

TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

09-21-10

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Called to order:** 09-21-10 at 7:34 P.M.
- 2) **Attendance:**
 - a) Present (constituting a quorum): Derek, Linda, Sam, and Chuck.
 - b) Absent: Chip.
- 3) **Approval of Minutes:** Motion made and seconded (Chuck, Sam) to approve the minutes of the 9/7/10 meeting; all in favor.
- 4) **Reports: see attached. Addendum:**
 - a) Mike's: No addendum.
 - b) Brendan's:
 - i) Crocker bids: Request for bids is out; date of return NLT October 6th. Brendan still intends to ask Bob Titus from Highway for help with wall repair.
 - ii) Handicapped parking spot: recommendation has gone to the Selectmen for consideration at their 9/22/10 meeting.
 - iii) Fountain Park project (see attached): Board requested Brendan ensure all insurance is in compliance with the Town.
 - iv) Park 5: Packer has been repaired; invoice will be discussed with Town Administrator as it would deplete a large portion of current vehicle money should we pay it from the Parks budget.
 - v) Bud Orne Rink: Toby Reiley requests the Board's permission to have the area inside the rink by the zamboni doors re-graded. After discussion, board requested to have all the details of the project before any decision is made. Brendan will invite Toby to the Oct 5th scheduled meeting.
 - vi) Chandler Hovey: Jim Harshbarger of the Neck Association would like to meet with the Board to discuss care and maintenance of Chandler Hovey. After discussion, Board requested Brendan invite him and any other interested parties to the October 5th scheduled meeting.
 - vii) Flagpoles: Brendan distributed the quote from Accent Banner for maintenance and repair of the flagpoles at Fort Sewall, Chandler Hovey, and Seaside. Discussion of funding. Board agreed the Coffin Fund could be used for Fort Sewall. After discussion, **Motion** made and seconded (Chuck, Sam) to remove the flagpole at Seaside as soon as possible for safety reasons; all in favor. Board agreed to appeal to the public for donations to replace the flagpole; Brendan will discuss the matter and seek publicity with the Marblehead Reporter.
- 5) **Appearance(s):**
 - a) **Boot camp program:** Instructors and members of B&S boot camp; Brian Gray, 1 Shepard St. Parties appeared to discuss boot camp's use of outdoor Town properties prior to the 7:00 AM Town noise ordinance and complaints from neighbors. After discussion, **Motion** made and seconded (Sam, Chuck) to allow B&S to run the Recreation and Parks' boot camp at Seaside Park until the end of October starting at 5:30 AM; all in favor. It was agreed that once the program moves inside the issue of having a program outside at 5:30 AM will be revisited. Suggestion was made that the MHS field house be considered for use prior to 7:00 AM to comply with all Town noise ordinances. Mike will investigate if the facility is available.
 - b) **Bob Gladstone:** Appeared to discuss the \$100.00 fee for each of 7 Pack 79 Cub Scout dens to use the Community Center for up to 1 weekly meeting in a year; is hoping for a discount. Matter was tabled until office provides the board with the current list of non-profit users meeting schedules.
- 6) **Old business:** None.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

7) **New business:**

- a) Correspondence (see attached): No action items. Board would like to see a new fence installed around Memorial Park.
- b) Sam:
 - i) Requested the street trees around the Community Center be trimmed; Brendan will contact the Tree Warden.
 - ii) Inquired what the bill for Sentry Fencing was for; Brendan informed him of the project at the old "Living Lawn" area.
- c) Chuck: Requested the bench outside the Community Center be painted and have the clock in the Conference room set to the right time.

8) **Timekeeping/Scheduling:**

- a) 9:05 PM: Meeting adjourned.
- b) Next meeting scheduled: Tuesday October 5, 2010 at 7:30 PM in the Marblehead Community Center.

Respectfully submitted: Ric Reynolds, Department Clerk

Attachments:

- *Notice of meeting/agenda*
- *Recreation Supervisor's report*
- *Superintendents report*
 - *Fountain Park project pamphlet*
 - *Accent banner quote*
- *Information:*
 - *Notification to site mailing list (1)*
 - *Legal notice (1)*
 - *Notifications to abutters (2)*



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey St., Marblehead, MA 01945 Room: Conference

Tuesday
Day of week

Sept.
Month

21
Date

2010
Year

7:30 PM
Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

✓ Approval of minutes from previous meeting – September 7, 2010

✓ 7:30 B&S Fitness

✓ Reports:

Superintendent Brendan Egan and Assistant Superintendent C Michael Lane

✓ Discussion:

1. Field Updates

Old Business

New Business

Next Meeting: October 5, 2010 7:30 p.m.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: September 16, 2010

Assistant Superintendent/Director of Recreation Report

September 21, 2010

RECREATION

Enrollment is currently underway for all Fall & Winter programs with the exception of the ski program. Attitash still has NOT made available this years pricing. Brochures went out to all school age children in grades K - 6 the 2nd week of school. Plans are proceeding well for this years Touch-A-Truck event with Bob Donovan being the major donator of equipment. This weekend is the Breast Cancer Walk which is held at Devereux.

I am working on a new program with MHTV, Young Broadcasters of America and the Rec. Dept. to offer a communication program to children. This program will be held at the MHTV studio.

Publicity for all programs has been done with MHTV and the M'head Reporter.

BEACH

I continue to open and clean the restrooms daily as well as litter patrol at the beach. I have been performing minor work on the boats and now they have been shrink wrapped for the winter.

Recreation Commission Meeting
September 21, 2010
Superintendent's Report

Field Work

The guys have begun fall field work and will continue until all of the fields have received the appropriate fertilization and seeding. All fields have been line at least once for fall sports.

Crocker Park

The Request for Bids has gone out for the Crocker Park pier head project and are due back October 6, 2010. The bathroom bids will be going out in a week and will be due back mid October.

Fountain Park

I met with Jessica Barnett, President of the Rotary Club of Marblehead Harbor, and other members of Rotary to discuss the improvement project at Fountain Park. They have put together a flier they would like to distribute to residents who are interested in donating to the project. Please look it over and let me know if you have any questions.

Flag Pole Work

I met with a representative of Accent Banner today to look at refurbishing / replacing some of the flagpoles in our parks. There are two flagpoles (Chandler Hovey, Ft. Sewall) that need to be refurbished and one that needs to be replaced (Seaside). The Seaside flagpole is starting to rot at the base and has developed a crack about $\frac{3}{4}$ of the way up. I have secured a new 55' aluminum flag pole from Youth Soccer / School Dept. at no cost to us. I have been working with Doug Gordon on the removal of the current wooden flagpole and will coordinate with him on the installation of the new flagpole.

The parts for the flagpoles at Chandler Hovey and Ft. Sewall will allow us to secure the line in a locked box at the bottom of the flagpole. This will prevent vandalism and allow us to raise and lower the flags without assistance from the Tree Department.

Park 5

Park 5 is back and in use. I am waiting on a final invoice on the repairs, which has been estimated to be around \$3,800.00.

Bud Orne Rink

During the winter the ice around the Zamboni door tends to melt when the sun is out. Water builds up from the Zamboni as it drags slush and water when it exits the ice. Tobey Reiley would like to re-grade the surface by the Zamboni door. Artie Graves (Highway) will be assisting the rink group to make sure water will drain all winter from the doorway. Tobey would like to address the Recreation Commission at a future meeting about their plans for the rink.

New Business:

1. Tobey Reiley – attend future meeting
2. Jim Harshbarger – 101 Harbor Ave. would like to be on a future agenda to discuss maintenance, safety and other issues at Chandler Hovey.

Accent Banner – Quote

Date: 9/21/10

Contact: Greg Cook

To: Marblehead Recreation and Parks Department

Contact: Brendan Egan

Ph: 781-631-3350

Fax: 781-639-3420

Thank you for contacting Accent Banner for your flagpole project. Below is the pricing information that you requested.

Job Description: Misc Parts and Labor to refurbish City Flagpoles

Quantity	Item	Description	Unit Price	Extended
2	350045	Cleat Cover Box for Padlock	113.00	226.00
2	HC-8	Halyard Cover	140.00	280.00
1	FIHD	Fiberglass Replacement Door	87.00	87.00
1	Misc	Misc parts – weight, beaded retainer ring, snap hooks etc.	125.00	125.00
1	Re-Rope	Climb Re-rope Flagpole at Seawall Park (includes halyard)	500.00	500.00
1	380008	Ground Sleeve	218.00	218.00
1	370475	High Profile Aluminum Flash Collar	81.00	81.00
1	350001	Standard Cast Alum Cleat	10.60	10.60
1	340259	Pole Top Adapters	69.00	69.00
1	340136	RTS-125 Series Truck	58.00	58.00
1	SB108	8" Aluminum Ball	61.00	61.00
Total				1715.60

Sub-Total	
Tax	
Freight	TBD
Grand Total	

Quote Accepted by: _____
Signature

- Shipping point is FOB.
- Quote expires after 30 calendar days.

407 Rear Mystic Ave. Suite 25 Medford, MA 02155 Phone: 781-391-7300 / Fax: 781-391-6730

*Here's how you can
help preserve one of
Marblehead's
historically significant parks...*

1. Volunteer to help.

Contact Jessica Barnett,
2010-2011 President of
The Rotary Club of
Marblehead Harbor,
781-639-0624 or
jdharbar@comcast.net,
for more information.

2. Make a donation.

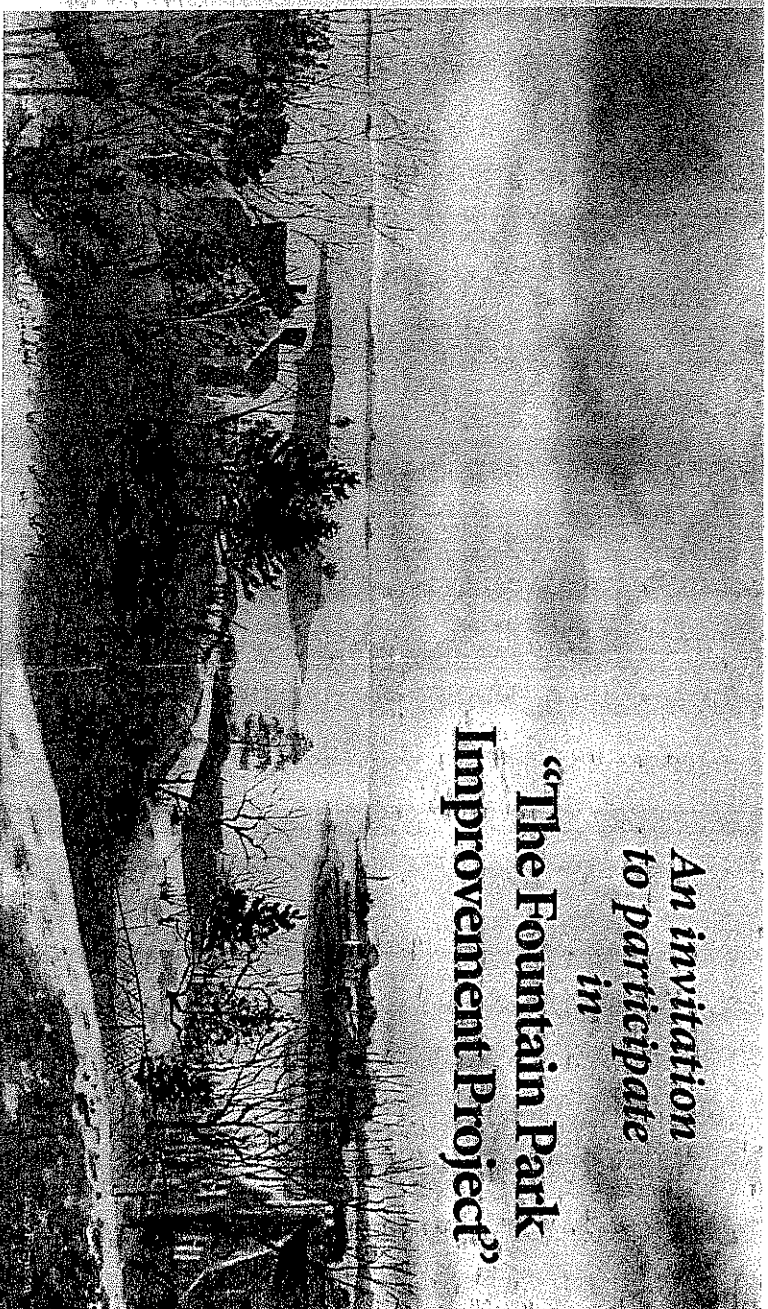
Make your check payable to
The Rotary Club of
Marblehead Harbor
and write "Fountain Park Project"
in the memo line.

Send your contribution to RCoMH

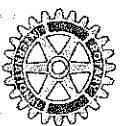
PO Box 941

Marblehead, MA 01945.

The Rotary Club of
Marblehead Harbor is a tax
exempt 501(c)(3). All donations are
tax deductible. And all donations
will be acknowledged and applied
in their entirety to The Fountain
Park Improvement Project.



*An invitation
to participate
in
"The Fountain Park
Improvement Project"*



The Rotary Club of Marblehead Harbor's
membership is comprised of business
people and professionals who seek to
build a better world of understanding
and peace through the service activities of
individual members, groups or the total membership,
while embodying the highest ethical standards and
the Rotary "Four Way Test." Visit www.rconh.org for
more information.

For more information about The Marblehead
Recreation and Parks Department, visit
www.marblehead.com.

Original watercolor of the view from Fountain Park,
titled "Gerry Island Sunrise,"
by Nancy Ferguson, member of The Rotary Club of
Marblehead Harbor.

Photos of Fountain Park by John Williams, Past
President of The Rotary Club of Marblehead Harbor.

Volunteers and Donations welcome!

**Saturday and Sunday
October 16 and 17
8 a.m. to 2 p.m.**

**Raindates:
October 23 and 24**

**Sponsored by
The Rotary Club of
Marblehead Harbor**

**in cooperation with
The Marblehead Recreation and
Parks Department**

Fountain Park...

The Historic Significance

Fountain Park, at one time known as Bailey's Head, was the site of a fort during the Revolutionary War and later the War of 1812 when it was called Fort Washington. In 1838, the land was donated to the inhabitants of Marblehead by James J.H. Gregory, who, among his many gifts, also gave the Town the bell in the tower of Abbot Hall. Fountain Park is located on Orne Street, opposite Old Burial Hill.

"In 1909, Historian Nathan Sanborn rhapsodized about the view from this area, 'It is as grand and beautiful an outlook as ever came within the range of mortal vision.'"



The Scope and Cost of the Project

Rotarians Tim Havens of RC Havens and Sons, Inc., and Robert A. Erbetta of Management Design Associates will be providing leadership for the project in cooperation with Brendan Egan, Superintendent of the Marblehead Recreation and Parks Department.

The scope of this project includes the freshening of six memorial park benches and re-roofing the pavilion to protect them before weather, and additional wear and tear cause more extensive damage.

The Benches: Funding Completed

There are seven benches in the park given in honor of

Jane Pearce Bauer
Richard Thorndike Hildreth
Gerald "Tex" Livingston
Margaret Marini-Sears
William F. McLaughlin
Francisco Monnar
Judith C. Skinner

The newest bench requires only minor cleaning. However, six of the benches have been worn by weather and the elements, and have graffiti carved into them. These will need extensive sanding and re-staining.

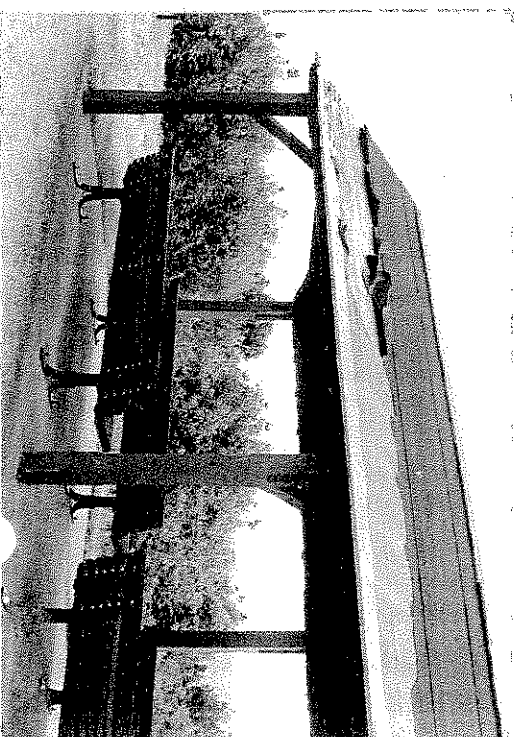
Steps to refurbish the benches include the careful removal of the plaques for cleaning; taping and protecting the metal elements; careful sanding of the wood, two coats of stain, and returning the plaques to their rightful places.

The estimated cost for refurbishing the benches is approximately \$125 for the materials and supplies. This money has already been raised through contributions of the patrons of The Farmers Market on September 4, 2010 to the Rotary Club of Marblehead Harbor.

The Pavilion: Half-Way to Funding Goal
The pavilion roof is in poor condition and will need to be entirely replaced both for aesthetic reasons and to protect the structure. The cost to re-roof the pavilion is estimated at between \$2,000 to \$2,250.

In August 2010, the Rotary Club of Marblehead Harbor pledged \$1,125 as a lead contribution toward the project with the hope that the community would also invest in this effort to maintain one of Marblehead's historic and beautiful parks.

What remains of the existing roof will be completely removed. The new roof will be of an architectural grade.





**NOTIFICATION TO THE SITE MAILING LIST
PUBLIC INVOLVEMENT PLAN
FORMER CHADWICK LEAD MILL SITE
SALEM / MARBLEHEAD, MASSACHUSETTS
MassDEP RTN # 3-12695**

September 1, 2010

To Whom It May Concern:

In accordance with the remedial response action process under the Public Involvement Plan (PIP) for the Former Chadwick Lead Mill Site, please be advised that the following documents have been added to the local repositories:

- Amended Phase III Remedial Action Plan. This Report was submitted to the Massachusetts Department of Environmental Protection (MassDEP) on August 31, 2010 and was prepared in accordance with the Massachusetts Contingency Plan (MCP 310 CMR 40.0850).
- Phase IV Remedial Implementation Plan. This Report was also submitted to the MassDEP on August 31, 2010 and was prepared in accordance with the MCP (310 CMR 40.0870).
- A copy of each submittal has been added to the two repositories established for the site – Abbott Library located at 235 Pleasant Street in Marblehead; and The Enterprise Center located at 121 Loring Avenue in Salem.

Per the PIP Plan, a 20-day comment period has been established for the public to submit comments on the Reports. Please submit all comments by September 21, 2010 in writing or via email to:

Michael Apfelbaum, P.G. mapfelbaum@woodardcurran.com
Woodard & Curran
35 New England Business Center
Andover, MA 01810

Please be advised that an additional public notice is being prepared to inform the public regarding the upcoming planned remediation activities at the Site. Currently, the remediation work is scheduled to begin in late October 2010. According to MassDEP regulations, interested parties may request a public meeting. However, additional information about the project will be available on both the Salem and Marblehead municipal websites.

For more information, contact the applicant's representative, Michael Apfelbaum, at Woodard & Curran Inc., (978) 557-8150.

Park + Rec
FYI



Town of Marblehead Planning Board

Mary Alley Municipal
Building
7 Widger Road
Marblehead, MA 01945
Telephone: 781-631-1529
Fax: 781-631-2617

Legal Notice Smart Growth Overlay Public Hearing Marblehead Planning Board

The Marblehead Planning Board will hold a public hearing on the application of ICECAT LLC of Swampscott, MA, pursuant to section 200-44 smart growth overlay district zoning for a mixed unit development with 17 residential units and commercial space located at 94 Pleasant Street (Assessor Map 129 Lot 20) within a smart growth overlay district. This public hearing will be held under Section 200 -44 of the Marblehead Zoning Bylaw on **Tuesday September 21, 2010 at 7:30 pm in Abbot Hall**, in the Auditorium. All interested persons are invited to attend. Plans are on file and available for review at the office of the Town Engineer Mary Alley Building 7 Widger Road.

Philip Helmes
Chairman

**Notification to Abutters under the Massachusetts Wetlands Protection Act and
Marblehead Wetlands Protection Bylaw**

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is
MOORE TRUST OF 2001, BARBARA MOORE, TRUSTEE
137A FRONT ST., MARBLEHEAD, MA 01945
2. The name and address of the applicant's representative is
PATROWICK LAND DEVELOPMENT ENGINEERING
14 BROWN ST., SALEM, MA 01970
3. Type of application (circle appropriate bullet below):

→ ☒ The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).

 - The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
 - The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
4. Location of proposed activity: 137A FRONT ST.
5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday and from 8:00 AM to 6:00 PM on Wednesday and from 8:00 AM until 12:30 PM on Friday.
6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below:

 - Applicant at _____
- ☒ Applicant's representative at 978-836-6400
7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, 7 Widger Road, Marblehead, MA 01945 by calling 781-631-1529 during normal business hours as previously indicated above.
8. Notice of the public hearing to include the date and place will be published in either the Marblehead Reporter, Salem Evening News, or the Lynn Item least five (5) business days before the hearing.
9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.
10. You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.

You are here: [Home](#) > FormsFYI**Notification to Abutters****Notification to Abutters Under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw**

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is

Mr. John Arnold
8 Fountain Inn Lane
Marblehead, MA 01945

2. The name and address of the applicant's representative is

William H. Kelley
Kelley marine Resources
123 Pleasant Street
Marblehead, MA 01945

3. Type of application

- ☒ The applicant has filed Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge or alter an area subject to protection under the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
- ☐ The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
- ☐ The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

4. Location of proposed activity

8 Fountain Inn Lane
Marblehead, MA 01945

5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Municipal Building, 7 Widger Road, Marblehead, MA 01945 (781 631-1529) between the hours of 8:00 AM and 5:00

PM on Monday, Tuesday and Thursday and from 8:00 AM to 7:30 PM on Wednesday and from 8:00 AM until 1:00 PM on Friday.

6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below

Applicant at

Applicant's representative at

Kelley Marine Resources
123 Pleasant Street
Marblehead, MA 01945

7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, Mary A. Alley Municipal Building, 7 Widger Road, Marblehead, MA 01945 by calling 781 631-1529 during normal business hours as previously indicated above.

8. Notice of the public hearing to include the date, time and place will be published in the local newspaper indicated below at least five (5) business days before the hearing.

☐ Marblehead Reporter

☐ Lynn Item

☒ Salem News

9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.

10. You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978 694-3200) regarding this application and the Wetlands Protection Act.

Continue