

Recreation and Parks Meeting Minutes

08/02/2017

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:04 PM.
- 2) **Attendance:** Sam Absent; Chip in at 7:38PM.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Appearance:** Family Fund: Kristen Goedkoop and Tina Rhodes appeared to discuss upcoming plans and projects, including their posted fundraising for Hobbs Playground. The Board explained that due to a levelly funded budget the Department has no money to accept additional maintenance responsibilities for any new playgrounds, and some kind of maintenance fund is needed. Discussion included warranties, current playgrounds, and a "big picture" plan of all the playgrounds. The Board would like a written report of all the playgrounds that the Family Fund look after to prioritize maintenance. Kristen will contact Mark Gallagher to do an assessment for the Board.
- 5) **Reports:** see attached. Addendum & Actions taken:
 - a) **Superintendent:**
 - i) **Addendum:**
 - a) Locker Rentals: Board suggested that a price be done for a rental for both the remainder of this season and next season as well. Pete will look into it.
 - b) Broken slide at Orne: Pete is trying to contact the company for parts.
 - c) Old Pavilion on beach: Board agreed it should be taken down ASAP. Pete will look into replacement prices.
 - d) Gatchells Basketball lights: Board is fine with the placement.
 - e) Weed Barrier at track: Pete will contact a landscaper to get a price.
 - f) Seaside tree removal: Board decided December would be the best time.
 - ii) **Actionable items:** Motions were made and seconded to approve the following with all in favor:
 - (1) Chandler Hovey restroom doors repair quote of \$4200 from Paul Haggett: \$1500 to come from "Passive Parks", the rest from "R/M Buildings & Grounds".
 - (2) Landscaping signs: Design approved (see attached).
 - (3) Lighthouse sign: Board approved the design with the Lighthouse in the middle (see attached).
 - (4) Water Cannon: Purchase approved; pay from "Landscaping Materials".

b) Recreation Supervisor:

i) Addendum:

- (1) Derek informed Jaime that Paul Mitchell will be contacting her regarding scheduling for Youth Basketball.
- (2) Board agreed Audubon usage of Hammond Center will not be renewed if Jaime needs the space.
- (3) Board agreed Jaime can use the sailing room for other recreation classes.
- (4) Some vandalism occurred to sailing boats.
- (5) The Rib-craft engine needs replacement or repair, Shadow will look at it.
- (6) Board agreed Jaime can hire other seasonal staff as needed for programs.
- (7) Discussion of private vendors: If they are not on the Town Payroll they need to have liability insurance. All groups using Department facilities need proof of insurance as well.

ii) Actionable items: None.

6) **Requests & Proposals:** Motions made and seconded to approve the following with all in favor:

a) Permits (see attached copies):

- i) Kite Festival: Approved pending insurance; Office will check with Abbott Hall to see if they are covered by Town Insurance as claimed.
- ii) Memorial Service: No location specified; Office will contact the applicant for further details and bring it back next meeting.
- iii) Church Service: Approved pending insurance

b) Other (see attached):

7) **Timekeeping:** Meeting Adjourned: 9:20 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda; Reports with attachments, Requests.