

Recreation and Parks Meeting Minutes

02/22/2018

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws.

- 1) **Called to order:** 7:00 PM.
- 2) **Attendance:** All present.
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the last meeting; all in favor.
- 4) **Old Business/updates:**
 - a) Stramski's: Discussion of Architect fees and locker rentals. Pete reported the information regarding locker rentals will go out with the upcoming notifications regarding pram rack permit renewals.
 - b) Fields: Discussion of usage fees, insurance certificates, and usage numbers.
 - c) Finance Committee Liaison's meeting: Chip reported everything went smoothly.
- 5) **New Business:**
 - a) Reynolds' Playground: Discussion regarding work done to date by Haley & Ward and the Huntress proposal attached. Motion made and seconded to hire Chris Huntress Associates for tasks 1 and 2 as outlined in the proposal for \$9k; all in favor.
 - b) Hiring: Discussion of hiring High School Seniors as seasonal and temporary staff. After discussion, Motion made and seconded to approve hiring people that have completed the 11th grade as seasonal and temporary staff with all in favor.
- 6) **Reports:** see attached. Addendum:
 - a) Superintendent:
 - i) Addendum: Board OK with splitting the cost of Porta-Potty at Redd's.
 - ii) Actionable items: None.
 - b) Recreation Supervisor:
 - i) Addendum: None.
 - ii) Actionable items: Motion made and seconded to approve sending the Recreation Assistant job description to the Compensation Committee for evaluation and wage amount; all in favor.
- 7) **Requests & Proposals:** Motion made and seconded to approve the request form B&S (attached) and waive fees; all in favor.
- 8) **Timekeeping:** Meeting Adjourned: 9:00 PM. Next meeting to be determined.