



TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

06/17/2015

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at 7:00PM.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Chip, Jerry, Derek, Sam, and Linda.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the 06/02/2015 meeting; all in favor.
- 4) **Appearance:**
 - a) **Tom Roundy:** No Show
 - b) **Charlene Tyler:** The board is committed to purchasing supplies and providing labor to improve the island near entrance of Devereux. **Motion:** Provide \$2,004 (see attached) to improve island landscape. **Approved**
- 5) **Old Business/New Business**
 - a) **Dedication of Seal "Winslow":** Post near memorial needs to be replaced. We will approach Peter Dearborne about adding post.
 - b) **Library:** Buy material for Phil Sweeney
- 6) **Agenda Items:**
 - a) **Beach 2015:** Dean Kuzner will be working at Riverhead Beach tomorrow to do a beach cleanup. Dave Hailey will continue to remove floats.
 - i) **Motion:** Reverse decision to charge for parking later on 4th of July. **Approved**
 - b) **4th of July:** Staff is all set for holiday weekend.
 - c) **Memorial Park:** Memorial Park is now complete and we will be ordering 6th park bench
 - d) **Hobs Playground Fence:** Will be complete by end of week.
 - e) **Nature Center:** Plants & Pleasantries will be working on living garden this week and next to clean it up for summer programs.
 - i) **Motion:** Allow Travis to have floors refinished at Hammond Nature Center by Saulnier Floor (see quote attached) for \$3,719.16. **Approved**
 - f) **Correspondence:**
 - i) **Sheryl Perlow:** **Motion:** Allow Co-Ed Softball to use Triple A field throughout summer. **Approved**
 - ii) **Amanda Rosenberg:** **Motion:** Waive fee on 8/1/15 for "Rally for Ally." **Approved**
 - iii) **Gary Bouchard:** **Motion:** Waive fee for Model Rocket Launch on 6/29/15 at Village Lower. **Approved**
 - iv) **SPUR:** **Motion:** Allow SPUR to use Gatchells Green on September 13th – 14th and waive fee. **Approved**

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420



TOWN OF MARBLEHEAD
Recreation & Parks Department



v) Breast Friends Walk: **Motion:** Waive fee for event on 10/4/15. **Approved**

7) **Reports (attached):**

- a) Tim Short Report: See attached
- b) Travis Farley Report: See attached
- i.) **Motion:** hire Ann McElroy. **Approved**

8) **Timekeeping:** Meeting Adjourned: 9:15 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda.



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

Wednesday

Day of week

June

Month

17

Date

2015

Year

7:00 PM

Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Appearances:
 - a. Tom Roundy - Seaside Grandstand
 - b. Charlene Tyler - Devereux Beach Plantings
3. Old/New Business
4. Topics:
 - a. Beach 2015
 - b. 4th of July
 - c. Memorial Park
 - d. Hobbs Playground Fence
 - e. Nature Center
 - f. Correspondence
5. Reports: Superintendent/Recreation Supervisor
6. Next meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: June 6, 2015

Recreation and Parks Commission Meeting
Superintendent Report
6/17/15

Center Rental Fees

New fees starting July 1, 2015, confirm we are still good on the changes.

Playoff Games

Kent Wheeler has been in touch with me about MYB championship games are at Seaside this Saturday at 5:45 and Sunday at 4:00 and has asked for our help with prepping the fields. Do we purchase lime for lines for youth groups? Softball at Vets 1 is going through 5-6 bags per week.

Dave Hailey

Received a \$1,000.00 check from Dave for the sailing program.

Fountain Park

I have received the key from Abbot Hall. Set up a site walk with Commission.

Memo of Understanding

We've received the memo of understanding from the school department for the Irrigation system responsibilities.

Request for a Swinging Bench

Resident would like to know if it is possible to swinging bench at Crocker Park. See request.

Stramski Pram Rack

W&S has secured launch service from village street dock for residents that have permit at Stramski rack.

Andrew Riley

Andrew dislocated his shoulder last week while swimming. He has provided me with a doctor's note and has indicated that he has a follow up examine on 6/19/15. He had 16 hours remaining out of the 125 hours required under the agreement.

Irrigation

Are we still ok with the current levels of watering

Travis Farley
Assistant Superintendent, Town of Marblehead
Tuesday, June 17th 2015

Assistant Superintendent Report

Programming Updates

- Programs:
 - o Summer program registrations continue to rise:
 - Playground Program has an average of roughly 70 enrolled per week
 - CIT Session I, II, III, & IV – sold out
 - Sailing Session III has not sold out

Upcoming/New Programs:

- Programs starting on June 29th
 - o FH – 31 enrolled
 - o Paddle Adventure Camp – 4 enrolled
 - o Tennis Clinic – 10 enrolled
 - o Playground Program – 61 enrolled

Tball banquet - north of 100

Facility & Parks

- Devereux Beach
 - o Beach Supervisor & Maintenance person are working this week to have beach prepped for this weekend.
- Stamski Sewer
 - o Guys working on racks for beaches

Other:

- Online Registration Update
 - o We went online 3 weeks ago and we have taken in just under \$18,000
- Present Applications for summer hires for playground
 - o Anna McElroy – Camp Counselor
- Lifeguard orientation was today - Playground & Sailing are in the coming weeks

Hammond Nature Center

- Live in Garden
 - o I am still looking for a group to help revamp this area in the summer.
 - o Plants & Pleasantries removed bamboo from garden
- Bulletin Board
 - o Would like to purchase \$600 bulletin board for entrance of Hammond Nature Center

Saulnier Wood Floors

119 Foster Street
Building 4
Peabody Ma 01960

Ph # 781-595-7232 Fax # 781-623-0482

Proposal

Date	Proposal #
6/15/2015	17648

Travis Farley
10 Humphrey St
Marblehead, MA

Job Address

Hammond Nature Center
Everett Paine Blvd
Marblehead

Phone

781-631-3350

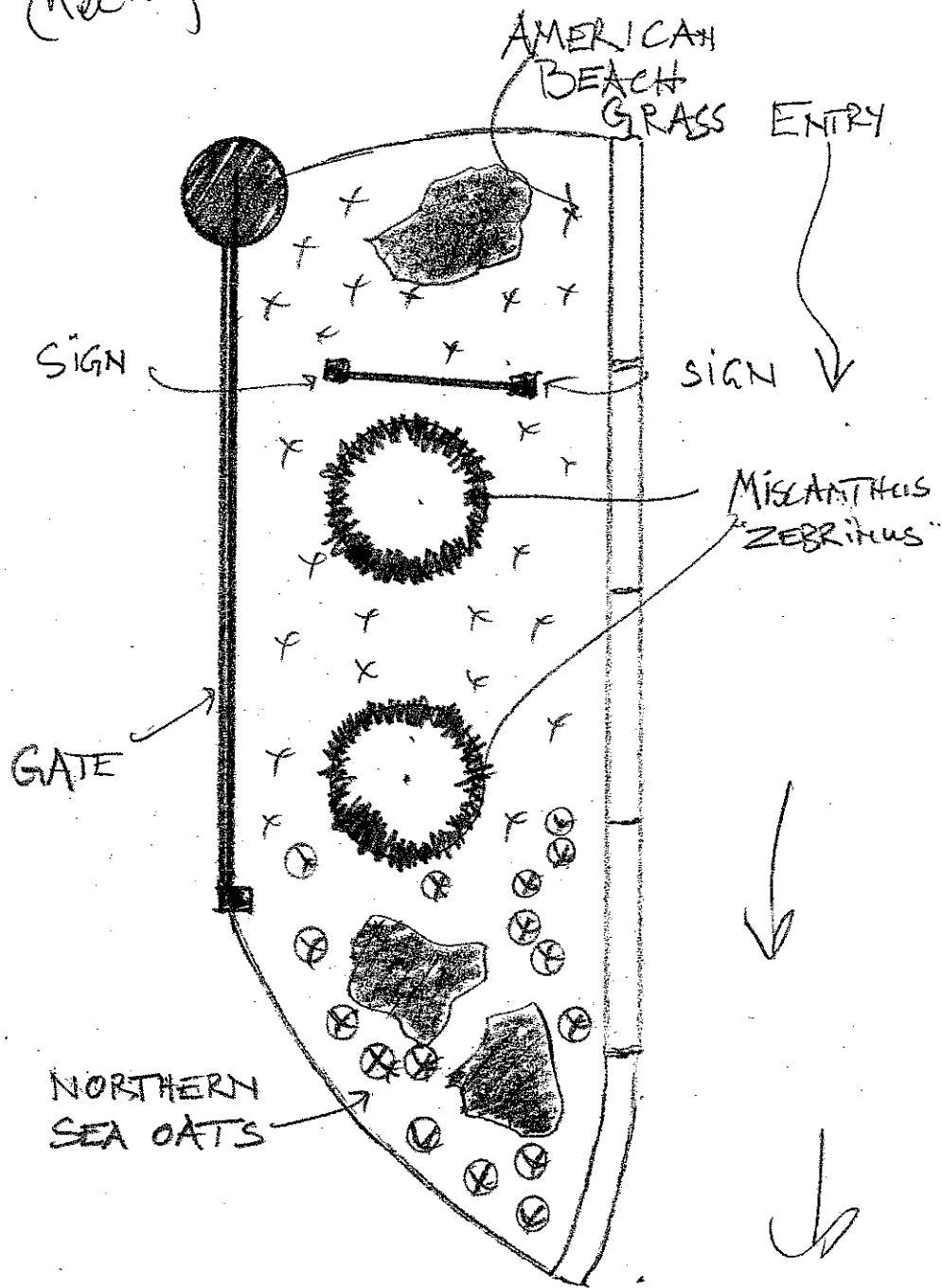
Description	Total
Sand wood floors in kitchen, entry, rec room using dust control on sanding equipment.	1,876.50
Apply one coat of dark wood stain.	834.00
*Color must be approved before application.	
Color authorized by:	
Supply 8 gallons of "Procoat" oil base polyurethane.	296.00
Apply three coats of oil base polyurethane. Satin Finish	1,125.90
Subtotal	4,132.40
Contractor's discount 10%	-413.24

Deposit of 33% to schedule, 33% at start of work and balance upon completion.

Total \$3,719.16

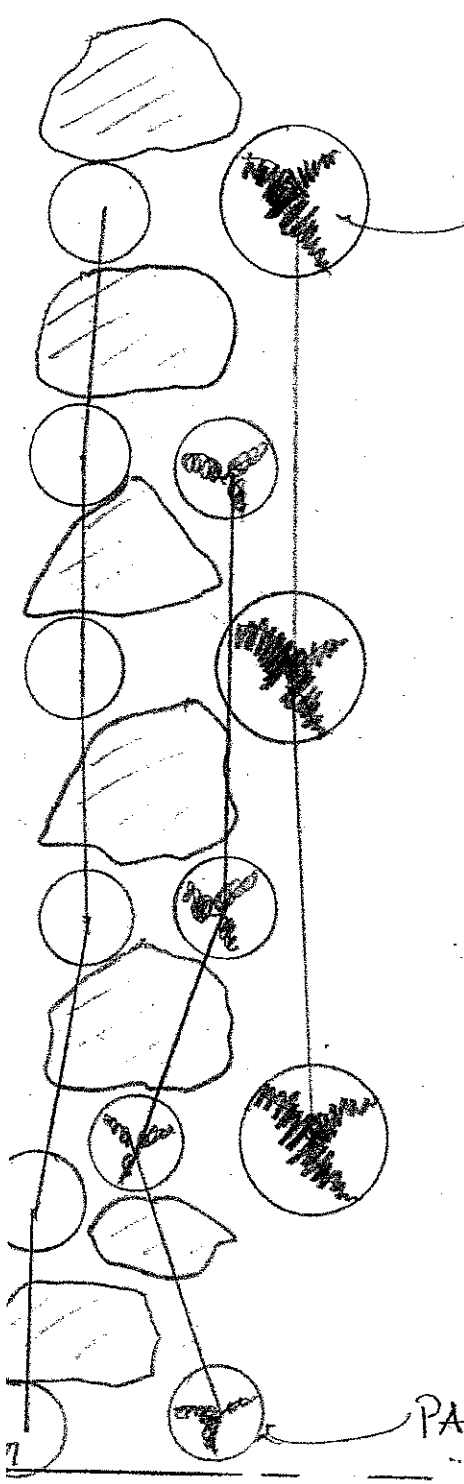
saulnierfloors.com

Tuesday June 16th
(Meeting)



Water?

ENTRY



MISCANTHUS
"YAKUJIMA"

PLANTS

GRASSES

AMMOPHILA 3" POT \$ 250
(Am. BEACH GRASS) X 100

CHASMANTHIUM 1 GAL \$ 250
(NORTHER SEA OATS) X 25

MISCANTHUS 3 GAL \$ 54
"ZERINUS" X 2

MISCANTHUS 1 GAL \$ 30
"YAKUJIMA" X 3

(OR 7 GAL. \$ 120) ←

PANICUM "SHENANDOAH"
3 GAL \$ 125
X 5

PENNISETUM A. \$ 150
3 GAL
X 6

PANICUM
"SHENANDOAH"

PERENNIALS

YARROW X 3

ASTER X 3

Solidago X 3 \$ 90.00

9

\$ 1.00

PENNISETUM
LOPECUROIDES

LABOR

- EXCAVATE BED w/ SIGN + REMOVE 18" of MATERIAL (7ca YARDS)
- ADD NEW SOIL (7/8 cubic YARDS)
- PLANT
- ADD MULCH - SAND (1ca YD)

LABOR
COST

\$ 960

PAINT
COST (incl TAX)

\$ 1009

MATERIALS

SAND

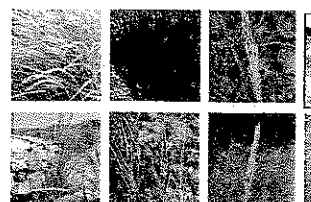
\$ 35

TOTAL

\$ 2004

Image Search

ammophila american beach gr



Ads

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Image Search

northern sea oats grass

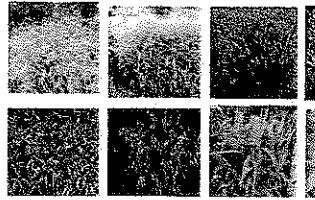
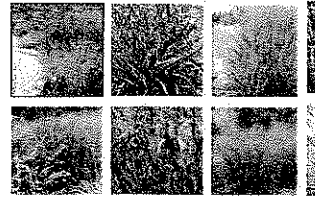




Image Search

panicum shenandoah



Ads

Panicum- Outlet

Panicum.FindSimilar.com

"I Just Bought **Panicum** & Paid Less Than I
Am Going To"

Sunburst Switchgrass Seed

www.sheffields.com

So many uses: biomass, soil stabilization,
food/cover for wildlife, hay!

Panicum Shenandoah

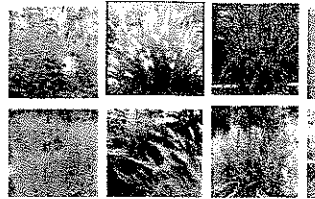
[www.corn/Panicum Shenandoah](http://www.corn/Panicum_Shenandoah)

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Image Search

pennisetum shenandoah



Ads

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stock. Buy now!





