

TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

02/29/2016

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at 8:00PM.
- 2) **Attendance:**
 - a) Present (constituting a quorum): Chip, Jerry, Linda
 - b) Absent: Derek, Sam
- 3) **Minutes of last meeting:** None
- 4) **Appearance:**
 - i) Carol Santoro (Marblehead Dog Park Committee):
 - (1) Update on Water – chip will be approaching the water & sewer board in regards to this. Hope to have installed by late spring
 - (2) Will be moving forward with 501 (3) (c)
- 5) **Old Business/New Business**
 - a) Devereux Beach Pavilion: look into repairs for wooden pavilion near parking lot. Have prices for the next meeting
- 6) **Agenda Items:**
 - a) Finance:
 - b) Correspondence:
 - i) Steve Clay (Marblehead Youth Baseball): would like to use dining room on March 22-23 for MYB Draft Night. **Motion:** waive fee. **Approved**
 - ii) Kelly Lehman (Burlington Recreation Department): Would like to use Devereux Beach as a field trip on 6/28/16, 7/19/16, & 8/9/16. **Motion:** waive fee. **Approved**
 - iii) John Stanwood: Would like to use Devereux Beach on 4/3/16 for Michael Scholt Memorial Bicycle Road Race from 6:30am to 9:30am. **Motion:** Allow John to use Devereux Beach at this time for the race. **Approved**
- 7) **Reports (attached):**
 - a) Travis Farley Report: See attached
 - b) Tim Short Report: See Attached
- 8) **Timekeeping:** Meeting Adjourned: 9:00 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda.



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 7 Widger Road, Marblehead MA. 01945 Room: Conference Room

<u>Monday</u>	<u>February</u>	<u>29</u>	<u>2016</u>	<u>7:00 PM</u>
Day of week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Appearances:
 - a. Carol Santoro - Marblehead Dog Park Committee Update
3. Old/New Business
4. Topics:
 - a. Finance Committee
 - b. Correspondence
5. Reports: Superintendent/Recreation Supervisor
6. Next meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: February 24, 2016

Travis Farley

Assistant Superintendent, Town of Marblehead

Monday, February 29th

Assistant Superintendent Report

Programming Updates

- Currently Programs:
 - o Multi-Sports: 64 enrolled
 - o Afford College: 3 enrolled

Upcoming/New Programs:

- Upcoming Programs/Special Events:
 - o Breakfast w/ Easter Bunny: 14 enrolled
 - Working with Crazy Candy Lady & CVS in Marblehead

Other:

- Hoping to have summer booklet out digitally this week
 - o Waiting on school to confirm dates
- Call from Emily Barron from Coffin/Gerry PTO – would like donation for fundraiser of free camp week

Facility & Parks

- Stramski Update
 - o Storage container placed at Stramski and boats put inside
 - o Asbestos Remediate scheduled to start next week

Other:

- Stramski/Riverhead Kayak Rack – completed 2 racks
- MRPA conference on March 21-23rd
- Update from Little Harbor Boathouse
- Update on SUP Agreement
 - o \$2,000 for season and 70/30 split

Recreation & Parks Commission Meeting
Superintendent Report
2/29/16

Stramski Property

Boats have been moved into a container. Abatement has been scheduled to start on March 7th. The earliest the Park men could get in would be March 10/11.

Fields

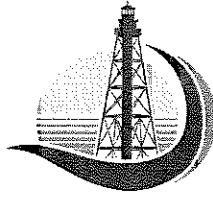
Todd Norman was working on VETS today breaking up the infield would like to level infield tomorrow. With the warmer weather I'd like to draft a letter to go onto the town website reminding sports teams about fields' conditions.

Piper Field

Meeting with Andrew O'Neil tomorrow about piper field

Senior Carnival

Meeting with Bethan Jones the new senior class advisor for the senior carnival



Little Harbor BOATHOUSE MARBLEHEAD

Town of Marblehead Park & Recreation Partnership with Little Harbor Boathouse

Key points for continuing to build the Town of Marblehead Youth Paddle Camp in exclusive partnership with Little Harbor Boathouse for Summer 2016:

- 1) MHD Recreation made in commitment in fall 2015 to maintain exclusive Paddle Camp Vendor relationship with Little Harbor Boathouse for summer 2016. Our budget and decisions for the 2016 are based on this pledge. It is too late in the Summer Season planning cycle for adjustments.
- 2) Offering a competing Youth Paddle/SUP Camp off Riverhead Beach will cannibalize the existing MHD Rec. Youth Paddle program, undermine our good working partnership and compromise LHB's opportunity for growth.
- 3) LHB – MHD REC partnership offers Town residents a superlative Paddle Camp Program. LHB has maintained an exclusive commitment to Town of Marblehead since 2012 – not offered the program to the Y or JCC.
- 4) MHD REC-LHB Paddle Camps exclusively provide MHD residents and kids with:
 - SHELTER: paddle programs that run regardless of weather and water conditions. Program date commitments are kept - no refunds – no scrambling to alert parents to cancellation and refunds. Little Harbor Boathouse provides immediate shelter and bathrooms on-site.
 - SAFETY 1: launching from Gas House Beach offers quiet, clean, safe Little Harbor location and the shelter of two islands for youth camps.
 - SAFETY 2: Boston Whaler Safety Boat at the ready
 - STANDUP PADDLE BOARDS & KAYAKS: supports flexibility and options for varied youth paddler skill level and paddle conditions.
- 5) LHB has the program, facility, equipment in place for 2016 to grow and serve as many youth paddle campers as MHD REC can register. (there is no need for competing program)

6) 2014 SUP Camp* off Riverhead proved in-department competing program an unnecessary duplication of MHD Recreation services. Parents were mixed-up on where to go & which camp they signed up for and program revenues suffered.* (Note: 2014 SUP Camp marketed via vendor's social media, MHD Rec. flier distribution only).

*Paddle Camp Revenue Review:

2015: \$19,759 (Kayak purchase: \$3,783)

*2014: \$9,228

2013: \$12,145

2012: \$11,400

7) LHB -MHD REC YOUTH PADDLE CAMP – 4 years of building and securing a solid reputation in our community. Poised for further growth and success.

We kindly request the Town of Marblehead Park and Recreation Department:

a) offer a full compliment of non-competing SUP programs off Riverhead Beach in 2016;

b) honor the commitment made in fall 2015 for all Youth Paddle Camps to be operated exclusively by Little Harbor Boathouse.

In fairness to all parties, we propose that any change to our engagement be re-negotiated in early fall as part of the Riverhead Lease terms and RFP made public and available to all interested parties.

Thank you for your thoughtful consideration.

Maryellen Auger, Owner/Director
Little Harbor Boathouse

Little Harbor Boathouse
40 Doaks Lane | Marblehead MA | 01945
781-990-3552 | littleharborboathouse.com



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES
SOLDIERS' HOME
91 CREST AVENUE CHELSEA, MA 02150
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CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MARYLOU SUDDERS
SECRETARY

BARRY LISCHINSKY
ACTING SUPERINTENDENT

February 22, 2016

Mr. Travis Farley
Assistant Superintendent
Parks & Recreation Department
Community Center
10 Humphrey Street
Marblehead, Ma 01945


Dear Mr. Travis:

On behalf of the patients of the Quigley Memorial Long Term Care and the residents of the Soldiers' Home, I would like to extend my heartfelt gratitude to the Marblehead Daisy Troops for their thoughtful donation of handmade Valentine's Day cards.

These wonderful cards were distributed to our veterans and they were thrilled to receive them. It is especially meaningful to know that they are remembered on this most special day. Please let them know how much we appreciate them.

Again, thank you for your continued kindness and for your support of our veterans.

Sincerely,


John Davis, CTRS
Director of Therapeutic Recreation
and Volunteer Services

/gp

cc: Barry Lischinsky, Acting Superintendent