



TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

07/7/2015

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at 7:00PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Chip, Jerry, Derek, and Linda.
 - b) **Absent:** Sam
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the 06/17/2015 meeting; all in favor.
- 4) **Appearance:**
 - a) **Tom Roundy:** No Show
- 5) **Old Business/New Business**
 - a) **Shed at Fountain Park:** Jack Attridge will be providing us with a shanty list for review
- 6) **Agenda Items:**
 - a) **Beach 2015: Timbers near entrance have been installed near entrance of Devereux Beach**
 - i) Money raised by parking in beach fund will be used to fund a position at Riverhead Beach on weekends to control parking overflow
 - ii) Rock collector attachment for tractor working well at Beach. Will utilize at the start of next season.
 - b) **Athletic Field Work:** Upcoming field work includes: Fertilizer will be spread at all fields, Aeration of Hopkins , Aerating balance of properties, Aerating MHS Lower
 - c) **Memo of Understanding with School Department:** Formal agreement signed and completed that allows the Recreation & Parks Department to control all irrigation on school property.
 - d) **Nature Center:** The board would like to have a dedication in the fall for the Hammond Nature Center
 - e) **Concept of Outsourcing:** The board is comfortable with the concept of outsourcing our small properties. This will be a point of discussion in coming meetings to solidify which properties
 - f) **Correspondence:**
 - i) **Girl Scouts:** Would like to meet in Community Center every Monday starting in December. **Motion:** allow girl scouts to hold meetings at Community Center as Non-Profit. **Approved**
 - ii) **Ken Walton:** Allow Ken to organize a girls pickup basketball at Gatchells Park on Thursday evening from 6pm to 8pm. This is pending a certificate of Insurance.
 - iii) **Jessica Muldon:** Would like to use Bud Orne for birthday party on August 1st. **Motion:** Allow Jessica to hold birthday party at Bud Orne for normal park fee. **Approved**
 - iv) **Miles for Mary:** **Motion:** Allow this group to utilize Devereux Beach on 10/24/15 for their 5K event. **Approved**
- 7) **Reports (attached):**

MARBLEHEAD COMMUNITY CENTER

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Recreation & Parks Department



- a) Tim Short Report: See attached
- b) Travis Farley Report: See attached

- 8) **Timekeeping**: Meeting Adjourned: 8:30 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda.



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

Tuesday
Day of week

July
Month

7
Date

2015
Year

7:00 PM
Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Appearances:
 - a. Tom Roundy - Seaside Park
3. Old/New Business
4. Topics:
 - a. Beach 2015
 - b. Hobbs Playground Fence
 - c. Athletic Field Work
 - d. Memo of Understanding with School Department - Irrigation/Grounds Management
 - e. Nature Center
 - f. Concept of Outsourcing
 - g. Correspondence
5. Reports: Superintendent/Recreation Supervisor
6. Next meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: July 2, 2015

Recreation & Parks Commission Meeting
Superintendent Report
7/7/15

Andrew Reiley Update

Andrew has completed his required community service

Riverhead Pram Rack

Residents have been moving their kayaks to the new rack. A question came up concerning a resident that doesn't have a breach sticker that could still access the beach without being charged.

Mike Rocket

Mike Rocket's men were on Seaside infield putting down bags of speedy dry last week with no notification to me. Needs to remove his trailer, clean and trim back weeds and remove any other items from outside the batting cage area.

Mike McCarthy

Men's Softball League would like to donate 10 yards of clay for green street softball. Would buy from North East Nursery. Justin Espetine would spread. \$800.00 total amount.

Gatchell's Lights

Mike Hull is interested in the project. Amy McHugh from Water and Sewer has given me rates on trenching. Looking at one more place.

Community Center

- Walk through tomorrow with Garland Roof
- COA has purchased a 40inch LCD TV and will be running slides with programming information. Lisa Hooper would like to include park and rec info as well. Would like to take down the current case to the wall and hang the TV there.
- Resident inquired about additional handicap railing that could be installed on one side of the stairs leading up to the stage. I have been asked if bars could be installed in each bathroom in addition to the handicap stalls.

Travis Farley
Assistant Superintendent, Town of Marblehead
Tuesday, July 7th 2015

Assistant Superintendent Report

Programming Updates

- Programs:
 - o Summer programs
 - Playground Program has had over 200 kids enrolled for weeks I & II
 - Sailing Session I – started Monday and Village location is working out well
 - Magicians Baseball/Softball-105 enrolled & ends this week
 - Girls Field Hockey wrapped up last week with 43 enrolled
 - Headers All Stars – 20 enrolled & ends this week
 - Youth Tennis – 21 enrolled for first two session
 - o Canceled Programs
 - Art Programs
 - Scrapbooking Session I
 - Multi Sports Session I

Upcoming/New Programs:

- Programs starting on July 13th
 - Playground – 111 enrolled
 - Writing Class – 6 enrolled
 - Youth Tennis Clinic – 13 enrolled
 - Paddle Adventure Camp – 6 enrolled
 - Track Clinic – 11 enrolled

Facility & Parks

- Devereux/Riverhead Beach
 - o Have taken in \$350 in revenue in Kayak Revenue
 - o Beach staff continues to work well
- Stamski Project
 - o Have received notes from Walter and would like to go out to bid in August. Need dollar amount from revolving fund that will be donated to project

Other:

- Started work on booklet for fall – plan on mid-August release
 - o Will be having a booklet cover contest
- Online Registration Update
 - o we have taken in roughly \$38,000 in online registration fees

Hammond Nature Center

- Audubon has moved into Nature Center
- Dragonflies nature program has filled up – 15 enrolled
- Bulletin Board
 - o Has arrived – working with committee to decide what will be posted