

# TOWN OF MARBLEHEAD

## Recreation & Parks Department



### Recreation and Parks Meeting Minutes

08-17-10

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Called to order:** 08-17-10 at 4:13 P.M.
- 2) **Attendance:**
  - a) Present (constituting a quorum): Chip, Derek, and Linda.
  - b) Absent: Chuck and Sam.
- 3) **Approval of Minutes:** **Motion** made and seconded (Derek, Linda) to approve the minutes of the 7/13/10 and 8/4/10 meetings; all in favor.
- 4) **Reports: see attached. Addendum:**
  - a) Mike's:
    - i) Discussion of the sailing fleet. Fleet consists of 6 "Precisions", 3 of which are rigged. Boats get rotated to cut down on wear and tear.
    - ii) Brendan distributed a summary sheet of beach deposits (attached) for the board's information.
  - b) Brendan's:

Linda inquired about athletic field lining. Brendan has coordinated with the A.D. and scheduled all lining to be done by next week.
- 5) **Appearance:**

Don Morgan appeared to discuss the Trails Committee proposal for the back of Seaside Park (attached). After discussion, **Motion** made and seconded (Derek, Linda) to allow the Trails Committee to immediately proceed on their work goals for fall 2010 and winter 2010/2011 items one and two as outlined on their proposal; all in favor.
- 6) **Old business:**
  - a) Fall field and school preparation: see Brendan's report.
  - b) Header's Haven:
    - i) Current structure: Board agreed current structure is in general disrepair and needs to be removed. **Motion** made and seconded (Derek, Linda) that the existing structure needs to come down in its entirety with the exception of any pieces that may be preserved for ornamental or functional purposes in order to have a "clean slate" for the new playground; all in favor.
    - ii) Future Structure: Brendan has received a second set of drawings for the new facility and has a meeting to discuss them with the Family Fund scheduled for September 2, 2010. The plan is to build the new playground in the same footprint as the existing one once it is removed by this fall. Brendan will also be discussing a maintenance fund for the new playground at the September 2<sup>nd</sup> meeting.
  - c) Sports Sub-committee update: Linda reports that she has coordinated all fall field scheduling and will have a finalized schedule available shortly.
  - d) Linda: Inquired on the progress of the sign for Glabicky Field. The staff has been so busy with field maintenance they haven't had time to make signs; Brendan will coordinate as work schedule allows.
  - e) Crocker Park handicap parking: Brendan and Linda will coordinate a site visit to gather information regarding the feasibility of a space.
  - f) Float storage agreement: Board agreed the agreement (attached) will be kept the same as last year.

7) **New business:**

a) **Correspondence (see attached):**

i) Permit applications:

(1) Facility Permit: Dale Smith – Cub Scouts. **Motion** made and seconded (Linda, Derek) to approve and waive fees; all in favor.

(2) Park permit: Julie Castner – Devereux Beach. **Motion** made and seconded (Linda, Derek) to approve; all in favor.

ii) FYI – 3 Notices to Abutters: No action required.

b) **Derek:** Wants to invite representatives of Marblehead Football to do a site visit of all the athletic fields they use to see how much work has gone into preparing the grounds for this season's use. Discussion ensued of how much money and manpower has gone into the fields; Board agreed that the 6 man Park Department crew deserves to be commended for how good all the fields look. Chip also suggested a meeting with Marblehead Baseball at Seaside should be considered; Board agreed to recommend that all the various sports groups visit the fields they use and see how much work has been done to prepare the fields for the upcoming season.

8) **Timekeeping/Scheduling:**

a) **5:10 PM:** Meeting adjourned.

b) **Next meeting:** scheduled for Tuesday September 7, 2010 at 7:30 PM in the Marblehead Community Center.

**Respectfully submitted: Ric Reynolds, Department Clerk**

**Attachments:**

- *Notice of meeting/agenda*
- *Recreation Supervisor's report*
- *Summary of beach deposits*
- *Superintendent's report*
- *Trails committee proposal (2 pages)*
- *Float storage agreement (2 pages)*
- *Permit applications (2)*
- *Notice to abutters (4 pages)*



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation & Parks Commission**

Name of Board/Committee

Address of Meeting: 10 Humphrey St, Marblehead, MA 01945 Room: Conference

<u>Tuesday</u>	<u>August</u>	<u>17</u>	<u>2010</u>	<u>4:00 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

Approve Minutes of previous Meeting(s): August 4, 2010

Reports: Superintendent Brendan Egan, Assistant Superintendent C Michael Lane

Discussion:

1. Don Morgan - Trails Committee
2. Fall field and school preparation
3. Headers Haven
  - A. current structure
  - B. future structure
4. Sports Committee update

New Business Discussion

Old Business Discussion

Next Meeting: September 7, 2010 7:30 p.m.

Please note that this agenda is subject to change.

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 8/13/10

# Assistant Superintendent/Director of Recreation Report

August 17th, 2010

## **RECREATION**

Magicians Sports Clinics are winding down with Football Clinic last week, the 2nd Boys Lax. clinic being held this week and Girls Lax. next week. The Playground, sailing and tennis programs are in there final days as well. Today Gerry held their last "beach day" and it was a beauty. This Thurs. is Seaside's last "Beach Day" and we are hoping it is as nice. Friday is our end of the year barbecue. This summer the Playground programs were only forced to head inside twice, the sailing lessons were grounded twice because of incimate weather and tennis lessons were only cancelled a couple of times. I will be performing an inspection on the sailing fleet soon and this Fall plan to do as much of the major work on the fleet now simply because there isn't enough time & good weather in the spring.

## **BEACH**

As reported two weeks ago business has dropped off as it does each August. However, overall the deposits are up this year (as is the water temp. 68 today!) over last year and from the time that we created a better environment at the Beach our deposits have steadily increased. I am happy to report that we are definitely more of a destination beach today than we were a few years ago. The Devereux Beach Recreation Facility is here. I have met with Erica Petersiel and had phone conversation with Paul Petersiel about business at Lime Rickey's. It is my understanding that he is interested in renewing his contract next year.

<b>Beach 2008</b>	<b>26-470-630-4245 R-194</b>	
<b>Deposit Dates:</b>	<b>Sub totals</b>	<i>Running totals:</i>
7/1/08	\$ 625.00	\$ 625.00
7/9/08	\$ 205.00	\$ 830.00
7/14/08	\$ 3,360.00	\$ 4,190.00
7/21/08	\$ 2,620.00	\$ 6,810.00
7/30/08	\$ 1,745.00	\$ 8,555.00
8/5/08	\$ 1,240.00	\$ 9,795.00
8/18/08	\$ 3,555.00	\$ 13,350.00
9/5/08	\$ 3,270.00	\$ 16,620.00
<b>Total:</b>	<b>\$ 16,620.00</b>	

<b>Beach 2009</b>	<b>26-470-630-4245 R-194</b>	
<b>Deposit Dates:</b>	<b>Parking</b>	<i>Running totals:</i>
7/6/09	\$ 1,085.00	\$ 1,085.00
7/13/09	\$ 4,870.00	\$ 5,955.00
7/26/09	\$ 3,122.50	\$ 9,077.50
8/2/09	\$ 2,045.00	\$ 11,122.50
8/9/09	\$ 2,005.00	\$ 13,127.50
8/18/09	\$ 3,910.00	\$ 17,037.50
8/24/09	\$ 1,120.00	\$ 18,157.50
9/7/09	\$ 1,720.00	\$ 19,877.50
<b>Total:</b>	<b>\$ 19,877.50</b>	

<b>Beach 2010</b>	<b>26-470-630-4245 R-194</b>			
<b>Deposit Dates:</b>	<b>Parking:</b>	<i>Running totals:</i>	<b>Rentals:</b>	<i>Running totals:</i>
6/25/10	\$ 915.00	\$ 915.00	\$ -	\$ -
6/29/10	\$ 2,010.00	\$ 2,925.00	\$ 15.00	\$ 15.00
7/5/10	\$ 3,630.00	\$ 6,555.00	\$ 20.00	\$ 35.00
7/11/10	\$ 1,575.00	\$ 8,130.00	\$ 425.00	\$ 460.00
7/18/10	\$ 3,700.00	\$ 11,830.00	\$ 150.00	\$ 610.00
7/25/10	\$ 1,910.00	\$ 13,740.00	\$ 125.00	\$ 735.00
8/1/10	\$ 2,365.00	\$ 16,105.00	\$ 190.00	\$ 925.00
8/11/10	\$ 1,775.00	\$ 17,880.00	\$ 70.00	\$ 995.00
8/17/10	\$ 1,735.00	\$ 19,615.00	\$ 130.00	\$ 1,125.00
		-		-
		-		-
		-		-
		-		-
		-		-
		-		-
		-		-
<b>Total:</b>	<b>\$ 19,615.00</b>		<b>\$ 1,125.00</b>	

**Recreation Commission Meeting**  
**August 17, 2010**  
**Superintendent's Report**

**Field Work / School Prep**

✓ **Veterans**

The softball field has taken a little longer than anticipated. We have received four (4) more truckloads of infield mix than anticipated. The guys are down to the top layer of infield mix and will be working in the Pro's Choice soil conditioner this week. Softball has moved all of their games off the field for the remainder of the season.

✓ **Piper**

After our last meeting I met with Todd Norman at Piper and we discussed sodding areas of the field. It was decided the middle of the field had some large areas where the sod from last year was thin. Last week 4,250 sq feet of new sod was laid on the center sections of the field. I have worked with the Athletic Director to keep all teams off the field until September 15.

✓ **Hopkins / Upper Middle**

These fields continue to look great heading into the season. Both received fertilizer in the last two weeks.

✓ **School Prep**

The Park staff has been busy spreading playground fiber and getting the schools ready for the first day. We are trying to make use of the summer help while they are still here. The only schools left to address with fiber are Glover and Eveleth. All of the remaining fiber will be placed in Town Parks (Seaside and Bud Orne).

I have been working with the new Athletic Director, Mark Tarmey regarding the start of fall sports practices. I have gone over the schedules with the Park staff and will have the fields lined and ready for the start of practices next week.

✓ **Crocker Park**

- Bathrooms: I have received the specs back from the building inspector and will be working with Becky Curran on getting a bid together for early September
- Pierhead: I will be meeting with Dan Lynch on doing a new set of drawings to cover just the pierhead and stairs to go out to bid in September with work to be completed by the end of October.

✓ **Stramski**

I spoke with the Building Inspector regarding the developer who is building the houses at the beginning of Stramski Way. He was going to call Artisan Development and ask them not to use our parking area as a staging area for his project. The parking lot has since been clear of materials.

## HISTORICAL POINTS

1895: original Seaside Park laid out  
1902: playground installed  
1906, 1913 & 1947: land acquired to expand the park

Seaside Park is now 33.7 acres and we estimate the forested area at just over 20 acres.  
We also estimate there are about 4,000 feet of trails (about ¾ mile)

## TRAIL LAYOUT (SEE ATTACHED MAP)

**Main Trails:** Seaside Cliffs Trail (west side of Park from soft ball diamond to Harbor Side view point.  
Crow Fly Trail (east side of Park from tennis courts to meeting Sea Side Cliffs Trail near harbor view point (south end of the Park).

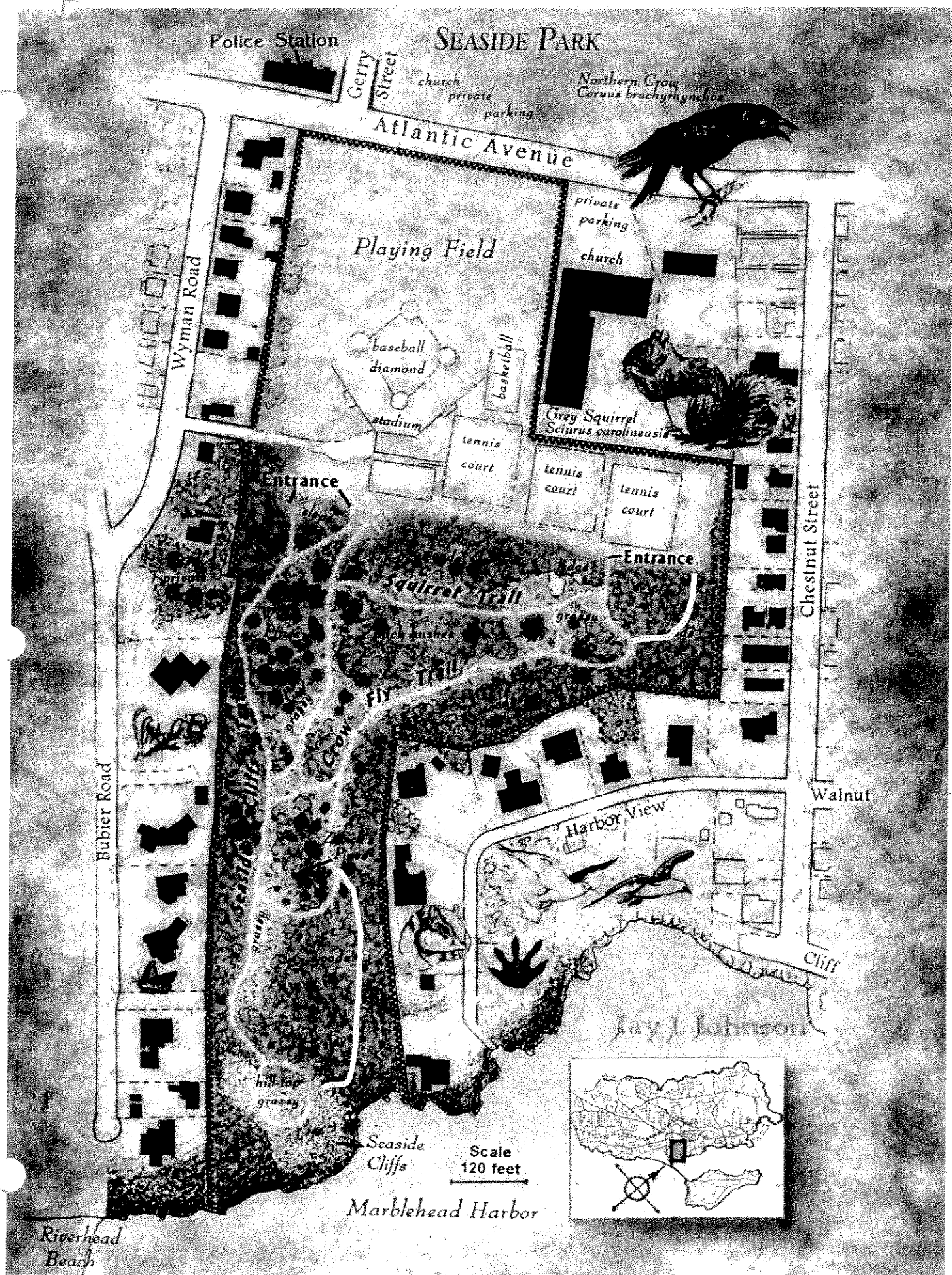
**Minor Trails:** Squirrel Trail east –west trail between two main trails near the tennis courts (north side of park). There are several other minor trails from the main trails out to private property adjoining the Park and there are many small connecting trails.

## TRAILS COMMITTEE WORK GOALS FOR FALL 2010 AND WINTER 2010/2011

1. Cut invasive plant species adjacent to the two main trails being careful to limiting work to vegetation located on town property.  
Invasive plants include Oriental bittersweet, multiflora rose, and Norway maple. There are occasional patches of Japanese knotweed and winged euonymus.
2. Trim vegetation along the sides of Crow Fly Trail and where needed along the Seaside Cliffs Trail to make the two main trails more comfortable and tick proof.

## FUTURE TRAILS COMMITTEE WORK GOALS

Repair eroded and muddy trail sections  
Re-grade and re-route trail sections, if needed  
Cut fallen limbs if they represent a danger to trail users  
Cut invasive plant species in the interior sections of Sea Side Park  
Protect views from knoll overlooking Marblehead Harbor with selective vegetative trimming  
Improve Trail entrance signage  
Maintain and/or improve vegetative screening with neighboring houses  
Restore small pond ?





## FLOAT STORAGE AGREEMENT

THIS AGREEMENT was made (date) \_\_\_\_\_, between the Town of Marblehead, hereinafter referred to as "The Town", and (name) \_\_\_\_\_, the owner of a float(s) located at (address) \_\_\_\_\_, hereinafter referred to as "The Owner".

In consideration of the mutual covenants herein contained, the Town and Owner hereby agree as follows:

1. The Town agrees that the Marblehead resident owner may store said float on the Riverhead Beach property, under the jurisdiction of the Recreation & Parks Commission (The Commission). **Permits are valid from the Wednesday immediately following Labor Day until close of business on May 15<sup>th</sup> (or the following Monday if May 15 falls on a weekend).** The specific site will be designated by the Superintendent of the Recreation & Parks Department (The Dept.). The Recreation and Parks Commission reserves the right to void all permits under their jurisdiction at any time.
2. The Owner agrees that said float will be stored in compliance with the Commission's policies regarding storage (see policies: [www.marblehead.org](http://www.marblehead.org)). The Owner further agrees that if he/she does not remove said float by the removal date, the Town may remove said float and store it any place that The Commission deems desirable *with all associated fees to be paid by the Owner*. **All Storage fee(s) must be paid in full before said float(s) is/are allowed to be placed on Town property. Also, if any past due fees are owed they must be paid before a new permit will be issued.**
3. The owner agrees to full compliance with the provisions contained in this agreement; *otherwise, the Owner will pay the cost for The Commission to remove the float. Also, if the float is moved by the Commission the Owner will no longer be allowed to store said float on Town property. The float(s) must be labeled with the Owner's name clearly on the deck edge on one end in not less than 3" letters.*
4. Anyone doing major work on 30% or more of a float must apply for a construction permit as outlined in the Commission's policies.
5. No work other than painting shall be allowed except by separate special permit. Paint shall not be sprayed but may be applied by brush or roller using drop cloths only. Each float owner shall be responsible for clean up and removal of all debris and other materials used for the float storage and pre-launch work when the float is taken out in the spring.
6. The Owner agrees to indemnify and hold harmless the town, its agents, and employees from and against any liability damages, losses, claims, demands, and expenses whatsoever, including attorney's fees, which may arise directly or indirectly from the storage of said float as herein above provided in this Agreement.
7. In the event that the Owner shall sell or otherwise transfer said float while stored herein above provided, he shall immediately notify the Commission in writing of such sale or transfer. **Permits are not transferable.**
8. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, and assigns of the undersigned.

**NOTE:** David Haley of Marblehead Marine (781-631-5280) is the current caretaker of the storage area.

**Current Fee = \$1.25 per square foot (longest length x widest width)**

**Owner is responsible to ensure all figures are correct**

<u>Float Length</u>	<u>Float Width</u>	<u>Total square feet</u>	<u>X \$1.25</u>	<u>Total Fee:</u>
			X \$1.25	
			X \$1.25	
			X \$1.25	
			X \$1.25	
			X \$1.25	
			X \$1.25	
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			X \$1.25	
			X \$1.25	
<b>TOTAL FLOATS:</b>			<b>TOTAL FEE:</b>	

**Please make check out to "The Town of Marblehead".**

<u>Signature of owner:</u>	
<u>Printed name of owner:</u>	
<u>Mailing address:</u>	
<u>Telephone number:</u>	

**Office use:**

<u>Permit number:</u>	
<u>Check #:</u>	
<u>Total amount:</u>	\$
<u>Date received:</u>	


Application approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Superintendent, Recreation & Parks Department  
10 Humphrey St. Marblehead, MA. 01945**

# Marblehead Community Center rental permit application

Date of application: <u>8/16/2010</u>		Day & Date of event: <u>Monday, September 13, 2010</u>	
Room(s) desired (see below): <u>Lobby</u>			
Times (up to 3 hours, including set up & clean up time): <u>5:30 - 8:30 pm</u>		Name of Applicant: <u>Dale M. Smith</u>	
Event description & expected attendance (use separate page if needed): <u>Cub Scout Signup Night. There will be 5-10 cub scout volunteers, plus anywhere from 0 to 10 or 15 visitors signing up at any time</u>			
Rooms available for rentals:	Dining room	Conference room	Gym (note: no food or beverages allowed)
			Arts & Crafts room
			Game room
			Other
Security deposit (separate check due at time of application)*:		\$50.00	
Room fee (up to 3 hours):		\$50.00	
Fee for 2 rooms (up to 3 hours):		\$75.00	
Staffing fee (Friday 5 PM - Sunday 10 PM)		\$25.00 an hour (minimum \$75)	
COA Kitchen:	\$50.00 fee; \$50 Separate security deposit; must be in conjunction with a dining room rental		
Please see rental agreement (next page) for detailed information.			
* Note: special requests will be submitted at the next regular Commissioner's meeting for fee amounts and approval.			
Open fires (bonfires) and alcoholic beverages are prohibited on any properties under the jurisdiction of the Recreation & Park Department.			
It is expressly understood and agreed that the policies of the Recreation & Parks Commission and the Building Utilization Committee are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.			

Request fee waiver(s) due to hardship? (Determined at next Board meeting)		YES / NO
OFFICE USE:		
Park detail required? (see detail sheet)	Staffing required to staff facility?	Insurance required?
YES / NO	YES / NO	YES / NO
\$50.00	(\$75 minimum)	\$
*Security deposit	Staff Fee	Usage fee
Dates paid and check numbers		

Signature 

Name (Please print clearly) Dale M. Smith

Address 10 Fox Run Lane

Telephone (781) 639-4022

(Continued on next page)

Waiver request

# Application for park permit

Date of application: <b>8/16/10</b>	Name of applicant: <b>Julie Castner</b>
Do you plan on using any structures (Chairs, tables, etc.) at your event? (If yes, PLEASE describe structures and see the note regarding insurance below.)	
<div>YES</div> <div>NO</div>	

Day & Date of event: <b>8/24/10</b>	Times (up to 3 hours INCLUDING set up and clean up time): <b>6-10 pm</b>
--	---

Event description & expected attendance (use next page if needed):  
**Memorial for Allie Castner**

Facility desired (NOTE: Any seasonal parking fees are NOT included in the permit fee):  
**Devereux Bench**

Facilities:	Devereux beach - barbeque pavilion (2 grills in season)	Devereux beach - Garfield Pavilion (2 grills in season)	Gerry Playground (Stramski's) (2 grills in season)	Wedding ceremonies: Chandler Hovey Park, Crocker Park, Castle Rock	Other
Residents fee:	\$25.00			\$100.00 No Security deposit required	Fees based on request (* see note below); please describe on next page
Residents security deposit:	\$25.00				
Non - residents fee:	\$50.00				
Non - residents security deposit:	\$50.00				
Catered event (Clambake, etc.)	\$2 per person (minimum \$100.00) - \$50 Security Deposit				

Please submit 2 separate checks made out to "The Town of Marblehead" for the security deposit and fee.  
(The security deposit check will be destroyed once the area is checked if all trash was removed from the property)

A copy of a standard 1:3 million insurance certificate naming the Town of Marblehead as an additional insured is required to be filed with the application if any furniture or structures (chairs, awnings, etc) are going to be used during the event.

Applications must be made during regular business hours; standard applications take 1 - 3 business days to approve.

Only 1 standard permit for up to 3 hours of use allowed per day per applicant.

\* Note: special requests will be submitted at the next regular Commissioner's meeting for fee amounts and approval.

Cancellations/refunds: request in writing at least 5 business days before the scheduled event (sorry, no "rain out" refunds).

Open fires (bonfires) and alcoholic beverages are prohibited on property under the jurisdiction of the Recreation & Park Department.

It is expressly understood and agreed that the policies of the Recreation & Parks Commission are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.

Request fee waiver(s) due to hardship? (Determined at next Board meeting)		YES / NO
OFFICE USE:		
Park detail required? (see detail sheet)	Police detail needed? (631-1212)	Insurance required?
YES / NO	YES / NO	YES / NO
(\$125 per unit)	\$	\$
Detail fee	Usage fee	Other fee
Dates paid and check number(s)		

Signature  
**Julie Castner**

Name (Please print clearly)  
**7 Cottage St.**

Address  
**781-631-3350**

Telephone

Approved by: \_\_\_\_\_  
Superintendent, Recreation & Parks Department

\_\_\_\_\_ Date

## Notification to Abutters Under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is:

Stephen McHugh  
1 Beacon Street  
Marblehead, MA 01945

2. The name and address of the applicant's representative is

David A. Smith / Vine Associates-GZA GeoEnvironmental, Inc.  
372 Merrimac Street  
Newburyport, MA 01950

3. Type of application

- ☒ The applicant has filed Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge or alter an area subject to protection under the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
- The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
- The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

4. Location of proposed activity

1 Beacon Street  
Marblehead, MA 01945

5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Municipal Building, 7 Widger Road, Marblehead, MA 01945 (781 631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday and from 8:00 AM to 7:30 PM on Wednesday and from 8:00 AM until 1:00 PM on Friday.
6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below

Applicant at:

See Attached

Applicant's representative at

Vine Associates-GZA GeoEnvironmental, Inc.  
372 Merrimac Street  
Newburyport, MA 01950

7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, Mary A. Alley Municipal Building, 7 Widger Road, Marblehead, MA 01945 by calling 781 631-1529 during normal business hours as previously indicated above.
8. Notice of the public hearing to include the date, time and place will be published in the local newspaper indicated below at least five (5) business days before the hearing.

- ☒ Marblehead Reporter
  - Lynn Item
  - Salem News

9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.
10. You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978 694-3200) regarding this application and the Wetlands Protection Act.

F-VI

## Notification to Abutters Under the Massachusetts Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw

In accordance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40, the Marblehead Wetlands Protection Bylaw, and the DEP Guide to Abutter Notification dated April 8, 1994, you are hereby notified that:

- A. The names of the applicants are James and Jo-Ann Andaloro.
- B. The applicant is filing a Notice of Intent with the Marblehead Conservation Commission seeking permission to install fencing along the side property lines, remove and perpetually maintain invasive plant growth on the Coastal Bank, and to repair, enlarge and perpetually maintain an existing stone masonry and concrete landing located along the waters edge, such work being near wetlands subject to protection under the Wetlands Protection Act (Mass. General Laws Chapter 131, Section 40) and the Marblehead Wetlands Protection Bylaw (Chapter 1-25).
- C. The address of the lot where the work is proposed is 12A & B Liberty Road (Map 156, Lot 11/40)
- D. Copies of the Notice of Intent may be examined at the Town of Marblehead Engineering Department, Mary Alley Building, 7 Widger Road, Marblehead, MA between the hours of 8 AM and 5PM Monday, Tuesday, and Thursday, from 8 AM to 7:30 PM Wednesday, and from 8 AM to 1 PM on Friday. For more information, call: (781) 631-1529.
- E. Copies of the Notice of Intent may be obtained from (check one) either the applicant      or the applicant's representative X by calling 978-927-5111.
- F. Information regarding the date, time and place of the public hearing may be obtained from the Marblehead Conservation Commission, c/o Marblehead Engineering Department by calling this telephone number (781-631-1529) during normal business hours as previously indicated above.

Note: Notice of this Public Hearing, including its date, time and place, will be published at least 5 days in advance in the Marblehead Reporter.

Note: Notice of the Public Hearing, including its date, time and place, will be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.

Note: You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.

Notification to Abutters under the Massachusetts Wetlands Protection Act and  
Marblehead Wetlands Protection Bylaw

FYI

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is

THE MARBLEHEAD HARBOR CONDOMINIUM  
TRUST c/o BRUCE GREENGLASS  
32 HILLY ST., MARBLEHEAD, MA 01945

2. The name and address of the applicant's representative is

SCOTT PATROWICK, P.E.  
14 BROWN ST., SALEM, MA 01970

3. Type of application (circle appropriate bullet below):

- The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).

→ ☒ The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

- The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

4. Location of proposed activity:

147 FRONT ST. (FRONT OF BUILDING)

5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday and from 8:00 AM to 7:30 PM on Wednesday and from 8:00 AM until 1:00 PM on Friday.

6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below:

- Applicant at

→ ☒ Applicant's representative at 978-836-6400

7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, 7 Widger Road, Marblehead, MA 01945 by calling 781-631-1529 during normal business hours as previously indicated above.

8. Notice of the public hearing to include the date, time and place will be published in the local newspaper (circle appropriate bullet) indicated below at least five (5) business days before the hearing.

→ ☒ Marblehead Reporter ON SALEM EVENING NEWS

9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.

10. You may also contact the Massachusetts Department of Environmental Protection, NERO, 205B Lowell Street, Wilmington, MA 01887 (978-694-3200) regarding this application and the Wetlands Protection Act.