

Recreation and Parks Meeting Minutes

02/22/2017

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Old Business:** Men's Softball has raised approximately \$5300 to donate for Reynolds' Playground softball field.
- 5) **New Business:**
 - a) **Finance Committee:** Chip and Pete meeting the Department reps tomorrow; Department scheduled for Monday 7:00 PM at Mary Alley
 - b) **New concession stand tenant:** would like to introduce himself to Board. R&P Department will fix the building and paint it, after which the tenant will assume maintenance responsibilities. A discussion regarding trash/dumpster will follow.
- 6) **Reports:** see attached. Addendum, Discussion, & Actions taken:
 - a) **Superintendent:**
 - i) **Discussion:**
 - (1) Seaside: Bleachers: O'Brien and Sons: 30x9 with sides, back, and handicap access. We will pour a concrete pad and then install. New Team benches to be mahogany.
 - (2) Pete check out benches in all dugouts at Gatchells.
 - (3) Stramski building: Crew is almost done w/2nd floor; Ceiling in 1st floor next to be done; Greg will build lockers in garage; Pete did a walk through with Peter Rice who felt work is excellent.
 - (4) Devereux Beach repairs: quotes due back March 15th.
 - (5) Shattuck wants a dollar break down for Stramski Request.
 - (6) John McGinn wants maintenance contracts for heating and AC at Center.
 - (7) SUP RFP out for 1 more week; Becky will let us know after that.
 - (8) Need rocks at Riverhead Beach to block access to dunes/beach so no 4 wheeling.
 - (9) Peter will present names for Foreman, Turf Specialist, and groundskeepers.
 - (10) Turf Blankets should be up by March 15th

b) **Actionable items:** Motions were made and seconded to approve the following with all in favor:

(1) Noyes Floats – Town Counsel has been in touch with Noyes Lawyer; Peter Noyes had heart surgery which has caused delays. If not heard back from in 1 week Town Counsel would like to litigate. Adam Costa of Town Counsel can take whatever measures necessary to collect money outstanding and ensure floats are removed by May 15th or we litigate again.

(2) Superintendent position: Peter James.

7) **Recreation Supervisor:**

a) Discussion:

i) Lobby Furniture – “Moduform” furniture.

ii) Tom Hamond Trail Run – be part of Marblehead Race Series: \$300 buy in.

iii) Summer programs are in RECTRAC and will go live tonight; E-mails will go out Sunday (10,000 emails). Brochures will be in the homes March 15th.

b) Actionable items: Motions were made and seconded to approve the following with all in favor:

i) Recreation database: RECTRAC: \$4400 a year – Jaime finds it difficult to work with. MYREC: \$4000 a year – very user friendly. Approved to have Jaime explore and commit to MYREC after due diligence for seamless transition and her approval. Jaime will report back 1st March meeting.

ii) CORI Vender agreement/Service provider: Jaime would like all individuals working with children to be CORI certified. Approved.

8) **Requests & Proposals:** Motions made and seconded to approve the following with all in favor:

a) Black Cat Road Race March 11th: Approved pending proof of insurance.

9) **Timekeeping:** Meeting Adjourned: 9:00 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda; Reports