

Recreation and Parks Meeting Minutes

09-07-10

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chairman Chip Osborne called to order the September 7, 2010 meeting – 7:30 p.m.
- 2) **Attendance:**
 - a) **Present** (constituting a quorum): Chip, Derek, Sam, Chuck and Linda
 - b) **Absent:** none
- 3) **Minutes:**
 - a) **Motion** made and seconded (Linda, Sam) to approve minutes of the 08/17/10 meeting; all in favor.
- 4) **Appearance:**
 - a) Mary Levine, Katie Farrell and the Disabilities Commission appeared to discuss the Commission approving a handicapped parking space at Crocker Park. Mary feels the Crocker Park is an ideal location for a handicapped Parking spot and has worked with various town departments for approval along with the State Disabilities Commission. Chip initially felt it would be dangerous but now feels there is enough room. A post should be placed in the middle of the walkway through the park at each end, to prevent cars from driving through. Spot would be for park use only. After discussion: **Motion** made and seconded (Chuck, Linda) to proceed with a designated handicapped parking spot and have Brendan work on signage; all in favor.
 - b) Brian Gray – 1 Shepard St. appeared to discuss the noise coming from the Recreation Department's program at the Village School Track at 5:30 in the morning. Mr. Gray was concerned with the level of noise coming from participants at they arrived and participated in the Recreation Department's Boot Camp program. He has talked with Dr. Dulac about the noise and a meeting was held with Mike Lane, Rec. Supervisor and Brian Salzer, School Business Manager and B&S Fitness. After discussion:
 - i) **Motion** made and seconded (Derek, Linda) to have our program (Boot Camp) stop using town property and move indoors with those who choose not to move indoors being refunded their registration fee; all in favor.
 - ii) Chip felt there is a need to have a formal start time for every park under Recreation & Parks jurisdiction. **Motion** made and seconded (Chuck, Linda) that no noise making activities start prior to 7:00 AM Mondays – Saturdays and 8:00 AM on Sundays in compliance with Town noise ordinance; 4 in favor (Chuck, Linda, Chip, Derek), 1 opposed (Sam).
- 5) **Reports: (see copies) Addendum:**
 - a) **Mike:** see attached
 - b) **Brendan:** see attached
 - i) Discussion: Varsity softball field has been completed. Total cost at this time is \$14, 432.12. Chip and Derek feel that the School Dept. and Youth softball should know the job is done, the scope of the job and that it is on school property. Rec & Park will pay the overage.
 - ii) Discussion: National Philanthropic Trust would like to make a donation to be used for the rink. Brendan spoke with Bob Ross about setting up a separate account for the rink. Bob said a vote of the commission is needed to set up a separate rink account. A motion was made and seconded (Derek, Sam) to establish a Bud Orne Rink Account; all in favor.

6) **Old Business:**

Chip met with Mike Lane, Tony Sasso and John McGinn to discuss the early retirement buyout Mike was looking into. It is a broad piece of legislation that deals with buying out contracts and gives the Town Manager / Administrator the decision to accept it or not. The feeling is it would be too costly for the town to accept. It was suggested that Mike look into giving the town a year's notice on retirement and he would receive a 10 week bonus.

7) **New Business:**

a) Chip:

- i) Single and Double A infields at Gatchells need work. Brendan will look at the fields and come up with a plan to work on them before next season.
- ii) Notify Mike Girardi that the Hit Zone is a private business and we cannot rent Seaside Park to a for-profit.
- iii) Asked Brendan to contact Jeannine Camarda about the Dog Park.

b) Brendan:

- i) The Bob Glabicky sign has been installed at Gatchells Green.
- ii) Cove Lane Stabilization project is complete.
- iii) Vandalism continues at Seaside Tennis Courts.

8) **Timekeeping:**

- a) **Adjournment:** The board adjourned the meeting at 9:09 p.m. The next meeting has been rescheduled for 7:30 PM Tuesday, September 21, 2010 at the Marblehead Community Center.

Respectfully submitted: Brendan Egan, Superintendent



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey St. Marblehead, MA 01945 Room: Conference Room

Tuesday
Day of week

September
Month

7
Date

2010
Year

7:30 p.m.
Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approval of minutes from previous meeting – August 17, 2010

7:30 Disabilities Commission – Parking at Crocker Park

8:00 Recreation and Park Department use of school fields

Reports:

Superintendent Brendan Egan and Assistant Superintendent C Michael Lane

Discussion:

1. Field Update
2. Town retirement buy out – report from Chip Osborne

Old Business Discussion

New Business Discussion

Next Meeting: September 21, 2010 7:30 p.m.

Please note that this agenda is subject to change.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Chip Osborne

Posted by: Brendan Egan

Date: September 1, 2010

Recreation Commission Meeting
September 7, 2010
Superintendent's Report

Field Work / School Prep

Fertilizing

The athletic fields have been fertilized and are ready to go for the Fall sports season. We will be applying an organic nematode (Grub Guard) on Seaside and Veterans field to combat the yearly grub problems that come out in late September.

Veterans

The softball field has been completed and the staff is going through and installing the new base anchors, re-cutting the edges and repairing the grass in the outfield. The guys did a great job getting this project done and deserve to be recognized for their time and work. The final price of the project came in at: \$14,432.12. With the School Dept. and Youth Softball both contributing \$4,000 we will be paying the remaining \$6,432.12.

Piper

The new sod which was installed has taken nicely. The first game to be played on the field will be varsity soccer on September 15 followed by the first home football game on September 16.

School Prep

The staff has been busy getting all of the school properties cut and ready for the first day of school. We did shift gears on Friday and prepared Devereux Beach for the arrival of Hurricane Earl, which didn't bring us anything but rain.

Crocker Park

I will be meeting with Dan Lynch and Becky Curran this week to go over the bid specs for the bathroom and pier head projects at Crocker. I would like to have the bids out at some point next week and back to us the first week of October. This would give us the month of October to do the pier head work.

Fountain Park

I was approached in July by Jessica Barnett of the Rotary Club of Marblehead Harbor about possible service projects for their organization. One of the projects we talked about was refinishing the benches and replacing the roof on the pavilion at Fountain Park. After speaking with her organization they have agreed to take on this project. Under the guidance of Tim Havens and Bob Erbetta, the Rotary Club of Marblehead Harbor will be refinishing the benches and replacing the roof on the pavilion at Fountain Park the weekend of October 16-17, 2010. I will be meeting with Jessica, Tim and Bob tomorrow at Fountain Park to discuss the project and talk details.

Rink Donation Account

I received a call from the National Philanthropic Trust Association regarding a donation for the Bud Orne Rink. They wanted to make sure that a donation for the rink would be used only for the rink. As this will be an ongoing maintenance issue the best thing to do is to create a separate donation account for the rink. After talking with Bob Ross in Finance, he agreed and said the Commission should vote on establishing a Bud Orne Rink donation account.

Park Vehicles

We had a tough week with vehicles last week. Park 10 suffered a number of problems and is out of commission for good. The truck was due to be replaced with a hand-me-down from the Water Dept. but we were hoping to make it through the early fall. We will make due until the Water Dept. gets their new truck and we get their used one.

Park 5 (the "Packer") was towed to Taylor and Lloyd in Bedford and is in need of a Turbo and IPR Valve. The parts have been ordered and I hope to have it back up for this weekend.

Old Business:

1. Glabicky bench and sign are up
2. Cove Lane project has been completed
3. Ongoing vandalism at Seaside tennis courts

Assistant Superintendent/Director of Recreation Report

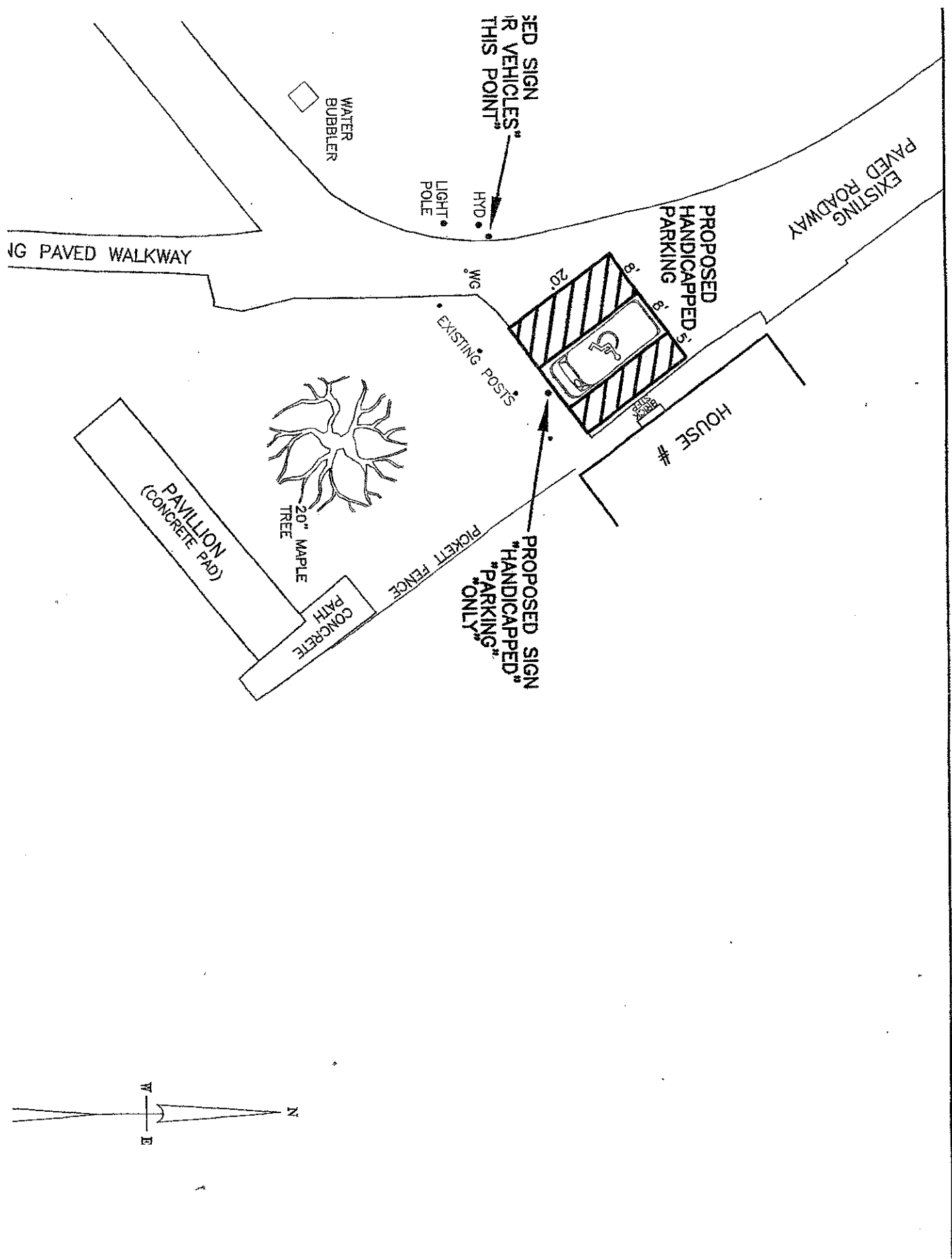
September 7, 2010

RECREATION

All summer "rec." programs ended last week with our final Magicians Sports Clinic in Girls Lacrosse being offered. The boats are out and on drydock although I have yet to build a rack to get them off the ground for the winter months. I will begin this project next week. The new brochure will be distributed soon to all the schools K-6. I have scheduled time to be interviewed on MHTV to promote these programs as well as a pending interview with the Reporter. As always our best advertising is word of mouth and by the positive comments I received at the end of the summer cook-out for all our programs on the last day the parents of our participants were more than excited with our programs.

BEACH

The beach season ended as the hurricane was scheduled to head our way. Brendan had the staff pack up the facility and prepare it for the storm which, as you know never came. Oh well, it was time to do this work. I will continue opening and cleaning the restrooms as well as picking up the litter from the beach and parking lots daily when the weather is good through October. The number of residents and nonresidents who appreciate the service of having the restrooms is numerous and as you are aware, the litter continues to be a problem.



September 10, 2010

Board of Selectmen

Abbot Hall

18 Washington Street

Marblehead, MA 01945

Dear Board of Selectmen,

At the meeting of the Recreation and Parks Commission on Tuesday, September 7, 2010 the Commission voted to recommend the creation of one (1) handicapped parking spot at Crocker Park and to allow vehicular access for the handicapped parking spot. All other vehicles would be excluded. The Commission supports the creation of the spot in accordance with the Massachusetts Office of Disability's published Handicapped Parking Regulations and would like to ask for the Board of Selectmen's support.

Please find attached a drawing, by the Town Engineer, showing the location of the handicapped parking space. The space will be clearly marked and have appropriate signage as indicated in the published Handicapped Parking Regulations. Thank you for your time and consideration in this matter.

Sincerely,

Brendan Egan

Superintendent

Marblehead Recreation & Parks Department