



TOWN OF MARBLEHEAD

Recreation & Parks Department



Recreation and Parks Meeting Minutes

07-13-10

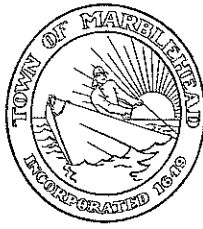
NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Called to order:** 07-13-10 at 7:00 P.M.
- 2) **Attendance:**
 - a) Present (constituting a quorum): Chip, Chuck, Linda, and Sam.
 - b) Absent: Derek.
- 3) **Minutes: Motion** made and seconded (Chuck, Sam) to approve the 6/17/10 minutes; all in favor.
- 4) **Appearances:**
 - a) Conservancy trails committee: Don Morgan appeared to give the board an overview of the Trails Committee and their interest in the rear area of Seaside Park (see attached). After discussion, Board agreed that a partnership with the Trails Committee to maintain and preserve the area is desirable; Brendan and Don will coordinate plans.
 - b) Marblehead Softball: John Gold and Don Kuszmar appeared again to complain about the condition of the softball field at the Village school. It was again explained to them that the property belongs to the school and any capital outlay would come from them. After discussion, it was agreed Brendan will coordinate with all interested parties to get the funding and labor in place to get the field work done with a target date of the last week of July.
- 5) **Reports: see attached. Addendum:**
 - a) Mike's: Motion made and seconded (Sam, Chuck) to have Mike get the Beach Supervisors sworn in to have authority to write parking tickets; all in favor.
 - b) Brendan's: The Gerry Playground project grant has been approved; Brendan is coordinating the design.
- 6) **Old business:**
 - a) Crocker Park: See Brendan's and Passive parks reports.
 - b) Memorial Benches: See Brendan's report. Brendan currently has 3 benches in the works.
 - c) Summer Field Work: See Brendan's report.
 - d) Glabicky Field sign: In the design phase; Brendan is working out the final details.
- 7) **New business:**
 - a) Correspondence (see attached): 1 Legal notice, 1 Notice to abutters; No actions required.
 - b) Passive parks report: See attached.
- 8) **Other business:**

Chuck: The Corinthian has approached him regarding funds for the sailing program. Mike reports West Marine has also expressed interest in donating. Mike will explore these sources and report back to the board in the near future.
- 9) **Timekeeping:**
 - a) 8:15 PM: Chip excused himself from the meeting to attend to a family matter.
 - b) 9:13 PM: Meeting adjourned.
 - c) The next meeting is scheduled for Tuesday August 3, 2010 at 7:00 PM in the Marblehead Community Center.

Respectfully submitted: Ric Reynolds, Department Clerk

MARBLEHEAD COMMUNITY CENTER



DATE POSTED:

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation and Park Commission

Address of Meeting: Marblehead Community Center 10 Humphrey Street, Marblehead, Ma. 01945
Room: Conference Room

Tuesday July 13, 2010 7 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Approve Minutes of previous Meeting(s): June 17, 2010

7:00 PM Don Morgan trails Committee re: Seaside

7:30 PM Softball

Reports from Superintendent Brendan Egan and Assistant Superintendent Mike Lane

1. Old Business Topics:
 - a. Crocker Park update
 - b. Memorial Bench Update
 - c. Summer Field work

2. New Business Topics:

3. Other:

Chairperson: Chip Osborne

Posted by: _____

Date: _____

Assistant Superintendent/Director of Recreation Report

July 13, 2010

RECREATION

All our recreation programs and Magicians Sports Clinics are off and running well. The weather has cooperated and the staff has been great one thus far.

BEACH

The efforts to open the beach early did not happen without harsh criticism from those attending the beach because of the advertised date of opening and the lack of facilities and services provided. The one employee who worked did what he could however the job requires more than one person.

From our opening things have gone well. Brendan and I continue to stay on top of the maint. staff several times each day. Changes have been made to better serve the public and we both feel things are running well. The chairs and umbrellas are beginning to catch on and with the exception of depositing the money and logistically handing out the equip. things are smooth. heavy volumes of trash continue to be a problem and I have asked Lime Rickey's to order a larger dumpster. This year more than ever visitors to the beach are much more demanding. I'll explain. A way to handle customers who don't obey the rules is to have Marty & Gail sworn in.

SAILING PROGRAM

I received equipment from the Corinthian Sailing Fleet as a result of my letter requesting funds. They generously donated 4 life jackets and 4 two way radios. I sent them a thank you note. As usual the engine on the 17' whaler is a problem. As you probably know this engine as well as the engine on the 12' whaler are very old. They were both the harbormaster's years ago when they loaned us the boats. Fairwind continually attempt to make them run well however I don't think we should continue to chase good money to a bad engine. The current engine is a 75hp. A new 60hp will cost us \$8,000.00. This is a MUST for this program probably next year.

PROGRAM INFORMATION

At our next meeting I will be handing out Fall programming materials for your review as directed. No new programs have been added to our current offering therefore no programs have been advertised.

RAIN LOCATIONS

My indoor locations in the event of rain had a last minute change due to a last minute schedule being sent to me. The schedule did not show us using the Vet's School Gym. I inquired at the athletic office and was told that it was all about money and they had rented it out to sports groups all summer. Matty Matthews was very gracious and worked with me to find other locations. Although it has always been nice to have both playground programs at the same location I am sure this new solution will work out.

Recreation Commission Meeting

July 13, 2010

Superintendent's Report

• Hopkins Field

The field work at Hopkins has been completed with new sod rolled out today. The contractor will be doing some final clean up of the area this week and will do some final touch-up work on the sod tomorrow. The new sod will be heavily watered over the next three to four days and the rain we are due this evening and tomorrow will definitely be a help.

• Athletic Fields

I have been working with Jack Attridge on the girl's softball fields and we are starting to make progress. I have asked for and received their summer schedule and we have been grooming the fields on a rotating basis for the last three weeks. Having the schedule has allowed us to plan a maintenance schedule. Veterans, Bud Orne and the High School field have all been turned within the last two weeks.

• July 4th

The weekend went well with few problems. The guys worked hard to cover trash throughout town and to keep the beach and public areas safe and clean. We may need to add additional shifts next year for maximum coverage.

• Gatchell's

Groom has completed most of the bathroom remodel project. The building has been completely painted (inside and out), new siding has been installed, a new roof, new doors with timer locks, and new windows above the doors for ventilation. They did not have the partitions that were originally mentioned but are looking to install new ones when they put down the epoxy floor.

• Swing installs – I have made arrangements for the swings at Gatchells and the tough timbers at Seaside to be installed later this week. I am waiting on Dig Safe to clear the site at Seaside before we do any work.

• Crocker Park

The Bid Notice for the pierhead work and the Stairs, walls and railings was listed in the Salem News last Friday. I have already received three (3) calls on the project and will be getting the bid specs out to the companies tomorrow. The bids will be returned on July 22, 2010.

Over the 4th of July weekend there was a problem with the electrical service at Crocker Park. When the electrical service was re-installed it was not grounded properly and the current was arching in one of the bathroom stalls. The Light Department, wiring inspector and an electrician were called in and the problem was fixed. Through that problem they found that the service for the park was coming off a transformer that fed the Union and Front Street areas. The load on the transformer was overloaded, even before the Arts Festival drew any power from it. The problem has been corrected but I will be sitting down with a representative of the Arts Festival and the Electrical Inspector to make sure that the electricity coming into the park and the electrical panel / connections are adequate in the bid specs. This has changed since the original input from the Wiring Inspector. The Building Inspector would like to review the specs on last time before they go out to bid. He returns from vacation on Monday.

*** Benches**

Peter Dearborne has given me a quote to sand and stain the benches at Seaside. The work would include a light sanding and two coats of stain on each bench. There are a total of 19 benches and he has come up with a price of \$175 per bench.

*** Devereux Beach Parking Area**

The back corner of the parking lot has been completely cleaned up. With assistance from Water and Sewer and Highway the area looks great. I would like to move back towards the garage and concentrate on the area surrounding the garage and the pipe that feeds the marsh.

New Business

Sexual Harassment Policy – Please take a copy of the policy and fill out the attached sign-off sheet.

Who Are We? Marblehead Conservancy

Do good things for preserved, natural open space

Educational events with Abbot Library & local schools

Land – we own one small parcel and support drives to get more land preserved.

Trails – we maintain preserved open space – all for ConCom so far.

Trails Committee (9) plans work.

We like trails where walkers can spend most of their time watching the forest.

We want Conservation areas open and enjoyable consistent with preservation
also good for future acquisitions

We have maintained adherence to organic methods (but we're not extremists)

Lot of experimenting with Posion Ivy & Japanese knotweed eradication.

Trails Crews twice a week, every week, all year long: 2-6 people. – 1,000 hrs /yr

Color fold out map (2008) and 6 black & white one pagers on web site (2009).

Rehabbed about 5 miles of trails in 7 Conservation Areas.

We've done boardwalks, stone stairs, switchbacks, water bars and a small bridge

Removed acres of invasives (main winter activity).

Planted thousands of seedlings (nearing 10,000)

Removed nearly 1,000 bags of trash.

Spread 600 cu yds of wood chips on newly dug trails.

Adding 10 trail entrance signs

Seaside Park

33.7 acres – about 2/3 (22 acres) natural – good size

Estimated 4,000 ft of trails (3/4 of a mile)

GREAT harbor view (about to be grown over (5-7 yrs?))

Small pond (restorable?)

Invasives taking over trails & forest in several places:

bittersweet, multiflora rose, Norway Maple,

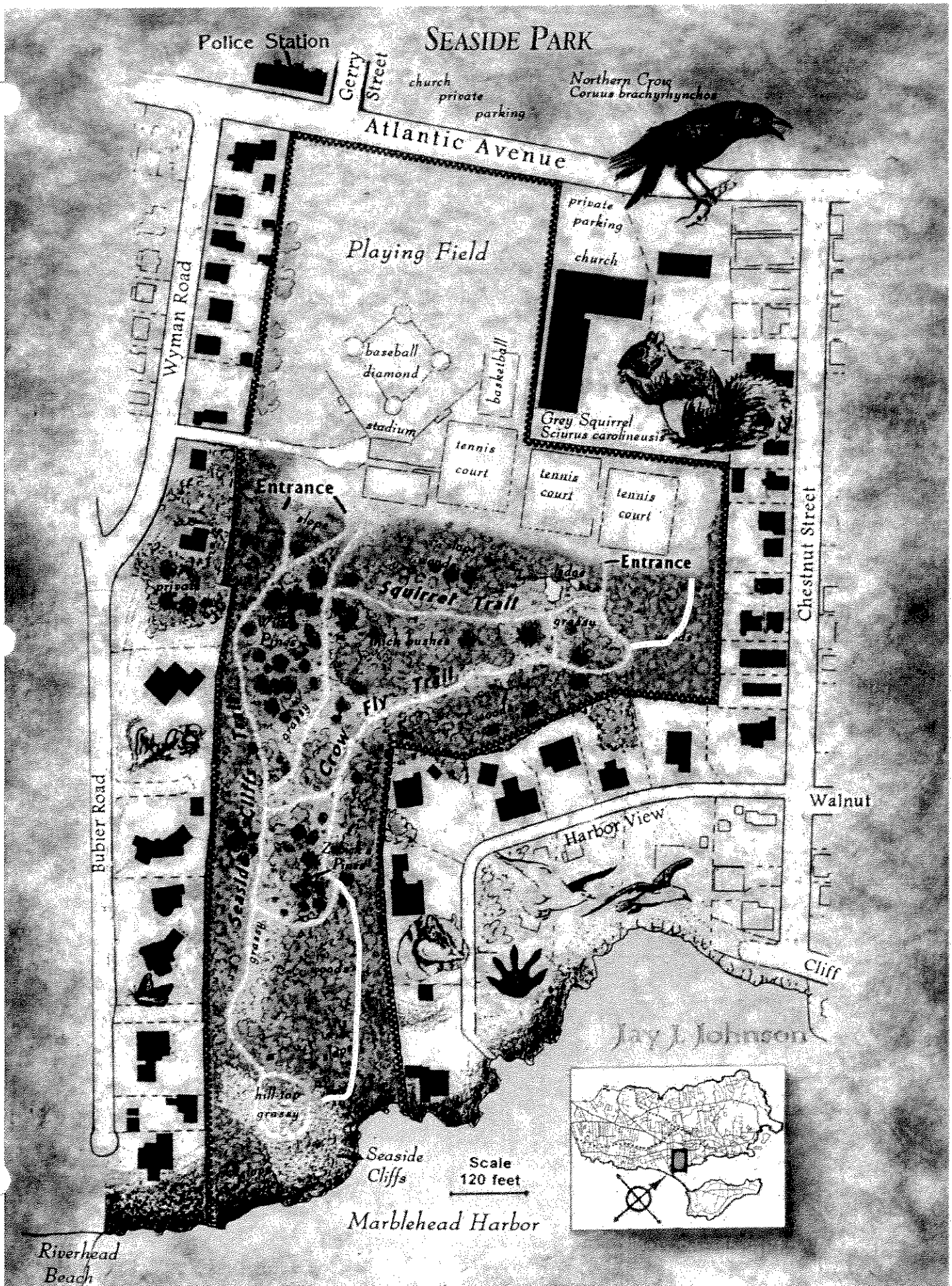
winged euonymus, occasional Japanese knotweed.

Have not done an assessment of flora & fauna.

Occasional to many opportunities to reroute or regrade trails – lot of options on this.

What does Rec & Park see as the future of this land?

Don Morgan 7/13/10



Police Station

SEASIDE PARK

church
private
parking

Northern Crow
Corvus brachyrhynchos

Atlantic Avenue

Playing Field

private
parking

church

baseball
diamond

basketball

stadium

tennis
court

Grey Squirrel
Sciurus carolinensis

tennis
court

tennis
court

Entrance

Entrance

Squirrel Trail

Fly Trail

Bubier Road

Seaside Cliffs

Harbor View

Walnut

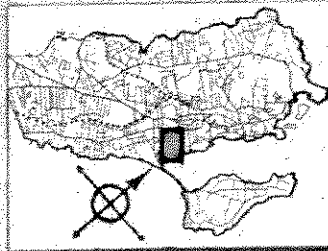
Cliff

Jay J. Johnson

Scale
120 feet

Marblehead Harbor

Riverhead
Beach



TOWN OF MARBLEHEAD



This Crocker Park Pavilion has just undergone the renovations that are needed throughout our parks.

OUR PARKS AND THEIR NEED FOR ATTENTION

PREFACE



Funding for this renovation from private donation

The Crocker Park Pavilion pictured above, after extensive reconstruction is an example (see cover photo) of some of the deterioration and its resultant repairs. Allowed to deteriorate to this extent results in expensive rebuilding. We wish to emphasize this and appeal for an ongoing program of preventative maintenance.

This document shows an overview of the condition of the benches and facilities of the Recreation and Parks department. The photos are a random selection as the condition varies primarily due to various ages and exposure to sun and elements. *Note; these parks are only the non playing field (passive) parks. Sports groups make a large contribution to the maintenance of the fields designated for their use.*

The Recreation and Parks Department is expected to maintain 110 benches and over a dozen structures. The current approach is not working. *A question remains as to who is responsible for the remaining benches at various rights of ways and paths.

. The Department is under staffed and underfunded to manage a maintenance project of this magnitude.

We, in the town of Marblehead, need to examine our approach to keeping our parks in pristine condition. What is needed? More funds or additional employees are not likely due to budget constraints. The cost to sand a bench and give it two coats of paint/stain is \$200 per bench. This does not include the scraping of the metal frames (averages an additional \$50.00 per bench), from which some are constructed, nor does it include replacements of planks. At the present time there are 10 benches in serious need and 10 at Ft. Sewell that need sand and paint. Should these be completed in 2010, we could schedule the next 20 for next year, etc over a 5-year period. That of course is dependant on a proper preparation and 2 coats of quality finish.

These passive parks also have 15 structures, restrooms, pavilions, gazebos and picnic shelters. This year 3 at Crocker has been given a thorough updating along with the pavilion at Devereaux. This lets us carry the next 3 into 2011, etc. Once completed, the 5-year cycle will permit the continuing program at a lesser cost.

Estimated annual cost for 20 benches average \$250 each bench and \$2500 for each structure for a total of \$12,500. This includes roof replacements and many rotted boards. Once this first cycle is completed this major work should not have to be repeated for another 20-30 years

Possibility number 1: An ongoing volunteer force funded by gifts from the community that follows an organized perpetual maintenance program. Proper painting would permit a 4 to 5 year cycle and not present a tremendous burden.

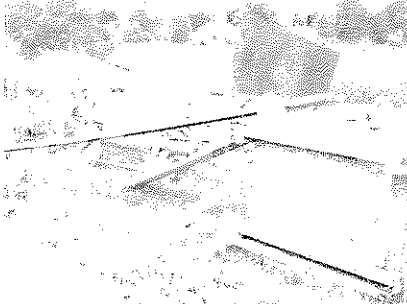
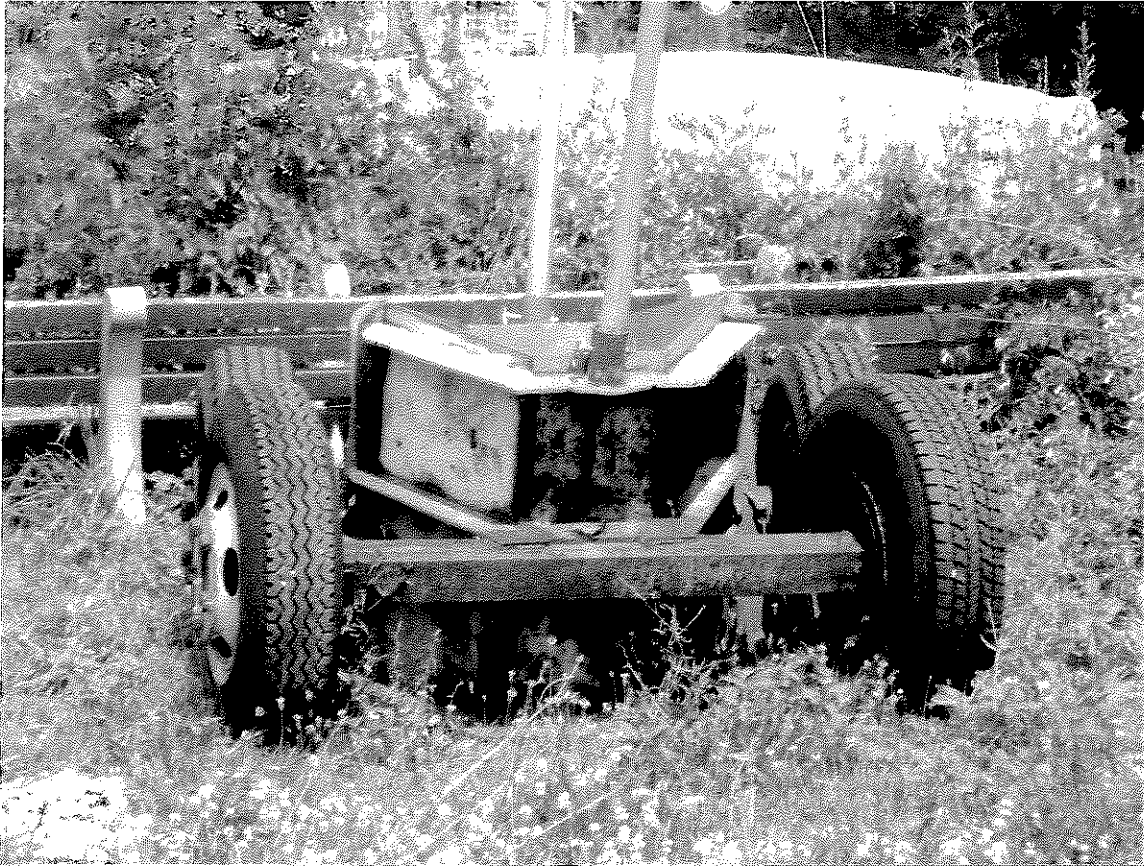
Possibility number 2: Organize a town wide fund raising campaign similar to the fire works campaign. This contribution to the town would be tax deductible.

Possibility number 3: Direct gifts such as memorial contributions dedicated specifically to Park upkeep.

Let's all pitch in and bring our parks up to the standards that they once were.

Prepared by Linda Rice-Collins and Chuck Nyren for the 2010 Recreation and Parks Commission.

USHERS



- 6-8 UNUSED PARK BENCHES
- RUSTY OUTDATED EQUIPMENT
- CONCRETE POSTS STACKED
- DEBRIS PILE, old picnic tables and rotted signs
- GARAGE NEEDS PAINTING
- GENERAL AREA, needs cleanup with obsolete material remove

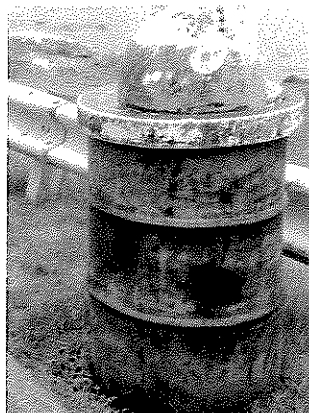
Entire area of Ushers cleared could create several additional Parking spaces

DEVEREAUX BEACH



- 12 Benches
- Picnic tables need repair and repaint
- Posts and beams on shelters rusty, need chipping and repainted
- Pavilion roof missing shingles
- Benches in need of repaint
- Debris thrown onto roof

CAUSEWAY TYPICAL OF SEVERAL AROUND TOWN



Trash barrels in need of paint and many have no tops. All barrels maintained by Recreation and Parks Department should have the same neat appearance. *(Some apparently were painted over July 4th weekend by a senior citizen).*

CASTLE ROCK

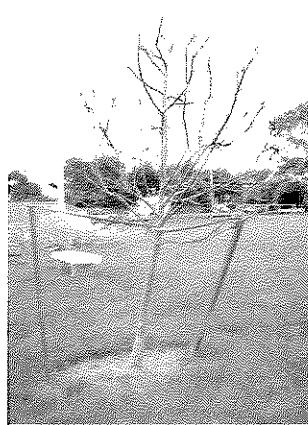
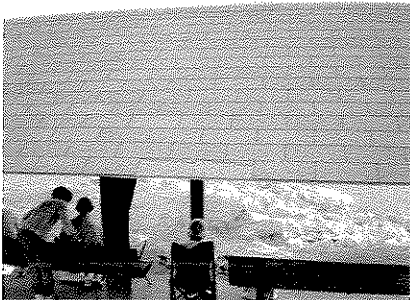
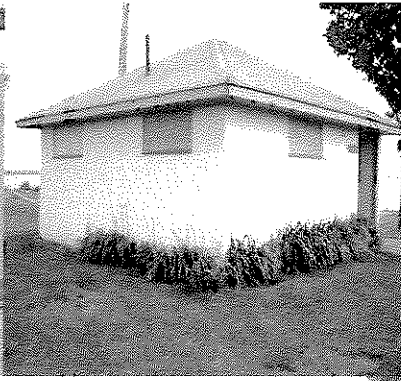
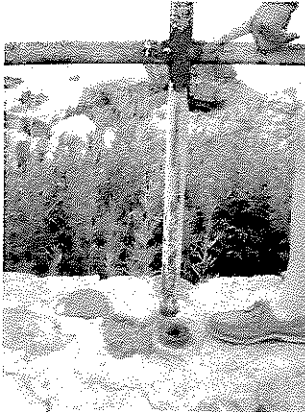


- 2 Benches
- Entry column top left cornerstone laying on ground
- Yellow blockade post needs scraping and painted
- Brett Powers Memorial tree is dead, remove tree, check with donor re plaque

- Remove sign (graffiti), repaint or replace
- Metal ends on Dave Murphy bench rusty, chip and repaint
- Long bench also needs replank or replaced & planks sanded & painted
- Asphalt slab dumped on rocks should be removed

CHANDLER HOVEY





- 26 benches need sand and paint
- Metal parts of benches chip and paint
- Good Ship Memorial needs paint
- Pavilion Gable ends need replacement or repair and paint
- Pavilion columns need paint (& some repair), metal braces chip & paint
- Guard rails rusted off, posts and rails rebuild, replace and paint
- Dead tree
- Trash barrel at gate needs paint
- Handicap sign needs stronger post and placed properly
- Pavilions need roof repairs (shingle replacement in some cases)
- Light House building needs roof ridge repaired

- Light House needs trim painted
- Bath building needs paint, metal doors chipped and painted
- Plywood over windows needs to be removed when facility is open

MEMORIAL PARK/WASHINGTON STREET



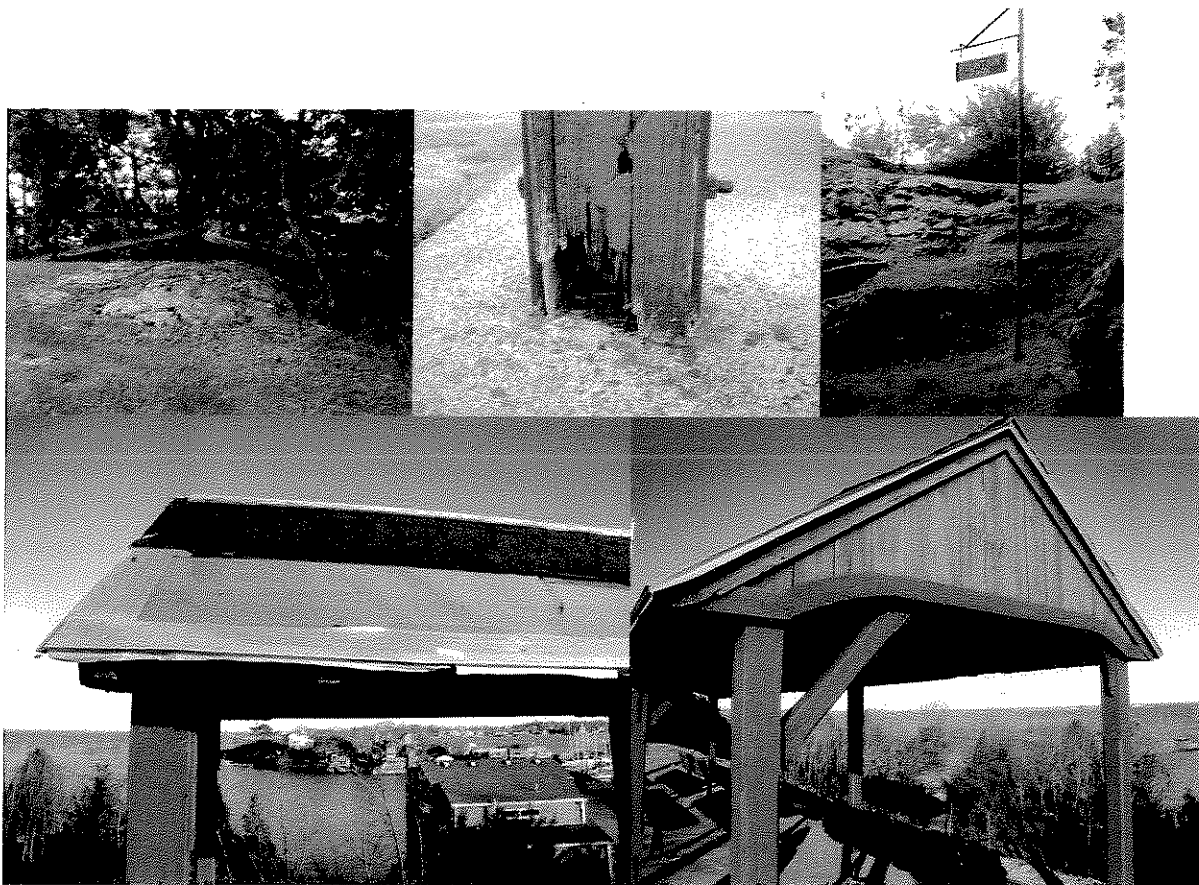
- 2 Benches
- Replank seat, sand and paint
- Town Hall bench also in need sand and paint

CROCKER PARK



- 22 Benches in need of light sand and painted
- Some bench bases are metal and need chip and paint
- Swings need sand, paint and some minor repairs
- Japanese knotweed needs to be eradicated. Keeping cut to ground is ok but unsightly and constant attention required (see appendix)
- Complete pier project
- Provide handicap parking

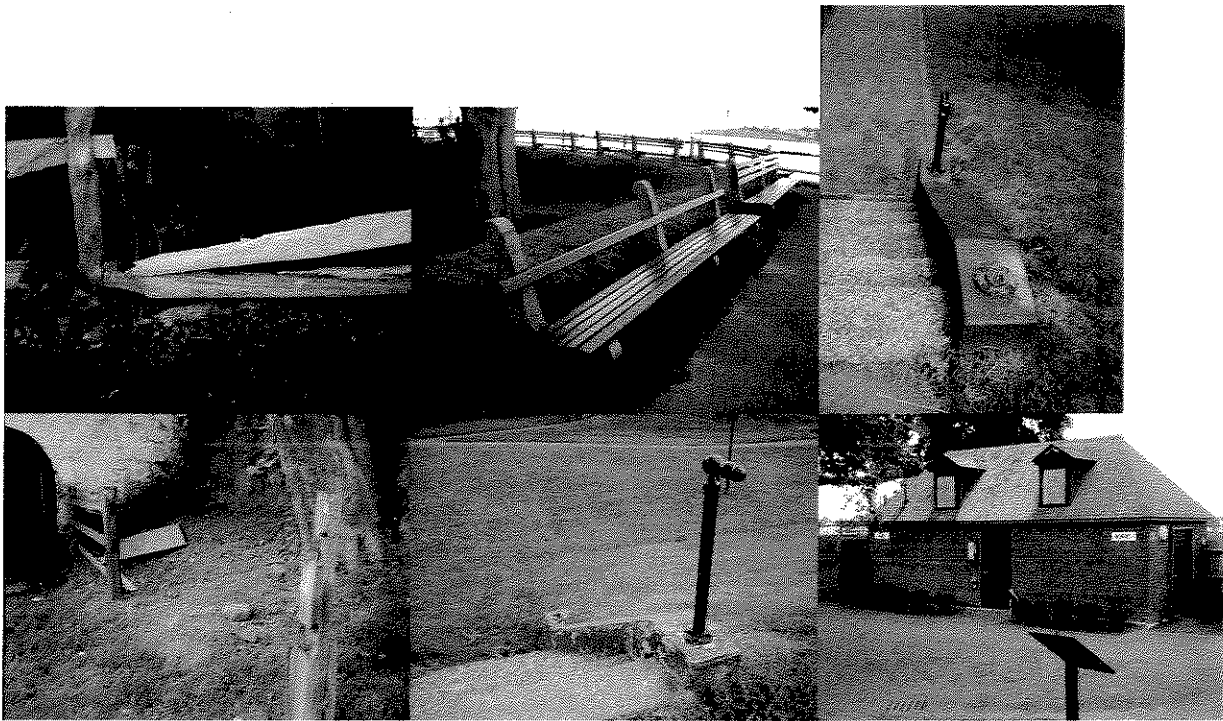
FOUNTAIN PARK



- 7 Benches need sanding, paint and minor repairs
- Pavilion roof is 80% devoid of shingles
- Gable ends are barren, beginning to rot and may require replacement
- Gable posts rotting at base, need scarping

- Entire Pavilion needs painting
- Rail fence has rotted and is falling down
- Steps, rails and walls need repair and in some cases replacement
- Rock at base of stairs is hazardous first step

FORT SEWALL



- 34 benches, 10 still need sanding and refinished
- Fence rails rotting and falling to ground (2 locations)
- Bench needs 2 backrest planks replaced
- Metal guard rails missing at 3 locations
- Boarded up windows give appearance of an unusable facility

REDD'S POND

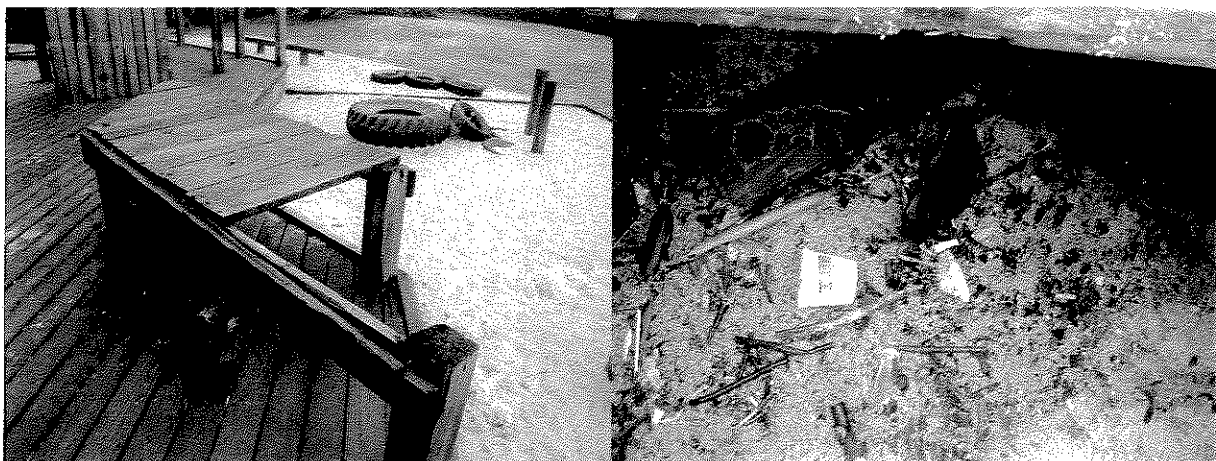
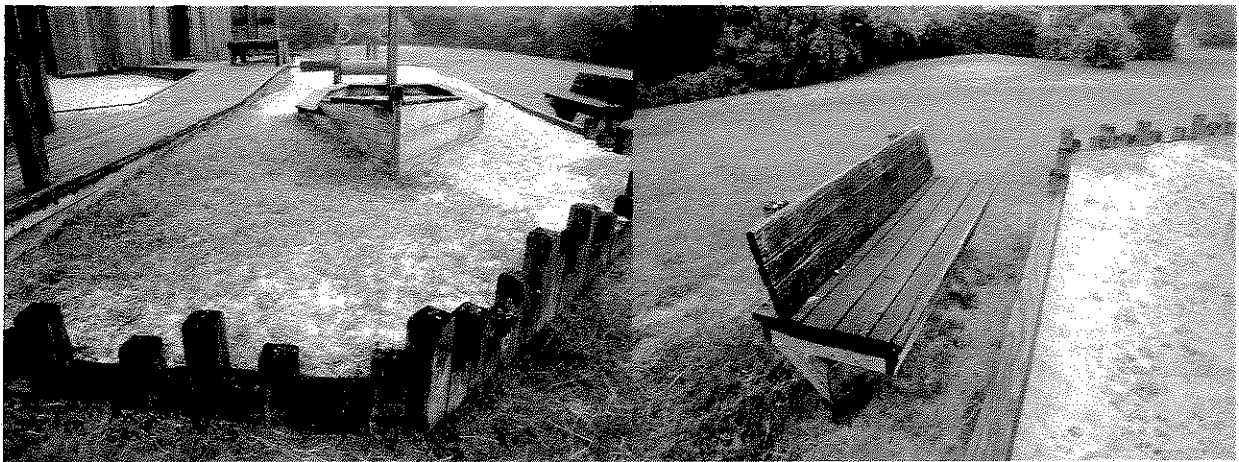


- 10 Benches and 1 table
- All in need of sanding and repair, though 2 should be removed
- Property line on left needs landscaping (grooming)

BUD ORNE PARK

- 6 Benches and 1 picnic table need sand and paint

STRAMSKY PARK



- 2 Picnic tables need sanding and paint
- Garage roof, under deck leaks, rotting timbers at attach point to house
- House beginning to show signs of inattention
- Headers Haven crab grass has not been removed from sand pit

- Benches requires sanding and painting
- Numerous structures exposed nails, planks, balusters and monkey bars missing in numerous places
- Lower right photo is under the "Abbot Hall Tower" and shows visible evidence of gathering. Matches, cigarette and other tobacco signs as well as occasional beer cans under other parts of structure.

Suggestions on how to continue to improve our passive parks:

Ushers

The cleanup effort under the direction of Brendan Egan has improved the tremendously. However there is still more work to be done to completely remove all of the material that has collected on the site throughout the years. Work needs to continue there when the men are available.

Deveraux Beach

This winter all picnic tables and trash barrels at all sites should be removed and worked on at the Vine Street building. If there is money left in the Deveraux beach improvement fund a contractor should be hired to replace the roof shingles and sand and paint the posts and beams.

Barrels throughout the town

Karen Martin has written a letter to the Selectman which was published in the Marblehead Reporter stating she was going to paint selected barrels within the town. When we receive the barrels from the Festival of Arts Committee the worst barrels in town should be removed and replaced with these new barrels.

Castle Rock

Our men should remove the sign with graffiti and the asphalt slab. Bob Titus of the highway department has the ability to recement in the cornerstone of the column. Contact the tree department about replacing the tree. Our men did a very nice job on the yellow posts entering Gatchell's playground. When time is available please ask them to do the same with the post at Castle Rock. The 2 benches should be added to the list of benches needing work. This list needs to be prioritized.

Chandler Hovey

A detailed document needs to be created similar to the one created for the work at Crocker Park. The created document would then be presented to the board. After review the board would invite the Neck Improvement group to meet with the board outlining the work to be done and ask for donations.

Memorial Park and Town Hall

Should the weather continue to reduce cutting of various properties these benches could be taken care of by our men.

Crocker Park

After receiving the bids from the contractor prioritize the work to be done through the Coffin Fund. Continue to use our men to maintain the growth on the property. If available use our men to repair and paint the swing and place crushed stone below for drainage. Use the next Eagle Scout to lightly sand and paint all the benches and this property would be complete.

Fountain Park

This park is in need of tremendous work. A document should be created for this park as well. Hopefully after seeing all the work completed at our other properties a presentation to various town groups will generate private donations.

Fort Sewall

Becky Curran needs to be involved in the work of this property as it is under the control of the Selectman. If the fences and guard rails are not going to be replaced they should be removed. Benches have all be recently replaced with Memorial benches check with Becky in regards to the 10 unfinished benches. Redd's Pond

Remove the bench under the growth of weeds. Ask the model boat club to sand and paint the benches. Our men can cut back the growth surrounding the pond.

Bud Orne

All benches and the picnic table are rubber coated steel. As of now they just need to be pressure washed. The sign posts need to be painted as does the flag pole, 2 player benches and 2 barrels. Again should our men become available this could be done by them.

Stramski Children's' Playground

Funding from the Shattuck Fund and Friends of the Parks may soon be available to replace this structure. (Removal of Header Haven should be scheduled during a slack time, in preparation for the next phase).



Town of Marblehead Zoning Board of Appeals

Mary Alley Municipal Building
7 Widger Road
Marblehead, MA 01945
Telephone: 781-631-1529
Fax: 781-631-2617

LEGAL NOTICE TOWN OF MARBLEHEAD BOARD OF APPEALS

The Board of Appeals will hold a public hearing on **Tuesday July 27, 2010 at 8:15 PM** in the Selectmen's meeting room, Abbot Hall, 188 Washington Street, Marblehead, on the application of **Timothy Guy** to vary the application of the present Zoning By-law by allowing a Special Permit for the construction of an addition to an existing non-conforming single family structure. The new construction will be within the side yard setback, reduces open area and exceeds the 10% expansion limits for a non-conforming building on a pre-existing non-conforming property with less than the required lot area, frontage, front yard setback, rear yard setback and side yard setback.

The property is located at **6 Wyman Road**, Map 96 Parcel 4, in a Single Residence District.

This hearing is held in accordance with the provisions of the Marblehead Zoning Bylaw, and Chapter 40A of the General Laws as amended. All interested persons are invited to attend.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

Alan Lipkind Secretary
Board of Appeals

FYI

Notification to Abutters under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 194, Section 194-5, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is
NL Industries, Inc.
Three Lincoln Center
5430 I.B.J. Freeway, Suite 1700
Dallas, TX 75240-2697
2. The name and address of the applicant's representative is
Daniel Garson, AICP
Woodard & Curran, Inc
980 Washington Street, Suite 325
Dedham, MA 02026
3. Type of application (circle appropriate bullet below):
 - The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 194).
 - The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
 - The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
 - The applicant has filed a request for Amended Order of Conditions with Marblehead Conservation Commission.
4. Location of proposed activity:
485 Lafayette Street
Marblehead and Salem, MA
5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday and from 8:00 AM to 7:30 PM on Wednesday and from 8:00 AM until 1:00 PM on Friday.