

Recreation and Parks Meeting Minutes

02-02-10

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** 7:01 PM: Chairman Chip Osborne called to order the 02/02/2010 meeting.
- 2) **Attendance:**
 - a) **Present (constituting a quorum):** Chip Osborne, Chuck Nyren, Sam Ganglani, Derek Norcross, Linda Rice-Collins (7:04 PM) Recreation Supervisor Mike Lane, and Superintendent Brendan Egan.
 - b) **Absent:** None.
- 3) **Minutes:**

Motion made and seconded (Derek, Sam) to approve minutes of the 01/26/10 meeting; all in favor. Chuck pointed out that the FINCOM meeting mentioned in item 5.a. is at 7:15 AM instead of 7:30 AM.
- 4) **Reports (see attached); addendum:**
 - a) **Brendan:** No addendum.
 - b) **Mike:** No addendum.
- 5) **Old Business:**
 - a) **Budget FY 2011:** Brendan distributed worksheets for the FY11 budget (attached); Chip and Chuck to meet with FINCOM liaisons on 2/9/10.
 - b) **Permit language:** **Motion** (Chuck, Linda) to ask Town Counsel for proper language which can be added to all department permits which allows the Commission to rescind any approved department permit at any time for any reason; all in favor. Brendan will consult with Town Counsel.
 - c) **Crocker Park:** Brendan distributed conceptual plans for the repair/renovations of the pier head, bathrooms, and the creation of handicapped parking spaces (attached). Security cameras, shuttle service, and regularly scheduled maintenance discussed. Proposal for handicap parking will be taken under advisement. After discussion, the following motions were made:
 - i) **Motion** made and seconded (Chuck, Linda) to proceed with Crocker Park upgrading program at a pace commensurate with fund availability. Priority of completion to be: pavilion and restroom roof and soffit repair (already approved and contract let); pier head and its adjacent landings; walks and rails; bench rebuilding, replacement, repair, and painting; restroom modernization to handicap accessible; and a handicap parking space with appropriate signage. Contracts to be let for and work begun on pier head as soon as weather permits. Fund sources should include the Coffin Fund, Shattuck Fund, private sponsorship, donations, and fund raiser. Linda Rice-Collins and Chuck Nyren to work with Superintendant Egan in coordinating work and fund raising progress. **Amendment** made and seconded (Linda, Sam) to change "Priority of completion" to "Suggested priority of completion" and "Fund sources should include" to "Fund sources could include" to allow more flexibility. All in favor of amendment, all in favor of motion. Discussion of the side note (see attached) regarding giving proper credit; Board agreed a press release would be appropriate, which Brendan will coordinate.
 - ii) **Motion** made and seconded (Linda, Chuck) to take the conceptual plans for the pier head renovation created by Lynch Engineers to the next phase of creating plans with specs that can then be submitted for bidding; all in favor.
 - iii) **Motion** made and seconded (Chuck, Linda) to take the conceptual plans for the restroom renovation as created by Heather Deschenes of HND Architects to the next phase of creating plans with specs that can then be submitted for bidding, with the intent to make the bathrooms suitable to be opened to the public on a regular basis; all in favor.

- d) Chuck: Inquired if any progress has been made at Header Haven. Brendan reports that due to it being winter no work can be scheduled until the weather allows. Harbors and Waters' is moving ahead with the proposed pier project. Discussion of property lines ensued with no actions taken.

6) **New Business:**

a) Correspondence (see attached):

- i) Letter from Board of Selectmen: No action taken.
- ii) Bud Cup: **Motion** made and seconded (Derek, Linda) to approve request as stated; all in favor.
- iii) MHD Arrangers: **Motion** made and seconded (Derek, Linda) to approve request and waive all fees; all in favor.
- iv) Greg Snow: Distributed a letter for the Board for their consideration (see attached); no actions taken.

- b) No other new business introduced.

7) **Adjournment:**

The Board adjourned the meeting at **7:55 PM**. The next meeting has been scheduled for **7:00 PM Tuesday February 16, 2010** at the Marblehead Community Center.

Respectfully submitted: Ric Reynolds, Department Clerk