

Recreation and Parks Meeting Minutes

07/11/2017

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** Sam absent.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Old Business:** Derek is coordinating to get lights at Gatchells basketball court adjusted.
- 5) **New Business:**
 - a) Derek: Gatchells and other fields have a lot of clover; Pete and Chip are already planning to address it.
 - b) Landscaper signs: Board agreed signs need to be made stating that private landscaper's are taking care of certain properties. Per Town Counsel, Signs should be white with black lettering, 10x20, and say "This property is maintained through the generous donation of _____". Pete will contact Mike Mentuck about making them.
 - c) Jerry: Beach picnic pavilions need attention; perhaps Bob Pappas can help.
 - d) Chip:
 - i) Fields: September field work planned at Gatchells Green. Hobbs also will get attention.
 - ii) Schools: Chip had a discussion with the football coach about the practice area at lower MHS, but was told by School Superintendent not to touch the lower field. School Dept. is planning to skin the other softball field at Veteran's; Chip told them our Department isn't paying for it.
 - iii) Rain Cannon: Board agreed a rain cannon would be a good purchase.
 - iv) Stramski's Road: Chip asked Town Administrator to look into paving the road; it needs maintenance.
 - e) Chandler Hovey letter: Town received a letter offering to rebuild/repair Chandler Hovey pavilion to strict specifications; offer was rejected.
 - f) Linda: Pier dedication went well, but she thinks the Co-op needs to be addressed as they take up too much of the limited parking on Tuesdays and Thursdays.

6) **Reports: see attached. Addendum & Actions taken:**

a) Recreation Supervisor:

i) Addendum:

- a) Spur request: Board suggests looking at a different location due to planned field work. Jamie will contact them.
- b) New Shed: Library donated a shed that the Dept. can use at Gatchells for the playground program.
- c) Sailing and Lifeguard checklists: attached.
- d) Basketball festival: attached. More information is needed and they need to pull a permit. Jaime will follow up.
- e) Beach handicapped chair: Discussion of access.
- f) Employee assistance: MIAA has program in place.
- g) Rain locations for programs: need more concrete plans.

ii) Actionable items: Motions were made and seconded to approve the following with all in favor:

a) New hires:

- i) Lifeguard: Natalie King.
- ii) Assistant: Mia Maccario for up to 25 hours through 9/15/17.

b) Contractor agreement (attached). Will need to be approved by Town Counsel.

c) Refund/Cancellation policy (attached). Will need to be approved by Town Counsel. Will be posted online.

b) Superintendent:

i) Addendum:

a) Discussion: beach repairs; tenant responsibilities; restrooms; benches needing maintenance; Chandler Hovey sign; Turf Prep Contract; and removal of security sign at Lighthouse.

b) Donations:

- (a) Peter Rice: \$1,000. Put in Stramski revolving line item.
- (b) Dave Haley: \$2000. Put in Sailing; use for new sailing floats. Pete will contact him.

c) Board ok with Harbormaster using the whaler.

ii) Actionable items: Motions were made and seconded to approve the following with all in favor:

a) New hire: Maintenance craftsman mechanic: John Diccico.

b) Stramski lockers: Construction finished; now addressing security and rental agreement that will be approved by Town Counsel. Town Administrator agreed that Dept. can keep the rental money. Board agreed access will be 5AM to 10PM. Specifics (attached) approved.

c) Peter Noyes: Moved to begin further legal proceedings to remove floats as soon as possible by any means necessary.

- 7) **Requests & Proposals**: Motions made and seconded to approve the following with all in favor pending any fees owed and/or proof of insurance needed (see attached):
- a) 09/16/17 Ruma wedding at Crocker Park.
 - b) Elderly Act Room request in Community Center.
 - c) EYC trailer storage at Riverhead.
 - d) Old North Church Services at Chandler Hovey.
 - e) Miller bench request.
- 8) **Timekeeping**: Meeting Adjourned: 9:02 PM. Next meeting to be determined.
- Attachments: Meeting Notice and Agenda; Report with attachments; Requests*