

Recreation and Parks Meeting Minutes

04-06-10

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

1) **Call to order:** 7:00 PM: Chairman Chip Osborne called to order the 04/06/2010 meeting.

2) **Attendance:**

- a) **Present (constituting a quorum):** Chip Osborne, Chuck Nyren, Sam Ganglani, Linda Rice-Collins, Derek Norcross, Superintendent Brendan Egan, and Recreation Supervisor Mike Lane.
- b) **Absent:** None.

3) **Minutes:**

Motion made and seconded (Linda, Sam) to approve minutes of the 03/09/10 meeting; all in favor.

4) **Reports: (see copies). Addendum:**

- a) **Mike:** None.
- b) **Brendan:** Board is okay with Cove Lane proposal (see attached). Brendan will ensure all insurance is up to date.

5) **Appearances:**

- a) **Marblehead Youth Baseball:** Jeff Morrison and Clayton Stead appeared to discuss MYB's plans for the upcoming 2010 season to include maintenance, projects, parking, and memorial dedications at Gatchells. Jeff reports that MYB supports the proposal to name the street leading into Gatchells "Sterny Way", and they are naming the 13 year old league The Ramos League. Linda also proposed the practice area be named after Charlie Ramos. Chip also informed them of the cutting and irrigation schedule, upkeep procedures for all skinned infields, and enforced parking regulations in the turning circle at the end of Everett Payne Boulevard. MYB also agreed to pay for a Glabicky bench or chair at the park and will work with the shortening of the AAA outfield fence. Actions after discussion:
 - i) **Motion** made and seconded (Derek, Linda) to support the naming of the street into Gatchells "Sterny Way"; all in favor. Brendan will inform the Selectmen's office.
 - ii) **Motion** made and seconded (Linda, Sam) to name the practice zone after Charlie Ramos; all in favor. The exact name will be coordinated with the Ramos family.
 - iii) **Motion** made and seconded (Derek, Linda) to approve the construction of a dug out roof at the AAA field at no cost to the town pending plans and insurance are coordinated with Brendan and the proper town departments; all in favor.
 - iv) **Motion** made and seconded (Derek, Sam) to approve the construction of a safety net along the first base side at the Major League field at no cost to the town pending plans and insurance are coordinated with Brendan and the proper town departments; all in favor.
 - v) **Motion** made and seconded (Derek, Sam) to approve the repair and installation of a backstop at the Major League field at no cost to the town pending plans and insurance are coordinated with Brendan and the proper town departments; all in favor.
 - vi) **Grass cutting:** Crew will try to do Gatchells 2 times a week as weather permits during the May – June season; 1 time a week otherwise.
 - vii) **Irrigation:** Watering is going to be cut back as too much irrigation has been done in the past. Chip will coordinate.
 - viii) **Skinned surfaces:** Currently being over-groomed. Crew will "roto-till" surfaces twice a month during the season to a depth of 2-3 inches; groom once a week. Hand raking still the best option for grooming between games. Also, insurance stipulates residents cannot be operating private landscaping equipment (Smithco) on park properties.

- ix) Parking: New signs have been posted and MPD will enforce the no parking area at the turn around at the end of Everett Payne Boulevard as it is the emergency vehicle entrance to the park. MYB will do their best to get the word out to their organization.
 - x) Practice Zone: Board wants to see the practice zone more accessible to residents. MYB does not want to leave the facility unlocked and open to the public as they fear it will be vandalized; they stress the need for supervision in the area at all times. Derek added that the area is under utilized by the Recreation Department for programs. Sam suggested and Brendan agreed that a set of comprehensive rules for the area need to be created and coordinated between the department and all youth sports organizations interested in using the space.
 - b) Mary Levine: Appeared to discuss handicapped parking at Crocker Park; expressed her displeasure at not being recognized earlier in the meeting. She feels a handicapped space is needed at the top of Crocker Lane; believes there will be at least 6 regular users. After discussion, **Motion** made and seconded (Chuck, Linda) to have Brendan research with Selectmen's office who has jurisdiction over Crocker Lane and creating handicapped parking spaces, then report back to the board; all in favor.
- 6) **Old Business:**
- a) Beach Chairs: Chuck reminded the board that he feels the chairs and umbrellas will need to be reconditioned before use.
 - b) Beach Operations Manual: Draft distributed for review; see attached.
 - c) Crocker Park update: See Brendan's report.
 - d) Movie schedule: Mike and Brendan are coordinating; will distribute a schedule to the board once one is finalized.
- 7) **New Business:**
- a) Correspondence (see attached):
 - i) Smirne Facility permit request: **Motion** made and seconded (Linda, Sam) to approve pending insurance; all in favor.
 - ii) Marblehead Marine permit request: **Motion** made and seconded (Derek, Sam) to have permit expire on 1 June 2010; all in favor.
 - iii) Rotary Club permit request: **Motion** made and seconded (Linda, Derek) to approve; all in favor.
 - iv) FYI (no action required): Letter from Board of Selectmen; Notification to Abutters.
 - b) Trial Period Handicap parking: See Mary Levine appearance.
 - c) Seasonal Appointments:
 - i) **Motion** made and seconded to approve candidates recommended by Mike (see Mike's report); all in favor.
 - (1) **Motion** made and seconded to approve the following candidates recommended by Brendan: Nick Haller, Craig Cohen, Matt Evans, and Mike Cohn; all in favor.
 - d) Reward of contract: **Motion** made and seconded (Linda, Sam) to accept the bid from Peter Dearborn (see Mike's report) pending insurance; all in favor. Color will be either green or brown.
- 8) **Adjournment:**
- a) 9:00 PM: **Motion** made and seconded (Linda, Sam) to extend the meeting 15 minutes; all in favor.
 - b) 9:15 PM: **Motion** made and seconded (Sam, Linda) to extend the meeting 15 minutes; all in favor.
 - c) The Board adjourned the meeting at **9:26 PM**. The next meeting has been re-scheduled for **7:00 PM Tuesday April 27, 2010** at the Marblehead Community Center.

Respectfully submitted: Ric Reynolds, Department Clerk