

## ***Recreation and Parks Meeting Minutes***

**11/20/2018**

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Reports:** see attached. Addendum & Actions taken:
  - a) Superintendent: No addendum.
  - b) Recreation Supervisor: No addendum.
- 5) **Discussion:**
  - a) Gym floor: Pete has not paid any money to the Contractor as yet since there are issues with the floor that are supposed to be fixed between Christmas and the New Year. Board agreed that at least a \$10k retainer will be kept until the job is completed to specifications.
  - b) Field Work: Weather has been delaying finishing spreading mulch. Chip requested fields be cut down to 2" before the field covers go out. Pete expects to have athletic field work completed by early December.
  - c) Fall Cleanups: Pete is planning on keeping Sam Andrews on until the fall cleanups are finished on all properties.
  - d) Field Blankets: Pete has all tarp locations planned, and expects to have them all covered by mid-December.
  - e) Revolving Fund: see attached. Discussion regarding beach money, maintenance, and improvements; no actions taken.
  - f) Orne Rink: Matt went and blew leaves off the rink for street hockey; Board agreed that should be directed to the Dept. in the future. Discussion of roof and lighting for rink; no actions taken.
  - g) Reynolds' Playground: Further discussion of Chris Huntress's plans and specifics that need to be included. No actions taken.
  - h) Gatchells: Board agreed the baseball fences need to come down. Pete will contact MYB.
- 6) **Timekeeping:** Meeting Adjourned: 8:30 PM. Next meeting to be determined.