

Recreation and Parks Meeting Minutes

03/21/2017

NOTE: The following is a summary of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Appearances:** Biff Michaud regarding Redd's pond: Department will pay ½, model boats will pay ½ for a port-a- potty this season. Total is \$780. Pete and Artie Graves will meet Biff at Redd's Pond to look at sidewalks to determine work to be done. Club clean up party to clean the surrounding area, Pete will send a crew to pick up debris. Picnic tables will be switched out.
- 5) **Reports:** see attached. Addendum, Discussion, & Actions taken:
 - a) **Recreation Supervisor:**
 - i) Discussion:
 - (1) Meredith Warren – Donated Rib-craft to us, would like to see it used or will take it back. Crew is taking it to Rib-craft.
 - (2) MHS will lend us their CPR & 1st Aid equipment. We will buy disposables.
 - (3) "My Rec" is moving forward to make transition seamless.
 - (4) Chandler Hovey Sign – Kim Crowley Mock up. "Chandler Hovey Park – Marblehead Light Tower. "This sign is generously donated by the Hannaway Family in memory of Bunny & Paul Hannaway".
 - (5) Program Aid request – tabled for more information.
 - ii) Actionable items: Motion made and seconded to approve the following hires with all in favor:
 - (1) Playground counselors: Kendrick McDonald, Sam Bernstein, Erin McCormack, Brett Bial and Tyler Bial.
 - (2) Life Guards: Robert Kelly Hill (head); Ilsa Schaffer, Alyssa Nye, Laurie Brazula, and Andrew Moles.

b) **Superintendent:**

i) Discussion:

- (1) Field blankets: 35 degrees above freezing to take off; another week maybe.
- (2) Green Street: \$2995.96 from Mike McCarthy for work to be done.
- (3) Stramski: \$45,000 from Shattuck for sailing classroom. Chimney & 2 fireplaces have been removed. Max Sontz patched roof. 30 locker doors primed & painted. Further gutting upstairs has occurred. Thursday 9AM meeting with Walter Jacobs regarding work. We will come up with rules & regulations for usage. Meeting in April to discuss how we will secure house.
- (4) Letter to B&S Fitness regarding no permission give for port-a-potties at Gatchells.
- (5) Signs for Community Center and Marie Hoyt Way should be done by end of month.
- (6) Tarp at Seaside ripped; Duct tape repaired (not by us).
- (7) Peter Noyes: Town Counsel has not heard back from his attorney; civil action is being taken.

ii) Actionable items: Motions were made and seconded with all in favor on the following:

- (1) Seaside: Bleachers do not need to be ADA, \$5000 for 27 foot length for 90. Pete to explore heavy galvanized frame, aluminum seats, no sides/back. \$12000 max, all in favor.
- (2) Seasonal maintenance: Justin Consigli-Merrill and Cole (Buck) Tompkins.
- (3) Full time maintenance position: John Glabicky.

6) **Requests & Proposals:** Motions made and seconded to approve the following with all in favor:

- a) **MS Walk:** 4/8/17.
- b) **Devereux Beach SUP:** 1 proposal came back; SUP East Coast Style. Award Contract to SUP East Coast Style bid for Riverhead Beach one year contract June 1 2017 – September 30 2017. All communication must be through Recreation Supervisor Jaime Bloch.
- c) **Beach Personnel:** Jaime & Peter's proposal draft. Jaime will conduct interviews and bring names to table for each position.
- d) **Pavilion: 2 bids:** 1 project prevailing wage. Roof: strip and replace, water shield, drip edge, shingle. Structural trim work: replace/repair columns and stain structure. Cut remove concrete pad – 1,000 square feet. "Nealand": High bid; "LAL Masonry & Construction" low bid: \$43,000; low bid approved (LAL Masonry & Construction) \$43,000 to be finished by June 1, 2017 under direction of Peter James.

7) **Timekeeping:** Meeting Adjourned: 9:00 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda, reports.