

## ***Recreation and Parks Meeting Minutes***

**01-21-10**

**NOTE:** The following is a **summary** of matters from a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** 7:02 PM: Chairman Chip Osborne called to order the 01/21/2010 meeting.
- 2) **Attendance:**
  - a) **Present (constituting a quorum):** Chip Osborne, Linda Rice-Collins, Chuck Nyren, Sam Ganglani, Derek Norcross (7:45 PM), Recreation Supervisor Mike Lane, and Superintendent Brendan Egan.
  - b) **Absent:** none.
- 3) **Minutes:**

**Motion** made and seconded (Chuck, Sam) to approve minutes of the 01/07/10 meeting; all in favor.
- 4) **Reports (see attached); addendum:**
  - a) **Mike:** No addendum.
  - b) **Brendan:** distributed copies of the revised Crocker Park restrooms renovation plan (see attached).
- 5) **Old Business:**
  - a) **Budget 2010:** tabled; Chip reported the worksheets will be available from Finance soon and the FINCOM Liaison's will be in contact once the figures are made available.
  - b) **Capital Outlay:** Chip reports that he has conveyed the Board's requests to the Town Administrator regarding field equipment; the Town Administrator and the Department Head's will be meeting to discuss rolling stock and requests for capital outlay items in early February. Brendan is coordinating with the crew and the Town Administrator regarding equipment needs and wants.
  - c) **Noyes float permit:** **Motion** made and seconded (Derek, Sam) to rescind the float storage permit granted at the 12/15/09 meeting and refund all monies collected due to the Board having no prior knowledge of the 2 violations of the Rivers and Waters Act by the Rockmore Company that have recently been made public in the local newspapers. Chip consulted with Abbot Hall and confirmed that the decision to rescind the permit rests fully with this Commission. After discussion; 4 voted in favor, 1 abstained (Chuck). Discussion of specific language being added to permits stating the Board can rescind a permit at any time was tabled for a future meeting.
  - d) **Copies of minutes:** Chuck requested that printed copies of all minutes be put in his box.
  - e) **Sam:** was approached to see if department can "get out of the trash pickup" business. Chip stated that part of the agreement for having the packer truck is that we would pick up trash.
- 6) **New Business:**
  - a) **Correspondence (see attached):**
    - i) **Bud Orne rink request:** **Motion** made and seconded (Linda, Chuck) to approve the permit request with fees waived for the 01/31/10 event with full safety equipment required, and pending an insurance certificate or running the event through the department office. **Amendment** made and seconded (Sam, Linda) to add that all funds raised by this event will be deposited in the rink donation fund. All in favor of amendment and motion.
    - ii) **Muster request:** **Motion** made and seconded (Sam, Chuck) to approve the park permit request and waive fees; all in favor. Brendan will coordinate the Park detail request and ensure applicants have coordinated with the Board of Health regarding food sales.

- b) Devereux Beach Plan: Discussion topics included: operating procedures, parking fee collection and tickets, parking lot's layouts, signage, policy/law enforcement, Supervisor's responsibilities, scheduling employees and maintenance, parking for the concession stand, creating an employee handbook, and dates of opening and closing Devereux Beach. Chip would like a written business plan / operations manual in place by March 1<sup>st</sup>. Mike provided an information packet (see attached). After discussion, Board agreed that a separate "beach sticker", for residents with a facility sticker, which would be put on the left side of the car where it is viewable by beach staff, is a good idea; Mike will investigate getting them made.
- c) Greg Snow: Appeared to voice a complaint regarding the use of rat poison by the Board of Health at the Vine Street garage; stating he found bait put out improperly without any posted notices and he was laying in it, posing a health violation for employees using the facility. After discussion, Board tasked Brendan to: keep employees out of the facility until issue resolved; coordinate with BOH to clean up the poison; contact a professional pest control service to install tamper proof bait; and rent a "rat proof" storage container so the grain fertilizer that the rats are getting into can be stored outside. Brendan will coordinate first thing in the morning.
- d) Agenda for 01/26/10: Board agreed that the next meeting should further discuss Devereux beach; Linda will update agenda.

7) **Adjournment:**

- a) 9:00 PM: **Motion** made and seconded (Sam, Derek) to extend the meeting to 9:15 PM; all in favor.
- b) 9:15 PM: **Motion** made and seconded (Chuck, Linda) to extend the meeting to 9:30 PM; all in favor.
- c) Adjourned: The Board adjourned the meeting at **9:27 PM**. The next meeting has been scheduled for **7:00 PM Tuesday January 26, 2010** at the Marblehead Community Center.

Respectfully submitted: Ric Reynolds, Department Clerk