to approve the following with all in favor:
- a) **Permits (see attached)**:
 - i) **Arts Festival**:
 - (1) **Champagne Festival detail**: Approved pending fee. No bottles are to be left after the event.
 - (2) **Crocker Park use and detail**: Approved pending detail fee. No parking in the park, vehicles can only be there for drop off and pick up of equipment, and the music must end by 10PM. Pete will invite their representatives to a future meeting for further discussion.
 - (3) **Sand Sculpture**: Approved and fee waived.
 - ii) **Plant Sale**: Approved and fee waived; Insurance is covered by school.
 - iii) **Bench request**: Tabled until further notice.
 - iv) **Other (see attached)**: Lane walk: They will need to check with the Church regarding use of the parking lot as it's not department property.
- 7) **Timekeeping**: Meeting Adjourned: 9:15 PM. Next meeting to be determined.