

## ***Recreation and Parks Meeting Minutes***

**01/24/2017**

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Appearances:** Jack Smuckler: Butterfly Garden at Gerry Playground:
  - a) Proposal: Jack will design and plant; our men will clear site. Need to look into irrigation, and would need outside source for funding and permission from Conservation. Look to Spur/Garden Clubs for maintenance.
  - b) Motion made and seconded to approve with Pete/Jaime organizing the build, creation, and development of a maintenance routine; all in favor.
- 5) **Reports:** see attached. Addendum, Discussion, & Actions taken:
  - a) **Superintendent:**
    - i) Discussion:
      - (1) Joe Dever will finish Gatchells this Sunday weather permitting.
      - (2) New shed for island: Post woodworking best pricing \$2200; Island meeting with Artie Graves upcoming.
      - (3) New Door in office installed. Cost will be @ \$3000 for ordered desks, conference table, chairs.
      - (4) Peter wants to clean around Stramski house to make it presentable.
      - (5) Vine St. is being kept clean (per Derek's question).
      - (6) New Dump Truck needed.
      - (7) Peter locked gates to beach parking lot due to storm.
      - (8) New Vehicles – rolling stock:
        - (a) Trash truck: \$94,479.00
        - (b) Park 2 - Utility truck: \$59,000.00
      - (9) Turf Blankets – came up in storm – will be fixed tomorrow.
      - (10) Mike Hull: looking into timer at Gatchells.
      - (11) Meeting with John McGinn and Chip tomorrow.
      - (12) Seaside's Club: Would like concrete dugouts at Seaside.
      - (13) Movie film at Devereux - Pete will negotiate.
      - (14) Reminder: February 27<sup>th</sup> - 7:00 PM, Mary Alley: Finance Committee meeting
    - ii) Actionable items: None.

b) Recreation Supervisor:

i) Discussion:

- (1) Program Scholarship- Grant scholarship – whole thing & pay vendor 75% on # of people.
- (2) Orange Leaf formal proposal for fundraiser to benefit R&P.
- (3) Daddy/Daughter Dance: D.J./Photographer; partner with COA to bake cupcakes.
- (4) Summer programming is being created now; all vendors/coaches have been e-mailed.
- (5) Extended Day – walk over at 3:30 – stay to 5:30; snack/bathroom etc. until 4:30, activity 4:30-5:30 pick up
- (6) Jaime can create a new job application; she is in charge of hiring & posting. Jaime would present candidates to board for hire. Would like Marblehead Residents that are at least graduating seniors from High School.
- (7) Meeting w/Becky regarding SUP RFP and Devereux pavilion upcoming.
- (8) Looking into using a different Recreation database system.
- (9) We will be doing CPR & 1<sup>st</sup> Aid in Spring/Summer; Brendan Sheehan from Fire Dept.
- (10) Nov 1<sup>st</sup> - April 13<sup>th</sup> - No advertising; Chip looking into this.
- (11) Jackie: want to up pay similar to Wade's last year.

ii) Actionable items: None.

6) **Requests & Proposals:** Motions made and seconded to approve the following with all in favor:

- a) Badminton tournament: Fee waiver for rental; pending staffing fee. \$125 extra if they want floor done specifically for this event.
- b) Miles for Mary: Devereux Parking lot 8-10 October 21, 2017.

7) **Timekeeping:** Meeting Adjourned: 9:00 PM. Next meeting to be determined.

*Attachments: Meeting Notice and Agenda; Reports*