

## ***Recreation and Parks Meeting Minutes***

**02/19/2019**

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Appearances:**
  - a) **Dog Park:** Jeannine Camarda and Steve Cooper appeared to discuss the dog park (see attached agenda). The Board is OK with use of a contractor to pick up dog waste to be paid for by the 501C3 dog park group as long as all Town laws and procedures are followed; Pete will coordinate. The Department will pay for stone dust; again to be coordinated by Pete. No further actions.
  - b) **CYC:** Bob Hastings appeared to request renting the Riverhead Parking lot on August 10, 2019 for swim meet parking. **Motion** made and seconded to approve for a \$250 fee pending coordination with the Superintendent; all in favor.
- 5) **New Business:**
  - a) **Gatchells:** Crew cleaned out overgrowth behind the score board and the neighbors are happy.
  - b) **Memorial Tree:** The Hamond Family would like a Memorial Tree planted for Tom; Fort Sewall was discussed as a possible site. Pete is coordinating.
  - c) **Anderson Trust:** A meeting is scheduled with the Town Administrator and Lawyers regarding the trust; the Board's proposal will be discussed.
- 6) **Reports (see attached):** Addendum & Actions taken:
  - a) **Superintendent:**
    - i) **Addendum:** The Board is OK with list of requests from Stewart Woodrow (attached); Pete will coordinate. Board OK with Pete's plan to let the Town replace a truck bed and hold off on replacing any rolling stock until next year. Pete has also been contacted by the YMCA regarding the "Ring around the Neck" run and is coordinating.
    - ii) **Actionable items:** None.
  - b) **Recreation Supervisor:**
    - i) **Addendum:** Tyler Madden is leaving for a full time job. Discussion of exploring hiring a full time Recreation assistant to be paid from the Revolving Fund. Board OK with moving the Breakfast with the Easter Bunny to Sunday April 6, 2019.
    - ii) **Actionable items:** **Motion** made and seconded to approve hiring the following with all in favor: Mae Genovese and Cait Rocco as Lifeguards; Kate Curran for Tennis; and Linda Belanger as an Evening Building Attendant to replace Gail.

7) **Topics:**

- a) Family Fund: Helped with the Winter Carnival. Requested to meet with the Board to discuss future events, fund raising, volunteering, and partnerships. Pete will put them on the agenda for a meeting.
  - b) Pickle ball courts: Fund raising ongoing by the group of players. Money has to be in the bank before any contracts can be signed, however an RFP can be done. **Motion** made and seconded to create an RFP with specifications from a Town picked professional surfer and a 90 day guaranteed price; all in favor.
  - c) Stramski's: Walter Jacobs' proposals were discussed and the windows have been ordered. Chip wants to use the left over Shattuck money from previous completed projects to put on vinyl siding if allowed. Use of Vocational School students for labor also discussed. **Motion** made and seconded to create an RFP for Vinyl siding and finishing work on back deck with specifications from the architect; all in favor.
  - d) Sports Groups: Board agreed to plan a meeting with all Town sports groups to discuss field usage fees. Discussion included ways to charge such as per participant vs. hourly fees, and when to implement.
- 8) **Timekeeping:** Meeting Adjourned: 8:40 PM. Next meeting to be determined.