



# TOWN OF MARBLEHEAD

## Recreation & Parks Department



### *Recreation and Parks Meeting Minutes*

07/21/2015

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at 7:05PM.
- 2) **Attendance:**
  - a) **Present (constituting a quorum):** Chip, Derek, and Linda.
  - b) **Absent:** Sam, Jerry
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the 07/2/2015 meeting; all in favor.
- 4) **Appearance:**
  - a) **Peter Noyes:** The Park & Rec Department will complete permit
  - b) **Elaine Aruada:** Would like to improve garden at Crocker Park. Will set up a meeting at Crocker Park with Tim Short and move forward from there.
- 5) **Old Business/New Business**
  - a) **Sports Committee:** Our commission has some concern about youth sports taking control of field maintenance issues. This will be addressed at the fall sports committee meeting.
    - i) The board would like to designate a person on our park staff to be a Turf Maintenance person. This person will attend conferences and be the point person for all turf issues.
  - b) Plants & Pleasantries will be continuing to work at Nature Center in the coming weeks to get prepped for the fall.
- 6) **Agenda Items:**
  - a) **Vine Street Garage Update:** Tim Short will be reaching out to some scrap metal companies around town to clean up garage. Tim will report back at next meeting with any progress he has made.
  - b) **Correspondence:**
    - i) **Family Fund:** The Family Fund would like to rent the Garfield Pavillion on August 7<sup>th</sup> for a fundraiser. **Motion:** Waive fee for Family Fund. **Approved**
    - ii) **Gerry 5:** Would like to rent Reynolds Field on August 29<sup>th</sup> from 12pm to 3pm for "Old Fashioned Firefighters Muster." **Motion:** Waive fee for Gerry 5. **Approved**
- 7) **Reports (attached):**
  - a) Tim Short Report: See attached
  - b) Travis Farley Report: See attached
- 8) **Timekeeping:** Meeting Adjourned: 8:30 PM. Next meeting to be determined.

*Attachments: Meeting Notice and Agenda.*



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation & Parks Commission**

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

Tuesday  
Day of week

July  
Month

21  
Date

2015  
Year

7:00 PM  
Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Appearances:
  - a. Peter Noyes - Float Storage
  - b. Elaine Arruda - Crocker Park Rock Garden
3. Old/New Business
4. Topics:
  - a. Vine Street Garage Update
  - b. Correspondence
5. Reports: Superintendent/Recreation Supervisor
6. Next meeting: TBD

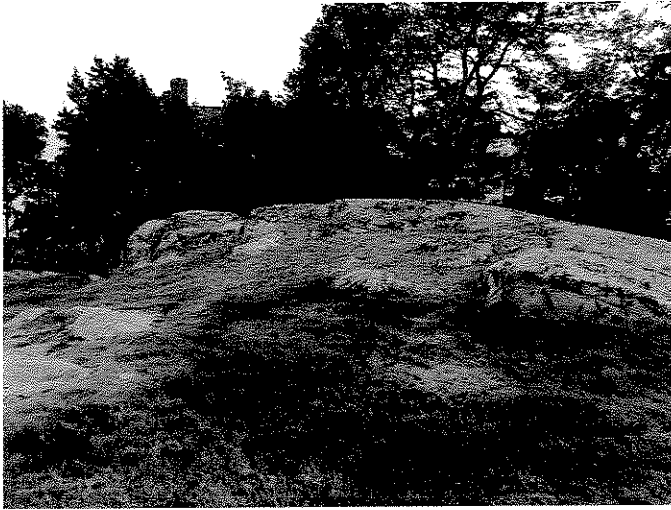
**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: July 15, 2015

Grass seed to promote lush  
areas for seating, possible  
opportunities for  
*Sempervivum*

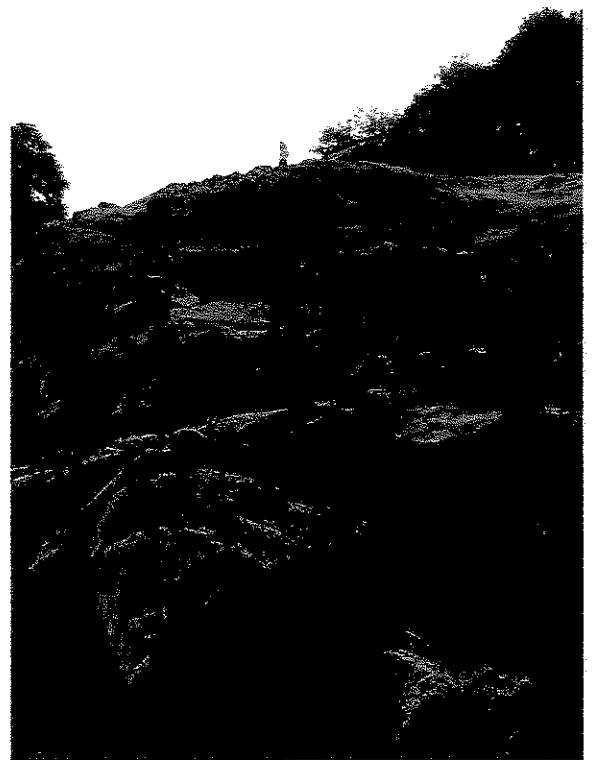




Creeping Thyme

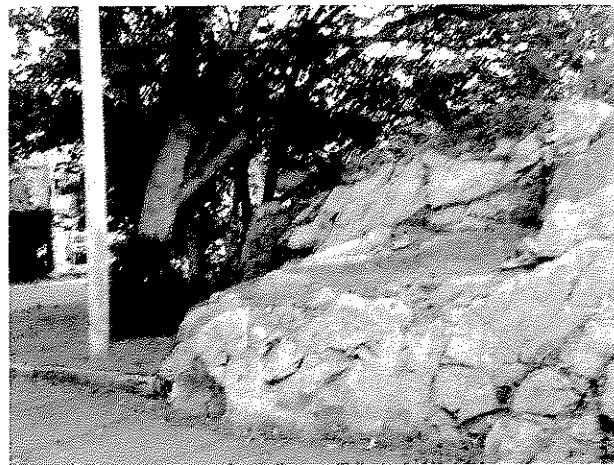
Creeping Phlox

- Purchases made at the Marblehead Garden Center-keep it local!
- Plants range in price from \$5.99-\$20.00 depending on size.
- Selected with salt spray, wind, and hardiness (zones 3-5) in mind.
- Black Earth top soil to be used in shallow planting areas~\$5.00/bag.
- Time table: TBD



## Areas for consideration.....

Entrance of Park at yacht club

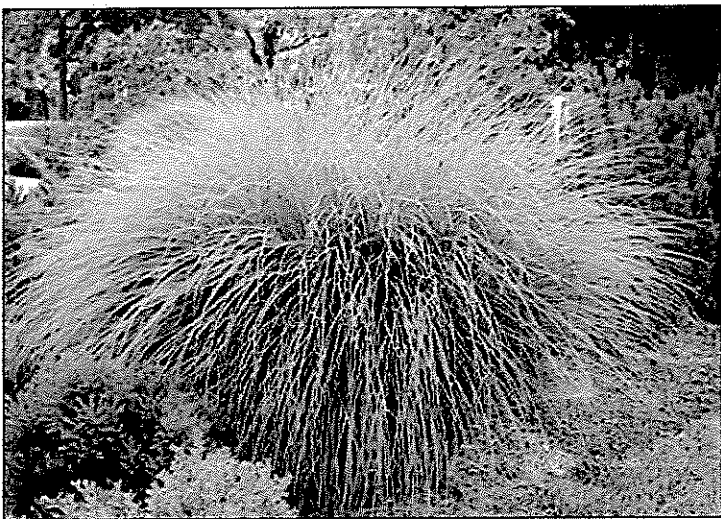


Ornamental Grasses  
Rose of Sharon





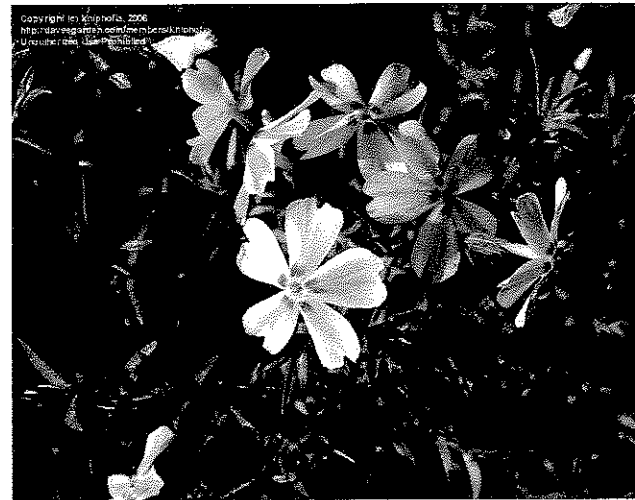
## Ornamental Grasses



Regular grass



Rose of Sharon

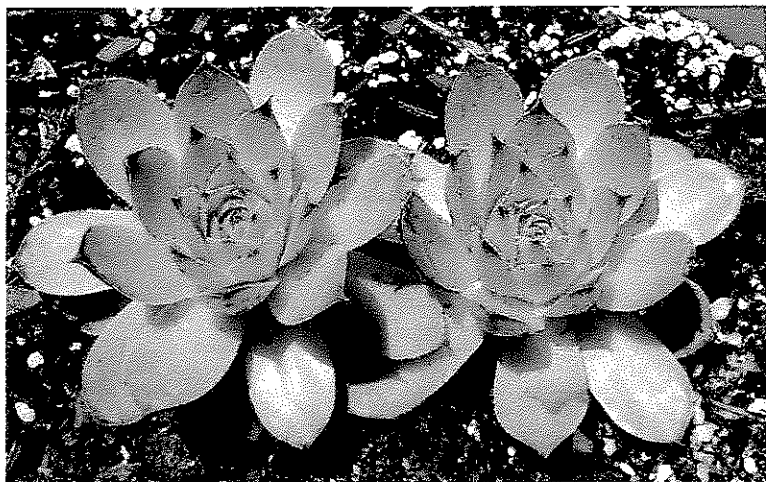


Phlox



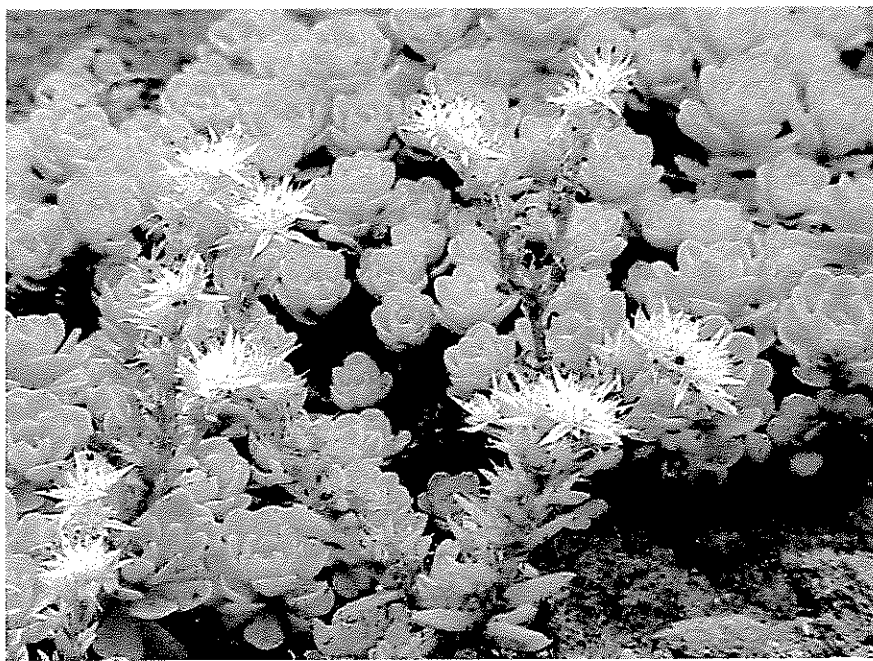
Creeping Thyme

## Succulent Plants



Sempervivum

Chickens and hens





## Travis Farley

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**From:** Terry Tauro  
**Sent:** Thursday, July 16, 2015 12:11 PM  
**To:** Travis Farley; Amy McHugh  
**Cc:** Webb Russell  
**Subject:** Stramski Rack

**Categories:** Red Category

Hello Travis,

Richard Goldfarb's mooring has been moved due to the SESD project .He has paid spot on the rack at Stramski. He has been granted launch service by water and sewer that he will not need to use because he has been moved temporarily to the Main Harbor. Any way you can refund his rack fee? I have cc'd Webb and Amy Mchugh so everyone is on the same page and maybe Amy can get a refund.

Terri

Harbormaster's Office

Travis Farley

Assistant Superintendent, Town of Marblehead

Tuesday, July 7<sup>th</sup> 2015

## Assistant Superintendent Report

### Programming Updates

- Programs:
  - o Summer programs
    - Playground Program has had over 350 kids enrolled for weeks I to IIII
      - \$13,300 in revenue up to this point (deducting all expenses for season)
    - Sailing Session II – started Monday
      - No complaints on location for session I
    - Youth Tennis – over 40 enrolled for first 3 session
    - Headers Sports started Monday with 30 enrolled
    - Viking Soccer Academy started Monday with 25 enrolled
    - Paddle Adventure Camp Session IV started with 18 enrolled
    - Lego Camp started on Monday with 25 enrolled
  - o Special Events
    - Thursday Movie at Seaside
    - Wicked Kidz Race on Saturday- 30 enrolled
  - o Canceled Programs
    - Lego Engineering
  - o Summer FY14 vs. FY15
    - Summer 2014
      - Registrations: 1,318
      - Fees Collected: \$161,077
    - Summer 2015
      - Registration: 1,542
      - Fees Collected: \$194,230

### Upcoming/New Programs:

- Programs starting next week July 27<sup>th</sup>
  - Playground – 90 enrolled
  - Lax Camp – 11 enrolled
  - Lego/Animation Flix – 24 enrolled
  - Youth Tennis Clinic – 13 enrolled
  - Paddle Adventure Camp – 6 enrolled

-Trail Run - 11/1/15

### Facility & Parks

- Devereux/Riverhead Beach
  - o Have taken just under \$1,000 in revenue in Kayak Revenue
  - o Beach staff continues to work well
- Stamski Project
  - o Have received notes from Walter – would like everyone to think of a long term plan financially for Stramski House

**Other:**

- Refund for Richard Goldfrab
- We received a donation 14 foot Novurania Boat valued at \$6,500 for our sailing program
- Threshold of revolving Fund – Will need to increase in January
- Charles River Kayak will be at Riverhead on August 13<sup>th</sup>
- Online Registration Update
  - o we have taken in roughly \$48,000 in online registration fees

*\$15 per km*

**Hammond Nature Center**

- Met with Hammond Nature Center Committee on Monday
  - o Will be setting up meeting with new principal at Glover School to discuss field trip ideas
  - o Will be reaching out to 2 new members in coming weeks.

**Recreation & Parks Commission Meeting**  
**Superintendent Report**  
**7/21/15**

**Revolving Fund**

Needed to request increase in the Revolving Fund Spending Threshold. Travis wrote a letter in my absence last week.

**Field Work**

Hopkins - Aeration completed in 3 directions. 50 yards of Compost topdress was used. Park men overseeded middle of field with 400lbs of grass seed. Outside the hashes was overseeded with 300lbs of grass seed.

The patches will be scratched out with a rake and then compost and seed will be added.

Will be staying on top of grass cutting to avoid clover growth

Increased water to M-F 35 Minutes per zone. 6am – noon

MHS Lower – Aeration for completed over the course of one day. Applied 20 bags of 2-2-3 fertilizer along with compost topdress. 1000lbs of grass seed used.

Had men move all fertilizer product to trailer to get an accurate account of the products we have on hand.

Aeration at Seaside began today.

Wood Chips – Looking to order for the 2<sup>nd</sup> week of August

**Softball at Gatchells**

AAA infield was played on last Tuesday night with issues. Our men had to do some work to repair the field. I have had an ongoing discussion with Al Tassell from the softball league about not playing with infield appears to be wet and to make sure there is no drinking alcohol on park properties.

**Beach Update**

New planter has been painted battleship gray to match the existing planters

Working with Charlene Tyler to plant additional sea grass

Met with Artie Graves today to start planning the removal of islands in resident parking lot starting second week of September.

Is it possible to use a organic weed killer along granite curbing and seems in sidewalk

Residents have requested a "resident lane" during weekends.

### **TV Station**

Have been working with WHDH channel 7 for shots around town. They will be at Fort Sewall this Friday for live broadcast.

### **Video Shoot**

Request to film from studio for Zip Car on August 5 and/or August 6<sup>th</sup>. 2-3 hours at each location.

### **Marblehead Rotary Club**

As the Marblehead Rotary is preparing new plantings for the islands at Lafayette and Maple Streets, we will be removing the anchor which is on loan to us from Peter Noyes. One of our thoughts is that it'd be nice to move it over under the "Birthplace of American Navy" sign. We would cut out a half moon area right in front of the sign, place the anchor and fill in with dark mulch. Is that something the Rec and Park would be interested in having done? Thank you for your consideration.

### **Nature Center**

Plants & Pleasantries will be doing additional work in the garden if not by the end of the week then on Monday of next week.

### **Water Bill**

See chart As you can see from the list below, we owe \$4094.05 for Water & Sewer bills for the first half of 2015. We ONLY have \$3283.10 left in that line item for the FY, leaving us a deficit of -\$810.85. The Field Donation account.